

**Board of Education of the Vocational Schools  
in the County of Bergen  
Regular Meeting**

**Board Auditorium  
540 Farview Avenue  
Paramus, New Jersey 07652**

**September 26, 2023**

**Agenda**

#	<b><u>ADMINISTRATION RESOLUTIONS</u></b>
24-A-28T	Approval – Professional Development Providers and Services 2023-2024 School Year
24-A-29T	Approval – Confirmation - Travel/Webinar Expenses
24-A-30T	Approval – BCTS District and Board Goals 2023-2024 School Year
24-A-31T	Approval - Bergen County Technical Schools Mentoring Plan for Assisting and Induction of Novice Teachers - 2023-2024
24-A-32T	Approval - District Professional Development Plan
24-A-33T	Approval - Volunteer Worker
24-A-34T	Final Approval For Travel
24-A-35T	Approval - Agreement with Ohr Yisroel
24-A-36T	Approval - Agreement with Heichal Hatorah
24-A-37T	Approval – Confirmation - Field Trips
24-A-38T	Approval – Addendum to Dual Enrollment Agreement – William Paterson University and Bergen County Technical Schools - 2023-2024 School Year
24-A-39T	Approval – WIOA/WFJN/WLL One-Stop Administration and Oversight
24-A-40T	Approval - School Nursing Services Plan- 2023-2024 School Year
	<b><u>PERSONNEL RESOLUTIONS</u></b>
24-P-21T	Approval—2023–2024 – Staff Appointments
24-P-22T	Approval – 2023-2024 Staff Salaries - Corrections
24-P-23T	Approval—2023-2024 Salary / Status Reclassification(S)—Certificated
24-P-24T	Approval—Correction – 2023-2024 Staff Appointment(S)
24-P-25T	Approval—2023-2024 District Substitute Nurse(S)
24-P-26T	Approval—2023-2024 District Substitute Teacher(S)
24-P-27T	Approval—2023-2024 Long Term Substitute Teacher(S)
24-P-28T	Approval—2023-2024 Summer Work Authorization
24-P-29T	Approval—2022-2023 Appointments Extra Duty/Extra Pay Positions Approval—2022-2023 Other Hourly Appointments Approval—2023-2024 Appointments Extra Duty/Extra Pay Positions Approval—2023-2024 Other Hourly Appointments
24-P-30T	Approval—Resignation(S)
24-P-31T	Approval—Retirement(S)
24-P-32T	Approval — Leaves of Absence
24-P-33T	Approval—Restoration of Withheld Employment Increment (Id #1396)
24-P-34T	Approval—Memorandum of Agreement Between the Board of Education of The Vocational Schools in The County of Bergen And the Bergen County Vocational-Technical Schools Education Association, Inc., Regarding Terms and Conditions of Employment for The Period July 1, 2023, To June 30, 2026
	<b><u>FINANCE RESOLUTIONS</u></b>
24-F-54T	Approval – Payment of Bills: August 26, 2023 Through September 22, 2023
24-F-55T	Monthly Certification – July 2023 Board Secretary / School Financial Report
24-F-56T	Approval – Vendor List Participation in State Contract Purchasing for Bergen County Technical Schools--Update for September 2023
24-F-57T	Authorizing Disposal of Surplus Property—District Vehicle for Auction
24-F-58T	Authorizing Disposal of Surplus Property—District Equipment for Auction
24-F-59T	Approval – BCTS Contract with County of Bergen To Provide Bloodborne Pathogen Administrative Services for The Period Of 7/1/2023-6/30/2025

24-F-60T	Approval—Agreement Between Thomas Shortman Training Scholarship & Safety Fund and Bergen County Technical Schools Board of Education Lease Agreement for the 2023-2024 School Year
24-F-61T	Approval of WIOA and WFNJ Personnel Salaries Charged to Grants July 1, 2023 To June 30, 2024
24-F-62T	Approval of Additional District Voluntary Benefits Financial Advisor/Firm
24-F-63T	Approval of Additional Signatory on Bank Accounts – Peter Bellani, Accounting Manager
24-F-64T	Approval – Shared Services Agreement for Levels 1, 2 And 3 Site Technician Services on an as-Needed Basis and Support Services Between Paramus Public Schools BOE and BCTS BOE (7/1/2023 To 6/30/2024))
24-F-65T	Approval – Shared Services Agreement for Levels 1 Site Technician Services and Support Services Between Dumont Public Schools BOE and BCTS BOE (7/1/2023 To 6/30/2024))
24-F-66T	Award of Contract to Provide On-Call Refrigeration Services on Various Equipment Throughout BCTS, Commencing October 1, 2023, For a Two-Year Period, With the Option to Renew Vendor: Envirocon LLC, Hackettstown, NJ
24-F-67T	Award of Contract to Replace Various Sections of The Roof at The Paramus Campus Vendor: Safeway Contracting, Union, NJ
24-F-68T	Award of Contract to Replace Various Sections of The Roof at The Adult Education Building--Vendor: Laumar Roofing in Passaic, NJ
24-F-69T	Approval – WIOA Formula Individual Training Account (ITA) Log – 8/19/23 – 9/19/23
24-F-70T	Approval for Engineering Services – Sanitary Pump Station Evaluation and Recommendations for Necessary Improvements at BCTS' Paramus Campus Vendor Remington & Vernick Engineers Total Not to Exceed \$11,640.00
24-F-71T	Approval for Engineering Services – Sanitary Pump Station and Sewer Line Improvements Design Vendor: Remington & Vernick Engineers Total Not to Exceed \$78,090.00
24-F-72T	Proposal for Additional Professional Architectural and Engineering Services for The Expansion / Renovation of Culinary Arts Classrooms at Bergen County Technical Schools' Paramus Campus Vendor: Dicara/Rubino Architects: Additional \$131,000.00
24-F-73T	Approval: Proposal for Ventilation Evaluation in The Cosmetology Classroom at The Paramus Campus Vendor: CME Associates \$7,450.00
24-F-74T	Approval: Proposal for Rehabilitation of Existing Mezzanine and Stairs to The Mezzanine Located in The Woodshop at The Paramus Campus: Vendor: CME Associates \$13,576.00
24-F-75T	Award of Contract to Provide Painting Services on an as Needed Basis for Interior and Exterior Areas Throughout BCTS, Commencing October 1, 2023, for a Two-Year Period, with the Option to Renew Vendor: GPC Inc., Millburn, NJ

**ADMINISTRATION**

**24-A-28T      APPROVAL — PROFESSIONAL DEVELOPMENT PROVIDERS AND SERVICES 2023-2024 SCHOOL YEAR**

**RESOLUTION**

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
The Teaching Channel	Provide Online, Individual Course Access to Ten 3-Credit Graduate-Level Continuing Education Classes to be Completed by April 15, 2024.	\$3,360.00 Funded by Title II Grant FY 2023-2024	2023-2024 School Year
Brice Thomas, Choreographer and Anthony Kidwell	Will Critique our Competition Cheerleaders' Routines.	No Cost	10/27/23 -10/28/23
TeacherGoals Publishing, LLC	Provide One Two and a Half Hour of Virtual Professional Development Training Session Titled, 'The Interactive Classroom: Techniques for Enhancing Student Involvement.'	\$2,000.00	10/9/23
Pasco Scientific	Provide Two 1 1/2 Hour Virtual Professional Development Workshops for Science Teachers at our Teterboro Campus.	\$2,000.00	3/22/24 and 4/10/24
Previously Approved on 5/23/23 BOE Meeting – Ryan Howell, Scenic Designer  Replaced by: Vincent Gunn, Scenic Designer	Theater Expert Series Guest Artists Will Work with BCA Cast and Crew Members, 1-4 Times Weekly "Something Rotten Musical"	Trimester 2 \$2,500.00	2023-2024 School Year
Jenna Nardo Kean University Student	Observe our Physical Education Department at Paramus Campus during 9am- 2pm, to Acquire her 25 Hours Needed for her Major.	No Cost	10/2/23-12/15/23
Liminex, Inc. dba Go Guardian	Provide Four District Wide Virtual Professional Development Trainings	\$2,000.00	2023-2024 School Year

American Dream Mall	Off-site Professional Development Program for District-Wide Teachers will be Invited to Work with the Director of Government Affairs and Communications to Learn about the Various Career Pathways that Exist at the Mall and Design Lesson Plans around one of those Pathways. Teachers will be Providing their Own Transportation.	No Cost	10/9/23
Jacy Good and Steve Johnson	Presentation on “Hang Up and Drive” to our Teterboro Campus to Educated on the Dangers of Cell Phone use Behind the Wheel.	\$1,500.00	10/27/23
Catapult Learning, LLC.	Provide Professional Development Program for Teachers District-Wide, Including Online Courses, a Resource Library, Coaching, Community Forums, Social Learning Activities and Activity Reports for Administrators.	\$27,750.00 Title IIA Grant-Funded Program	2023-2024 School Year
Jean Haase	Provide Services as a Consultant for Bogota Middle School.	\$1,300.00 Grant Funded by Perkins Secondary Education Program	10/1/23-1/1/24

**24-A-29T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES**

**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
ATHS Campus	Matthew Liso Angelika Dawidczyk	Brookdale Community College; Lincroft, NJ	\$499.35 Paid by BOE	10/20/23
Central Office	Danielle Tikijian	Food Service Update – North 111 N. Jefferson Road, Whippany, NJ (Birchwood Manor)	\$267.60 Paid by BOE	11/14/23



Central Office	Danielle Tikijian	Purchasing, North 111 N. Jefferson Road, Whippany, NJ (Birchwood Manor)	\$154.44 Paid by BOE	3/21/24
Bergen Job Center	Carol Polack	GSETA Annual Conference Hard Rock Hotel – 1000 Boardwalk, Atlantic City, NJ	\$789.50 Paid by BOE	10/18/23-10/19/23
BCA Campus	Russ Davis	Rice University IB Professional Development Virtual Workshop – Head of School, DP, Cat 1, Virtual	\$925.00 Paid by BOE	10/8/23-10/10/23
BCA Campus	Puneet Sawhney	IBEconomics: Teaching Macroeconomics Workshop, Virtual	\$175.00 Paid by BOE	10/19/23
ATHS Campus	Lauren LaBarbiera Natalia Moris	Gender Identity and Transgender Student Issues, Live Online	\$300.00 Paid by BOE	10/17/23
Central Office	Danielle Tikijian	Public School Purchasing, 1 New Brunswick, Lifelong Learning Center, RU Lifelong Learning Ctr.	\$555.00 Paid by BOE	10/3/23, 10/5/23, 10/10/23, 10/12/23
Technology	Mark Tronicke	NCSSS Professional Conference, Renaissance Phoenix Downtown Hotel 100 North St. Street, Phoenix, Arizona	\$2,963.50 Paid by BOE	11/12/23-11/15/23
BCA Campus	Russ Davis Bryan Repass Jonathan Lancaster William Hodroski (alternate)	NCSSS (National Consortium of Secondary STEM Schools) 2023 Annual Conference Renaissance Phoenix Downtown Hotel, 100 North 1 <sup>st</sup> Street, Phoenix, AZ	\$7,562.50 Paid by BOE	11/12/23-11/15/23

**24-A-30T APPROVAL—BCTS DISTRICT AND BOARD GOALS 2023-2024 SCHOOL YEAR**

**RESOLUTION**

BE IT RESOLVED that the Board of Education adopts the following goals for the 2023-2024 school year.

**PROGRAM:**

By June 2024, the District will provide professional development opportunities in each school to ensure that our teachers are aware of emerging artificial intelligence (AI) tools and how to effectively deploy them in the classroom.

**COMMUNITY:**

By June 2024, students will gain an in-depth understanding of the values and expectations held by The Bergen County Technical Schools regarding behaviors intrinsic to interpersonal relationships, social media, and school culture through didactic lessons, slide presentations, video presentations, and active dialogue.

**TECHNOLOGY:**

By June 2024, the District will establish mechanisms for continuous monitoring of the organization's networks, systems, and applications. The district will also regularly conduct security assessments and penetration testing to identify and rectify potential weaknesses.

**BUDGET:**

By June 2024, the District will establish a budget for the 2024/2025 school year that is both cost effective and responsive to the educational needs of our students.

**BOARD OF EDUCATION GOALS:**

1. Complete the 2023–24 Board Self–evaluation by April 30, 2024
2. Complete the 2023–24 Superintendent Evaluation by April 30, 2024
3. Continue to implement three (3) board committees (facilities, personnel, and finance) for the 2023–24 school year

**24-A-31T            APPROVAL—BERGEN COUNTY TECHNICAL SCHOOLS MENTORING PLAN FOR ASSISTING AND INDUCTION OF NOVICE TEACHERS—2023-2024**

**RESOLUTION**

BE IT RESOLVED that the Board of Education adopts the attached District Mentoring Plan 2023–2024 for assisting and induction of novice teachers; and

BE IT RESOLVED that the Board of Education direct the Superintendent to submit the executed plan to the New Jersey Department of Education County Superintendent.

RP/eh

**24-A-32T            APPROVAL—DISTRICT PROFESSIONAL DEVELOPMENT PLAN**

**RESOLUTION**

WHEREAS, the New Jersey Department of Education now requires that the District Level Professional Development Plan complies with standards set forth by the NJ Professional Standards for Teachers and NJ Professional Development Standards; and

WHEREAS, the New Jersey Department of Education now requires the Local Board of Education review said plan only for fiscal impacts.

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the attached District Professional Development Plan Template and directs the Superintendent to supervise implementation of the Plan for the 2023-2024 School Year.

TC/eh

**24-A-33T            APPROVAL—VOLUNTEER WORKER**

**Resolution**

WHEREAS, the district has received a request to utilize volunteer services from the following:

- Mary Fillipone – Reception

WHEREAS, there is no cost to the district;

BE IT RESOLVED, that the Board of Education agrees to utilize the volunteer services of Mary Fillipone for the following time period: 9/11/23 to 6/30/24.

GH/eh

**24-A-34T**

**FINAL APPROVAL FOR TRAVEL**

**RESOLUTION**

WHEREAS, the Board previously approved the following trip (res. # 24-A-17T at the meeting on August 30, 2023) and the Executive County Superintendent has granted permission; and

NOW THEREFORE BE IT RESOLVED the Board of Education grants final approval for the following trip.

<b><u>School</u></b>	<b><u>Academy Campus</u></b>
Destination	Incheon, South Korea; World Math Team Championship
Dates	11/21/23-11/28/23
Participants	24 students, 3 teachers
Purpose of Trip	World Math Competition
Total Cost of Trip	\$103,755.50
Total Cost to Board	\$0
Students Cost	\$103,755.50
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Abramson, Michael	\$4,413.50
Kaplan, Keith	\$4,413.50
Vieni, Joan	\$4,413.50
Pinyan, Jonathan (alternate)	
Wang, Ivy (alternate)	

JS/eh  
Source of funds: various

**24-A-35T**

**APPROVAL - AGREEMENT WITH OHR YISROEL**

**RESOLUTION**

**WHEREAS**, the Board of Education and Ohr Yisroel, a non-public school located in Tenaflly, New Jersey have entered into an agreement, in the form annexed hereto, under which the Board shall furnish one (1) staff member to provide STEM instruction to Ohr Yisroel in three (3) separate courses during the 2023-2024 school year; and

**WHEREAS**, funding for the position will be provided to the Board of Education through the NJ STEM Initiative, a program that allows qualified public-school teachers to teach STEM subjects to participating nonpublic schools;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby ratifies and approves the Agreement with Ohr Yisroel of Tenaflly, New Jersey, in the form annexed hereto; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools and School Business Administrator be and hereby is authorized to execute the Agreement and take such other proper measures to implement the terms of this Resolution.

24-A-36T

**APPROVAL - AGREEMENT WITH HEICHAL HATORAH**

**RESOLUTION**

**WHEREAS**, the Board of Education and Heichal Hatorah, a non-public school located in Teaneck, New Jersey have entered into an agreement, in the form annexed hereto, under which the Board shall furnish one (1) staff member to provide STEM instruction to Heichal Hatorah in classes stipulated under the program courses during the 2023-2024 school year; and

**WHEREAS**, funding for the position will be provided to the Board of Education through the NJ STEM Initiative, a program that allows qualified public-school teachers to teach STEM subjects to participating nonpublic schools;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby ratifies and approves the Agreement with Heichal Hatorah of Teaneck, New Jersey, in the form annexed hereto; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools and School Business Administrator be and hereby is authorized to execute the Agreement and take such other proper measures to implement the terms of this Resolution.

24-A-37T

**APPROVAL—CONFIRMATION—FIELD TRIPS**

**RESOLUTION**

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

<b><u>School</u></b>	<b><u>Teterboro Campus</u></b>
Destination	Public Policy Student Field Trip to Bergen County Bar Association, 15 Bergen Street, Hackensack, NJ
Dates	11/3/23
Purpose of Trip	Students will Interview Stakeholders and Policymakers on their Public Policy Issues, Learn how to Schedule Appointments and Conduct Interviews with Primary Sources for their Policy Research, and Learn to Network
Participant	17 students, 2 teachers
Total Cost of Trip	\$765.000
Total Cost to Board	\$0
Student Cost	\$765.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Genevieve Allard	
Erica Golle	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	96 <sup>th</sup> National FFA Convention & Expo, 100 S. Capitol Avenue, Indianapolis, IN
Dates	10/31/23
Purpose of Trip	Chaperone Students Competing in the Agriscience Events Held by the National FFA
Participant	16 students, 2 teachers
Total Cost of Trip	\$26,081.22
Total Cost to Board	\$0
Student Cost	\$26,081.22
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Oliver Dobrich	\$2,786.56
Giselle Gomes	\$2,786.56

<b><u>School</u></b>	<b><u>Teterboro Campus</u></b>
Destination	Ski Club, Mountain Creek Resort 200 Route 94 Vernon, NJ
Dates	1/9/24, 1/30/24, 2/13/24
Purpose of Trip	Provide access to skiing and snowboarding for students that may not be able to, professional ski instruction, encourage outdoor recreation and lifetime lifestyle activities students can continue throughout their lives.
Participant	50 students, 16 teachers
Total Cost of Trip	\$2,700.00
Total Cost to Board	\$0
Student Cost	\$2,700.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Doug Naccara	
Eric Buser	
Mary O'Connor	
Brianna Hamill	
Sharon Genicoff	
Sarah Michaels	
Matthew Dalzell	
Erica Sciamatta	
Lindsay Marella	
Andres Yanniotis	
Cristal Cornello	
Amy Surraco	
Melissa Robin	
Taylor Valentin	
Matt Liso	
Lauren Feorenzo	

<b><u>School</u></b>	<b><u>Teterboro Campus</u></b>
Destination	Marist College Visit, 3399 North Road, Poughkeepsie, NY
Dates	12/7/23
Purpose of Trip	Tour Campus, Meet Admission Counselors, Learn About Admissions Process
Participant	35 students, 4 teachers
Total Cost of Trip	\$900.00
Total Cost to Board	\$0
Student Cost	\$900.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Sharon Genicoff	
Carolos Pena	
Monet Kendall	
Cynthia Mak	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Princeton Model United Nations, East Brunswick, NJ
Dates	11/16/23 - 11/19/23
Purpose of Trip	Students will Present and Represent their Country's Policies in Model UN Competition, Debate International Topics with Students from other Schools.
Participant	20 students, 2 teachers
Total Cost of Trip	\$15,570.00
Total Cost to Board	\$0
Student Cost	\$15,570.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Mark Kramer	\$2,621.98

Christine Wallace \$2,561.22  
Scott Demeter (alternate)  
Emily Pagano (alternate)  
Katherine Janssen (alternate)  
Jonathan Lancaster (alternate)  
William Madden (alternate)

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Horace Mann Model United Nations
Dates	10/21/23
Purpose of Trip	Students will Present and Represent their Country's Policies in Model UN Competition, Debate International Topics with Students from other Schools.
Participant	30 students, 2 teachers
Total Cost of Trip	\$2,531.26
Total Cost to Board	\$0
Student Cost	\$2,531.26
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
Mark Kramer	\$565.82
Christine Wallace	\$535.44
Scott Demeter (alternate)	
Emily Pagano (alternate)	
Katherine Janssen (alternate)	
Luke Lancaster (alternate)	
Jonathan Lancaster (alternate)	

<b><u>School</u></b>	<b><u>Hackensack Campus</u></b>
Destination	Columbia Scholastic Press Assoc. Fall Conference, Columbia University 116 <sup>th</sup> and Broadway, NYC
Dates	11/6/23
Purpose of Trip	Over 80 Sessions with Professionals in the World of Journalism; Reporting, Writing, Editing, Publishing-Print and Digital
Participant	18 students, 2 teachers
Total Cost of Trip	\$1,300.00
Total Cost to Board	\$0
Student Cost	\$1,300.00
<b><u>Participating Staff:</u></b>	<b><u>Reimbursement Amount</u></b>
William Hathaway	\$65.00
David Wilson	\$65.00

**24-A-38T      APPROVAL – ADDENDUM TO DUAL ENROLLMENT AGREEMENT – WILLIAM PATERSON UNIVERSITY AND BERGEN COUNTY TECHNICAL SCHOOLS - 2023-2024 SCHOOL YEAR**

### **RESOLUTION**

WHEREAS, Board of Education at the August 30, 2023 meeting (res.#24-A-06T) approved the agreement between William Paterson University and the Bergen County Technical Schools; and

WHEREAS, William Paterson University submitted the attached Addendum to the Dual Enrollment Agreement;

BE IT RESOLVED, that upon recommendation of Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS approves the addendum to the agreement between William Paterson University and Bergen County Technical Schools (Teterboro, BCA, and Northern Valley Campuses) for the 2023-2024 School Year.

RP: AS/eh



**RESOLUTION**

WHEREAS, under New Jersey Administrative Code N.J.A.C. 6A:16-2.1 (b), the District must develop annually a plan providing for school nursing services; and

WHEREAS, the plan must ultimately be submitted and approved by QSAC; and

WHEREAS, the District has written its school Nursing Services Plan for the fiscal year 2023-2024; and

WHEREAS, the Board of Education has reviewed the attached District's School Nursing Services Plan for the fiscal year 2023-2024;

THEREFORE BE IT RESOLVED that the Board of Education approves the District's School Nursing Services Plan for the 2023-2024 School Year.

BS/eh





State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.  
Acting Commissioner

June 20, 2023

Dr. Howard Lerner, Superintendent  
Bergen County Vocational Technical School District  
540 Farview Avenue  
Paramus, New Jersey 07652

Dear Dr. Howard Lerner,

This is to notify you that the nonpublic school, Ohr Yisroel, has been approved by the New Jersey Department of Education (NJDOE) as a recipient of the FY2024 Teach STEM Classes in Nonpublic Schools grant. This grant is available to nonpublic schools that have formed a partnership with a public school teacher employed by a school district and their school district. The grant program provides additional remuneration for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The grant award is based on the application submitted by the nonpublic school on March 31, 2023, in partnership with Rosana Mazurkiewicz, who is employed by your district, and the signed agreements. The approved grant award for Rosana Mazurkiewicz is \$32,819.46, which is based on the teacher's 2022-23 employment contract with your district at an hourly rate of \$101.29, and a maximum of 324 hours of teaching. The final grant award will be calculated based on the teacher's hourly rate from their 2023-24 employment contract and the actual hours taught at the nonpublic school, not to exceed the maximum hours listed above.

Following this letter is a Statement of Assurance that must be signed and returned to [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov) no later than July 14, 2023.

The original legislation signed in 2019 ([P.L.2019, c.256](#)) and amended in November 2022 ([P.L.2022, c.119](#)) states the following:

- Grant funds for approved applications shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection including applicable federal employment payroll taxes. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:

- A participating teacher shall receive an amount equal to the teacher's annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher will teach STEM classes at a nonpublic school under the program multiplied by 1.25.
- Payments received by a participating teacher under the grant program shall not be considered "compensation" under [P.L.2019, c.256](#) and [P.L.2022, c.119](#) (amended in November 2022).

### **Accounting and Payment Process**

Grant funding for the teacher will be reimbursed by the NJDOE to the district in two payments: for teaching that occurs from July 1, 2023 through January 31, 2024, and then again for teaching that occurs from February 1, 2024, through June 30, 2024. The school district will need to collect timesheets from the teacher that must be signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school. After completion of the first project period (Jan. 31, 2024) and again after the end of the fiscal year (June 30, 2024), the school district must submit to the NJDOE Office of Finance a payroll expenditure report, including the teacher's name, payroll dates and amounts paid. The NJDOE will provide the detailed reporting instructions when appropriate. The NJDOE will then reimburse the school district for the hours the teacher worked at the nonpublic school.

Revenue to the school district for this grant should be recorded in special revenue fund in new revenue code 20-3212 "Nonpublic Teacher STEM Grant," new line number 762, in the special revenue fund "Revenue from State Sources" section. Appropriations should be recorded in fund 20 in new program code 481, for "Nonpublic Teacher STEM Grant," in functions and objects as allowed by the grant program. The total expenses under this program will be recorded on new appropriation line 88135.

If you have any questions or concerns, please contact Greg Kocher at [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov).

Sincerely,



Jessani Gordon, Director  
Interdistrict School Choice and Nonpublic School  
Programs

c: Christopher Irving, Assistant Commissioner – Division of Field Support and Services  
Paula Bloom, Executive Director – Division of Field Support and Services





**State of New Jersey**

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY

*Governor*

SHEILA Y. OLIVER

*Lt. Governor*

ANGELICA ALLEN-McMILLAN, Ed.D.

*Acting Commissioner*

**FY2024 Teach STEM Classes in Nonpublic Schools Grant Award to District Teachers  
Statement of Assurances for Districts**

As the duly authorized chief school administrator of the school district in which Rosana Mazurkiewicz is employed, I am aware that the New Jersey Department of Education (Department) has approved the application submitted on March 31, 2023, for Ohr Yisroel (Nonpublic School) to form a partnership with Rosana Mazurkiewicz (Teacher) to teach STEM classes at the nonpublic school in FY2024 at such times and during such hours mutually agreed upon by the teacher, nonpublic school, and school district, which may include hours beyond regular public school day hours such as extended day, evening, or weekend programming. The teacher's salary, number of teaching hours, and maximum award amount are specified in the award notification letter dated June 20, 2023. I certify that Bergen County Vocational Technical School District shall:

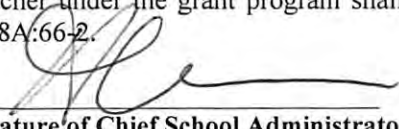
- Submit to the Office of Finance all required documents to support the amounts paid to the teacher grantee for teaching that occurs from July 1, 2023 through January 31, 2024, and then again for teaching that occurs from February 1, 2024, through June 30, 2024. The Department will reimburse the district based on the teacher's hourly salary, as indicated in the attached notification letter, and hours worked.
- Fully comply with the original legislation signed in 2019 ([P.L.2019, c.256](#)) and amended in November 2022 ([P.L.2022, c.119](#)) governing the grant program, noting the following provisions:
  - Grant funds for approved applications shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection including applicable federal employment payroll taxes. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:
    - A participating teacher shall receive an amount equal to the teacher's annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher will teach STEM classes at a nonpublic school under the program multiplied by 1.25.
    - Payments received by a participating teacher under the grant program shall not be considered "compensation" under N.J.S.18A:66-2.

Bergen County Technical Schools

**District Name**

9/12/23

**Date**

  
**Signature of Chief School Administrator**  
**(Electronic signature is acceptable)**

Dr. Howard Lerner/Superintendent  
**Name and Title of Chief School Administrator**



*State of New Jersey*

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

ANGELICA ALLEN-McMILLAN, Ed.D.  
*Acting Commissioner*

June 20, 2023

Dr. Howard Lerner, Superintendent  
Bergen County Vocational Technical School District  
540 Farview Avenue  
Paramus, New Jersey 07652

Dear Dr. Howard Lerner,

This is to notify you that the nonpublic school, Heichal Hatorah, has been approved by the New Jersey Department of Education (NJDOE) as a recipient of the FY2024 Teach STEM Classes in Nonpublic Schools grant. This grant is available to nonpublic schools that have formed a partnership with a public school teacher employed by a school district and their school district. The grant program provides additional remuneration for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The grant award is based on the application submitted by the nonpublic school on March 31, 2023, in partnership with Oliver Dobrich, who is employed by your district, and the signed agreements. The approved grant award for Oliver Dobrich is \$8,232.02, which is based on the teacher's 2022-23 employment contract with your district at an hourly rate of \$80.23, and a maximum of 103 hours of teaching. The final grant award will be calculated based on the teacher's hourly rate from their 2023-24 employment contract and the actual hours taught at the nonpublic school, not to exceed the maximum hours listed above.

Following this letter is a Statement of Assurance that must be signed and returned to [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov) **no later than July 14, 2023.**

The original legislation signed in 2019 ([P.L.2019, c.256](#)) and amended in November 2022 ([P.L.2022, c.119](#)) states the following:

- Grant funds for approved applications shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection including applicable federal employment payroll taxes. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:
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teacher will teach STEM classes at a nonpublic school under the program multiplied by 1.25.

- Payments received by a participating teacher under the grant program shall not be considered "compensation" under [P.L.2019, c.256](#) and [P.L.2022, c.119](#) (amended in November 2022).

#### **Accounting and Payment Process**

Grant funding for the teacher will be reimbursed by the NJDOE to the district in two payments: for teaching that occurs from July 1, 2023 through January 31, 2024, and then again for teaching that occurs from February 1, 2024, through June 30, 2024. The school district will need to collect timesheets from the teacher that must be signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school. After completion of the first project period (Jan. 31, 2024) and again after the end of the fiscal year (June 30, 2024), the school district must submit to the NJDOE Office of Finance a payroll expenditure report, including the teacher's name, payroll dates and amounts paid. The NJDOE will provide the detailed reporting instructions when appropriate. The NJDOE will then reimburse the school district for the hours the teacher worked at the nonpublic school.

Revenue to the school district for this grant should be recorded in special revenue fund in new revenue code 20-3212 "Nonpublic Teacher STEM Grant," new line number 762, in the special revenue fund "Revenue from State Sources" section. Appropriations should be recorded in fund 20 in new program code 481, for "Nonpublic Teacher STEM Grant," in functions and objects as allowed by the grant program. The total expenses under this program will be recorded on new appropriation line 88135.

If you have any questions or concerns, please contact Greg Kocher at [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov).

Sincerely,



Jessani Gordon, Director  
Interdistrict School Choice and Nonpublic School  
Programs

c: Christopher Irving, Assistant Commissioner – Division of Field Support and Services  
Paula Bloom, Executive Director – Division of Field Support and Services



# State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY

Governor

SHEILA Y. OLIVER

Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.

Acting Commissioner

## FY2024 Teach STEM Classes in Nonpublic Schools Grant Award to District Teachers Statement of Assurances for Districts

As the duly authorized chief school administrator of the school district in which Oliver Dobrich is employed, I am aware that the New Jersey Department of Education (Department) has approved the application submitted on March 31, 2023, for Heichal Hatorah (Nonpublic School) to form a partnership with Oliver Dobrich (Teacher) to teach STEM classes at the nonpublic school in FY2024 at such times and during such hours mutually agreed upon by the teacher, nonpublic school, and school district, which may include hours beyond regular public school day hours such as extended day, evening, or weekend programming. The teacher's salary, number of teaching hours, and maximum award amount are specified in the award notification letter dated June 20, 2023. I certify that Bergen County Vocational Technical School District shall:

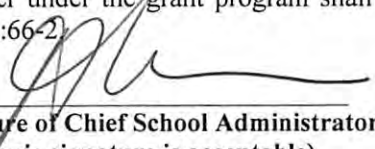
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Bergen County Technical Schools

District Name

9/12/23

Date

  
Signature of Chief School Administrator  
(Electronic signature is acceptable)

Dr. Howard Lerner/Superintendent  
Name and Title of Chief School Administrator



**DUAL ENROLLMENT AGREEMENT ADDENDUM**

**2023-2024**

**BETWEEN**

**Bergen County Technical  
Schools**

**28 West Grand Avenue  
Montvale, NJ 07645**

**AND**

**William Paterson University**

**300 Pompton Road**

**Wayne, New Jersey 07470**



**Model I**

- A. This addendum is in addition to the original dual enrollment contract that was signed on August 30, 2023.**
- B. The following course has been added after the original contract was signed and may be offered for the 2023-24 school year on-site at Bergen Academies:**
  - 1. MUSI 1510 Audio Recording for Musicians (3 credits)**
- C. Each Bergen Academies student enrolled in the SPAN2110 will be required to adhere to all the terms and conditions for dual enrollment outlined in the original contract.**





**HIGH SCHOOL DUAL ENROLLMENT AGREEMENT  
BETWEEN  
WILLIAM PATERSON UNIVERSITY  
AND  
BERGEN COUNTY TECHNICAL SCHOOLS**

Date: \_\_\_\_\_

**For Bergen County Technical  
Schools:**

\_\_\_\_\_  
Dr. Howard Lerner  
District Superintendent

**For William Paterson University:**

\_\_\_\_\_  
Dr. Joshua Powers  
Provost and Senior Vice President for  
Academic Affairs

## Bergen County Workforce Development Board Bergen County Job Center

### Accrued Expense & Obligation Report: Fiscal Year 2024-Program Year 2023 July 1, 2023 thru June 30, 2024 as of 8/31/23

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 2,588,438	\$ 664,291	26%	\$ 110,276	\$ 1,924,147	<p><b>ADMIN</b> \$724,570 7% WLL \$286,345 3%</p> <p><b>WFNJ</b> \$1,569,841 14%</p> <p><b>OUT-OF-SCHOOL YOUTH</b> \$2,289,528 21%</p> <p><b>IN-SCHOOL YOUTH</b> \$- 0%</p> <p><b>OTHER GRANTS</b> \$12,971 0%</p> <p><b>ADULT</b> \$2,588,438 24%</p> <p><b>DISLOCATED WORKER</b> \$3,319,695 31%</p>
Dislocated Worker (DW)	\$ 3,319,695	\$ 1,083,418	33%	\$ 156,106	\$ 2,236,277	
<b>Total Adult</b>	<b>\$ 5,908,133</b>	<b>\$ 1,747,709</b>	<b>30%</b>	<b>\$ 266,382</b>	<b>\$ 4,160,424</b>	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 2,289,528	\$ 1,134,072	50%	\$ 121,404	\$ 1,155,456	
<b>Total Youth</b>	<b>\$ 2,289,528</b>	<b>\$ 1,134,072</b>	<b>50%</b>	<b>\$ 121,404</b>	<b>\$ 1,155,456</b>	
TANF	\$ 868,137	\$ 565,408	65%	\$ 40,335	\$ 302,729	
GA/SNAP & SNAP ONLY	\$ 701,704	\$ 425,974	61%	\$ 42,621	\$ 275,730	
<b>Total WFNJ</b>	<b>\$ 1,569,841</b>	<b>\$ 991,382</b>	<b>63%</b>	<b>\$ 82,956</b>	<b>\$ 578,459</b>	
Workforce Learning Link (WLL)	\$ 286,345	\$ 198,142	69%	\$ 31,325	\$ 88,203	
<b>Total WLL</b>	<b>\$ 286,345</b>	<b>\$ 198,142</b>	<b>69%</b>	<b>\$ 31,325</b>	<b>\$ 88,203</b>	
Program Administration	\$ 724,570	\$ 537,711	74%	\$ 120,963	\$ 186,859	
<b>Total Admin</b>	<b>\$ 724,570</b>	<b>\$ 537,711</b>	<b>74%</b>	<b>\$ 120,963</b>	<b>\$ 186,859</b>	
WIOA Data Reporting & Analysis	\$ 12,971	\$ -	0%	\$ -	\$ 12,971	
WIOA Other OJT	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
<b>Total Other Grants</b>	<b>\$ 12,971</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 12,971</b>	
<b>Total</b>	<b>\$ 10,791,388</b>	<b>\$ 4,609,016</b>	<b>43%</b>	<b>\$ 623,030</b>	<b>\$ 6,182,372</b>	

# Bergen County Technical Schools

## Nursing Services Plan

### 2023-2024

(N.J.A.C. 6A:16-2.1 through 2.5)

**District Name:** Bergen County Technical Schools

**School Year:** 2023-2024

**Board Approval Date:** September 26, 2023 (as per N.J.A.C. 6A:16-2.1 (b))

**District Contact Person:** Bridget Sorem, District Supervisor

- I. Description of Basic Nursing Services Provided to All Students:** (N.J.A.C. 6A:16-2.2)  
**Basic services:** N.J.A.C. 6A and N.J.S.A. 18A:40, federal law (such as FERPA- 20 U.S.C.§1232g, 34 CFR Part 99) and N.J. Sanitation Code. Under the direction of the School Physician, the following services are provided to students:

A.	Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1.	Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a)	State of New Jersey Health History and Appraisal record i.e., A-45 cards	
b)	Immunization record	(N.J.A.C. 6A:16-2.2 (a))
c)	Medical history	
d)	Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2(g))
e)	Physical examinations for:	
	(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.S.A. 18A: 40-41.9 and N.J.A.C. 6A:16-2.2(h)1)
	(a) Distribution of educational fact sheet annually to parents or guardians of students of <b>Sports-Related Eye Injuries</b>	
	(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h)2ii)
	(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h)3)
	(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h)4)

District Nursing Services Plan June 26, 2023

(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2(h)5)
f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4(d))
g) Adherence to Family Education Rights and Privacy Act	(FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.4 (c))
2. Determine student status for admission or retention with unacceptable evidence of immunizations	(N.J.A.C. 6A:16-2.2(b))
3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A.18A:40-16 & N.J.A.C. 6A:16-2.2(c))
B. Medications, health care treatments, procedures and care:	
1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1(a) 2)
2. Approval of self-administered medications	(N.J.S.A.18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1(a) 2.v)
3. Designate and train annually epinephrine and glucagon auto injector delegates	(N.J.A.C. 6A:16-2.1(a)2.vi N.J.S.A. 18A:40-12.5; 12.6 & 12.14)
<p>4. Permit the school nurse or trained designee to administer epinephrine via a pre-filled auto-injector mechanism <b>to any student without a known history of anaphylaxis when the nurse or trained designee in good faith believes the student is having an anaphylactic reaction <u>or</u> any student whose parent has <u>not</u>;</b></p> <p>a) Provided written authorization for the administration of epinephrine;</p> <p>b) Provided written orders from the physician or advanced practice nurse that the student requires epinephrine for anaphylaxis;</p> <p>c) Received written notice from the board of education (BOE) or nonpublic school chief school administrator that the agencies and their employees or agents have no liability as a result of an injury arising from the administration of epinephrine; and</p> <p>d) Signed a statement releasing the BOE or nonpublic school of liability.</p>	(N.J.S.A. 18A:40-12.5a-d and N.J.S.A. 18A:40-12.6)
C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders	(N.J.A.C. 6A:16-2.1(a)3)
D. Provide Health Care	(N.J.A.C. 6A:16-2.1(a) 4)
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP and Medical Home Practitioner's orders.	(N.J.A.C. 6A:16-2.1(a)10 (N.J.S.A. 45:11-23)- New Jersey Board of Nursing Statutes

## District Nursing Services Plan June 26, 2023

2.	Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-2.4 (a))
3.	Report “Reportable Communicable Disease” to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2(d))
4.	Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1(a) 4(iv))
5.	Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1(a)4(v))
6.	Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma medications etc.	(N.J.A.C. 6A:16-2.1 (a) 4)
7.	Write and update annually student individualized health care plans (IHP’s) and individualized emergency health care plan (IEHP’s) for student’s medical needs and instruction of staff.	(N.J.A.C. 6A:16-2.1(a)10 and (N.J.A.C. 6A:16-2.3(b)3(xii))
8.	Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care.	(N.J.A.C 6A:16-2.3(b)3(i))
E.	Administer asthma related care	
1.	Obtain training for administration of medication via nebulizer	(N.J.S.A.18A:40-12.8(a) & (N.J.A.C. 6A:16-2.1(a).5.ii))
2.	Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.2(e))
3.	Require Students to have a current “Asthma Action Plan	(N.J.A.C. 6A:16-2.1(a)5.iii)
F.	Health history and examinations	(N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1(a)6)
1.	Provide health examination for student’s without medical homes	(N.J.A.C. 6A:16-2.2(f))
G.	Establish and maintain procedures for universal precautions	(N.J.A.C. 6A:16-2.1(a)7)
H.	Provide nursing services to nonpublic school located in district	(N.J.A.C. 6A:16-2.1(a)8)
I.	Instruct students/ teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)3. xv
1.	communicable diseases, blood borne pathogens	
2.	Asthma management	
3.	Anaphylaxis and symptoms of hyperglycemia and hypoglycemia	
4.	classroom health curriculum (not CSN with a “Non-Instructional” certificate)	
5.	other health concerns	
J.	Provide information for:	
1.	NJ Family Care program	(N.J.A.C. 6A:16-2.2(j))

District Nursing Services Plan June 26, 2023

K.	Implementation of the Nurse Practice Act by .....	
L.	Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
	1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	
	2. Provision of nursing care for actual or potential emotional health problems	
	3. Health teaching in health office	
	4. Health teaching in classroom	
	5. Health counseling	



## II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.3(b)3)

Indicated number students for which you are providing services. From the list below add or delete nursing services that are provided or not provided by your schools within district, respectively.

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.		Applied Technology High School	Bergen County Technical School-Paramus	Bergen County Technical School-Teterboro	Bergen County Academies
First-Aid, splinting, Ace-wrap etc.		330	577	676	1241
Dental: tooth avulsion, caries, braces, etc.		330	577	676	12
Health Screenings Ht., Wt., & BP yearly		330	577	676	399
Visual Acuity screening K,2,4,6,8,10		89	151	164	196
Auditory screening K,1,2,3,7,11		93	138	157	287
Scoliosis screening biennially age 10-18		93	138	157	263
Diabetic Glucose testing, insulin pump management		4	5	2	3
Mantoux/PPD testing		0	0	0	0
Medication Administration- daily		0	5	0	2
Medication Administration - PRN		330	577	676	513
Nebulizer/inhalers/peak flow measurements		40	25	45	3
Tube feedings		0	0	0	0
Urinary catheterization		0	0	0	0
Ventilator care		0	0	0	0

District Nursing Services Plan June 26, 2023

Referral for vision evaluations		50	15	15	5
Referral for hearing evaluations		2	2	2	1
Referral for Alcohol and drug use/abuse testing		0	25	1	4
Referral for pregnancy		0	0	0	0
Nursing Diagnosis /Case-finding of actual or potential physical health problems		37	40	58	1300
Provision of nursing care for actual or potential emotional health problems		15	150	50	600
Case finding		0	0	0	0
Health teaching in health office		330	577	676	1120
Health teaching in classroom		0	0	0	0
Health counseling		330	577	676	1200
<b>Other</b>		0	0	0	0
<b>Number of TOTAL visits</b>		2403	4156	4707	7149



**III. Emergency Management (N.J.A.C. 6A:16-2.1(a)4)**

**(Emergency management is a description of how nursing services will be provided in all emergency situations for the entire school district. Add or delete the following services provided or not provide by your school district, respectively)**

**A. Acute Care Management Plan:**

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
  - a) AEDs (Automatic External Defibrillators) deployment and delegates trained (reference Janet’s Law Requirement)
  - b) CPR trained school nurse
  - c) Asthma Nebulizer trained nurses
  - d) Universal Precautions trained staff
  - e) CPR trained coaches/athletic trainers/teachers/staff

**B. IEHP’s/Chronic Care Management Plans:**

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Diabetic Action Plan
4. Lock-Down Health Care Action Plan
5. Shelter-In –Place Health Care Action Plan

**C. District Crisis Management Plan:**

1. Triage Action Plans in District Crisis Management Plan

**D. Community Rescue Squad and Emergency Paramedic Services**

1. How is emergency response services provided to your district schools?

**IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A:16-2.3(b))**

Schools →		Applied Technology High School	Bergen County Technical School- Paramus	Bergen County Technical School- Teterboro	Bergen County Academies
Grade levels		9-12	9-12	9-12	9-12
Enrollment number as of Oct. 1 <sup>st</sup> .		330	577	676	1120
Number of students receiving:					
Special Services/ IEPs		7	248	27	7
504s		15	0	29	9
I&Rs		5	0	20	1
IHPs		37	15	65	78
IEHPs		0	6	35	0
Nursing Assignments- number of:					
N.J.A.C. 6A:9B-14.3	Certified School Nurse- CSN	1	1	1	2
	Registered Nurse- not CSN	0	0	0	0
	Licensed Practice Nurse- LPN	0	0	0	0
N.J.A.C. 6A:9B-14.3(b)	CPR Certified	10	7	7	2
N.J.A.C. 6A:9B-14.3 (b)	AED Certified	10	7	7	2
N.J.A.C. 6A:16-2.1(a)5.iii	Asthma Nebulizer trained	3	2	1	2
Unlicensed Assistive Personnel Assignments					
Nursing Assistants		0	0	0	0
Health Aides		0	0	0	0

**V. Nursing Services and Additional Medical Services provided to Non-Public Schools**  
**[<http://www.nj.gov/education/nonpublic/health/>]**

**Non-public nursing services (N.J.A.C. 6A:16-2.1(a)8)**

**1. Non-public nursing services are not provided in XYZ town as there are no non-public schools in the town boundaries OR services are provided by the XXXX Provider to the following schools located in district...**

**(Please submit to Executive County Business Official on or before October 1, 2023):**

- A written statement verifying that the required conference was held with the nonpublic school: consultation agreement form ([PDF](#))
- A copy of the contract with another agency to provide the services, if applicable, and approved minutes of the district board of education meeting approving the contract, which describes the methods by which the health services to nonpublic school students will be provided for the ensuing year, including a [rationale for the distribution of funds](#); and
- A description of the type and number of services that were provided during the previous school year on a form approved by the Commissioner of Education:([PDF](#)).

**New: Health and Safety Requirements of Nonpublic School Facilities:** Attestation and Guidance - To help ensure the health and safety of New Jersey's nonpublic school students and staff, the New Jersey Department of Education (NJDOE) will require that all nonpublic schools registered with the NJDOE comply with the health and safety facilities laws and regulations. The NJDOE will now require that school districts collect the signed attestation of compliance with health and safety facilities laws and regulations from their nonpublic schools at the upcoming spring consultations, with the following flexibility allowed this year, as noted in the FY2024 nonpublic school consultation form.

**VI. Additional District Nursing Services Information:**

Add any additional data that your school district requires be disclosed in this Nursing Services Plan

Nursing Services Plan reviewed by:

Ronald G. Rignoli, MD  
School Physician Name

Ronald Rignoli

Signature

9/19/23

Date

Bridget Soren, Supervisor  
Head Nurse Name

[Signature]  
Signature

9/19/23

Date

\_\_\_\_\_  
CSA Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PERSONNEL**

**24-P-21T      APPROVAL—2023–2024 – STAFF APPOINTMENTS**

**RESOLUTION**

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individual(s) be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note:      Appointment of new personnel to the District is provisional subject to:

1.      Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2.      A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key:      Staff:

N – New      R - Replacement      RI – Reinstatement      T - Temporary

Schools/Locations:

ADULT .....Adult Education, Hackensack  
ATHS .....Applied Technical High School (BCC), Paramus  
BCA .....Bergen County Academies, Hackensack  
BCDCC .....Bergen County Day Care Center, Hackensack  
BCSS .....Bergen County Special Services  
BCTEC .....Bergen County Technical Education Center, Paramus  
BCTHS .....Bergen County Technical High School, Teterboro  
BCVHS .....Bergen County Vocational High School, Paramus  
BOCC .....Bergen One-Stop Career Center, Hackensack  
NVRHS .....Institute for Interactive Design, Demarest/Old Tappan

**CERTIFICATED**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SCHOOL/LOCATION</u></b>
Rosenbaum, David (R)	Teacher of Computer Science Technology	BCTEC, Paramus

CERTIFICATION:

CE: Teacher of Computer Science Technology

Salary: Col. III, Step 8: \$77,152. per annum pro rata\*

Effective: 09/12/23 to 06/30/24

Note: Replacement for staff who resigned

\*Pending settlement of Teacher's Contract

Sen, Serhat (R)	Teacher of Computer Science Technology	BCA, Hackensack
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CERTIFICATION:

CE: Teacher of Computer Science Technology

Salary: Col. V, Step 13: \$95,966. + Ext. Day \$11,122. = \$107,088. per annum\*

Effective: 09/05/23 to 06/30/24

Note: Replacement for staff who resigned

\*Pending settlement of Teacher's Contract

NON-CERTIFICATED

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/LOCATION</u>
Krenc, Raymond (N)	Plumbing Instructor	ADULT, Hackensack
	Salary: \$83,000. per annum pro rata Effective: 09/05/23 to 06/30/24 Note: Replacement of CTE Teacher of Plumbing who retired	
Lee, Jae Young	Data Specialist	DISTRICT, Technology
	Salary: \$70,000. per annum pro rata Effective: 09/11/23 to 06/30/24	

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**24-P-22T                      APPROVAL – 2023-2024 STAFF SALARIES - CORRECTIONS**

**RESOLUTION**

BE IT RESOLVED, that the attached salary listing, which shall be made a part of this resolution for the period July 1, 2023, through June 30, 2024, be approved, and

BE IT FURTHER RESOLVED, that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

**24-P-23T                      APPROVAL—2023-2024 SALARY / STATUS RECLASSIFICATION(S)—CERTIFICATED**

**RESOLUTION**

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Maks, Natalia	Teacher of Commercial Arts	BCA, Hackensack
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From:        Col. V, Step 12: \$92,899. \*

To:            Col. V, Step 12: \$92,899. + Ext. Day \$11,122. = \$104,021. per annum\*

Effective:    09/01/2023 to 06/30/2023

\*Pending settlement of Teacher's Contract

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**24-P-24T      APPROVAL—CORRECTION – 2023-2024 STAFF APPOINTMENT(S)**

**RESOLUTION**

BE IT RESOLVED, that the following status reclassification(s) be approved,

Perry, Katherine      Teacher of Mathematics

From:                      Certificate: CEAS: Teacher of Mathematics  
To:                         Certificate: Standard: Teacher of Mathematics  
Effective:                09/01/2023 to 06/30/2024  
Note:                     Previously approved at BOE 08/30/23; Resol. #24-P-03T

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

**24-P-25T      APPROVAL—2023-2024 DISTRICT SUBSTITUTE NURSE(S)**

**RESOLUTION**

BE IT RESOLVED that the following listing of District Substitute School Nurse(s) be approved for school year 2023-2024.

Ziegler, Jenene	School Nurse	Eff: 09/01/23 to 06/30/24
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**24-P-26T      APPROVAL—2023-2024 DISTRICT SUBSTITUTE TEACHER(S)**

**RESOLUTION**

BE IT RESOLVED, that the following listing of District Substitute Teacher(s) be approved for school year 2023-2024.

Albanese, Joseph	Substitute Certificate	Effective: 09/05/23 to 06/30/24
Barno, Peter	Substitute Certificate	Effective: 09/01/23 to 06/30/24
Radimer, Wiet	Substitute Certificate	Effective: 09/05/23 to 06/30/24
Rosenbaum, David	Substitute Certificate	Effective: 09/05/23 to 06/30/24

**24-P-27T      APPROVAL—2023-2024 LONG TERM SUBSTITUTE TEACHER(S)**

**RESOLUTION**

BE IT RESOLVED, that Peter Barno, who holds valid Instructional Substitute Certificate, be appointed as a long term substitute teacher at the Bergen County Vocational and Technical High School, Paramus, to be compensated as follows:

Salary:     \$150. per diem\*  
Effective: 09/01/23 to 06/30/24  
Note:        To provide as-needed academic support to PCVTHS students for the 2023-2024 school year. 128 Days (IDEA Grant funded) and 27 Days District budget

**24-P-28T      APPROVAL—2023-2024 SUMMER WORK AUTHORIZATION**

**RESOLUTION**

BE IT RESOLVED, that the following staff members be approved for work from June 27, 2023 to August 31, 2023 at their hourly/per diem rate based upon their 2023-2024 salary. The number of hours/days indicated is maximum but may be reduced by the Superintendent of Schools if fewer days/hours are required.

<u><b>Name</b></u>	<u><b>Hours/Days</b></u>	<u><b>Rate*</b></u>
Ortiz, Steevi*	1 day	Per diem
Pacheco, Jessica*	1 day	Per diem
Pinkman, Laura*	1 day	Per diem
Respass, Bryan**	5 days	Per diem
Rotondella, Lauren*	1 day	Per diem

\*Pending settlement of Teacher's contract

\*\*Pending settlement of Teacher's contract. In addition to days approved at BOE 05/23/23; Resol. #23-P-119T

**24-P-29T      APPROVAL— 2022-2023 APPOINTMENTS  
EXTRA DUTY/EXTRA PAY POSITIONS  
APPROVAL— 2022-2023 OTHER HOURLY APPOINTMENTS  
APPROVAL— 2023-2024 APPOINTMENTS  
EXTRA DUTY/EXTRA PAY POSITIONS  
APPROVAL— 2023-2024 OTHER HOURLY APPOINTMENTS**

**RESOLUTION**

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

**EXTRA DUTY/EXTRA PAY SY 2022-2023**

<u><b>Curriculum Projects:</b></u>	Walsh, Gene	1 <sup>st</sup> payment - \$643.00 Intro to Entrepreneurship – Career Innovation High
	Walsh, Gene	Final payment - \$1,930.00 Intro to Entrepreneurship – Career Innovation High
	Lancaster, Jonathan	Final payment - \$1,930.00 IB Extended Essay Report
	LoBello, Virginia	Final payment - \$1,930.00 Required ESL ID and Exit/Entry for 2023

**EXTRA DUTY/EXTRA PAY SY 2023-2024**

<u><b>Curriculum Projects:</b></u>	Cadavid, Veronica	1 <sup>st</sup> payment - \$321.50* Environmental Science (shared w/Amy Jett)
	Jett, Amy	1 <sup>st</sup> payment - \$321.50* Environmental Science (shared w/Veronica Cadavid)

\*Pending settlement of Teacher's Contract



**Home Instruction:**

Bennett, James Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
Cirone, Stephanie Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
Lee, Shih Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
Naccara, Douglas Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
Rojek, Mateusz Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
VanDaalen, Mabel Student: DS	\$86 per hour* Max. hours: 12 Effective 09/7/23
Kim, Deok Student: YJ	\$86 per hour* Max. hours: 8 Effective 09/15/23
Kozlova, Ekaterina Student: YJ	\$86 per hour* Max. hours: 8 Effective 09/15/23
Spinelli, Louis Student: YJ	\$86 per hour* Max. hours: 16 Effective 09/15/23
Villarosa, Hillary Student: YJ	\$86 per hour* Max. hours: 8 Effective 09/15/23
Walsh, Gene Student: YJ	\$86 per hour* Max. hours: 8 Effective 09/15/23
Zubov, Igor Student: YJ	\$86 per hour* Max. hours: 8 Effective 09/15/23

\*Pending settlement of Teacher's Contract

**Advisory Committee Work**

**Rate: \$150 per meeting\***

**Effective: SY 23-24**

Cohen, Steven (7/19/23)

**Max.**  
**Amount**  
\$150\*

\*Pending settlement of Teacher's Contract

**Cosmetology After School Program**

**Rate: Hourly per diem\***

**Effective: 10/18/23 to 06/30/24**

	<b><u>Max.</u></b>
	<b><u>Hours</u></b>
Amorosi, Olivia	30
Leon, Stephanie	30
Neville, Harriet	30
Williams, Bennay	30

\*Pending settlement of Teacher's Contract.

**Coverage – Student Support/Specialist**

**Rate: Hourly per diem\***

**Effective: SY 23-24**

	<b><u>Max.</u></b>
	<b><u>Hours</u></b>
Boyle, Diane (Guidance)	25
Lepinski, Jacqueline (Guidance)	25
Ristovski, Laura (Speech)	25
Verdiramo, Anne Marie (Speech)	25

\*Pending settlement of Teacher's Contract.

**Deliver CTE Enrichment**

**Bogota Middle School Students**

**Rate: \$68 per hr\***

**Effective: 10/01/23 to 06/30/24**

	<b><u>Max.</u></b>
	<b><u>Hours</u></b>
Seventko, Justin	32

\*Perkins Grant funded

**FLIBS Winter 2023 IB Professional Development Workshop**

**St. Pete Beach, FL**

**Rate: Per diem\***

**Effective: 12/09/23**

	<b><u>Max.</u></b>
	<b><u>Days</u></b>
Casarico, Elizabeth	1

\*Pending settlement of Teacher's Contract

**Healthcare Occupation After School Program**

**Rate: Hourly per diem\***

**Effective: 10/18/23 to 06/30/24**

	<b><u>Max.</u></b>
	<b><u>Hours</u></b>
Carey, Diane	30

\*Pending settlement of Teacher's Contract.

**IB Prof. Dev. Workshop: DP: Computer Science, Cat 1**

**Online**

**Rate: Hourly per diem\***

**Effective: 10/02/23 to 10/31/23**

	<b><u>Max.</u></b>
	<b><u>Hours</u></b>
Wang, Ivy	16

\*Pending settlement of Teacher's Contract

**Incoming Student Assessment After Hours**

**Rate: Hourly per diem\***

**Effective: 09/01/23 to 09/22/23**

Hogan, Mary

Quinn, James

**Max.**

**Hours**

10

10

\*Pending settlement of Teacher's Contract.

**Overload**

**Rate: \$7,568\***

**Effective: SY 23-24**

Castella, Frank

Maher, Kevin\*\*

Slootmaker, Amanda\*\*

Yassin, Ahlam\*\*

Zurburg, Gebhardt\*\*

Alvarez, John

Chomin, Michael

Gulistan, Evren

Gunsauls, Christine

Hogan, Mary

Hughes, Erin

Jett, Amy

Kaplan, Keith

Kozlova, Ekaterina

Lynch, Ryan

Mazurkiewicz, Rosanna

Midolo, Linda

Mihas, Maria

Moran, Ian

Murro, Kelly

Nardomarino, Laura

Pandich, Jeffrey

Percevault, Lisa

Perrucci, Lisa

Peters-Ascenzo, Regan

Quinn, James

Rupinski, Kyle

Schram, Thomas

Whitley, Kathryn

Wolf, Samantha

Wilson, Patricia

VanBoeckel, Eric

Zweben, Dana

Malone, Dana

Thom, Matthew

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\*Pending settlement of Teacher's Contract Article VI, J, 2

\*\*Revised rate \$7,568, BOE 08/30/23; Resol. 24-P-12T; Pending settlement of Teacher's Contract. Article VI; J, 2.

**Overtime – Freshman Orientation Bus Supervision**

**Rate: Hourly per diem\***

**Effective: 08/30/23 to 08/31/23**

Lancaster, Jonathan

**Max.**

**Hours**

4

\*Pending settlement of Teacher's Contract.

**Overtime – ESL/HSE**

**Rate: Hourly per diem\***

**Effective: 07/01/23 to 08/31/23**

Alonso, Isabel

Cochi, Carol

Middleton, Diane

**Max.**

**Hours**

60

60

60

\*ABS grant funded. Hourly rate to be paid based off of SY 22-23 hourly rate.

**Photographer School Events**

**Rate: Hourly per diem\***

**Effective: 09/01/23 to 06/30/24**

Maks, Natalia

**Max.**

**Hours**

100

\*Pending settlement of Teacher's Contract.

**STEM Class Instruction\***

**Rate: Hourly per diem X 1.25\*\***

**Effective: SY 23-24**

Dobrich, Oliver

Mazurkiewicz, Rosanna

**Max.**

**Hours**

208

270

\*Revised BOE 08/30/23; Resol. #24-P-12T

\*\*Teacher's hourly rate X 1.25. Pending settlement of Teacher's Contract. Grant funded

**Teacher Relief**

**Rate: \$60.00 per hour\***

**Effective: SY 23-24**

Hager, Raymond (ATHS)

**Max.**

**Hours**

120

\*Pending settlement of Teacher's Contract.

**APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS**

<b><u>ADVISORS:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>2023-24**</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Interact	Arimborgo	Rebecca	\$2,784	SY 23-24
<b><u>PER YEAR COMPENSATION:</u></b>				
Before/After School Duty Assignment (AM bus duty)	Branda	Julianne	\$2,572	SY 23-24

**APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS (CONT'D)**

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	McManus	Rosemarie	Hourly Per Diem	SY 23-24
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\*\*Pending settlement of Teacher's contract

**BERGEN COUNTY ACADEMIES – HACKENSACK**

<b><u>ADVISORS:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>2023-24**</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
<b><u>DELETE</u></b> - Class Assistant Advisor 10th Grade	Dogru	Ozgur	\$1,935	SY 23-24
<b><u>ADD:</u></b> - Yearbook Assistant Advisor	King	Brendan	\$3,899	SY 23-24

**HOURLY COMPENSATION:**

<b><u>REVISE</u></b> - Before/After School Duty Assignment	Natelli	Anthony	\$5,144	SY 23-24
<b><u>DELETE</u></b> – Before/After School Duty Assignment	Kaba	Valmira	\$2,572	09/11/23
Before/After School Duty Assignment	Crane	Todd	\$2,572	SY 23-24
Conflict Resolution (Certified SPS and CST only)	Hynes	Laura	Hourly Per Diem	SY 23-24
Conflict Resolution (Certified SPS and CST only)	Saab	Joann	Hourly Per Diem	SY 23-24

\*\*Pending settlement of Teacher's contract

**BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS**

<b><u>HOURLY COMPENSATION:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>2023-24**</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
Conflict Resolution (Certified SPS and CST only)	Soudant-Flynn	Danielle	Hourly Per Diem	SY 23-24

**BERGEN COUNTY TECHNICAL HIGH SCHOOL – TETERBORO**

<b><u>ADVISORS:</u></b>	<b><u>Recommended Staff</u></b>		<b><u>2023-24**</u></b>	<b><u>Effective</u></b>
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>		
<b><u>DELETE</u></b> – Peer Student Leadership	Olivo	Daniel	\$5,567	SY 23-24
<b><u>ADD</u></b> - Peer Student Leadership	Genicoff	Sharon	\$5,567	SY 23-24
<b><u>ADD</u></b> - Peer Student Leadership	Nardelli	Laura	\$5,567	SY 23-24

**HOURLY COMPENSATION:**

Conflict Resolution (Certified SPS and CST only)	Beyer	Melissa	Hourly Per Diem	SY 23-24
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\*\*Pending settlement of Teacher's contract

**24-P-30T      APPROVAL—RESIGNATION(S)**

**RESOLUTION**

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED that the following resignation(s) be accepted as per the effective date indicated:

Thomas, Khaleel	EMT Instructor Aide	Effective 08/01/2023
Miller, Luke	Teacher of Social Studies	Effective 11/12/2023

**24-P-31T      APPROVAL—RETIREMENT(S)**

**RESOLUTION**

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Ballas, Theodora	Teacher of French	Hackensack	Effective 07/01/2024
Caporaso, Anthony	Director of Special Services	District	Effective 01/01/2024
Gagis, Elaine	Teacher of Health and Physical Education	Teterboro	Effective 01/01/2024
Nevard, John	Teacher of Mathematics	Hackensack	Effective 07/01/2024
Wilson, Patricia	Teacher of Art	Paramus	Effective 07/01/2024

**24-P-32T      APPROVAL — LEAVES OF ABSENCE**

**RESOLUTION**

BE IT RESOLVED, that Catherine Fillebrown, Teacher of Chinese, Bergen County Academies, Hackensack, will be granted an unpaid federal statutory family leave with benefits for the period June 13, 2023 through June 14, 2023, June 19, 2023, June 23, 2023 and June 26, 2023. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

**24-P-33T      APPROVAL—RESTORATION OF WITHHELD EMPLOYMENT INCREMENT (ID #1396)**

**RESOLUTION**

WHEREAS, the Board of Education previously approved the Superintendent's recommendation to withhold the 2023-2024 employment increment of a district employee (ID #1396; Resolution # 23-P-155T); and

WHEREAS, the Superintendent has determined that the basis for that increment withholding recommendation has been fully resolved to an extent that warrants restoration of the 2023-2024 employment increment of the employee (ID #1396), retroactive to July 1, 2023;

BE IT RESOLVED that the 2023-2024 employment increment of district employee (ID #1396) is hereby restored, and the 2023-2024 annual salary of \$73,772.00 is hereby approved for the employee (ID #1396), effective July 1, 2023; and

BE IT FURTHER RESOLVED that district employee (ID #1396) be given written notice of this action by the Board Secretary, together with a copy of this resolution, as soon as practicable.

**24-P-34T      APPROVAL—MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION  
OF THE VOCATIONAL SCHOOLS IN THE COUNTY OF BERGEN AND THE BERGEN  
COUNTY VOCATIONAL-TECHNICAL SCHOOLS EDUCATION ASSOCIATION, INC.,  
REGARDING TERMS AND CONDITIONS OF EMPLOYMENT FOR THE PERIOD  
JULY 1, 2023, TO JUNE 30, 2026**

**RESOLUTION**

WHEREAS, the Board of Education of the Vocational Schools in the County of Bergen, State of New Jersey, has been negotiating with the Bergen County Vocational-Technical Schools Education Association, Inc., regarding the terms and conditions of employment for the period July 1, 2023, through June 30, 2026; and

WHEREAS, a Memorandum of Agreement has been developed and drafted by the negotiating committees of the Board of Education and the Association which contains their mutual understandings and agreements, including Salary Schedules A-E, copies of which are attached to this resolution and made a part thereof; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Vocational Schools in the County of Bergen does hereby approve and agree to the terms set forth in the attached Memorandum of Agreement, and to their incorporation into a contract covering the 2023-2026 school years; and

BE IT FURTHER RESOLVED that the Board attorney is authorized to finalize the contract language incorporating the terms as set forth in the attached, Memorandum of Agreement into the 2023-2026 contract; and

BE IT FURTHER RESOLVED that the Board President and Board Secretary are authorized to sign the attached Memorandum of Agreement on behalf of the Board of Education.

**BCTS Salary Corrections  
SY 23-24**

24-P-22T

<u>ID #</u>	<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Base Sal</u> <u>23-24</u>	<u>Long</u>	<u>Ext. Day</u>	<u>Doct</u>	<u>Boiler</u>	<u>Shift</u>	<u>Fork</u>	<u>Total</u>
1451	TANKARD	DAVID	PRINCIPAL	\$183,293	\$2,500	\$0	\$0	\$0	\$0	\$0	\$185,793
1626	KING	BRENDAN	TEACHER OF ENGLISH	\$92,899	\$0	\$11,122	\$0	\$0	\$0.00	\$0	\$104,021



## MEMORANDUM OF AGREEMENT

The Board of Education of the Bergen County Technical School District and the Bergen County Vocational-Technical Schools Education Association agreed to the following terms, subject to ratification, for a new contract.

1. Term of Agreement: July 1, 2023 through June 30, 2026.
2. Salary: Schedule A10 10 Month Teacher's Salary Guide, Schedule A12 12 Month Teacher's Salary Guide, Schedule D Extra Duty/Extra Pay Salary Guide and Schedule E Athletic Department Salary Guide, as revised and mutually agreed upon. Increases on prior school year salary bases (inclusive of increment) and stipend amounts as follows (unless individually negotiated otherwise): 2023-2024: 3.4%, 2024-2025: 3.38%, 2025-2026: 3.36%.
3. Longevity: Service adjustments shall be as revised and mutually agreed upon as follows: 2023-2024: \$3,253 (additional) after 20 years, 2024-2025: \$3,586 (additional) after 20 years, 2025-2026: \$3,919 (additional) after 20 years.
4. All dates reflected in the current Agreement will be updated to reflect the term of the new contract.
5. All provisions in the current Agreement not addressed by these proposals are intended to remain unchanged in the new contract.
6. Article VI
  - C. Teachers employed on a 10-month basis shall be paid in 20 equal semi-monthly installments. Paydays shall be on the 15th day of the month and on the last day of the month.
  - D. Teachers employed on a 12-month basis shall be paid in 24 equal semi monthly installments. Paydays shall be on the 15th day of the month and on the last day of the month.
  - F. ~~When a payday falls on or during a school holiday, vacation, and/or weekend, teachers shall receive their paychecks on the last previous working day a Saturday, a Sunday or a holiday when the school district's payroll bank is closed, payday will be on the last central office business day prior to that day. When the school district's central office is closed for the entire winter recess, the second December payday shall be on the last central office business day prior to the recess.~~
  - G. Teachers shall receive their final ~~check~~ pay (including ~~those that~~ for extra-curricular activities) on the last ~~working day in June~~ payday, provided that the Principal or Administrator verifies all assignments have been completed.

- I. 4. For any teachers moving to Column IV or V of the salary guide or initially employed in the district on or after July 1, 2023, if a Master's degree requires more than 45 credits for completion, any of those credits beyond 45 will be deemed "plus" credits for placement on Column IV or V of the salary guide.

54. Staff members shall submit to the Director of Human Resources a request for approval in advance of any undergraduate, graduate, or in-service course work. It shall be the responsibility of each teacher, who believes she or he is eligible for column advancement, to submit to the Director of Human Resources on or before June 30<sup>th</sup> of each year, a request for salary reclassification for the subsequent year. Any documentation together with an official transcript for all credits taken to date, and copies of certificates which will verify satisfactory completion of any approved in-service courses where salary guide credit may be granted, must be submitted to the Director of Human Resources to support the request by September 21. Any request and submission for reclassification outside of these deadlines shall not be considered until the following school year.

J. Contract Salary Adjustment

2. Whenever a teacher during the term of this Agreement holds a permanent or standard certificate for the subject area which she or he is teaching is scheduled to teach fulltime morning and afternoon classes with no scheduled planning period, she or he shall receive a contract salary adjustment of: ~~\$806.80720.25~~ per month not to exceed ~~\$8,0687,203~~ annually for school year ~~20230-20241~~; ~~\$831.80738.26~~ per month not to exceed ~~\$8,3187,383~~ annually for school year ~~20241-20252~~; and ~~\$856.80756.72~~ per month not to exceed ~~\$8,5687,568~~ annually for school year ~~20252-20263~~.

3. In the event that a teacher who presently receives a "contract salary adjustment," in lieu of a planning period, is transferred to a position or assignment that provides a scheduled planning period, there shall be no reduction in salary. If a shop teacher is appointed to an educational services position, she or he shall continue to receive a contract salary adjustment at the same rate. However, the teacher will now be classified as an "academic" teacher and must meet academic salary guide requirements to be eligible for salary guide column advancement.

43. Academic teachers having a Doctorate and shop teachers having a Masters plus 30 credits will receive an annual salary adjustment to their column and step pay of: ~~\$1,164072~~ for school year ~~20230-20241~~; ~~\$1,203099~~ for school year ~~20241-20252~~ and ~~\$1,243126~~ for school year ~~20252-20263~~.

5. Where a Shop/CTE teacher is assigned to teach eight (8) periods for a full school year, the teacher shall receive an annual salary adjustment stipend of \$3,500 for the additional preparation work required. This salary adjustment stipend shall be pensionable.

- R. Ten-month teachers will have the option to be paid over a 12-month period if they opt into such a payment arrangement in writing. There will be no interest accruing for or payable to ten-month teachers who opt to be paid over a 12-month period.

## 7. Article VII

### A. Teacher Work Year

#### 1. Length

Athletic Trainers shall be employed on a 12-month basis and their work year shall not exceed 203 days between August 15 and June 15, and twenty (20) additional days for which they will receive the Extended Day Stipend under Schedule D of this agreement. Days worked between June 16 and August 14 will be by mutual agreement with the Athletic Director, with no additional fringe benefits.

### B. Teacher Work Day

#### 1. Length and Time of Day

(c ) The Athletic Trainer work day shall be 7 hours and 5 minutes long. A work day of up to 3 hours and 30 minutes shall be considered a half day of work. Athletic Trainers may be scheduled to work a full day or a half day of work.

#### 2. Atypical Schedules

e. Athletic trainers must work an atypical schedule based upon the athletes' needs and athletic competitions. The Athletic Director shall consult with Athletic Trainers in development of their work schedules between August 15 and June 15.

### J. Contract Salary Adjustment

3. Academic teachers having a Doctorate and shop teachers having a Masters plus 30 credits will receive an annual salary adjustment to their column and step pay of: \$1,~~164072~~ for school year 2023~~0~~-2024~~1~~; \$1,~~203099~~ for school year 2024~~1~~-2025~~2~~, and \$1,~~243126~~ for school year 2025~~2~~-2026~~3~~.

## 8. Article VIII

[For MOU Only] Association will address administratively with the AHS principal dismissal of teachers earlier than scheduled on half days scheduled for students.

[For MOU Only] District administration will address extension of the due date of mandatory online professional development to the end of November.

C. The Board may assign teachers on the Paramus, AHS, and Teterboro Campuses more than 1,050 minutes per week of student contact time up to an additional 210 minutes per week in any subject area, except where teachers average 2,100 minutes of student contact time over a period of two (2) weeks not to exceed 273 minutes per day. Overload will be the exception not the rule and will not be used in lieu of hiring a teacher. All overload schedules will be assigned in consultation with the teacher. The Board may assign teachers on the Paramus and Teterboro campuses more than 25 periods or ~~50 mods per week~~ to a sixth period or ~~two (2) additional~~

~~mods per day~~ in any subject area. Such assignment shall first be made to staff who volunteers. In the event there is more than one volunteer in a school, the district seniority will determine the assignment. In the event that there are no volunteers, the Board of Education retains the right to assign staff consistent with extra duty-extra pay appointment guidelines. Compensation for the additional assignment period ~~or two (2) mods~~ shall be the shop differential for teachers who have taught 91 or more days in an additional period ~~or two (2) mods of assignment~~. Teachers who have taught 90 or fewer days in an additional assignment shall be compensated at the teacher relief rate as per Schedule D. This amount shall not be pensionable.

Where a teacher's assignment to an extra instructional period as described above lasts more than ten (10) but less than ninety one (91) consecutive school days, and the Principal specifically communicates that the assigned teacher is responsible for all elements of teacher performance related to that instructional period (e.g., development of curriculum scope and sequence, lesson planning, instruction, assessment of learning, etc.) during that time compensation for the additional assignment period shall be the shop differential (Article VI(J)(2)) rather than the teacher relief rate established in Schedule D. On the tenth consecutive school day of such an assignment, and every increment of up to five days thereafter, the teacher shall also receive an additional preparation period or compensation for missing the additional preparation period. ~~On every sixth consecutive day of such an assignment, the teacher will also be given an additional preparation period.~~ To qualify for this higher compensation rate and additional preparation time, the Principal must communicate his/her expectation that the teacher assigned to the extra instructional period has assumed or will assume "full teacher responsibility for the extra instructional period, and the anticipated minimum duration of the assignment, in writing to the teacher and in his/her recommendation of the assignment to the Superintendent or his/her designee for approval.

D. For shop teachers on the Paramus and Teterboro campuses, a teaching load is scheduled as 1,680 minutes of instruction per week unless changed by the Superintendent of Schools.

E. As assigned by the Building Administrator, teachers of Academic and/or Shop/CTE subject areas shall be responsible for establishing and maintaining an Advisory Committee for their discipline in accord with the requirements of the Federal Carl Perkins Act. Shop Teachers not assigned a Program Manager/Lead Teacher will receive a stipend of \$200 -150 for coordinating each Advisory Committee meeting. Where more than one teacher is involved in establishing and maintaining an Advisory Committee, this stipend may be split equally by up to one two (2) such teachers, payable upon submission of all required documents. All academic teachers and support staff members not assigned to programs that involve Advisory Committees will be assigned appropriate activities.

FE. Duties (all schools other than Bergen County Academies):

1. The Principals or Administrators will refrain from assigning teachers to:

b. cafeteria duty for more than one (1) marking period or trimester unless on a voluntary basis or unless there are insufficient teachers available during lunch periods for assignment. The

Principal or Administrator will ~~rotate teacher schedules annually to the extent possible, so that the same teachers are not assigned cafeteria duty year after year.~~ endeavor to assign cafeteria duty equitably.

2. The Principals or Administrators may assign duty periods daily to provide:

- a. student remediation
- b. curriculum work
- c. hall supervision
- d. common meeting
- e. in-service
- f. study hall supervision  
(for attendance purposes only)
- g. standardized test monitoring

Remediation assignments shall be restricted to two (2) students per period. ~~or two (2) mods.~~ Paperwork associated with such a duty shall be limited.

## 9. Article IX

### A. Option 2:

I choose to work a traditional school program day.

In cases of unforeseen and emergent circumstances, the Principal may change individual teacher assignments from Option 2 to Option 1 schedules during the school year, with corresponding proportion of stipends, as needed. If lead time is needed before implementation of a particular mid-year assignment change from Option 2 to Option 1, the Principal will determine this in cooperation with the teacher. Consideration will be given to current (traditional day) teachers who request the extended day schedule and stipend before it is given to newly hired teachers. If a significant number of teachers have their extended day removed, seniority will be considered.

### B. Option 1 Schedules:

(3) Should circumstances require deviation from the Option 1 schedule described in paragraph (B)(1), any such overload schedules will be compensated at the overload assignment rate of ~~\$4,431~~<sup>\$4,431</sup>~~078~~ for an average of 1,141 to 1,178 minutes of instructional time per week and ~~\$4,431~~<sup>\$4,431</sup>~~078~~ additional for an average of 1,179 to 1,216 minutes of instructional time per week for the school year ~~20230-20241~~, ~~\$4,581~~<sup>\$4,581</sup>~~480~~ for an average of 1,141 to 1,178 minutes of instructional time per week and ~~\$4,581~~<sup>\$4,581</sup>~~480~~ additional for an average of 1,179 to 1,216 minutes of instructional time per week for the school year ~~20241-20252~~, and ~~\$4,735~~<sup>\$4,735</sup>~~285~~ for an average of 1,141 to 1,178 minutes of instructional time per week and ~~\$4,735~~<sup>\$4,735</sup>~~285~~ additional for an average of 1,179 to 1,216 minutes of instructional time per week for the school year ~~20252-20263~~. Overload will be the exception not the rule and will not be used in lieu of hiring a teacher.

### C. Option 2 Schedules:

(2) Should circumstances require deviation from the Option 2 schedule described in paragraph (C)(1), any such overload schedules will be compensated at the overload assignment rate of ~~\$4,431~~<sup>\$4,431</sup>~~078~~ for an average of 1,051 to 1,088 minutes of instructional time per week and ~~\$4,431~~<sup>\$4,431</sup>~~078~~

additional for an average of 1,089 to 1,126 minutes of instructional time per week for the school year 20230-20241, \$4,581180 for an average of 1,051 to 1,088 minutes of instructional time per week and \$4,581180 additional for an average of 1,089 to 1,126 minutes of instructional time per week for the school year 20241-20252, and \$4,735285 for an average of 1,051 to 1,088 minutes of instructional time per week and \$4,735285 additional for an average of 1,089 to 1,126 minutes of instructional time per week for the school year 20252-20263. Overload will be the exception not the rule and will not be used in lieu of hiring a teacher.

E. All teacher schedules will include up to 420 minutes of assigned duty per week. Duties may include student supervision (e.g., hallway, common area, lunch, exit, study hall, etc.) and such other responsibilities as noted in Section F. To whatever extent is possible and practical, there will be an equitable distribution of duties.

F. The following applies for teachers at the Bergen County Academies:

(1) The Administration and faculty recognize the value of research; however; it is just one segment of the educational program. Research will not be offered at the expense of core course offerings or administratively approved electives and may be scheduled as part of the total contractual time assigned to a teacher. When research is scheduled it will count towards the total contractual time assigned. Before research can be assigned core courses, electives, and projects must be satisfied.

Only then will research be assigned. In such cases where research is scheduled, consideration will be given to reducing assignments in areas such as office hours or academic centers of excellence and other duties and will be considered as part of the total amount of contractual time assigned. The total contractual time for research teachers with the extended day stipend is the same as other teachers: (1140 minutes of instructional time + 420 minutes of assigned duties) per week whether instructional, research, supervisory, clubs, etc.

(6) Teachers will be available to students for ~~up to one hundred seventy one (171) minutes~~ of office hours which will be posted on the school website and in teaching area [assigned duty]. Office hours are to be held in the teacher's office or assigned teaching area, or by appointment with student.

~~(8) All faculty can be assigned to attend a maximum of two (2) administrator approved functions in a student supervisory or chaperoning capacity that take place outside of the typical Academy work schedule to accommodate various Academy activities, excluding Back to School Night and Graduation, not to exceed five (5) hours total service during the school year. If and when available, a calendar of events and functions will be posted at the commencement of the school year. At least three (3) weeks advance notice will be given and the assignment should be discussed with the teacher in consideration of personal obligations. Extra consideration and time flexibility per Article VII(B)(5) will be~~

~~given for events that are planned to extend beyond 10pm and during weekends, weekends, vacations and/or holidays. Attendance at or participation in these administrator approved functions is considered a job component for worker's compensation and performance evaluation purposes.~~

(89) A maximum of 19 students will be assigned to IGS (Information Gathering Session) during the normal work week, unless additional assignments are made in consultation with the teacher.

(940) Upon the request from a teacher who has a unique need, the Principal or Administrator will attempt to create an atypical schedule to meet the teacher's request. This applies to teachers who choose Option 1 or Option 2.

(101) Shop teachers who choose Option 2, are assigned a maximum of 1,330 minutes per week of core courses (shop), projects, and in-service training. The remaining assigned contract time will be available for students except for teacher lunch.

(112) Teachers may be assigned ~~up to fifty seven (57) minutes~~ professional responsibilities ~~per week~~ such as ~~student data analysis~~, supervision of students in a non-academic setting and curriculum mandates such as grade level meetings [assigned duty].

(123) Teachers may be assigned ~~up to fifty seven (57) minutes~~ time for department meetings, cluster meetings, or collaborative planning ~~per week~~ [assigned duty].

(134) If a teacher is undersubscribed for any trimester, that teacher will be available for class coverage, and/or additional supervisory duties. Assignments will be submitted in writing.

(145) Proctoring duties will be assigned equitably to whatever extent is practical. [assigned duty]

(156) Teachers may be assigned outside duties when the weather is reasonable (outside lunch duty). Teachers may be assigned exit duty, during which they monitor the coming and going of students from inside the building. To whatever extent is possible and practical, there will be an equitable distribution of supervisory duties that occur outside the teacher's classroom (e.g., hallway, common area, lunch, exit, non-classroom study hall, etc.) [assigned duty]

(17) The maximum number of periods including classes and student supervision should not normally exceed 22 (1100) for traditional day teachers and 24 (1200) for extended day teachers per week each trimester. The maximum number of periods including classes, student supervision, clubs and office hours should not exceed 23 (1150) and 26 (1300) respectively. In emergency situations these maximums

may be raised as long as the total number of periods does not exceed 28 (1470) and 30 periods (1560) respectively (including weekly departmental meetings).

(16) Traditional day teachers should generally have 150 minutes less total assigned time (including instruction, research, student supervision, clubs, office hours, departmental meetings, etc.) than teachers with the extended day stipend.

(17) The total assigned time for teachers with the extended day stipend is 1140 minutes of instructional time + 420 minutes of assigned duties and for teachers with a traditional day is 1050 + 420 whether instructional, research, supervisory, clubs, office hours, department meetings etc. Teachers can use remaining (unassigned) duty time for additional open office/lab hours, additional course/activities prep, or any other additional tasks which will support their teaching, the students and the school.

10. Article X

- D. ~~A medical doctor's certificate~~ Documentation from an appropriate health care provider will be required for absences caused by personal illness for more than three (3) consecutive days.
- E. Teachers who leave school early due to illness or any personal emergency, will not be charged with sick days on the first two (2) occasions. Thereafter, however, a teacher will be charged a full sick day regardless of the time he or she leaves school. Up to two (2) sick days or four (4) half sick days may be taken in a school year as half sick days. ~~There are no partial or half sick days.~~ Early leave allowance is for emergent situations only. Early leaves may not be planned in advance.

11. Article XI

- A. Death in the immediate family—four (4) consecutive days. Part-time staff working less than twenty-five (25) hours per week—four (4) consecutive days within a given work week. This leave must be used within six (6) months of the immediate family member's death. Exceptions to this timeframe may be approved by the Superintendent or her/his designee.

Spouse  
Children  
Mother or Father  
Brothers or Sisters

Mother-in-law or Father-in-law  
Grandparents  
Other relatives, if  
living in the same  
domicile at the time  
of death; or where the teacher is primarily  
responsible for making or setting  
funeral/memorial arrangements, legal affairs  
and/or financial affairs of the deceased.

No more than two instances of "immediate family" emergency leave shall be taken by a teacher in a single year.



Documentation related to the eligibility criteria for the benefit outlined above where the teacher is primarily responsible for making or setting funeral/memorial arrangements, legal affairs and/or financial affairs of the deceased must be provided by the teacher.

- B. Death of a relative not a member of the immediate family—one (1) day. Maximum two (2) per school year. This leave must be used to attend a funeral or other memorial ceremony for the relative within six (6) months of the relative's death. Exceptions to this timeframe may be approved by the Superintendent or her/his designee.

12. Article XIV.B.

[For MOU Only] The district will explore dental insurance options other than Delta Dental.

13. Article XV

- A. Full-time teachers shall be granted a maximum of: ~~\$4,000~~\$500 for school years ~~2020~~2023-20236 for tuition reimbursement annually for course work and professional seminars or test fees for ASE Certification as it applies, i.e., seminars required to maintain or advance certification approved by the Superintendent or his/her designee when taken after school or when school is not in session. This reimbursement shall be limited to tuition and associated college/university fees at an accredited institution.

The total amount payable to teachers for tuition reimbursement shall not exceed \$138,000 in school years ~~2020~~2023-20236.

14. Delete Article XVI and renumber all Articles that follow:

**ARTICLE XVI**

**MAJOR PHYSICAL EXAMINATION**

~~The Board, upon recommendation of the Superintendent of Schools, will during the term of this Agreement reimburse a teacher for one half (1/2) of the cost of a complete annual physical examination providing such reimbursement does not exceed \$100.~~

~~Payment will be made only upon presentation of medical insurance reimbursement form (Explanation of Benefits) and a physician's receipt submitted no later than 90 days following the date of the examination.~~

15. ARTICLE XXII

- A. Part-time is defined as a pro ration of a full-time traditional day schedule comprised of 1,050 minutes per week of pupil contact time or 2,100 minutes averaged across a two-week period. For example, a teacher teaching 30 mods a week would be considered a 3/5ths or 60% FTE schedule would include 630 minutes per week of pupil contact time. (In-class teacher)

16. ARTICLE XXIII

C. Student Contact Time:

[paragraph 3] If more than 90 days, it would be 71% of the shop differential: \$5,~~728~~<sup>114</sup> for the school year 20230-20241; \$5,~~906~~<sup>242</sup> for the school year 20241-20252; \$6,~~083~~<sup>373</sup> for the school year 20252-20263.

17. [For MOU Only] The district will set up employee access to Vanguard as a 403(b) savings option.

Jon Bercoe,  
Jr  
President, BCVTSEA  
9/26/2020

Carla Heitzman  
Carl Aiken  
Vice President, BCVTSEA  
9/26/2020

**MEMORANUM OF AGREEMENT – EXHIBIT A**  
**(BCTSEA 2023-2026)**

Schedule A10 (10-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2023-2024

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$56,918	\$59,168	\$60,352	\$61,451	\$62,660	1
2	\$59,547	\$61,935	\$63,245	\$64,388	\$65,752	2
3	\$62,175	\$64,700	\$66,140	\$67,326	\$68,843	3
4	\$64,802	\$67,467	\$69,034	\$70,264	\$71,935	4
5	\$67,430	\$70,233	\$71,928	\$73,201	\$75,026	5
6	\$70,058	\$72,999	\$74,821	\$76,138	\$78,118	6
7	\$72,684	\$75,765	\$77,716	\$79,076	\$81,210	7
8	\$75,313	\$78,531	\$80,609	\$82,013	\$84,301	8
9	\$77,941	\$81,298	\$83,505	\$84,952	\$87,394	9
10	\$80,568	\$84,064	\$86,396	\$87,889	\$90,485	10
11	\$83,197	\$86,831	\$89,291	\$90,827	\$93,578	11
12	\$85,824	\$89,597	\$92,184	\$93,765	\$96,667	12
13	\$88,451	\$92,363	\$95,079	\$96,702	\$99,759	13
14	\$91,079	\$95,130	\$97,972	\$99,640	\$102,851	14
15	\$93,708	\$97,895	\$100,867	\$102,576	\$105,942	15
16	\$96,336	\$100,663	\$103,762	\$105,515	\$109,036	16
17	\$98,964	\$103,429	\$106,655	\$108,452	\$112,126	17
18	\$101,593	\$106,195	\$109,550	\$111,391	\$115,218	18

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2022-2023 school year remain on the same number step for the 2023-2024 school year, which is one step closer to the top step than in the 2022-2023 school year.

Service adjustments shall be as follows 2023-2024:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,253 (additional) per annum

Schedule A12 (12-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2023-2024

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$62,609	\$65,084	\$66,387	\$67,595	\$68,926	1
2	\$65,501	\$68,128	\$69,569	\$70,826	\$72,327	2
3	\$68,392	\$71,171	\$72,754	\$74,059	\$75,727	3
4	\$71,283	\$74,213	\$75,937	\$77,289	\$79,128	4
5	\$74,173	\$77,255	\$79,121	\$80,521	\$82,528	5
6	\$77,063	\$80,299	\$82,303	\$83,751	\$85,930	6
7	\$79,954	\$83,341	\$85,487	\$86,984	\$89,331	7
8	\$82,844	\$86,384	\$88,670	\$90,214	\$92,731	8
9	\$85,735	\$89,428	\$91,854	\$93,447	\$96,133	9
10	\$88,625	\$92,471	\$95,037	\$96,679	\$99,534	10
11	\$91,517	\$95,515	\$98,220	\$99,909	\$102,935	11
12	\$94,408	\$98,557	\$101,404	\$103,142	\$106,334	12
13	\$97,298	\$101,601	\$104,587	\$106,372	\$109,735	13
14	\$100,188	\$104,642	\$107,769	\$109,604	\$113,135	14
15	\$103,077	\$107,685	\$110,955	\$112,834	\$116,536	15
16	\$105,968	\$110,729	\$114,139	\$116,067	\$119,939	16
17	\$108,859	\$113,770	\$117,321	\$119,299	\$123,338	17
18	\$111,751	\$116,816	\$120,505	\$122,530	\$126,740	18

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2022-2023 school year remain on the same number step for the 2023-2024 school year, which is one step closer to the top step than in the 2022-2023 school year.

Service adjustments shall be as follows 2023-2024:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,253 (additional) per annum

Schedule B10 (10-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2024-2025

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$60,050	\$62,458	\$63,779	\$64,932	\$66,307	1
2	\$62,700	\$65,246	\$66,698	\$67,894	\$69,424	2
3	\$65,350	\$68,037	\$69,617	\$70,857	\$72,542	3
4	\$67,999	\$70,826	\$72,535	\$73,819	\$75,659	4
5	\$70,649	\$73,615	\$75,453	\$76,781	\$78,777	5
6	\$73,298	\$76,405	\$78,372	\$79,744	\$81,896	6
7	\$75,949	\$79,194	\$81,290	\$82,705	\$85,013	7
8	\$78,599	\$81,984	\$84,210	\$85,669	\$88,132	8
9	\$81,248	\$84,774	\$87,125	\$88,631	\$91,249	9
10	\$83,899	\$87,564	\$90,045	\$91,594	\$94,368	10
11	\$86,549	\$90,353	\$92,962	\$94,557	\$97,483	11
12	\$89,198	\$93,143	\$95,882	\$97,518	\$100,601	12
13	\$91,848	\$95,933	\$98,799	\$100,481	\$103,719	13
14	\$94,499	\$98,721	\$101,719	\$103,442	\$106,836	14
15	\$97,149	\$101,513	\$104,638	\$106,406	\$109,957	15
16	\$99,799	\$104,302	\$107,555	\$109,368	\$113,073	16
17	\$102,451	\$107,092	\$110,475	\$112,331	\$116,191	17

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2023-2024 school year remain on the same number step for the 2024-2025 school year, which is one step closer to the top step than in the 2023-2024 school year.

Service adjustments shall be as follows 2024-2025:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,586 (additional) per annum

Schedule B12 (12-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2024-2025

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$66,054	\$68,703	\$70,156	\$71,424	\$72,938	1
2	\$68,969	\$71,772	\$73,368	\$74,684	\$76,366	2
3	\$71,885	\$74,840	\$76,578	\$77,941	\$79,796	3
4	\$74,799	\$77,907	\$79,789	\$81,201	\$83,225	4
5	\$77,714	\$80,977	\$82,998	\$84,458	\$86,655	5
6	\$80,629	\$84,045	\$86,209	\$87,718	\$90,085	6
7	\$83,543	\$87,113	\$89,419	\$90,976	\$93,514	7
8	\$86,459	\$90,183	\$92,629	\$94,236	\$96,945	8
9	\$89,373	\$93,252	\$95,839	\$97,495	\$100,374	9
10	\$92,290	\$96,321	\$99,049	\$100,752	\$103,804	10
11	\$95,205	\$99,389	\$102,260	\$104,013	\$107,232	11
12	\$98,119	\$102,459	\$105,470	\$107,270	\$110,661	12
13	\$101,034	\$105,525	\$108,679	\$110,529	\$114,090	13
14	\$103,947	\$108,594	\$111,892	\$113,787	\$117,520	14
15	\$106,863	\$111,664	\$115,103	\$117,047	\$120,952	15
16	\$109,778	\$114,730	\$118,311	\$120,306	\$124,379	16
17	\$112,694	\$117,802	\$121,522	\$123,564	\$127,810	17

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2023-2024 school year remain on the same number step for the 2024-2025 school year, which is one step closer to the top step than in the 2023-2024 school year.

Service adjustments shall be as follows 2024-2025:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,586 (additional) per annum

Schedule C10 (10-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2025-2026

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$60,588	\$63,017	\$64,350	\$65,513	\$66,901	1
2	\$63,261	\$65,830	\$67,295	\$68,502	\$70,046	2
3	\$65,935	\$68,646	\$70,240	\$71,491	\$73,191	3
4	\$68,608	\$71,460	\$73,184	\$74,480	\$76,336	4
5	\$71,281	\$74,274	\$76,128	\$77,468	\$79,482	5
6	\$73,954	\$77,089	\$79,074	\$80,458	\$82,629	6
7	\$76,629	\$79,903	\$82,018	\$83,445	\$85,774	7
8	\$79,303	\$82,718	\$84,964	\$86,436	\$88,921	8
9	\$81,975	\$85,533	\$87,905	\$89,424	\$92,066	9
10	\$84,650	\$88,348	\$90,851	\$92,414	\$95,213	10
11	\$87,324	\$91,162	\$93,794	\$95,404	\$98,356	11
12	\$89,997	\$93,977	\$96,740	\$98,391	\$101,502	12
13	\$92,670	\$96,792	\$99,683	\$101,381	\$104,648	13
14	\$95,345	\$99,607	\$102,630	\$104,368	\$107,792	14
15	\$98,019	\$102,422	\$105,575	\$107,359	\$110,941	15
16	\$100,692	\$105,236	\$108,518	\$110,347	\$114,085	16
17	\$103,368	\$108,051	\$111,464	\$113,337	\$117,231	17

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2024-2025 school year move up one step for the 2025-2026 school year.

Service adjustments shall be as follows 2025-2026:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,919 (additional) per annum



Schedule C12 (12-Month Teachers)  
Bergen County Technical Schools  
Teacher's Salary Guide 2025-2026

	I	II	III	IV	V	
(A)	BA	BA+15	BA+30	MA+15	MA+30	(A)
(S)	Sub Standard Cert	Std. Cert. +36 Credits	BA or 128 Credits	BA+15 or 143 Credits	BA+30 or 158 Credits	(S)
1	\$66,645	\$69,318	\$70,784	\$72,063	\$73,591	1
2	\$69,586	\$72,415	\$74,025	\$75,353	\$77,050	2
3	\$72,529	\$75,510	\$77,264	\$78,639	\$80,510	3
4	\$75,469	\$78,604	\$80,503	\$81,928	\$83,970	4
5	\$78,410	\$81,702	\$83,741	\$85,214	\$87,431	5
6	\$81,351	\$84,797	\$86,981	\$88,503	\$90,891	6
7	\$84,291	\$87,893	\$90,220	\$91,790	\$94,351	7
8	\$87,233	\$90,990	\$93,458	\$95,080	\$97,813	8
9	\$90,173	\$94,087	\$96,697	\$98,368	\$101,273	9
10	\$93,116	\$97,183	\$99,936	\$101,654	\$104,733	10
11	\$96,057	\$100,279	\$103,175	\$104,944	\$108,192	11
12	\$98,997	\$103,376	\$106,414	\$108,230	\$111,652	12
13	\$101,939	\$106,470	\$109,652	\$111,519	\$115,111	13
14	\$104,878	\$109,566	\$112,894	\$114,806	\$118,572	14
15	\$107,820	\$112,664	\$116,133	\$118,095	\$122,035	15
16	\$110,761	\$115,757	\$119,370	\$121,383	\$125,493	16
17	\$113,703	\$118,857	\$122,610	\$124,670	\$128,954	17

Annual increases in salary shall not be automatic, but are subject to the recommendation of the Principal and approval of the Superintendent of Schools.

NOTE: Teachers not at the top step in the 2024-2025 school year move up one step for the 2025-2026 school year.

Service adjustments shall be as follows 2025-2026:

- 1) After ten (10) years of continuous service with the BCTS - \$700 per annum
- 2) After fifteen (15) years of continuous service with the BCTS - \$1,160 (additional) per annum
- 3) After twenty (20) years of continuous service with the BCTS - \$3,919 (additional) per annum

**Schedule D**  
**Bergen County Technical Schools**  
**Extra Duty/Extra Pay Salary Guide**  
**2023-2026**

	<u>2023-2024</u>	<u>2023-2024^</u>	<u>2024-2025</u>	<u>2024-2025^</u>	<u>2025-2026</u>	<u>2025-2026^</u>
<b><u>ADVISORS*</u></b>						
Academic Decathlon	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Advisory Team Member	\$5,347	n/a	\$5,528	n/a	\$5,714	n/a
Airbrush Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Art Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Chemistry Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Chess Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Class Advisor 9 <sup>th</sup> Grade	\$2,557	n/a	\$2,643	n/a	\$2,732	n/a
Class Advisor 10 <sup>th</sup> Grade	\$2,557	n/a	\$2,643	n/a	\$2,732	n/a
Class Advisor 11 <sup>th</sup> Grade	\$2,557	n/a	\$2,643	n/a	\$2,732	n/a
Class Advisor 12 <sup>th</sup> Grade	\$3,159	n/a	\$3,266	n/a	\$3,376	n/a
Class Assistant Advisor 9 <sup>th</sup> Grade	\$2,001	n/a	\$2,068	n/a	\$2,139	n/a
Class Assistant Advisor 10 <sup>th</sup> Grade	\$2,001	n/a	\$2,068	n/a	\$2,139	n/a
Class Assistant Advisor 11 <sup>th</sup> Grade	\$2,001	n/a	\$2,068	n/a	\$2,139	n/a
Class Assistant Advisor 12 <sup>th</sup> Grade	\$2,502	n/a	\$2,587	n/a	\$2,674	n/a
Computer Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Dance Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Debate Team	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
DECA	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Drama Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Environmental Science Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
FBLA	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Federal Reserve Challenge	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
FFA	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
FHA/HERO	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Fitness Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Frost Valley	\$2,557	n/a	\$2,643	n/a	\$2,732	n/a
GSA Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
HOSA	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Interact	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Intramural Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Math Team	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Mock Congress	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Mock Trial	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Model United Nations	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Peer Student Leadership	\$5,756	\$6,619	\$5,951	\$6,843	\$6,151	\$7,074
Physics Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Poetry Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Quiz Bowl	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Robotics Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Spanish Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537

<b><u>ADVISORS: (continued)</u></b>	<b><u>2023-2024</u></b>	<b><u>2023-2024^</u></b>	<b><u>2024-2025</u></b>	<b><u>2024-2025^</u></b>	<b><u>2025-2026</u></b>	<b><u>2025-2026^</u></b>
Student Council	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Student Newspaper	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Technology Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
TEK Neeks	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
SkillsUSA	\$2,879	n/a	\$2,976	n/a	\$3,076	n/a
Web Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Weightlifting Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Welding Club	\$2,879	\$3,311	\$2,976	\$3,422	\$3,076	\$3,537
Yearbook Advisor	\$5,756	n/a	\$5,951	n/a	\$6,151	n/a
Yearbook Assistant Advisor	\$4,032	n/a	\$4,168	n/a	\$4,308	n/a

*\*At the discretion of the Principal an additional advisor per club may be appointed.*

*^ Stipends for clubs that meet two (2) times per week receive 15% differential from those that meet one (1) time per week.*

<b><u>COORDINATORS:</u></b>	<b><u>2023-2024</u></b>	<b><u>2024-2025</u></b>	<b><u>2025-2026</u></b>
Admissions Chairperson	\$5,639	\$5,830	\$6,026
Admissions Committee Members	\$1,670	\$1,726	\$1,784
Affirmative Action/Anti-Bullying Specialist	\$10,156	\$10,499	\$10,852
Audio Visual	\$1,382	\$1,429	\$1,477
Awards Assembly	\$1,153	\$1,192	\$1,232
Clubs Organizer	\$2,879	\$2,976	\$3,076
Community Service Coordinator	\$1,153	\$1,192	\$1,232
Graduation	\$1,153	\$1,192	\$1,232
IDA/IDT Coordinator	\$1,153	\$1,192	\$1,232
Lead Teacher	\$11,996	\$12,401	\$12,818
Math Coordinator	\$11,996	\$12,401	\$12,818
Math Assistant Coordinator	\$8,999	\$9,303	\$9,616
Music Coordinator	\$11,515	\$11,904	\$12,304
National Honor Society	\$1,153	\$1,192	\$1,232
One Act Festival	\$4,136	\$4,276	\$4,420
Parent Partnership Organization	\$1,153	\$1,192	\$1,232
Play Coordinator	\$4,136	\$4,276	\$4,420
(Stipend per production fall/musical/spring)			
Play Assistant or Stagecraft Coordinator	\$2,131	\$2,203	\$2,277
(Stipend per production: fall/musical/spring)			
Saturday Math Coach	\$6,505	\$6,725	\$6,951
School Web Coordinator	\$2,879	\$2,976	\$3,076
Sunday Math Coach	\$6,505	\$6,725	\$6,951
Treasurer, School Activities Account	\$4,378	\$4,526	\$4,678
Treasurer, Student Activities Account	\$3,222	\$3,331	\$3,443

#### **HOURLY COMPENSATION:**

After School Activity Coordination	\$64	\$66	\$68
(Max. 19-3 hour sessions)			
Conflict Resolution (Certified SPS and CST only)	Hourly Per Diem		

<b><u>HOURLY COMPENSATION:</u></b> (continued)	<b><u>2023-2024</u></b>	<b><u>2024-2025</u></b>	<b><u>2025-2026</u></b>
Detention Coverage (per 10 students)	\$57	\$59	\$61
Emergency – Before/After School Service	\$45	\$47	\$49
Home Instruction	\$89	\$92	\$95
Proctoring	\$68	\$70	\$72
Saturday Detention	\$68	\$70	\$72
Special Projects (grant funded)	\$70	\$72	\$74
Special Projects-Lead Teachers & CVE (grant funded)	\$78	\$81	\$84
Teacher service non-school day (with prior approval)	Hourly Per	Diem	
<b><u>PER NIGHT COMPENSATION:</u></b>			
Required Overnight Chaperoning	\$246	\$254	\$263
<i>All requests for payment must be submitted within 30-days following trip</i>			
<b><u>PER YEAR COMPENSATION:</u></b>			
Before/After School Duty Assignment	\$5,319	\$5,499	\$5,684
<b><u>PER HOUR COMPENSATION:</u></b>			
Teacher-in-Charge	\$72	\$74	\$76
Teacher Relief	\$72	\$74	\$76
<i>pro-rated (if applicable)</i>			
<b><u>PER SESSION COMPENSATION:</u></b>			
Interpreter Services	\$31	\$32	\$33
<i>Not to exceed 30-minutes</i>			
<b><u>CURRICULUM:</u></b>			
Project:			
a. Upon approval - 25% of stipend	\$665	\$687	\$710
b. Upon satisfactory completion - Balance or 75% of stipend	\$1,996	\$2,063	\$2,132
<b><u>OTHER: (Pensionable)</u></b>			
Extended Day Stipend (70 Minutes)	\$11,500	\$11,889	\$12,288
Program Manager	\$14,632	\$15,127	\$15,635

*If transfers occur to other campuses in the District where extended day stipends are not offered or are offered for a different length of time, then the teacher's schedule will adhere to that campus practice*

**Schedule E**  
**Bergen County Technical Schools**  
**Athletic Department Salary Guide**  
**2023-2026**

	<u><b>2023-2024</b></u>	<u><b>2024-2025</b></u>	<u><b>2025-2026</b></u>
Baseball Head Coach	\$11,283	\$11,664	\$12,056
Baseball Assistant Coach	\$8,062	\$8,334	\$8,614
Basketball Head Coach	\$12,090	\$12,499	\$12,919
Basketball Assistant Coach	\$8,519	\$8,807	\$9,103
Bowling Coach	\$8,062	\$8,334	\$8,614
Bowling Assistant Coach	\$6,103	\$6,309	\$6,521
Cheerleader Fall Advisor	\$3,692	\$3,817	\$3,945
Cheerleader Winter Advisor	\$4,499	\$4,651	\$4,807
Cross Country Coach	\$8,062	\$8,334	\$8,614
Fencing Coach	\$11,283	\$11,664	\$12,056
Assistant Fencing Coach	\$8,062	\$8,334	\$8,614
Football Head Coach	\$12,090	\$12,499	\$12,919
Football Assistant Coach	\$8,519	\$8,807	\$9,103
Golf Head Coach	\$8,062	\$8,334	\$8,614
Golf Assistant Coach	\$6,103	\$6,309	\$6,521
Lacrosse Head Coach	\$11,283	\$11,664	\$12,056
Lacrosse Assistant Coach	\$8,062	\$8,334	\$8,614
Soccer Head Coach	\$11,283	\$11,664	\$12,056
Soccer Assistant Coach	\$8,062	\$8,334	\$8,614
Softball Varsity Coach	\$11,283	\$11,664	\$12,056
Softball Assistant Coach	\$8,062	\$8,334	\$8,614
Swimming Head Coach	\$11,283	\$11,664	\$12,056
Swimming Assistant Coach	\$8,062	\$8,334	\$8,614
Tennis Head Coach (Fall and Spring)	\$8,062	\$8,334	\$8,614
Tennis Assistant Coach	\$6,103	\$6,309	\$6,521
Track Head Coach	\$11,283	\$11,664	\$12,056

Track Assistant Coach	\$8,062	\$8,334	\$8,614
Track Second Assistant Coach	\$6,688	\$6,415	\$6,135
Track Indoor Head Coach	\$8,062	\$8,334	\$8,614
Track Indoor Assistant Coach	\$6,103	\$6,309	\$6,521
Volleyball Head Coach	\$11,282	\$11,663	\$12,055
Volleyball Assistant Coach	\$8,062	\$8,334	\$8,614
Weightlifting Coach Winter	\$7,290	\$7,536	\$7,789
Weightlifting Coach Spring	\$7,290	\$7,536	\$7,789
Weightlifting Coach Summer	\$7,290	\$7,536	\$7,789
Weightlifting Coach Fall	\$7,290	\$7,536	\$7,789
Wrestling Head Coach	\$12,090	\$12,499	\$12,919
Wrestling Assistant Coach	\$8,519	\$8,807	\$9,103

(NOTE: Coaching stipends will be paid separately from district salaries.)

Jon Bercone  
Jon Bercone  
President BCUTSA  
9/26/2023

Carla Heitzman  
Carla Heitzman  
Vice President, BCUTSEA  
9/26/2023

**24-F-54T      APPROVAL – PAYMENT OF BILLS: AUGUST 26, 2023 THROUGH SEPTEMBER 22, 2023**

**Resolution**

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

**August 26 – September 22, 2023**

<b>Dates</b>	<b>Check Numbers</b>	<b>All Funds Account 955-1020731</b>	<b>Total</b>
8/26/23-9/22/23	012715-012858	5,223,588.95	
8/26/23-9/22/23	S45828-S45892	758,816.74	<b>5,982,405.69</b>

JS/kk  
Attachments

**24-F-55T      MONTHLY CERTIFICATION – JULY 2023 BOARD SECRETARY / SCHOOL  
FINANCIAL REPORT**

**Resolution**

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)\*, we, the board of education, confirm that as of JULY, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2:12(b)\* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk  
Source Of Funds: Per Attached  
Attachment: Monthly Certifications

**24-F-56T                      APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR  
BERGEN COUNTY TECHNICAL SCHOOLS--UPDATE FOR SEPTEMBER 2023**

**#1NJCP**

**Resolution**

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors

**24-F-57T                      AUTHORIZING DISPOSAL OF SURPLUS PROPERTY—DISTRICT VEHICLE FOR  
AUCTION**

**Resolution**

WHEREAS, the Bergen County Technical School (BCTS) Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the BCTS is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the BCTS Board of Education, 540 Farview Avenue, Paramus, NJ, as follows:

1. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19-GNSV1-00696 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid are available from the vendor and also available from BCTS. The date and time of sale will be determined by Municibid.
2. The sale will be conducted online and the address of the auction site provided.
3. The sale is being conducted pursuant to Local Finance Notice.
4. A list of the surplus property to be sold as is.
5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. BCTS Board of Education reserves the right to accept or reject any bid submitted.

Inventory ID	Year	Make	Model	Vin#	Plate	Mileage
40-200	2006	Ford	E350	1FD5E35L56HA44726	N619CG	165,699

JS/SP/kk

Attachments---Pictures



**24-F-58T            AUTHORIZING DISPOSAL OF SURPLUS PROPERTY—DISTRICT EQUIPMENT FOR AUCTION**

**Resolution**

WHEREAS, the Bergen County Technical Schools (BCTS) Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the BCSS is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the BCTS Board of Education, 540 Farview Avenue, Paramus, NJ, as follows:

7. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19-GNSV1-00696 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid are available from the vendor and also available from BCSS. The date and time of sale will be determined by Municibid.
8. The sale will be conducted online and the address of the auction site will be provided.
9. The sale is being conducted pursuant to Local Finance Notice.
10. A list of the surplus property to be sold as is.
11. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
12. BCSS Board of Education reserves the right to accept or reject any bid submitted.
  - Challenge Paper Drill Style RKH, #26674 (over 20 years old)
  - Thermography Machine (over 20 years old)
  - Baum 420 Paper folder (over 20 years old)
  - AB Dick 2-Color Offset Press, Model 9920
  - Various inks for press
  - Astro AMC-2000 Series Envelope Feeder
  - AB Dick DPM 2340 Platemaker
  - Activator Chemistry for Plates
  - Stabilizer Chemistry for Plates
  - NuArc Metal Halyde Imaging System FT26MH
  - Challenge Paper Drill Style RKH, #26674
  - Thermography Machine (no name or model number)

JS/RD/kk

**24-F-59T            APPROVAL – BCTS CONTRACT WITH COUNTY OF BERGEN TO PROVIDE BLOODBORNE PATHOGEN ADMINISTRATIVE SERVICES FOR THE PERIOD OF 7/1/2023-6/30/2025**

**Resolution**

WHEREAS, the Bergen County Technical Schools Board of Education (hereinafter referred to as the “Board”), through the provisions of N.J.S.A. 26:3A2-1 et seq., desires to contract for the furnishing of health services of a technical and professional nature, and

WHEREAS, the Board requires regular administrative services of a Bloodborne Pathogen Compliance Coordinator, and

WHEREAS, the County of Bergen Resolution #921-23 as adopted by the Bergen County Board of Commissioners, dated August 16, 2023, authorized the Bergen County Executive to enter into an agreement with the Board for the provision of administrative services associated with a Bloodborne Pathogen program; and

WHEREAS, the Bergen County Department of Health Services is experienced in the provision of Bloodborne Pathogen Compliance and Administrative programs and services;

NOW THEREFORE BE IT RESOLVED upon the recommendation of the School Business Administrator, the Bergen County Technical School District Board of Education agrees to enter into a contract, retroactive to July 1, 2023 for the provision of the following Bloodborne Pathogen Administrative functions:

1. Assist in the development and review of the Bloodborne Pathogen Program
2. Facilitate Exposure Control Plan (ECP) to include:
  - a. Development
  - b. Update
  - c. Consultation
3. Assist in the determination of at-risk job classifications with bloodborne pathogen exposures
4. Provide the resources necessary to obtain the appropriate safety equipment to reduce the risk of exposure to affected employees
5. Provide post exposure support, guidance, and counseling
6. Monitoring and follow-up for NJ PEOSH compliance
7. Conduct site visits upon request to assure compliance with the NJ PEOSH Standard
8. Act as a resource to the Board's Bloodborne Pathogen Program

BE IT FURTHER RESOLVED that the Board shall pay \$15.00 per trained employee for the above referenced bloodborne pathogen administrative services, and

BE IT FURTHER RESOLVED that the School Business Administrator shall execute any such agreement as to effectuate this resolution.

JS/kk  
Attachments

**24-F-60T      APPROVAL—AGREEMENT BETWEEN THOMAS SHORTMAN TRAINING  
SCHOLARSHIP & SAFETY FUND AND BERGEN COUNTY TECHNICAL SCHOOLS  
BOARD OF EDUCATION LEASE AGREEMENT FOR THE 2023-2024 SCHOOL YEAR**

**Resolution**

WHEREAS, Bergen County Technical Schools seeks to continue a collaborative relationship with Thomas Shortman Training Scholarship & Safety Fund (TSTF) to provide classroom space for training purposes and agrees to permit TSTF to use five (5) classrooms in its facility located at the Adult Education Center, 190 Hackensack Avenue, Hackensack, New Jersey; and

WHEREAS, TSTF will reimburse and/or pay BCTS during the trimester \$2,000 per class, not to exceed \$12,000 per trimester (\$36,000 per annum); and

WHEREAS, the terms of agreement shall be for the period September 23, 2023 through December 16, 2023; January 20, 2024 through March 23, 2024 and April 6, 2024 through June 15, 2024;

NOW THEREFORE BE IT RESOLVED, that the Board confirms the action of the Board Secretary/Business Administrator between Thomas Shortman Training Scholarship & Safety Fund and Bergen County Technical Schools Board of Education to provide classroom space for the 2023-2024 School Year.

JS/kk  
Attachment

**24-F-61T            APPROVAL OF WIOA AND WFNJ PERSONNEL SALARIES CHARGED TO GRANTS  
JULY 1, 2023 TO JUNE 30, 2024**

**Resolution**

WHEREAS grant regulations require salaries charged to grants be reported to the Board of Education;

NOW THEREFORE BE IT RESOLVED the Board of Education of Bergen County Technical Schools approves the attached list of personnel salary charges as specified.

JS/AB/kk

**24-F-62T            APPROVAL OF ADDITIONAL DISTRICT VOLUNTARY BENEFITS FINANCIAL  
ADVISOR/FIRM**

WHEREAS during the November 1, 2022 Reorganization Meeting of the Board of Education of the Vocational School District (hereinafter “Board” or “BCTS”), the Board approved the following credentialed individuals/firms to provide staff members voluntary with financial advisory services; and

WHEREAS the Board wishes to add an additional firm for the benefit of its staff members;

NOW THEREFORE BE IT RESOLVED that the Board approves and appoints the additional financial services consultant/firm (*italicized in the table below*)

<b>Firm</b>	<b>Firm Address</b>	<b>Financial Firm Contact</b>
AXA Equitable	333 Thornall St., 8th Floor Edison, NJ 08837	Brian Trause, Brian Russell, Scott Klein, Jeffery Langer, Leo M. Walsh
Cetera Investors	1 Blue Hill Plaza, 14 <sup>th</sup> Floor Pearl River, NY 10965	Charles Maushardt
Lincoln Investment Planning	108 Creek Crossing Blvd Hainesport, NJ 08036	Lori Seely Campbell
Lincoln Investment Planning	4 Commerce Drive, 3rd Floor Cranford, NJ 07016	Patrick J Bergin
Premier Worksite Benefits	700 Kinderkamack Road, Suite 102 Oradell, NJ 07649	Seamus Dugan
Security Benefit Group Aegis Capital Corp.	550 Kinderkamack Road Oradell, NJ 07649	John Bannan
VALIC Financial Advisors, Inc	135 Route 202/206 Suite 13 Bedminster, NJ 07921	Michael L. Gofsick
<i>Vanguard Direct</i>		<i>Vanguard Direct</i>

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary to take the necessary actions to affect this resolution including but not limited to the execution of a contract with Vanguard.

JS/kk

**24-F-63T            APPROVAL OF ADDITIONAL SIGNATORY ON BANK ACCOUNTS – PETER BELLANI,  
ACCOUNTING MANAGER**

**Resolution**

WHEREAS Peter Bellani, Accounting Manager, was appointed by the Board of Education of the Vocational School District in the County of Bergen (hereinafter “Board” or “BCTS”) at its Reorganization meeting on November 1, 2022 to serve as the district’s designee for internal control and internal reporting in lieu of a treasurer of school; and

WHEREAS it has become necessary to add an additional signatory to the bank accounts listed below;

Account Title	Signature Required		
<b>Academy for Advancement of Science and Technology Student Activities</b> <i>Santander Bank Acct: 9551020847</i>	Russell Davis	AND	Raymond Bath OR Michelle Pinke OR Peter Bellani
<b>Paramus Vocational Student Activities</b> <i>Santander Bank Acct: 9551020863</i>	Amy Jett	AND	Jeremy Wertheim OR Melanie Alston-Balaputra OR Peter Bellani
<b>Teterboro Tech Student Activities</b> <i>Santander Bank Acct: 9551020855</i>	Elaine Gaggis	AND	David Tankard OR Rosario Alvez Cabanilla OR Peter Bellani
<b>BCVTS General Fund</b> <i>Santander Bank Acct: 9551020731</i>	Board President OR Board Vice President	AND	Howard Lerner AND John Susino OR Peter Bellani
<b>Athletics Clearing Checking Account</b> <i>Santander Bank Acct: 9551020928</i>	William Muller OR Andrea Sheridan	AND	Yvonne Carroll OR Peter Bellani
<b>Depository Account</b> <i>Santander Bank Acct: 9551020790</i>	Howard Lerner	AND	John Susino OR Peter Bellani
<b>BCTS Food Service Depository Account</b> <i>Santander Bank Acct: 9551020804</i>	Howard Lerner	AND	John Susino OR Peter Bellani
<b>Applied HS @ BCC</b> <i>Santander Bank Acct: 9551020871</i>	Amanda Sloomaker	AND	Andrea Sheridan OR Dennis Montone OR Katoya Pierce OR Peter Bellani

NOW THEREFORE BE IT RESOLVED that the Board approves and adds Peter Bellani, Accounting Manager, as an additional signatory on the bank accounts identified above, and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administration execute the required paperwork with said banks to affect this resolution.

JS/PB/kk

**24-F-64T      APPROVAL – SHARED SERVICES AGREEMENT FOR LEVELS 1, 2 AND 3 SITE  
TECHNICIAN SERVICES ON AN AS-NEEDED BASIS AND SUPPORT SERVICES BETWEEN  
PARAMUS PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 TO 6/30/2024))**

**Resolution**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1, 2 and 3 Technicians along with Technology Support Services on as as-needed basis by Bergen County Technical Schools Board of Education to Paramus Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Paramus Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk  
Attachment—Agreement

**24-F-65T      APPROVAL – SHARED SERVICES AGREEMENT FOR LEVELS 1 SITE TECHNICIAN SERVICES AND SUPPORT SERVICES BETWEEN DUMONT PUBLIC SCHOOLS BOE AND BCTS BOE (7/1/2023 TO 6/30/2024))**

**Resolution**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both districts that services of technology support can be more efficiently and economically provided by a joint agreement; and

WHEREAS, both parties are desirous of entering into a shared services agreement, authorizing the subcontracting of services of a Level 1 Technician along with Technology Support Services by Bergen County Technical Schools Board of Education to Dumont Public Schools Board of Education;

NOW THEREFORE BE IT RESOLVED, Bergen County Technical Schools approves the attached shared services agreement to provide the services of technology support to the Dumont Public Schools Board of Education commencing July 1, 2023 and ending June 30, 2024.

JS/JL/kk  
Attachment—Agreement

**24-F-66T      AWARD OF CONTRACT TO PROVIDE ON-CALL REFRIGERATION SERVICES ON VARIOUS EQUIPMENT THROUGHOUT BCTS, COMMENCING OCTOBER 1, 2023, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO RENEW  
VENDOR: ENVIROCON LLC, HACKETTSTOWN, NJ**

**BID #24-PC9**  
**State ID #79-BCTSC**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide On-Call Refrigeration Services on Various Equipment Throughout BCTSC, Commencing October 1, 2023, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, in accordance with the advertisement, three (3) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on August 29, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the contract to the lowest responsible bidder, Envirocon LLC, Hackettstown, NJ, as follows:

	<b>Rate - Straight Time 7:00am---5:00pm</b>	<b>Rate - Overtime 5:01pm---6:59am and Saturdays</b>	<b>Rate - Holidays and Sundays</b>
Journeyman (mechanic)	\$ 90.00 / hour	\$ 143.00 / hour	\$ 180.00 / hour
Helper	\$ 67.00 / hour	\$ 107.00 / hour	\$ 135.00 / hour

10% Mark-Up on Parts

JS/DT/jd/kk

**24-F-67T      AWARD OF CONTRACT TO REPLACE VARIOUS SECTIONS OF THE ROOF AT THE  
PARAMUS CAMPUS  
VENDOR: SAFEWAY CONTRACTING, UNION, NJ**

**BID #24-03**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for Roof Replacement on Various Sections of the Roof at the Paramus Campus, Paramus, NJ, and

WHEREAS, in accordance with the advertisement, seven (7) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on September 8, 2023.

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to Safeway Contracting Inc. 2461 Iorio Street, Union, NJ which includes the Base Bid and Alternates Roof Areas C and D for a grand total not to exceed \$258,100.00.

Base Bid:	Roof Area D	\$ 169,100.00
Alternate Bid:	Roof Area C	\$ 89,000.00
	<b>Grand Total</b>	<b>\$258,100.00</b>

Source of Funds: 30-000-423-450-29

**24-F-68T      AWARD OF CONTRACT TO REPLACE VARIOUS SECTIONS OF THE ROOF AT THE  
ADULT EDUCATION BUILDING--VENDOR: LAUMAR ROOFING IN PASSAIC, NJ**

**BID #24-04**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for Roof Replacement on Various Sections of the Roof at the Adult Education Building, Hackensack, NJ, and

WHEREAS, in accordance with the advertisement, eight (8) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on September 8, 2023.

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards the contract to Laumar Roofing Company. 426 Gregory Avenue, Passaic, NJ which includes the Base Bid for Roof Areas A and B for a grand total not to exceed \$222,000.00.

Base Bid:	Roof Area A & B	\$222,000
	<b>Grand Total</b>	<b>\$222,000</b>

Source of Funds: 30-000-423-450-28

JS/DT/jd/kk

**24-F-69T      APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG –  
8/19/23 – 9/19/23**

**Resolution**

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

JS/RK/kk

Source of funds: see attached

**24-F-70T      APPROVAL FOR ENGINEERING SERVICES – SANITARY PUMP STATION EVALUATION  
AND RECOMMENDATIONS FOR NECESSARY IMPROVEMENTS AT BCTS’ PARAMUS  
CAMPUS  
VENDOR REMINGTON & VERNICK ENGINEERS TOTAL NOT TO EXCEED \$11,640.00**

**Resolution**

WHEREAS the Board of Education of the Vocational School District in the County of Bergen (hereinafter “Board” or “BCTS”) has determined that professional engineering services are needed to evaluate the conditions of the sanitary line and pump station at BCTS’ Paramus Campus; and

WHEREAS Remington & Vernick Engineers, a Board approved engineering firm, has submitted the attached proposal to the School Business Administration to perform the needed investigation, evaluation, and make necessary recommendations to correct any deficiencies found during its investigation; and

WHEREAS given the nature of the issue, the School Business Administrator administratively authorized Remington & Vernick to begin its investigative work on said project;

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Vocational School District in the County of Bergen does hereby approve and authorize the proposal submitted by Remington & Vernick to provide engineering services for the sanitary pump station evaluation and investigation located on BCTS’ Paramus Campus in an amount not to exceed \$11,640.00;

BE IT FURTHER RESOLVED that the Board confirms the action of the School Business Administrator given the nature of the sewage issue on the Paramus Campus; and

BE IT FURTHER RESOLVED that the Board authorizes the School Business Administrator to take the necessary action to affect this resolution including but not limited to the execution of the agreement and issuance of a purchase order.

JS/kk

Attachment--Proposal

**24-F-71T      APPROVAL FOR ENGINEERING SERVICES – SANITARY PUMP STATION AND SEWER  
LINE IMPROVEMENTS DESIGN  
VENDOR: REMINGTON & VERNICK ENGINEERS TOTAL NOT TO EXCEED \$78,090.00**

**Resolution**

WHEREAS the Board of Education of the Vocational School District in the County of Bergen (hereinafter “Board” or “BCTS”) had determined that professional engineering services are needed to evaluate the conditions of the sanitary line and pump station at BCTS’ Paramus Campus; and

WHEREAS upon the recommendation of the School Business Administrator, the Board retained the services of Remington & Vernick Engineers, a Board approved engineering firm, to investigate, evaluate, and make the necessary recommendations to correct deficiencies found during its investigation; and

WHEREAS Remington & Vernick has proposed various improvements to the pump station and sewer line that requires engineering design, permit submission, and surveying; and

WHEREAS Remington & Vernick has submitted the attached proposal to provide the following services:

Task 1	Project Management & QAQC	\$4,825.00
Task 2	Survey & Field Verification	\$7,420.00
Task 3	Design Plans and Specifications	\$22,720.00
Task 4	Permitting	\$7,915.00
Task 5	Final Design	\$15,840.00
Task 6	Field Oversight and Construction Administration	\$18,970.00
	Reimbursables	\$400.00

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Vocational School District in the County of Bergen does hereby approve and authorize the proposal submitted by Remington & Vernick to provide engineering services for the design, permitting and other tasks necessary for the improvements of the sanitary pump station and sewer line located on BCTS’ Paramus Campus in an amount not to exceed \$78,090.00;

BE IT FURTHER RESOLVED that the Board authorizes the School Business Administrator to take the necessary action to affect this resolution including but not limited to the execution of the agreement and issuance of a purchase order.

JS/kk  
Attachment-Proposal

**24-F-72T      PROPOSAL FOR ADDITIONAL PROFESSIONAL ARCHITECTURAL AND ENGINEERING  
SERVICES FOR THE EXPANSION / RENOVATION OF CULINARY ARTS CLASSROOMS AT  
BERGEN COUNTY TECHNICAL SCHOOLS’ PARAMUS CAMPUS  
VENDOR: DICARA/RUBINO ARCHITECTS: ADDITIONAL \$131,000.00**

**Resolution**

WHEREAS, on March 29, 2022, via resolution #22-F-145T, the Board of Education of the Vocational School District in the County of Bergen (hereinafter “Board” or “BCTS”) approved DiCaralRubino Architects, a Board approved architectural firm, to design and engineer the expansion, renovation and construction of instructional spaces for the culinary arts program located on the Bergen County Technical Schools’ Paramus Campus; and

WHEREAS, the Board, for the purpose of accommodating more students, has determined it necessary to expand the scope and size of the project by an additional 1900 SF; and

WHEREAS, this new scope and size will require further architectural and engineering work; and

WHEREAS, DiCaralRubino Architects, has submitted the attached proposal for additional architectural and engineering services for the renovation and expansion of the culinary spaces at Bergen County Technical Schools – Paramus Campus with the following associated fees:



Schematic Design Phase:	\$ 26,000.00
Design Development Phase:	\$ 19,000.00
Construction Document Phase:	\$ 50,000.00
Bidding:	\$ 2,000.00
Contract Administration:	\$ 28,000.00
Reimbursable Expenses:	\$ 6,000.00

WHEREAS, the additional services outlined in the proposal and identified above shall increase the contract amount by \$131,000.00 for a new total contract of \$393,500.00

THEREFORE, BE IT RESOLVED, based on the recommendation of the Business Administrator, the Board of Education of the Vocational School District in the County of Bergen approves the aforementioned proposal and services to be provided by DiCaralRubino Architects, located at 30 Galesi Drive, Wayne, New Jersey at the following fees:

Schematic Design Phase:	\$ 26,000.00
Design Development Phase:	\$ 19,000.00
Construction Document Phase:	\$ 50,000.00
Bidding:	\$ 2,000.00
Contract Administration:	\$ 28,000.00
Reimbursable Expenses:	\$ 6,000.00

BE IT FURTHER RESOLVED that the **new total contract amount** to be awarded to DiCaralRubino for this design project shall not exceed **\$393,500.00**; and

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary to affect the terms and conditions of said proposal including but not limited to the execution of this agreement and issuance of a purchase order.

JS/kk  
Attachment--Proposal

**24-F-73T      APPROVAL: PROPOSAL FOR VENTILATION EVALUATION IN THE COSMETOLOGY  
CLASSROOM AT THE PARAMUS CAMPUS  
VENDOR: CME ASSOCIATES \$7,450.00**

**Resolution**

WHEREAS, on November 1, 2022, the Board of Education of the Vocational School District in the County of Bergen approved CME Associates as a professional services engineering contractor; and

WHEREAS, engineering services are required in order to evaluate modifications to the existing ventilation system in the Cosmetology Classroom at the Paramus Campus, and

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Business Administrator, the Board of Education of the Vocational School District in the County of Bergen approves the aforementioned proposal and services to be provided by CME Associates, located at 3141 Bordentown Avenue, Parlin, New Jersey for the fee not to exceed \$7,450.00.

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary to affect the terms and conditions of said proposal including but not limited to the execution of this agreement and issuance of a purchase order.

JS/kk  
Attachment: Proposal

**24-F-74T      APPROVAL: PROPOSAL FOR REHABILITATION OF EXISTING MEZZANINE AND STAIRS TO THE MEZZANINE LOCATED IN THE WOODSHOP AT THE PARAMUS CAMPUS: VENDOR: CME ASSOCIATES \$13,576.00**

**Resolution**

WHEREAS, on November 1, 2022, the Board of Education of the Vocational School District in the County of Bergen approved CME Associates as a professional services engineering contractor; and

WHEREAS, engineering services are required in order to reinforce the existing mezzanine and stairs to the mezzanine that are located in the Woodshop at the Bergen County Technical School. The reinforcing will include new structural steel supports and the required concrete floor modifications.

NOW THEREFORE BE IT RESOLVED, based on the recommendation of the Business Administrator, the Board of Education of the Vocational School District in the County of Bergen approves the aforementioned proposal and services to be provided by CME Associates, located at 3141 Bordentown Avenue, Parlin, New Jersey for the fee not to exceed \$13,576.00 which includes design and construction phases.

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary to affect the terms and conditions of said proposal including but not limited to the execution of this agreement and issuance of a purchase order.

JS/kk

Attachment: Proposal

**24-F-75T      AWARD OF CONTRACT TO PROVIDE PAINTING SERVICES ON AN AS NEEDED BASIS FOR INTERIOR AND EXTERIOR AREAS THROUGHOUT BCTS, COMMENCING OCTOBER 1, 2023, FOR A TWO-YEAR PERIOD, WITH THE OPTION TO RENEW VENDOR: GPC INC., MILLBURN, NJ**

**BID #24-PC8**  
**State ID #79-BCTSC**

**Resolution**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Provide Painting Services on an As Needed Basis for Interior and Exterior Areas throughout BCTSC, Commencing October 1, 2023, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, in accordance with the advertisement, four (4) companies submitted bids and were received, publicly opened and read aloud in the Board of Education office on August 29, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the contract to the lowest responsible bidder, GPC, Inc., Millburn, NJ, as follows:

Line Item #	Description	PRICE / Sq. Ft. 1 – 2,500 (Total Per Job)	PRICE / Sq. Ft. 2,501 – 5,000 (Total Per Job)
Flat/Semi-Gloss Latex			
1	Walls	\$ 0.35 sq. foot	\$ 0.35 sq. foot
2	Ceilings including roof joists	\$ 5.00 sq. foot	\$ 5.00 sq. foot
3	Door Jamb (inside & outside)	\$ 25.00 each	\$ 25.00 each
4	Window Trim/Baseboard Trim	\$ 5.00 linear foot	\$ 5.00 linear foot
5	Garage Doors	Not Awarding	Not Awarding
6	Wood Surfaces	\$ 2.00 sq. foot	\$ 2.00 sq. foot
7	Stair Risers	\$ 3.00 sq. foot	\$ 3.00 sq. foot
Urethane Oil Base			
8	Wood-Doors (inside)	\$ 50.00 each	\$ 50.00 each
9	Wood-Doors (outside)	\$ 50.00 each	\$ 50.00 each

10	Wood-Doors (inside & outside)	\$ 100.00 each	\$ 100.00 each
11	Wood Surfaces	\$ 5.00 sq. foot	\$ 5.00 sq. foot
	<u>Gloss Oil Base</u>		
12	Doors Jambs (metal) inside & outside	\$ 50.00 each	\$ 50.00 each
13	Doors (metal) inside & outside	\$ 75.00 each	\$ 75.00 each
14	Doors (metal) inside	\$ 50.00 each	\$ 50.00 each
15	Doors (metal) outside	\$ 50.00 each	\$ 50.00 each
16	Radiators: baseboard	\$ 3.00 linear foot	\$ 3.00 linear foot
17	Radiators: Free standard Recessed	\$ 50.00 each	\$ 50.00 each
18	Univents	No Bid	No Bid
19	Railings	\$ 3.00 linear foot	No Bid
20	Drop Ceiling Grid	\$ 1.00 linear foot	No Bid
21	Metal Surfaces	\$ 1.00 linear foot	No Bid
22	Metal Surfaces (window frames)	\$ 3.00 linear foot	No Bid
23	Garage Doors	Not Awarding	Not Awarding
	<u>Semi-Gloss Latex</u>		
24	Stripes 0-6" wide	\$ 3.00 linear foot	No Bid
25	Stripes 6"-12" wide	\$ 3.00 linear foot	No Bid
26	Stripes 12"-18" wide	\$ 4.00 linear foot	No Bid
	<u>Masonry Paint</u>		
27	Walls (concrete)	\$ 1.00 sq. foot	No Bid
28	Floors (concrete)	\$ 1.00 sq. foot	No Bid
29	Ceilings (concrete)	\$ 2.00 sq. foot	No Bid
30	Power Washing – As Needed+	\$ 1.25 sq. foot	No Bid
31	Extra Prep Work – As Needed+	\$ 5.00 sq. foot	No Bid

<b>Specialized Equipment</b>	<b>Per Week Rate</b>	<b>Per 8 Hour Day Rate</b>	<b>Per Hour Rate</b>
Power Lift Rental	\$1,000.00	\$350.00	\$150.00
Reach Lift	\$1,000.00	\$350.00	\$150.00

JS/DT/jd/kk

Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45828	09/01/23		Q046	INTHINKING SL		720.00
S45833	09/22/23		A535	AMERICAN HEART ASSOCIATION		408.00
S45834	09/22/23		4906	AMERICAN TECHNICAL PUBLISHERS, INC.		2,738.52
S45835	09/22/23		N419	Apple Inc		691.00
S45836	09/22/23		1750	APPLE INC		259,325.40
S45837	09/22/23		6931	ATLANTIC,TOMORROWS OFFICE		5,218.00
S45838	09/22/23		1059	B & H PHOTO-VIDEO INC		27,292.16
S45839	09/22/23		5318	BERGEN BLENDED ACADEMY		2,953.68
S45840	09/22/23		1089	BERGEN COUNTY TECHNICAL SCHOOL		1,872.18
S45841	09/22/23		1128	BIO SHINE INC		9,908.64
S45842	09/22/23		N430	BLUUM USA INC		12,755.00
S45843	09/22/23		4583	BROWN & BROWN METRO LLC		3,000.00
S45844	09/22/23		6918	CABLEVISION LIGHTPATH		30,263.80
S45845	09/22/23		2677	CAMBRIDGE UNIVERSITY PRESS		1,518.98
S45846	09/22/23		1313	CENGAGE LEARNING		5,346.00
S45847	09/22/23		1190	CHARTWELLS		39,302.58
S45848	09/22/23		1905	COMMAND RADIO		1,903.25
S45849	09/22/23		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		3,647.60
S45850	09/22/23		T863	CROWN CASTLE FIBER LLC		6,600.00
S45851	09/22/23		1838	DELL MARKETING; L.P.		68,535.04
S45852	09/22/23		1204	DELTA DENTAL PLAN OF NJ		59,313.07
S45853	09/22/23		A705	DILIGENT CORPORATION		4,135.25
S45854	09/22/23		N989	FOOTE;GRETCHEN		1,242.00
S45855	09/22/23		7667	FRONTLINE TECHNOLOGIES GROUP LLC		17,754.23
S45856	09/22/23		1684	GRAINGER		9,253.31
S45857	09/22/23		O947	HEADSPACE		5,865.80
S45858	09/22/23		4755	INFOBASE PUBLISHING		3,240.65
S45859	09/22/23		1780	INSIGHT PUBLIC SECTOR		1,858.53
S45860	09/22/23		U245	INTERSTATE WASTE SERVICES		7,606.96
S45861	09/22/23		1329	JEWEL ELECTRICAL SUPPLY		6,351.65
S45862	09/22/23		F230	JOHNSON CONTROLS		1,827.83
S45863	09/22/23		6854	KI C/O MACO OFFICE SUPPLY		4,804.80
S45864	09/22/23		6921	LIGHTPATH		3,606.00
S45865	09/22/23		K957	LINKIT!		9,745.00
S45866	09/22/23		6226	MAINTAINCO INCORPORATED		301.25
S45867	09/22/23		6031	MCGRAW HILL ORDER SERVICES		3,201.24
S45868	09/22/23		H972	MEDCO SUPPLY CO.		531.94
S45869	09/22/23		1400	METUCHEN CENTER INC		5,254.50
S45870	09/22/23		K805	NALCO WATER-AN ECOLAB COMPANY		1,720.37

Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S45871	09/22/23		1462	NOWELL,P.A.		643.50
S45872	09/22/23		K357	OTTERSTEDT INSURANCE AGENCY		2,194.00
S45873	09/22/23		3360	PENA; CARLOS		2,402.10
S45874	09/22/23		S674	PEPE; MARIA		4,000.00
S45875	09/22/23		1521	PROVIDET SERVICE ASSOC INC		6,250.00
S45876	09/22/23		L421	R SCHOOLTODAY (DWC)		1,245.00
S45877	09/22/23		2115	RESERVE ACCOUNT		20,000.00
S45878	09/22/23		1775	RIDGEWOOD PRESS		1,904.20
S45879	09/22/23		D407	SAVE911SIMULATORSCORP		24,070.11
S45880	09/22/23		W174	SAVVAS LEARNING COMPANY LLC		1,400.00
S45881	09/22/23		D867	SCENARIO LEARNING, LLC		6,924.19
S45882	09/22/23		2002	SCHOOL SPECIALTY		10,329.01
S45883	09/22/23		6829	STAPLES CONTRACT & COMMERCIAL INC		2,890.34
S45884	09/22/23		1601	STORR TRACTOR COMPANY		8,885.89
S45885	09/22/23		M267	TAHAN; MARY		825.00
S45886	09/22/23		5801	THE HON COMPANY		7,639.96
S45887	09/22/23		4071	TSUJ. CORPORATION		495.97
S45888	09/22/23		7724	ULTRAPRO PEST PROTECTION		4,656.00
S45889	09/22/23		I300	UNITEMP MECHANICAL DEGREES LLC		15,235.86
S45890	09/22/23		2771	W.B. MASON COMPANY, INC.		4,902.40
S45891	09/22/23		5362	WEX HEALTH INC		258.00
S45892	09/22/23		1714	YANKEE LINEN INC		51.00

Starting date 8/26/2023      Ending date 9/22/2023

Fund Totals		
11	General Current Expense	\$342,499.08
12	Capital Outlay	\$13,348.36
13	Special Schools	\$34,691.74
20	Special Revenue Funds	\$45,821.71
30	Capital Projects Funds	\$269,502.26
60	CAFETERIA	\$35,149.14
61	ENTERPRISE FUND	\$7,554.50
62	INTERNAL SERVICE FUND	\$10,249.95
Total for all checks listed		\$758,816.74

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Check Journal Bergen County Vo-Tech Schools  
 Rec and Unrec checks Hand and Machine checks

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Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012715	09/07/23		5137	NACAC		375.00
012716	09/22/23		D070	ADAMS; TAMARA J		4,100.00
012717	09/22/23		6924	ADORAMA		8,706.45
012718	09/22/23		B132	AENJ		300.00
012719	✓ 09/22/23	09/22/23		00.0 \$ Multi Stub Void	#012723 Stub	
012720	✓ 09/22/23	09/22/23		00.0 \$ Multi Stub Void	#012723 Stub	
012721	✓ 09/22/23	09/22/23		00.0 \$ Multi Stub Void	#012723 Stub	
012722	✓ 09/22/23	09/22/23		00.0 \$ Multi Stub Void	#012723 Stub	
012723	09/22/23		5918	AIRGAS USA,LLC		1,744.17
012724	09/22/23		3203	AMERICAN INSTITUTE		3,896.64
012725	09/22/23		M844	ARBOR SCIENTIFIC		1,398.60
012726	09/22/23		2482	ASCD		79.00
012727	09/22/23		D270	AVS TECHNOLOGY		2,575.00
012728	09/22/23		J979	BARBOSA;ISAIAH		144.00
012729	09/22/23		F693	BCWCA		250.00
012730	09/22/23		4242	BERGEN COUNTY TECNICAL SCHOOL		220.00
012731	09/22/23		G106	BEYOND BOOKSMART		2,250.00
012732	09/22/23		3021	BILL'S LANDSCAPING & DESIGN, INC.		4,824.99
012733	09/22/23		2675	BLEJWAS ASSOCIATES, INC.		3,793.96
012734	09/22/23		1108	BSN SPORTS, LLC		5,128.59
012735	09/22/23		1486	BSN SPORTS,LLC		208.64
012736	09/22/23		P680	BURYK;ROSEMARY		500.00
012737	09/22/23		M421	BUTLER WATER CORRECTIONS		1,900.00
012738	09/22/23		4161	CABLEVISION EDUCATION		148.04
012739	09/22/23		V612	CAMACHO; EMILIA		54.75
012740	09/22/23		Y026	CARE PLUS, INC		1,350.00
012741	09/22/23		5856	CAREER SAFE		960.00
012742	09/22/23		1145	CAROLINA BIOLOGICAL SUPPLY CO		1,878.32
012743	09/22/23		5466	CHINA SPROUT		949.03
012744	09/22/23		1170	COMMERCIAL INTERIORS DIRECT, INC.		4,711.68
012745	09/22/23		2790	COUNTY OF BERGEN		10,769.23
012746	09/22/23		K920	CREATIVE KIDS		492.68
012747	09/22/23		R806	DEGROAT;JERICA		160.00
012748	09/22/23		H542	DEMCO		23.81
012749	09/22/23		Q223	DI CARA/RUBINO ARCHITECTS		119,749.45
012750	09/22/23		1214	DICK BLICK ART MATERIALS		2,117.73
012751	09/22/23		5993	DIRECT ENERGY BUSINESS		1,187.29
012752	09/22/23		6457	DIRECT ENERGY BUSINESS		96.53
012753	09/22/23		5195	DIRECTV. INC.		158.24

Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012754	09/22/23		5066	DOBCO INC		826,034.83
012755	09/22/23		2290	EAI EDUCATION		56.28
012756	09/22/23		6601	EARTH NETWORKS INC		4,249.00
012757	09/22/23		6688	ELEVATOR MAINTENANCE CORP		320.00
012758	09/22/23		1934	ESI EQUIPMENT, INC.		10,552.00
012759	09/22/23		5676	EXEMPLIS CORPORATION C/O BFI		11,696.16
012760	09/22/23		F511	EXPLAINABLES SCIENCE COMMUNICATION		1,500.00
012761	09/22/23		7651	EXPRESS HEATING CO., INC		24,775.00
012762	09/22/23		T135	F.W. WEBB COMPANY		1,660.87
012763	09/22/23		7681	FAAC INCORPORATED		8,500.00
012764	09/22/23		C424	FAMILY, CAREER & COMMUNITY LEADERS OF AM		875.00
012765	09/22/23		G124	FARRAR FILTER COMPNAY		2,796.78
012766	09/22/23		2492	FEA - FOUNDATION FOR EDUCALTIONAL ADMIN.		2,418.00
012767	09/22/23		U263	FEDERAL LICENSING, INC		120.00
012768	09/22/23		1250	FISHER SCIENTIFIC CO		482.74
012769	09/22/23		7502	FLIBS		1,125.00
012770	09/22/23		2551	FUTURE WORK SYSTEMS, L.L.C.		12,971.00
012771	09/22/23		7046	GAETA RECYCLING COMPANY, INC.		295.00
012772	09/22/23		V389	GIBS		525.00
012773	09/22/23		2356	GOVERNMENT FINANCE OFFICERS ASSOC.		280.00
012774	09/22/23		1063	GREATER BERGEN COMMUNITY ACTION, INC.		41,200.00
012775	09/22/23		2825	GRIFFIN GREENHOUSE SUPPLIES		552.13
012776	09/22/23		I168	GSETA		1,200.00
012777	09/22/23		7138	HIGH ALTITUDE SCIENCE LLC		714.59
012778	09/22/23		6348	IRON MOUNTAIN		1,627.34
012779	09/22/23		A207	ITHAKA		3,120.00
012780	09/22/23		1340	J.W. PEPPER & SON INC		741.99
012781	09/22/23		2345	JAY-HILL REPAIRS		1,494.63
012782	09/22/23		U197	JERSEY TRACTOR TRAILER TRAINING, INC		12,000.00
012783	09/22/23		7268	K & S MUSIC, INC.		1,548.64
012784	09/22/23		2134	KELVIN LP		80.75
012785	09/22/23		E186	KIM;CHRISTOPHER		144.00
012786	09/22/23		1355	LAKESHORE LEARNING MATERIALS		22.49
012787	09/22/23		C273	LAS COMP INSTITUTE OF IT		14,166.66
012788	09/22/23		5204	LAUMAR ROOFING		5,298.90
012789	09/22/23		2504	LAWSON PRODUCTS, INC.		141.84
012790	09/22/23		2972	LIFESAVERS INC.		1,163.26
012791	09/22/23		3047	LINA		732.90
012792	09/22/23		7402	LINKEDIN		8,425.00



Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012793	09/22/23		3755	MASTER DRIVING SCHOOL		7,182.00
012794	09/22/23		V910	MD BUYING GROUP LLC		55.69
012795	09/22/23		I901	METCO SUPPLY INC		846.00
012796	09/22/23		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		2,248.54
012797	09/22/23		L355	MURPHSELITE		4,000.00
012798	09/22/23		L355	MURPHY; BRYAN		2,000.00
012799	09/22/23		5137	NACAC		330.00
012800	09/22/23		1422	NASCO		174.20
012801	09/22/23		Z229	NATIONAL COUNCIL FOR MENTAL WELLBEING		8,547.00
012802	09/22/23		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,445.94
012803	09/22/23		W834	NEW JERSEY LANDSCAPE CONTRACTORS ASSO		235.00
012804	09/22/23		1445	NEW JERSEY PRINCIPALS & SUPERVISORS ASSC		530.00
012805	09/22/23		O550	NJ FFA ASSOCIATION		1,025.00
012806	09/22/23		J992	NJECC,INC		2,040.00
012807	09/22/23		6295	NJIGLL		75.00
012808	09/22/23		2085	NORTH JERSEY MEDIA GROUP INC.		111.50
012809	09/22/23		Z242	NORTHEAST JANITORIAL SUPPLY		1,569.50
012810	09/22/23		7277	O.C.A. BENEFIT SERVICES, LLC		369.00
012811	09/22/23		Y248	PALOS SPORTS, INC.DBA SCHOOL HEALTH CORP		546.99
012812	09/22/23		Z172	PANTALEO LSCW; JILL A.		45,000.00
012813	09/22/23		6850	PARCO SCIENTIFIC COMPANY		107.00
012814	09/22/23		1495	PASCO SCIENTIFIC CO		887.08
012815	09/22/23		7047	PENN JERSEY PAPER CO.		8,243.75
012816	09/22/23		M964	PENNOCHIO;TAHITHA		144.00
012817	09/22/23		7569	PHILLIPS SPORT LLC		18,820.00
012818	09/22/23		L394	PNW CUSTOM		2,875.00
012819	09/22/23		1505	POWER EQUIPMENT SERVICES LLC		2,807.07
012820	09/22/23		Q052	POWER LEARNING		41,920.00
012821	09/22/23		D337	PRINT SOLUTIONS		3,357.02
012822	09/22/23		1501	PROMARK DIRECT MARKETING CONCEPTS INC		750.00
012823	09/22/23		2101	PROTECTIVE MEASURERS SEC & FIRE SYS,LLC		562.50
012824	09/22/23		1511	PSE&G		120,869.90
012825	09/22/23		Z951	RICH TREE SERVICE		3,300.00
012826	09/22/23	09/22/23		00.0 \$ Multi Stub Void	#012827 Stub	
012827	09/22/23		1828	RICOH AMERICAS CORPORATION		5,946.00
012828	09/22/23		1526	RIDELL/ALL AMERICAN SPORTS		5,999.70
012829	09/22/23		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
012830	09/22/23		H194	RIVERA;GIANCARLOS		144.00
012831	09/22/23		N116	ROBERTS; DONNA		38.50

Starting date 8/26/2023 Ending date 9/22/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
012832	09/22/23		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		1,423.13
012833	09/22/23		2470	SAM CONSULTING SERVICES, INC.		982.94
012834	09/22/23		W524	SARDANOPOLI, MA,MPS,LPC;DIANE		250.00
012835	09/22/23		H678	SCHAPPERT;CATHERINE		350.00
012836	09/22/23		L831	SCHOOL HEALTH COOPERATION		6,818.29
012837	09/22/23		K636	SHERWIN-WILLIAMS		5,416.80
012838	09/22/23		4975	SHI INTERNATIONAL CORP.		106,976.68
012839	09/22/23		1620	SIGN A RAMA		1,650.00
012840	09/22/23		2344	STANDARD INSURANCE COMPANY		1,177.94
012841	09/22/23		X925	SUCCESS ADVERTISING INC		497.33
012842	09/22/23		E644	SWAY MEDICAL, INC		1,100.00
012843	09/22/23		Z785	T & M ENGINEERING		8,452.08
012844	09/22/23		D496	TEACHER SYNERGY		1,775.00
012845	09/22/23		1626	TEACHER'S DISCOVERY		149.41
012846	09/22/23		R711	TRAFFIC SAFETY & EQUIPMENT CO., INC		1,125.30
012847	09/22/23		6110	TROPICANA HOTEL		1,416.00
012848	09/22/23		J029	U.S. CYBER RANGE OF VIRGINIA TECH		3,400.00
012849	09/22/23		2152	ULTIMATE OFFICE		104.72
012850	09/22/23		Z361	UNITED SUPPLY CORP		115.57
012851	09/22/23		P756	VEOLIA WATER NEW JERSEY		10,378.62
012852	09/22/23		2034	VERIZON WIRELESS		3,035.77
012853	09/22/23		B558	VWR INTERNATIONAL		972.42
012854	09/22/23		6622	WALLINGTON PLUMBING SUPPLIES		31,910.73
012855	09/22/23		6076	WILLIAM J. GUARINI, INC.		1,223.40
012856	09/22/23		A674	WIND RIVER ENVIRONMENTAL		350.00
012857	09/22/23		1695	WOMEN'S RIGHTS INFORMATION CENTER		9,500.00
012858	09/22/23		1713	XEROX CORPORATION		2,074.46
230804	H 08/31/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 8/31/2023	13,447.58
230805	H 08/31/23		4864	DCRP BOARD SHARE		59.79
230806	H 08/31/23		PAY	PAYROLL VENDOR		2,202,233.05
230807	H 08/31/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,071,492.57
230808	H 08/31/23		1616	STATE OF NJ-HEALTH BENEFITS FD		835.01
230809	H 08/31/23		1096	BOARD OF VOCATIONAL EDUCATION		132,060.12
230901	H 09/15/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 9/15/2023	106,698.87
230902	H 09/15/23		4864	DCRP BOARD SHARE		722.89

Starting date 8/26/2023      Ending date 9/22/2023

Fund Totals		
10	General Fund	\$120,146.45
11	General Current Expense	\$3,020,354.66
12	Capital Outlay	\$29,372.00
13	Special Schools	\$211,249.69
20	Special Revenue Funds	\$459,984.52
30	Capital Projects Funds	\$942,145.91
60	CAFETERIA	\$93.25
61	ENTERPRISE FUND	\$290,876.54
62	INTERNAL SERVICE FUND	\$149,365.93
Total for all checks listed		\$5,223,588.95

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**BERGEN COUNTY TECHNICAL SCHOOLS  
APPROVAL OF PAYMENT OF BILLS**

Month: August - September 2023

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020731</u>	<u>Total</u>
8/26/2023 - 9/22/2023	012715 - 012858	5,223,588.95	
8/26/2023 - 9/22/2023	S45828 - S45892	<u>758,816.74</u>	<b>5,982,405.69</b>

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020782</u>	
		<u>0.00</u>	<b>0.00</b>

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
		<u>0.00</u>	<b>0.00</b>

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

24-F-55T

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$4,795,227.01
102-106	Cash Equivalents		\$8,593,679.63
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$34,518,081.00
	Accounts Receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$5,709,611.47	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,997,465.45	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$7,717,576.92
	Loans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$3,794.98

Resources:

301	Estimated Revenues	\$80,002,797.00	
302	Less Revenues	(\$40,858,293.04)	\$39,144,503.96
Total assets and resources			<u>\$94,772,863.50</u>

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$950,392.10
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,046,409.23
<b>Total liabilities</b>		<b>\$3,996,801.33</b>

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$67,793,463.29
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$8,588,898.95
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$8,588,898.95
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$795,747.41
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
		\$795,747.41
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$82,286,264.16
602	Less: Expenditures (\$3,528,742.31)	
	Less: Encumbrances (\$65,509,996.13)	(\$69,038,738.44)
	Total appropriated	\$90,425,635.37

**Unappropriated:**

770	Fund balance, July 1	\$2,633,893.96
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$2,283,467.16)

Total fund balance	\$90,776,062.17
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Total liabilities and fund equity	<u>\$94,772,863.50</u>
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund

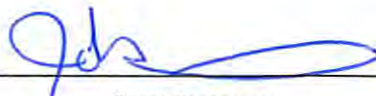
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$82,286,264.16	\$69,038,738.44	\$13,247,525.72
Revenues	(\$80,002,797.00)	(\$40,858,293.04)	(\$39,144,503.96)
Subtotal	<u>\$2,283,467.16</u>	<u>\$28,180,445.40</u>	<u>(\$25,896,978.24)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$8,588,898.95)	\$8,588,898.95
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$19,591,546.45</u>	<u>(\$17,308,079.29)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$19,591,546.45</u>	<u>(\$17,308,079.29)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$795,747.41)	\$795,747.41
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,283,467.16</u>	<u>\$18,795,799.04</u>	<u>(\$16,512,331.88)</u>

Prepared and submitted by :

Board Secretary

Date



9/8/23



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	73,438,510	0	73,438,510	35,162,746	Under	38,275,764
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	18,740	0	18,740	0	Under	18,740
Total		80,002,797	0	80,002,797	40,858,293		39,144,504
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	12,218,938	142,904	12,361,842	84,865	11,283,999	992,979
11160	Total Basic Skills/Remedial – Instruct.	104,781	0	104,781	0	104,781	0
12160	Total Bilingual Education – Instruction	113,692	0	113,692	4,398	109,294	0
15180	TOTAL VOCATIONAL PROGRAMS	18,993,473	487,042	19,480,515	124,991	15,535,683	3,819,841
17100	Total School-Sponsored Co/Extra Curricul	980,200	0	980,200	9,029	901,305	69,866
17600	Total School-Sponsored Athletics – Instr	1,101,376	6,642	1,108,018	45,710	890,866	171,443
25100	Total Other Instructional Programs - Ins	540,000	0	540,000	13,260	526,740	0
29680	Total Undistributed Expenditures – Atten	138,666	0	138,666	11,514	127,152	0
30620	Total Undistributed Expenditures – Healt	636,743	2,014	638,757	25,072	580,475	33,210
40580	Total Undistributed Expend – Speech, OT,	311,758	0	311,758	0	311,758	0
41660	Total Undist. Expend. – Guidance	2,660,489	0	2,660,489	81,411	2,494,078	85,000
42200	Total Undist. Expend. – Child Study Team	1,014,427	4,580	1,019,007	45,659	947,090	26,257
43200	Total Undist. Expend. – Improvement of I	1,654,574	29,880	1,684,454	127,654	1,377,197	179,603
43620	Total Undist. Expend. – Edu. Media Serv.	125,078	3,700	128,778	37,986	72,096	18,696
44180	Total Undist. Expend. – Instructional St	112,500	17,804	130,304	4,844	28,512	96,948
45300	Support Serv. - General Admin	1,519,663	110,750	1,630,413	161,888	1,013,619	454,906
46160	Support Serv. - School Admin	2,836,883	326	2,837,209	237,168	2,545,587	54,455
47200	Total Undist. Expend. – Central Services	1,624,944	13,425	1,638,369	186,118	1,384,577	67,674
47620	Total Undist. Expend. – Admin. Info. Tec	5,491,043	349,647	5,840,690	588,264	3,992,742	1,259,684
51120	Total Undist. Expend. – Oper. & Maint. O	9,235,382	230,254	9,465,636	348,820	7,011,187	2,105,629
52480	Total Undist. Expend. – Student Transpor	789,432	0	789,432	35,939	676,881	76,612
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,000,404	3,442	14,003,846	1,183,303	9,972,055	2,848,488
75880	TOTAL EQUIPMENT	0	623,494	623,494	26,069	597,425	0
76260	Total Facilities Acquisition and Constr	57,894	185,843	243,737	0	185,843	57,894
77140	Total Post-Secondary Programs - Instruct	531,833	9,519	541,352	12,912	469,538	58,903
77280	Total Post-Secondary Programs – Support	140,000	0	140,000	7,213	82,787	50,000
78180	Total Other Special Schools - Instructio	1,041,023	36,746	1,077,769	23,864	689,905	364,000
78320	Total Other Special Schools – Support Se	520,782	21,623	542,405	30,577	372,771	139,057
81180	Total Vocational Evening-Local Instructi	472,118	0	472,118	4,427	423,692	44,000
81320	Total Vocational Evening-Local-Support S	922,951	3,832	926,783	61,602	723,651	141,530
83060	Total GED Testing Centers	111,750	0	111,750	4,188	76,713	30,850
Total		80,002,797	2,283,467	82,286,264	3,528,742	65,509,996	13,247,526

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		35,118,081	0	35,118,081	35,118,081		0
00150	10-1320	Tuition from LEAs Within State		35,730,000	0	35,730,000	0	Under	35,730,000
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	11,310	Under	1,588,690
00300	10-1__	Unrestricted Miscellaneous Revenues		778,679	0	778,679	33,355	Under	745,324
00310	10-1991	GED Testing Center Fees		111,750	0	111,750	0	Under	111,750
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	0	100,000	0	Under	100,000
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,521,306	0	1,521,306	1,521,306		0
00495	10-3199	DOE Loan Against State Aid		2,341,498	0	2,341,498	2,341,498		0
00540	10-4200	Medicaid Reimbursement		18,740	0	18,740	0	Under	18,740
Total				80,002,797	0	80,002,797	40,858,293		39,144,504

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers		10,741,889	0	10,741,889	47,499	10,694,390	0
02180	11-140-100-106	Other Salaries for Instruction		221,549	0	221,549	6,696	214,853	0
02200	11-140-100-320	Purchased Professional – Educational Ser		70,000	0	70,000	0	0	70,000
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		22,500	0	22,500	1,864	20,504	132
02260	11-140-100-610	General Supplies		883,000	95,924	978,924	28,126	216,242	734,556
02280	11-140-100-640	Textbooks		150,000	46,610	196,610	0	49,781	146,830
02300	11-140-100-800	Other Objects		10,000	370	10,370	679	3,230	6,461
02500	11-150-100-101	Salaries of Teachers		85,000	0	85,000	0	85,000	0
02540	11-150-100-320	Purchased Professional – Educational Ser		35,000	0	35,000	0	0	35,000
11000	11-230-100-101	Salaries of Teachers		104,781	0	104,781	0	104,781	0
12000	11-240-100-101	Salaries of Teachers		113,692	0	113,692	4,398	109,294	0
14000	11-310-100-101	Salaries of Teachers		8,418,583	0	8,418,583	16,466	8,402,117	0
14040	11-310-100-320	Purchased Professional-Educational Servi		2,252,000	0	2,252,000	5,348	2,000	2,244,653
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		35,200	0	35,200	2,306	30,598	2,296
14100	11-310-100-610	General Supplies		956,850	352,034	1,308,884	73,342	583,248	652,294
14120	11-310-100-640	Textbooks		130,000	204	130,204	0	20,531	109,674
14140	11-310-100-8__	Other Objects		19,000	0	19,000	385	3,000	15,615
15000	11-320-100-101	Salaries of Teachers		6,285,840	0	6,285,840	20,728	6,265,112	0
15040	11-320-100-320	Purchased Professional-Educational Servi		650,000	600	650,600	0	600	650,000
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	0	4,000	0
15100	11-320-100-610	General Supplies		197,000	134,203	331,203	6,417	218,859	105,927
15120	11-320-100-640	Textbooks		35,000	0	35,000	0	0	35,000
15140	11-320-100-8__	Other Objects		10,000	0	10,000	0	5,617	4,383
17000	11-401-100-1__	Salaries		910,000	0	910,000	2,395	897,605	10,000
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	0	1,700	0
17060	11-401-100-8__	Other Objects		68,500	0	68,500	6,634	2,000	59,866
17500	11-402-100-1__	Salaries		797,376	0	797,376	10,859	786,517	0

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund**

<b>Expenditures:</b>	<b>Org Budget</b>	<b>Transfers</b>	<b>Adj Budget</b>	<b>Expended</b>	<b>Encumber</b>	<b>Available</b>
17520 11-402-100-[3-5] Purchased Services (300-500 series)	119,000	6,256	125,256	13,613	27,456	84,187
17540 11-402-100-6__ Supplies and Materials	140,000	386	140,386	10,707	76,893	52,786
17560 11-402-100-8__ Other Objects	45,000	0	45,000	10,530	0	34,470
25000 11-4__-100-1__ Salaries	540,000	0	540,000	13,260	526,740	0
29500 11-000-211-1__ Salaries	138,666	0	138,666	11,514	127,152	0
30500 11-000-213-1__ Salaries	571,743	0	571,743	24,127	547,616	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	0	30,249	7,751
30580 11-000-213-6__ Supplies and Materials	8,500	2,014	10,514	98	2,610	7,806
30600 11-000-213-8__ Other Objects	18,500	0	18,500	847	0	17,653
40500 11-000-216-1__ Salaries	311,758	0	311,758	0	311,758	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,339,980	0	2,339,980	61,917	2,278,063	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	235,509	0	235,509	19,494	216,015	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	0	85,000	0	0	85,000
42000 11-000-219-104 Salaries of Other Professional Staff	737,336	0	737,336	30,314	707,022	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	175,091	0	175,091	14,485	160,606	0
42060 11-000-219-320 Purchased Professional – Educational Ser	70,000	3,500	73,500	0	73,150	350
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	0	6,000	0	4,300	1,700
42160 11-000-219-6__ Supplies and Materials	20,000	1,080	21,080	0	2,012	19,067
42180 11-000-219-8__ Other Objects	6,000	0	6,000	860	0	5,140
43020 11-000-221-104 Salaries of Other Professional Staff	1,152,390	0	1,152,390	92,905	1,059,485	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	241,684	0	241,684	18,447	223,237	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	5,904	55,904	0	11,995	43,908
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	9,462	89,962	586	21,830	67,546
43160 11-000-221-6__ Supplies and Materials	40,000	10,584	50,584	170	15,817	34,597
43180 11-000-221-8__ Other Objects	90,000	3,930	93,930	15,545	44,833	33,552
43500 11-000-222-1__ Salaries	50,078	0	50,078	0	50,078	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	3,700	78,700	37,986	22,018	18,696
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	72,500	670	73,170	1,444	10,835	60,891
44160 11-000-223-8__ Other Objects	40,000	17,134	57,134	3,400	17,677	36,058
45000 11-000-230-1__ Salaries	598,413	0	598,413	49,749	548,664	0
45040 11-000-230-331 Legal Services	200,000	0	200,000	0	15,000	185,000
45060 11-000-230-332 Audit Fees	70,000	0	70,000	0	70,000	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	12,000	0	12,000	0	12,000	0
45080 11-000-230-334 Architectural/Engineering Services	150,000	110,313	260,313	27,596	215,617	17,100
45100 11-000-230-339 Other Purchased Professional Services	87,000	0	87,000	4,965	11,500	70,535
45140 11-000-230-530 Communications/Telephone	165,000	0	165,000	22,850	107,182	34,968
45160 11-000-230-585 BOE Other Purchased Services	2,000	0	2,000	0	0	2,000
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	166,250	0	166,250	814	32,654	132,782
45200 11-000-230-610 General Supplies	10,000	438	10,438	0	1,002	9,436
45260 11-000-230-890 Miscellaneous Expenditures	58,000	0	58,000	55,914	0	2,086
45280 11-000-230-895 BOE Membership Dues and Fees	1,000	0	1,000	0	0	1,000

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund**

<b>Expenditures:</b>			<b>Org Budget</b>	<b>Transfers</b>	<b>Adj Budget</b>	<b>Expended</b>	<b>Encumber</b>	<b>Available</b>
46000	11-000-240-103	Salaries of Principals/Assistant Princip	2,071,278	0	2,071,278	172,602	1,898,676	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	693,505	0	693,505	56,226	637,279	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	14,600	0	14,600	0	6,000	8,600
46120	11-000-240-6__	Supplies and Materials	28,500	326	28,826	0	3,632	25,195
46140	11-000-240-8__	Other Objects	29,000	0	29,000	8,340	0	20,660
47000	11-000-251-1__	Salaries	1,425,944	0	1,425,944	114,885	1,311,059	0
47040	11-000-251-340	Purchased Technical Services	142,300	11,063	153,363	69,189	63,098	21,076
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	13,500	459	13,959	404	7,903	5,652
47100	11-000-251-6__	Supplies and Materials	32,000	1,903	33,903	142	1,967	31,794
47180	11-000-251-890	Other Objects	11,200	0	11,200	1,498	550	9,152
47500	11-000-252-1__	Salaries	3,771,043	0	3,771,043	296,867	3,474,176	0
47520	11-000-252-330	Purchased Professional Services	100,000	0	100,000	0	0	100,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	1,265,000	12,820	1,277,820	267,508	265,297	745,014
47580	11-000-252-6__	Supplies and Materials	350,000	336,827	686,827	23,889	252,768	410,170
47600	11-000-252-8__	Other Objects	5,000	0	5,000	0	500	4,500
48500	11-000-261-1__	Salaries	608,506	0	608,506	43,578	564,928	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	600,000	19,313	619,313	1,248	33,683	584,382
48540	11-000-261-610	General Supplies	225,000	29,461	254,461	6,259	33,838	214,364
49000	11-000-262-1__	Salaries	3,479,952	0	3,479,952	253,114	3,226,838	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	125,000	0	125,000	0	0	125,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	557,500	45,819	603,319	8,869	198,214	396,236
49120	11-000-262-490	Other Purchased Property Services	110,000	0	110,000	597	108,403	1,000
49140	11-000-262-520	Insurance	510,000	0	510,000	0	510,000	0
49160	11-000-262-590	Miscellaneous Purchased Services	2,500	298	2,798	298	500	2,000
49180	11-000-262-610	General Supplies	410,000	67,723	477,723	15,899	149,880	311,944
49200	11-000-262-621	Energy (Natural Gas)	430,000	0	430,000	0	430,000	0
49220	11-000-262-622	Energy (Electricity)	1,550,000	0	1,550,000	0	1,205,000	345,000
49260	11-000-262-626	Energy (Gasoline)	45,000	0	45,000	0	45,000	0
49280	11-000-262-8__	Other Objects	15,000	0	15,000	180	8,108	6,713
50000	11-000-263-1__	Salaries	236,924	0	236,924	14,315	222,609	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	100,000	45,841	145,841	1,608	61,205	83,028
50060	11-000-263-610	General Supplies	20,000	18,943	38,943	0	19,192	19,751
51000	11-000-266-1__	Salaries	25,000	0	25,000	0	25,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	180,000	2,855	182,855	2,855	168,790	11,210
51060	11-000-266-610	General Supplies	5,000	0	5,000	0	0	5,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	563,832	0	563,832	35,790	528,042	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	9,000	0	9,000	149	2,239	6,612
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	113,000	0	113,000	0	54,000	59,000
52400	11-000-270-593	Misc. Purchased Services - Transportatio	92,600	0	92,600	0	92,600	0
52440	11-000-270-615	Transportation Supplies	8,000	0	8,000	0	0	8,000
52460	11-000-270-8__	Other objects	3,000	0	3,000	0	0	3,000

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 10 General Fund**

<b>Expenditures:</b>			<b>Org Budget</b>	<b>Transfers</b>	<b>Adj Budget</b>	<b>Expended</b>	<b>Encumber</b>	<b>Available</b>
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	107,273	892,727	310,000
71060	11-000-291-241	Other Retirement Contributions - PERS	2,250,000	0	2,250,000	0	0	2,250,000
71160	11-000-291-260	Workmen's Compensation	710,400	0	710,400	0	710,400	0
71180	11-000-291-270	Health Benefits	9,462,504	0	9,462,504	983,827	8,362,622	116,055
71200	11-000-291-280	Tuition Reimbursement	120,000	3,442	123,442	3,442	0	120,000
71220	11-000-291-290	Other Employee Benefits	147,500	0	147,500	88,761	6,306	52,434
75500	12-000-100-73_	Undistributed Expenditures - Instruction	0	497,256	497,256	0	497,256	0
75680	12-000-252-73_	Undistributed Expenditures - Admin. Info	0	53,600	53,600	20,270	33,329	0
75720	12-000-262-73_	Undist. Expend. - Custodial Services	0	54,028	54,028	5,799	48,230	0
75740	12-000-263-73_	Undist. Expend. - Care and Upkeep of Gro	0	18,610	18,610	0	18,610	0
76080	12-000-400-450	Construction Services	0	185,843	185,843	0	185,843	0
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	0	0	47,894
77000	13-330-100-101	Salaries of Teachers	417,833	0	417,833	12,592	405,241	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	8,500	0	8,500	17	3,983	4,500
77080	13-330-100-610	General Supplies	80,000	8,201	88,201	90	58,996	29,115
77100	13-330-100-640	Textbooks	18,000	1,088	19,088	0	1,088	18,000
77120	13-330-100-8__	Other Objects	7,500	230	7,730	212	230	7,288
77180	13-330-200-2__	Personnel Services - Employee Benefits	140,000	0	140,000	7,213	82,787	50,000
78000	13-4__-100-101	Salaries of Teachers	677,023	0	677,023	23,864	653,159	0
78120	13-4__-100-610	General Supplies	364,000	36,746	400,746	0	36,746	364,000
78200	13-4__-200-1__	Salaries	256,382	0	256,382	19,216	237,166	0
78220	13-4__-200-2__	Personnel Services - Employee Benefits	200,000	0	200,000	11,061	108,939	80,000
78240	13-4__-200-3__	Purchased Professional and Technical Svc	15,600	0	15,600	0	0	15,600
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series	33,000	15,600	48,600	125	20,603	27,873
78280	13-4__-200-6__	Supplies and Materials	6,800	6,023	12,823	0	6,063	6,760
78300	13-4__-200-8__	Other Objects	9,000	0	9,000	175	0	8,825
81000	13-629-100-101	Salaries of Teachers	428,118	0	428,118	4,427	423,692	0
81120	13-629-100-610	General Supplies	40,000	0	40,000	0	0	40,000
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81160	13-629-100-8__	Other Objects	3,000	0	3,000	0	0	3,000
81200	13-629-200-1__	Salaries	654,591	0	654,591	50,808	603,783	0
81220	13-629-200-2__	Personnel Services - Employee Benefits	186,560	0	186,560	7,869	95,165	83,526
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	1,333	54,133	2,825	21,849	29,459
81280	13-629-200-6__	Supplies and Materials	25,000	2,499	27,499	100	2,353	25,045
81300	13-629-200-8__	Other Objects	4,000	0	4,000	0	500	3,500
83000	13-640-200-1__	Salaries	80,250	0	80,250	4,188	76,063	0
83020	13-640-200-6__	Supplies and Materials	31,500	0	31,500	0	650	30,850
<b>Total</b>			<b>80,002,797</b>	<b>2,283,467</b>	<b>82,286,264</b>	<b>3,528,742</b>	<b>65,509,996</b>	<b>13,247,526</b>

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds

Assets and Resources

**Assets:**

101	Cash in bank		(\$855,311.03)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$252,126.22	
142	Intergovernmental - Federal	\$1,137,351.44	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,389,477.66

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

**Resources:**

301	Estimated Revenues	\$14,010,634.97	
302	Less Revenues	\$0.00	\$14,010,634.97

**Total assets and resources** **\$14,544,801.60**

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$855,311.03)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$41,937.53
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$296,676.70
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$46,442.01
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$385,537.25

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$5,589,932.76
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$14,647,568.45
602	Less: Expenditures (\$285,824.10)	
	Less: Encumbrances (\$5,155,479.28)	(\$5,441,303.38)
	Total appropriated	\$14,796,197.83

**Unappropriated:**

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$636,933.48)

Total fund balance	<b>\$14,159,264.35</b>
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Total liabilities and fund equity	<b><u>\$14,544,801.60</u></b>
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$14,647,568.45	\$5,441,303.38	\$9,206,265.07
Revenues	(\$14,010,634.97)	\$0.00	(\$14,010,634.97)
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$636,933.48</u>	<u>\$5,441,303.38</u>	<u>(\$4,804,369.90)</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	250,000	67,784	317,784	0	Under	317,784
00770	Total Revenues from State Sources	300,000	0	300,000	0	Under	300,000
00830	Total Revenues from Federal Sources	10,465,000	2,925,698	13,390,698	0	Under	13,390,698
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		11,015,000	2,995,635	14,010,635	0		14,010,635
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	252,104	252,104	2,499	964	248,641
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	300,000	59,213	359,213	10,579	297,596	51,038
88140	Other	150,000	33,679	183,679	7,253	107,332	69,095
88740	Total Federal Projects	10,315,000	3,287,572	13,602,572	265,494	4,749,588	8,587,491
Total		11,015,000	3,632,568	14,647,568	285,824	5,155,479	9,206,265

Report of the Secretary to the Board of Education  
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737 20-1760 Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740 20-1___ Other Revenue from Local Sources	0	67,784	67,784	0	Under	67,784
00765 20-32___ Other Restricted Entitlements	300,000	0	300,000	0	Under	300,000
00775 20-441[1-6] Title I	200,000	0	200,000	0	Under	200,000
00780 20-445[1-5] Title II	40,000	0	40,000	0	Under	40,000
00790 20-447[1-4] Title IV	10,000	0	10,000	0	Under	10,000
00804 20-4419 ARP - IDEA Basic	0	16,608	16,608	0	Under	16,608
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	500,000	0	500,000	0	Under	500,000
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	108,355	108,355	0	Under	108,355
00810 20-4430 Vocational Education	865,000	0	865,000	0	Under	865,000
00814 20-4540 ARP - ESSER	0	34,484	34,484	0	Under	34,484
00815 20-4440 Adult Basic Education	1,200,000	61,013	1,261,013	0	Under	1,261,013
00820 20-4700 Private Industry Council (JTPA/WIOA)	7,500,000	2,671,153	10,171,153	0	Under	10,171,153
00823 20-4534 CRRSA Act - ESSER II	0	23,585	23,585	0	Under	23,585
00825 20-4___ Other	150,000	10,500	160,500	0	Under	160,500
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
<b>Total</b>	<b>11,015,000</b>	<b>2,995,635</b>	<b>14,010,635</b>	<b>0</b>		<b>14,010,635</b>

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	252,104	252,104	2,499	964	248,641
84200 20-475-___-___ Student Activity Fund	250,000	0	250,000	0	0	250,000
88100 20-___-___-___ Adult Education	300,000	59,213	359,213	10,579	297,596	51,038
88140 20-___-___-___ Other	150,000	33,679	183,679	7,253	107,332	69,095
88500 20-___-___-___ Title I	200,000	0	200,000	0	0	200,000
88520 20-___-___-___ Title II	40,000	0	40,000	0	0	40,000
88560 20-___-___-___ Title IV	10,000	0	10,000	0	0	10,000
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	500,000	0	500,000	39,402	17,754	442,844
88640 20-___-___-___ Vocational Education	865,000	0	865,000	0	211,905	653,095
88641 20-223-___-___ ARP-IDEA Basic Grant Program	0	16,608	16,608	3,744	9,351	3,514
88660 20-___-___-___ Adult Education	1,200,000	16,162	1,216,162	38,610	1,199,072	(21,519)
88680 20-___-___-___ Private Industry Council (JTPA/WIOA)	7,500,000	3,086,245	10,586,245	183,738	3,211,594	7,190,913
88709 20-483-___-___ CRRSA Act - ESSER II Grant Program	0	23,565	23,565	0	0	23,565
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713 20-487-___-___ ARP-ESSER Grant Program	0	34,484	34,484	0	0	34,484
88714 20-488-___-___ ARP ESSER Accel. Learning Coaching Supt	0	108,355	108,355	0	99,912	8,443
<b>Total</b>	<b>11,015,000</b>	<b>3,632,568</b>	<b>14,647,568</b>	<b>285,824</b>	<b>5,155,479</b>	<b>9,206,265</b>

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds

Assets and Resources

**Assets:**

101	Cash in bank		(\$225,476.60)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$704,751.00

**Resources:**

301	Estimated Revenues	\$8,327,843.94	
302	Less Revenues	(\$3,419,578.21)	\$4,908,265.73

**Total assets and resources** **\$5,387,540.13**

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds

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Liabilities and Fund Equity

**Liabilities:**

101	Cash Overdraft	(\$225,476.60)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
<b>Total liabilities</b>		<b>\$0.00</b>

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$57,122,633.24
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$36,414,953.04
602	Less: Expenditures (\$65,518.48)	
	Less: Encumbrances (\$29,035,524.14)	(\$29,101,042.62)
	Total appropriated	\$64,436,543.66

**Unappropriated:**

770	Fund balance, July 1	(\$30,961,894.43)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$28,087,109.10)

Total fund balance	<b>\$5,387,540.13</b>
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Total liabilities and fund equity	<b><u>\$5,387,540.13</u></b>
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$36,414,953.04	\$29,101,042.62	\$7,313,910.42
Revenues	(\$8,327,843.94)	(\$3,419,578.21)	(\$4,908,265.73)
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$28,087,109.10</u>	<u>\$25,681,464.41</u>	<u>\$2,405,644.69</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	8,327,844	8,327,844	3,419,578	Under	4,908,266
Total		0	8,327,844	8,327,844	3,419,578		4,908,266
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	36,414,953	36,414,953	65,518	29,035,524	7,313,910
Total		0	36,414,953	36,414,953	65,518	29,035,524	7,313,910



Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980	30-____ Other Financing Sources	0	8,327,844	8,327,844	3,419,578	Under	4,908,266
Total		0	8,327,844	8,327,844	3,419,578		4,908,266

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-____-____-73_ Capital Project Equipment	0	127,693	127,693	17,187	10,505	100,000
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	2,222,606	2,222,606	15,610	1,391,407	815,589
89080	30-000-4__-45_ Construction Services	0	32,996,165	32,996,165	3,374	27,193,461	5,799,330
89100	30-000-4__-61_ General Supplies	0	775,508	775,508	9,352	376,657	389,499
89180	30-000-4__-8__ Other Objects	0	292,981	292,981	19,995	63,494	209,492
Total		0	36,414,953	36,414,953	65,518	29,035,524	7,313,910

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 40 Debt Service Funds

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Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources \$0.00

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 40 Debt Service Funds

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
<b>Total liabilities</b>		<b>\$0.00</b>

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 40 Debt Service Funds**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$0.00
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	<b>Total appropriated</b>	<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

<b>Total fund balance</b>	<b>\$0.00</b>
<b>Total liabilities and fund equity</b>	<b><u>\$0.00</u></b>

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2023    Ending date 7/31/2023    Fund: 40    Debt Service Funds

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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$94,373.59
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.02)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$5,077.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$117,538.10

Resources:

301	Estimated Revenues	\$812,500.00	
302	Less Revenues	\$28.25	\$812,528.25

Total assets and resources

\$1,029,516.92

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 60 CAFETERIA

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$23,271.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$198,714.96
<b>Total liabilities</b>		<b>\$221,985.96</b>



**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 60 CAFETERIA**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$700,000.00
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$812,500.00
602	Less: Expenditures (\$4,969.04)	
	Less: Encumbrances (\$700,000.00)	(\$704,969.04)
	Total appropriated	\$807,530.96

**Unappropriated:**

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$807,530.96
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Total liabilities and fund equity	<u>\$1,029,516.92</u>
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$812,500.00	\$704,969.04	\$107,530.96
Revenues	(\$812,500.00)	\$28.25	(\$812,528.25)
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$704,997.29</u>	<u>(\$704,997.29)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		812,500	0	812,500	(28)	Under	812,528
Total		812,500	0	812,500	(28)		812,528
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		812,500	0	812,500	4,969	700,000	107,531
Total		812,500	0	812,500	4,969	700,000	107,531

Starting date 7/1/2023    Ending date 7/31/2023    Fund: 60    CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	812,500	0	812,500	(28)	Under	812,528
Total	812,500	0	812,500	(28)		812,528

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	812,500	0	812,500	4,969	700,000	107,531
Total	812,500	0	812,500	4,969	700,000	107,531

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND

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Assets and Resources

Assets:

101	Cash in bank		\$653,815.40
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$300,632.86	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$300,632.86

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$259,089.22

Resources:

301	Estimated Revenues	\$3,407,000.00	
302	Less Revenues	(\$216,281.76)	\$3,190,718.24

Total assets and resources

\$4,404,255.72

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$17,353.39
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$169,513.89
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,091,905.12
<b>Total liabilities</b>		<b>\$1,278,772.40</b>

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$2,728,844.38
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$3,407,000.00
602	Less: Expenditures (\$281,516.68)	
	Less: Encumbrances (\$2,728,844.38)	(\$3,010,361.06)
	Total appropriated	\$3,125,483.32

**Unappropriated:**

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	<b>\$3,125,483.32</b>
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Total liabilities and fund equity	<b><u>\$4,404,255.72</u></b>
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Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,407,000.00	\$3,010,361.06	\$396,638.94
Revenues	(\$3,407,000.00)	(\$216,281.76)	(\$3,190,718.24)
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,794,079.30</u>	<u>(\$2,794,079.30)</u>

Prepared and submitted by :

  
Board Secretary

  
Date



Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		3,407,000	0	3,407,000	216,282	Under	3,190,718
Total		3,407,000	0	3,407,000	216,282		3,190,718
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		3,407,000	0	3,407,000	281,517	2,728,844	396,639
Total		3,407,000	0	3,407,000	281,517	2,728,844	396,639

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 61 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,407,000	0	3,407,000	216,282	Under	3,190,718
Total	3,407,000	0	3,407,000	216,282		3,190,718

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,407,000	0	3,407,000	281,517	2,728,844	396,639
Total	3,407,000	0	3,407,000	281,517	2,728,844	396,639

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

**Assets:**

101	Cash in bank		(\$659,885.43)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$909,959.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$18,900.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$928,859.00

Loans Receivable:

131	Interfund	\$3,083,290.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,083,290.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$115,911.00

**Resources:**

301	Estimated Revenues	\$2,070,000.00	
302	Less Revenues	\$0.00	\$2,070,000.00

**Total assets and resources**

**\$5,538,174.57**

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND

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Liabilities and Fund Equity

**Liabilities:**

101	Cash Overdraft	(\$659,885.43)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$42.40
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,648,302.18
<b>Total liabilities</b>		<b>\$3,648,344.58</b>

**Report of the Secretary to the Board of Education  
Bergen County Vo-Tech Schools**

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**Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND**

**Fund Balance:**

**Appropriated:**

753,754	Reserve for Encumbrances	\$1,853,186.39
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**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$2,070,000.00
602	Less: Expenditures (\$180,170.01)	
	Less: Encumbrances (\$1,853,186.39)	(\$2,033,356.40)
	Total appropriated	\$1,889,829.99
<b>Unappropriated:</b>		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	<b>\$1,889,829.99</b>
	Total liabilities and fund equity	<b><u>\$5,538,174.57</u></b>

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,070,000.00	\$2,033,356.40	\$36,643.60
Revenues	(\$2,070,000.00)	\$0.00	(\$2,070,000.00)
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,033,356.40</u>	<u>(\$2,033,356.40)</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,070,000	0	2,070,000	0	Under	2,070,000
Total		2,070,000	0	2,070,000	0		2,070,000
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,070,000	0	2,070,000	180,170	1,853,186	36,644
Total		2,070,000	0	2,070,000	180,170	1,853,186	36,644

Starting date 7/1/2023 Ending date 7/31/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	<u>Org Budget</u>	<u>Transfers</u>	<u>Budget Est</u>	<u>Actual</u>	<u>Over/Under</u>	<u>Unrealized</u>
	2,070,000	0	2,070,000	0	Under	2,070,000
	Total 2,070,000	0	2,070,000	0		2,070,000
Expenditures:	<u>Org Budget</u>	<u>Transfers</u>	<u>Adj Budget</u>	<u>Expended</u>	<u>Encumber</u>	<u>Available</u>
	2,070,000	0	2,070,000	180,170	1,853,186	36,644
	Total 2,070,000	0	2,070,000	180,170	1,853,186	36,644



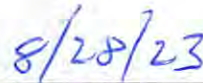
## DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: July 31, 2023

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - 10	13,176,930.97	4,749,576.97	4,542,101.30	13,384,406.64
2	Special Revenue Fund - Fund 20	(971,083.16)	522,065.00	406,292.87	(855,311.03)
3	Capital Projects Fund - Fund 30	(3,579,461.29)	3,419,578.21	65,593.52	(225,476.60)
4	Enterprise Funds - Fund 61, Fund 62	203,703.42	274,603.48	484,376.93	(6,070.03)
5	Enterprise Fund (Fund 5X) Cafeteria	86,201.18	13,169.70	4,997.29	94,373.59
6	Total Governmental Funds (Lines 1 Thru 5)	8,916,291.12	8,978,993.36	5,503,361.91	12,391,922.57
<b>TRUST AND AGENCY FUNDS (FUND 6X)</b>					
7	Payroll	7,000.00	1,643,203.01	1,643,203.01	7,000.00
8	Payroll Agency	506,040.82	1,081,094.32	1,543,328.16	43,806.98
9	Other (attach list) - Unemploy Insur	584,055.26	20.90	5,835.80	578,240.36
10	Total Trust & Agency Funds (lines 7 thru 9)	1,097,096.08	2,724,318.23	3,192,366.97	629,047.34
11		0.00	0.00	0.00	0.00
12		0.00	0.00	0.00	0.00
13	Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14		0.00	0.00	0.00	0.00
15		0.00	0.00	0.00	0.00
16		0.00	0.00	0.00	0.00
17	Escrow Direct	141,982.67	86.54	0.00	142,069.21
18	Total All Funds (lines 6,10,13,14,15,16, &17)	10,155,369.87	11,703,398.13	8,695,728.88	13,163,039.12

Prepared and Submitted By:

Date



Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/13/24	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
5.11 Inc.	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/13/24	973-812-1568
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/24	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/24	<a href="mailto:NJDEP@acenviro.com">NJDEP@acenviro.com</a>
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/30/24	<a href="mailto:NJDEP@acenviro.com">NJDEP@acenviro.com</a>
Affordable Interior Systems, Inc.	Furniture: Office, Lounge and Systems - Statewide	19-FOOD-00876	10/30/23	<a href="mailto:hwoods@ais-inc.com">hwoods@ais-inc.com</a>
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	800-227-9770
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/23	973-926-0166
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Alliance Bus Group/Creative Bus Sales	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/23	201-507-8500
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	<a href="mailto:Mike.Jenkins@MovewithAnchor.com">Mike.Jenkins@MovewithAnchor.com</a>
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	<a href="mailto:teklagoodwin@ari-hetra.com">teklagoodwin@ari-hetra.com</a>
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	<a href="mailto:fg520n@att.com">fg520n@att.com</a>
Atlantic Plumbing Supply Corp	Plumbing & Heating Supplies/Equipment	89798	09/30/23	732-929-0400
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/23	856-778-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Beyer Ford, LLC	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89263	11/20/23	201-943-3100
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/24	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	<a href="mailto:info@broadwaymovers.com">info@broadwaymovers.com</a>
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	10/30/23	973-795-6463
Business Furniture Inc.(BFI)	Office & Lounge Furniture-National Office	81721	10/30/23	973-795-6463
Butler Water Corrections (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39218	03/31/26	<a href="mailto:sales@butlerwc.com">sales@butlerwc.com</a>
Campbell Freightliner	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/23	732-287-1500
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs.	40462	08/11/24	<a href="mailto:isqbadmin@cusa.canon.com">isqbadmin@cusa.canon.com</a>
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	10/31/23	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	10/31/203	866-776-7415
CDW Government LLC (HP)	Computer Equipment, Peripherals & Related Services	89974	10/31/23	866-773-7348
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/23	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	<a href="mailto:nvp-help@cisco.com">nvp-help@cisco.com</a>
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/24	<a href="mailto:kevin@clarus.com">kevin@clarus.com</a>
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Commercial Interiors Direct Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	<a href="mailto:sales@commercialinteriorsdirect.com">sales@commercialinteriorsdirect.com</a>
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/24	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88697	10/31/23	<a href="mailto:contracts@coreiaq.com">contracts@coreiaq.com</a>
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Daco Limited Partnership	Furniture: Office & Lounge	81616	10/30/23	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/24	<a href="mailto:GovContractSupport@JohnDeere.com">GovContractSupport@JohnDeere.com</a>
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dell Marketing	Computer Equipment, Peripherals & Related Services	19-TELE-00656	10/31/203	<a href="mailto:Stephanie.Schrader@dell.com">Stephanie.Schrader@dell.com</a>
DIRAD Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	<a href="mailto:kathy.cregan@dirad.com">kathy.cregan@dirad.com</a>
Direct Flooring, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	<a href="mailto:Fgomes@dfemail.com">Fgomes@dfemail.com</a>
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/24	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	<a href="mailto:info@elatemoving.com">info@elatemoving.com</a>
EMC	Computer Equipment, Peripherals & Related Services	89968	10/31/23	732-635-2583
Eplus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Eplus Technology Inc. (HP)	Computer Equipment, Peripherals & Related Services	88957	10/31/23	609-528-8912
Eplus Technology Inc. (Lenovo)	Computer Equipment, Peripherals & Related Services	89968	10/31/23	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/24	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	10/30/23	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/24	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	<a href="mailto:joseph.liantonio@gmail.com">joseph.liantonio@gmail.com</a>



Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/24	781-828-0026
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	888-388-3224
Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	<a href="mailto:greg@qenelsafety.com">greg@qenelsafety.com</a>
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/23	<a href="mailto:cassandra.kaiev@gshgroup.com">cassandra.kaiev@gshgroup.com</a>
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	<a href="mailto:gmdata@gmdatacom.com">gmdata@gmdatacom.com</a>
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
GovConnect	Computer Equipment, Peripherals & Related Services	89974	10/31/23	800-800-0019
Grainger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/24	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/23	<a href="mailto:nicholas.carly@graybar.com">nicholas.carly@graybar.com</a>
Groupe Lacasse, LLC	Furniture: Office & Lounge	81622	10/30/23	<a href="mailto:benjamin.wagenmaker@groupe-lacasse.com">benjamin.wagenmaker@groupe-lacasse.com</a>
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	
Hertrich Fleet Services	Sport Utility Vehicles, Gasoline/Hybrid/Electric	20-FLEET-01387	02/18/24	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/23	800-698-9825
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	10/30/23	336-431-7101
Hitachi Vantara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	10/31/23	
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	<a href="mailto:uscommunities@homedepot.com">uscommunities@homedepot.com</a>
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/23	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	40116	10/31/203	800-277-8988
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	10/31/203	<a href="mailto:debra.lee@hp.com">debra.lee@hp.com</a>
Impac Fleet	Fuel Credit Card Services - Statewide	24-GNSV1-52509	10/18/23	281-445-1100
Insight Public Sector Inc	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47763	06/30/25	800-336-0225 ext. 5635
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/23	732-721-3443
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/23	<a href="mailto:kristina.mccruden@jci.com">kristina.mccruden@jci.com</a>
Johnston Communication	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnston G P Inc.	Radio Communication Equipment and Accessories	83925	04/30/24	201-428-2025
Johnston G P, Inc. Communication	Cabling Products & Services; Data Center Management Solutions	85152	10/09/23	<a href="mailto:bmahoney@icnri.com">bmahoney@icnri.com</a>
Keehn Power Products	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keer Electrical Supply Co., Inc.	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Keyport Army/Navy	Protective Clothing and Footwear	18-FOOD-00112	04/20/24	<a href="mailto:ifink@keyportarmynavy.com">ifink@keyportarmynavy.com</a>
Krueger International	Furniture: Office & Lounge	81720	10/30/23	800-454-7400
Lakeshore Learning Materials	Library & School Supplies	17-FOOD-00250	08/30/24	800-421-5354
Lawmen Supply Company of New Jersey, Inc.	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/13/24	201-994-6137
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	85850	11/29/23	800-890-8198
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
LBJ Interior Solutions, LLC	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	<a href="mailto:joann@ljbilc.com">joann@ljbilc.com</a>
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	10/31/203	<a href="mailto:sweldon@lenovo.com">sweldon@lenovo.com</a>
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	10/31/23	<a href="mailto:david.strobino@limbachinc.com">david.strobino@limbachinc.com</a>
Louis A Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Mancon, LLC	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	<a href="mailto:awickard@manconinc.com">awickard@manconinc.com</a>
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	88692	10/31/23	<a href="mailto:bhartline@marleecontractors.com">bhartline@marleecontractors.com</a>
Merchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	10/31/203	703-673-7871
Millennium Communications Group, Inc.	Communication Wiring Services	88740	03/19/24	973-296-4978
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/24	215-943-9100
Motorola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	04/30/24	609-324-3653
MRA International	Computer Equipment, Peripherals & Related Services	89974	10/31/23	732-222-0997
MSC Industrial Supply, Co.	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	23-FLEET-27129	06/30/24	<a href="mailto:NJState@mscdirect.com">NJState@mscdirect.com</a>
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	10/31/23	<a href="mailto:lc@multitempmech.com">lc@multitempmech.com</a>
Municibid	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/24	<a href="mailto:rfp@munibid.com">rfp@munibid.com</a>
National Office Furniture	Furniture: Office & Lounge	81721	10/30/23	800-482-1213
Neilsen Ford of Morristown, Inc.	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	23-FLEET-34922	04/25/24	<a href="mailto:pyachimiak@nielsenfleet.com">pyachimiak@nielsenfleet.com</a>
New Jersey D+A152:E152oor Works	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
Nielsen Ford of Morristown, Inc.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	23-FLEET-34925	08/04/24	<a href="mailto:pyachimiak@nielsenfleet.com">pyachimiak@nielsenfleet.com</a>
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/23	732-651-1600
Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	<a href="mailto:rcarter@paloaltonetworks.com">rcarter@paloaltonetworks.com</a>
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	<a href="mailto:fleetbids@partsauthority.com">fleetbids@partsauthority.com</a>



Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
Power Place, Inc.	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00430	08/07/24	<a href="mailto:sara@powerplaceinc.com">sara@powerplaceinc.com</a>
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	000-000-0000
Quadient, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/24	<a href="mailto:mike.pallotta@ricoh-usa.com">mike.pallotta@ricoh-usa.com</a>
Ricoh USA, Inc.	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/24	<a href="mailto:sfigalora@tomorrowsoffice.com">sfigalora@tomorrowsoffice.com</a>
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Route 23 Auto Mail	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/23	973-838-0820
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/24	732-363-0600
Safeco	Furniture: Office & Lounge	81729	10/30/23	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	201-867-3309
Scientific Boiler Water Cond Co., Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	<a href="mailto:alewin@sci-water.com">alewin@sci-water.com</a>
Shaw Industries, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47764	06/30/25	<a href="mailto:mark.brunelle@shawinc.com">mark.brunelle@shawinc.com</a>
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	<a href="mailto:rkandetzke@simonikallied.com">rkandetzke@simonikallied.com</a>
Software House International (SHI)	Computer Equipment, Peripherals & Related Services	89974	10/31/23	732-868-5904
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	<a href="mailto:info@steedlemoving.com">info@steedlemoving.com</a>
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856-472-8694
Tonsa Automotive Corp	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	<a href="mailto:latamura@triusonline.com">latamura@triusonline.com</a>
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/13/24	201-963-9312
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/24	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	<a href="mailto:richard.mullin@verizonwireless.com">richard.mullin@verizonwireless.com</a>
Versteel	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
Versteel (dba Ditto Sales)	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	888-926-2766
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/24	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Wasak, Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39216	03/31/26	<a href="mailto:Wasak@AOL.com">Wasak@AOL.com</a>
Water Dynamics Incorporated (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	<a href="mailto:xxanion@aol.com">xxanion@aol.com</a>
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	<a href="mailto:nistart@yorktel.com">nistart@yorktel.com</a>

Tech

Vehicle Inspection Form

NOV 19 2006

24-F-57T

Inventory ID: 40-200

Asset Number:

Fair Market Value: 3,000

Short Description:

Year 2006

Make FORD

Model E350

VIN: 1F D5 E3 5 L 5 6 H A 4 4 7 2 6

Title Restriction: ☐ Y ☐ N

Odometer: 165699

☒ Miles ☐ Kilometers

Odometer Accurate ☒ Y ☐ N:

Long Description:

This Vehicle: ☒ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only

Engine- Type: 5.4 L, V 8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid

Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed:

This vehicle was maintained every 3,000 ☐ Days ☐ Hours ☒ Miles

Date Removed From Service:

Maintenance Records: ☐ Available ☐ Not Available For Inspection

Transmission: ☒ Automatic ☐ Manual Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition

Repairs Needed:

Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition:

Exterior: Color: WHITE

Windows: ☒ No Cracked Glass ☐ Cracked

Minor: ☐ Dents ☒ Scratches ☒ Dings

Tire Condition: Tread: #Flat Hubcaps #

Major Damage to:

Additional Damage: Rust - Driver's Side Fender + Rocker Panel

Decals: ☒ None ☐ Have Been Sprayed or ☐ Have been Removed & ☐ Impressions Remain ☐ No Impressions

Emergency equip: ☐ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes

Interior: Color GREY ☒ Cloth ☐ Vinyl ☐ Leather

Damage to Seats:

Damage to Dash/Floor:

Radio: ☒ Stock or ☐ Brand & Model: ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD

☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC

Air Bags: ☐ Driver's Side ☒ Dual

☐ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control

Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats

Additional Equipment:

Contractor Body

Manufacturer Supreme Model Spartan Serial #

☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand Hitch: Type

Location of Asset:

For more information contact:

Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.































## Equipment for Removal - Price Ranges

### **AB Dick 2-Color Offset Press, Model 9920 \$1,500 - \$8,500**

- Currently on market, asking \$8,500:  
<http://www.flippity.com/buy/AB-Dick-9920-2005-223858772368>
- Currently on market, asking \$6,500:  
<https://www.ebay.com/itm/AB-Dick-9920-2005-year-model/124196437039?hash=item1ceaaf3c2f:g:t9YAAOSwOWBex~Ln>
- Currently on market, asking \$4,500:  
<https://www.used.forsale/r/Expired/abdick/8>
- Auctioned 2 years ago, sold at auction - \$1,500:  
<https://www.govdeals.com/index.cfm?fa=Main.Item&itemid=24&acctid=10702>

### **Astro AMC-2000 Series Envelope Feeder \$1,800 - \$6,995**

- Price new - \$6,995.00:  
<https://www.ryobipressparts.com/products/ryobi-2800-astro-envelope-feeder-amc-2000-2>
- Sold for \$1,999.00:  
<https://www.boggsequipment.com/product/astro-amc-2000-envelope-feeder/>
- Currently on market, asking \$1,800:  
<https://www.used.forsale/r/Expired/abdick/8>

### **AB Dick Platemaker DPM 2340 \$50 - \$6,500**

May not be in working order.

- Currently on market, asking \$6,500:  
<https://www.ebay.com/itm/AB-Dick-2340-Platemaker-Plate-maker-Press-DPM2340-DPM-2340-/271711938923>
- Currently on market, asking \$6,000:  
<https://rmlctechplaza.com/product/ab-dick-2340-platemaker-press-dpm2340-dpm-2340-21480000/>
- Currently on market, asking \$3,655:  
<http://topinprinting.com/products.php?product=AB-Dick-2340-Platemaker-Plate-maker-Press-DPM2340-DPM-2340>
- Auctioned 2 years ago, sold at auction - \$50:  
<https://www.govdeals.com/index.cfm?fa=Main.Item&itemid=2478&acctid=1581>

### **NuArc Metal Halide Imaging System FT26MH \$2,500 - \$2,700**

Prices are for newer machines, ours is pretty old. May not be in working order.

- Currently on market, asking \$2,700:  
[http://www.a-1enterprises.com/list\\_by\\_make\\_a2.php?make=NUARC%20&model=FT26MH%20&type=PLATE%20BURNER%20](http://www.a-1enterprises.com/list_by_make_a2.php?make=NUARC%20&model=FT26MH%20&type=PLATE%20BURNER%20)
- Currently on market, asking \$2,500:  
[http://a-1enterprises.com/web/product\\_details.php?pld=375](http://a-1enterprises.com/web/product_details.php?pld=375)

### **Challenge Paper Drill Style RKH, #26674 \$25 - \$390**

Needs work.

- Similar drill, currently on market, asking \$390:  
[http://a-1enterprises.com/web/product\\_details.php?pld=375](http://a-1enterprises.com/web/product_details.php?pld=375)
- Similar drill, currently on market, asking \$350:  
<https://www.brokencartons.com/product/pipri-56556/Challenge-RKH-Single-Spindle-Hydraulic-Paper-Drill.html>
- Similar drill, sold at auction - \$25:  
<https://www.brokencartons.com/product/pipri-56556/Challenge-RKH-Single-Spindle-Hydraulic-Paper-Drill.html>

### **Sunraise Table Top Thermographer Model 12 \$315 - \$1,680**

May not be in working order.

- Similar machine, currently on market, asking \$1,680:  
<https://www.ebay.com/itm/Sunraise-Model-S-Table-Top-Thermographer-/142538424928>
- Sold for \$650:  
<https://picclick.com/Sunraise-Thermographer-Model-12-222344238230.html>
- Sold 8 years ago for \$315:  
<https://www.govdeals.com/index.cfm?fa=Main.Item&itemid=456&acctid=3473>

### **Omega C700 Darkroom Kit \$99 - \$450**

Not sure if the set is complete.

- Currently on market, asking \$450:  
<http://store.khbphotografix.com/Omega-C700-Condenser-Enlarger-with-Lens-and-Negative-Carrier-Refurbished.html>
- Currently on market, asking \$300:  
[https://www.letgo.com/en-us/i/7bd9265f-2b46-4749-ac20-13253e84d933?utm\\_campaign=product-repost-share&utm\\_medium=native&utm\\_source=ios\\_app&af\\_sub1=3c417966-9653-4349-a4c5-ab4fbe9b82e6&pid=af\\_app\\_invites&referrer\\_af\\_id=1491854018000-6667695&shortlink=c1dd5119&af\\_sub2=Eva%20K%20-%20Modica&af\\_referrer\\_customer\\_id=3c417966-9653-4349-a4c5-ab4fbe9b82e6&af\\_channel=native&af\\_siteid=ios\\_app&c=product-repost-share](https://www.letgo.com/en-us/i/7bd9265f-2b46-4749-ac20-13253e84d933?utm_campaign=product-repost-share&utm_medium=native&utm_source=ios_app&af_sub1=3c417966-9653-4349-a4c5-ab4fbe9b82e6&pid=af_app_invites&referrer_af_id=1491854018000-6667695&shortlink=c1dd5119&af_sub2=Eva%20K%20-%20Modica&af_referrer_customer_id=3c417966-9653-4349-a4c5-ab4fbe9b82e6&af_channel=native&af_siteid=ios_app&c=product-repost-share)

- Currently on market, asking \$120:  
<http://for-sale.yowcow.com/listing/141402820/>
- Currently on market, asking \$99:  
<http://for-sale.yowcow.com/listing/139879629/>



**COUNTY OF BERGEN**

ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601

**Certified Copy**

**Resolution: 921-23**

**24-F-59T**

**Agenda: 8/16/2023**

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**Health Services/ Division of Public Health**

**Meeting Date: 8/16/2023**

**Purpose: Shared Service Agreement for Bloodborne Pathogen for Boards of Education**

**Dollar Amount: REVENUE PRODUCING**

**Prepared By: AN**


**Sponsored by the Body as a Whole that this Resolution be passed. The motion passed by the following vote:**

**Yes: 5 -** Chairman Sullivan, Vice Chairwoman Ortiz, Chair Pro Tempore Voss, County Commissioner Amoroso, and County Commissioner Silna Zur

**Absent: 2 -** County Commissioner Marte, and County Commissioner Tanelli

I, Lara Rodriguez, Clerk, Board of County Commissioners , certify that this is a true copy of Resolution No. 921-23, passed by the BOARD OF COUNTY COMMISSIONERS on 8/16/2023.

**Attest:**

  
\_\_\_\_\_





**COUNTY OF BERGEN**

ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601

**Certified Copy**

**Resolution: 921-23**

**Agenda: 8/16/2023**

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**BERGEN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION**

**WHEREAS,** Boards of Education desire to enter into shared-services agreements with the Bergen County Department of Health Services for the furnishing of health services of a technical and professional nature by the County for the Bloodborne Pathogens Compliance Program for the period July 1, 2023 through June 30, 2025 for a consideration to be agreed upon between the County and the individual Board of Education; and

**WHEREAS,** the Department of Health will assure compliance for each participating Board of Education in accordance with Public Employees Occupational Safety and Health (P.E.O.S.H.) as follows: Exposure Control Plan Development; Training Programs and Record/Report Generation and Retention; and

**WHEREAS,** the Uniform Shared Services Act (USSA), N.J.S.A. 40A:65-1 was passed in an effort to encourage and ease the shareability of services between governing bodies; and

**WHEREAS,** there is no cost to the County by entering into Bloodborne Pathogens shared service agreements with Boards of Education;

**NOW, THEREFORE, BE IT RESOLVED,** on behalf of the County of Bergen, the Board of Commissioners authorize the Bergen County Department of Health Services to enter into shared-services agreements in a form acceptable to County Counsel for the provision of a Bloodborne Pathogen Compliance Program for the period July 1, 2023 through June 30, 2025 for a consideration to be agreed upon between the County and the individual Board of Education.

**BE IT FURTHER RESOLVED,** that the County Executive or his designee be and is hereby authorized to execute the aforesaid contract and any other related documents necessary to effectuate the intent and purpose of the contract in a form to be approved by County Counsel.



**Space Agreement/ Thomas Shortman Training, Scholarship and Safety Fund and *Board of Education, Bergen County Technical Schools***

This agreement is effective from September 1st, 2023, to June 30th, 2024, between **Board of Education of the Bergen County Vocational and Technical School District**, with main offices located at 540 Fairview Avenue, Paramus, New Jersey 07652, (hereinafter, the “Board” or “BCTS”), and the **Thomas Shortman Training Scholarship & Safety Fund (TSTF)** with main offices located at 25 West 18<sup>th</sup> Street, New York NY 10011.

Whereas the **TSTF** desires to engage **BCTS** as Consultants to utilize their spaces to provide training classes to eligible program members in three (3) trimester(s) per academic year and perform certain services for the **TSTF** pursuant to the terms and conditions set forth in this agreement.

**Scope of Services**

☐ **Personnel**

All teaching personnel shall be provided by **TSTF** and shall be paid directly by **TSTF**. **BCTS** shall not be responsible for the hiring of or payment of teaching personnel.

☐ **Space**

**BCTS** agrees to permit the **TSTF** to use **5** classrooms in its facility located at the **Adult and Continuing Education Center** located at 190 Hackensack Avenue, Hackensack, New Jersey 07601 (the “Property”), as instructional space for purposes of this Agreement. The classroom(s) shall be suitable for accommodating students with desks or appropriate workstations and shall be made available to the **TSTF** on the following times and dates: September 23, 2023 – December 16, 2023; January 20, 2024– March 23, 2024; and April 6, 2024 – June 15, 2024.

Classrooms	Class	Type of Room	Dates (from-to)	Day(s) of Week	Class Hours	Total Wks./Hrs.
1	ESL 1	Academic	09/23/23-06/15/24	Saturday	9am-1pm	11/44/term
1	ESL 2	Academic	09/23/23-06/15/24	Saturday	9am-1pm	11/44/term
1	Citizenship	Academic	09/23/23-06/15/24	Saturday	130-330pm	11/22/term
1	Black Seal	Industry	09/23/23-06/15/24	Saturday	9am-1pm	11/44/term
1	Quick Courses	Academic	Various	Saturday	12-4pm	2/8/term

**TSTF** shall follow the school’s calendar and will not run classes on holidays as indicated on the school Calendar. **BCTS** shall notify the **TSTF** of schedule changes due to conditions beyond the control of the **BCTS** (such as bad weather, or other unforeseen circumstances). **BCTS** agrees to reschedule make-up classes as soon as possible at no additional cost to **TSTF**.

**TSTF** agrees to maintain the classroom space and Property in state of good repair and shall commit no act of waste thereon. To the extent that **TSTF** and/or omissions, negligence, or misuse cause any damage to any of **BCTS** personal property or the Property, **TSTF** agrees to pay a reasonable cost of repair thereof.

During the term of this Agreement, **BCTS** will be operating all its physical classes on campus with the respective safety measures. In case of an emergency, classes may need to be conducted remotely upon **TSTF** sole discretion. **TSTF** will notify **BCTS** of the modality of the classes to be offered (remotely or face-to-face) prior to commencement of classes. **TSTF** shall reserve the right not to enroll its members in the classes should remote instruction not be acceptable to them.

☐ **Materials and Curriculum**

Books, tests, and other training materials, including materials/supplies/tools for construction trades will be provided by **TSTF** and delivered to the training site.

☐ **Technology:**

**BCTS** agrees to provide the **TSTF** with all the technology where needed.

**Administrative Details**

☐ **Payment**

**TSTF** agrees to reimburse and/or pay **BCTS** during the trimester \$2000 per class, not to exceed **\$12,000.00** per trimester, (**\$36,000** per annum).

A maximum of 25 students per class, per trimester may be referred to by **TSTF**. Said amount shall include all expenses including facilities, security, utilities, and housekeeping. Classes will run if there is a minimum of 10 students enrolled in each class. **TSTF** will evaluate class size after the third session and retains the option to cancel the class and pay pro-rated expenses to **BCTS**. Total payment will be in one check withing four weeks after the last day of class. **BCTS** will invoice **Building Services 32BJ, Accounts Payable** for all class related expenses.

☐ **Authority /Discrimination**

**BCTS** shall have no authority to enter into any contract or agreement on behalf of **TSTF**. Neither party shall discriminate against any person based on age, sex, race, disability, religion, color, marital status, veteran status, sexual orientation or national origin, or any other category protected by federal, state and/or local law. The parties will comply with all the applicable laws and regulations of the United States of America and the State of **New Jersey**.

☐ **Insurance/Liability and Indemnification**

**TSTF** will provide a certificate of insurance evidencing Liability Insurance (occurrence form) with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate and an umbrella liability policy with a \$10,000,000 limit, including additional insured status for **BCTS**. A certificate showing proof of Workers Compensation and Disability Benefits should be provided. **TSTF** will have in force a liability insurance policy that covers member students while engaging in studies on site and provide proof of insurance to **BCTS**.

**TSTF** agrees to indemnify and hold harmless **BCTS**, its respective Board of Trustees, officers, agents and employees from any and all responsibility, costs, claims, judgments actions (including attorney's fees) or any liability of any kind and nature arising directly from the performance of services by **TSTF**, its contractors, agents, employees and volunteers under this Agreement, including the obligation of **TSTF** to defend any suit or claim brought against **BCTS**, except where such liability was caused in whole or in part by any act or negligence of, its officers, agents or employees.

**BCTS** agrees to indemnify and hold harmless **TSTF**, its respective Board of Trustees, officers, agents, employees, members, students and invitees from any and all responsibility, costs, claims, judgments, actions (including attorney's fees) or liability of any nature, kind and description whatsoever, directly or indirectly arising out of or resulting from the performances of services by **BCTS**, its contractors, subcontractors, agents, employees and volunteers under this agreement, including but not limited to the obligation of **BCTS** to defend any suits or claims brought against **TSTF**.

☐ **Contact Person**

**BCTS** and **TSTF** shall each designate a contact person who shall be responsible for communication between the two entities.

<b>BCTS</b>	Mr. John Susino	Phone: (201)343-6000 x 4056	E-mail: johsus@bergen.org
<b>TSTF</b>	Ms. Jhoanna Campos	Phone: (973)733-9670 x 2281	E-mail: jcampos@32bjfunds.com

☐ **Ownership**

Any information obtained by **BCTS** under this agreement, any reports, or other materials that **BCTS** will prepare, and any other materials developed because of this project will be the property of the **TSTF**. All information acquired through this review will be held in the strictest of confidence.

☐ **Term**

The Contract is in effect for the said period only (or as modified by agreement of both parties) and cannot be cancelled except as follows: **BCTS** and **TSTF** mutually agree to cancel this contract releasing both parties from any liability or damage hereunder if wither **BCTS** or **TSTF** is unable to fulfill the terms and conditions of this agreement due to any act beyond the parties' control. Cancellations can be made within 30 days of either party. **TSTF** shall have the right to cancel this Agreement without cause upon 30 days' notice. If **BCTS** cancels, reimbursement will be for services rendered only. **BCTS** agrees to refund any monies paid for services not rendered.

☐ **Modification**

Modifications shall be signed by both parties and added as riders, or attachments to this agreement.

☐ **Assignability**

This agreement shall not be assigned without the expressed written authorization of the parties.

☐ **Legal Correspondence**

All legal notices to **BCTS** shall be sent Certified Mail, Return Receipt requested to The Bergen County Vocational and Technical Schools District, Mr. John Susino, Business Administrator, 540 Fairview Avenue, Paramus, New Jersey 07652.

All legal notices for **TSTF** that relate to the terms and conditions of this Agreement shall be sent Certified Mail, Return Receipt requested to the office of Peter Goldberger, **Building Service 32BJ Thomas Shortman Training, Scholarship and Safety Fund**, 25 West 18<sup>th</sup> St, New York NY 10011-4676.

For **TSTF**

For **Bergen County Technical Schools**

DocuSigned by:

*Peter Goldberger*

Peter Goldberger  
Executive Director

9/2/2023

(Date)

DocuSigned by:

*John Susino*

John Susino  
Business Administrator

9/10/2023

(Date)

**BCTS/BCJC**  
**ITA CONTRACT LOG**  
**BOARD RESOLUTION, SEPTEMBER 26, 2023**

<b><u>Account #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Vendor #</u></b>	<b><u>PO#</u></b>	<b><u>Client Name</u></b>	<b><u>Period</u></b>	<b><u>Obligation</u></b>	<b><u>Counselor</u></b>	<b><u>Hours</u></b>
20.831.130.324 V1	American Institute	3203	417006	LEE, Hassan	9/18/23 - 7/26/24	5000	DS	960
20.831.130.324 V1	Bergen Community	5600	417008	BLACK, Sanielle	9/18/23 - 5/10/24	2595	DS	135
20.831.130.324 V2	Avtech Inst. of Technology	2201	417019	CHA, Jayven	9/5/23 - 1/26/24	5,000	TM	400
20.831.130.324 V2	Jersey Tractor	U197	417010	CASTILLO, Alvaro	9/11/23 - 10/20/23	4,000	EF	180
20.831.130.324 V2	LasComp	C273	417012	ALVAREZ-PANTOJAS, Vanessa	9/11/23 - 11/10/23	4,000	DS	180
20.831.130.324 V2	LasComp	C273	417012	GARCIA, Luanna	9/11/23 - 11/10/23	4,000	TM	180
20.831.130.324 V2	LasComp	C273	417012	HALL, Debra	9/25/23 - 2/9/24	4,375	DS	400
20.831.130.324 V2	LasComp	C273	417012	LOMBARDO, Diane	9/11/23 - 12/29/23	4,000	DS	320
20.831.130.324 V2	LasComp	C273	417012	RUSSO, Michael	9/18/23 - 2/2/24	4,375	EF	400
20.831.130.324 V2	Master Driving School	3755	417020	SOPRANO, Michael	9/5/23 - 10/31/23	3,990	TM	160
20.831.130.324 V2	Rutgers CCPD	7378	417015	BEGHO, Nathalie	9/5/23 - 12/3/23	3,795	EF	250
20.831.130.324 V2	Rutgers CCPD	7378	417015	MIDDLETON, Raeshelle	9/11/23 - 2/25/24	4,315	EF	480
20.831.130.324 V2	Rutgers CCPD	7378	417015	PALMERI, Michael	9/5/23 - 12/3/23	3,795	DS	250
20.831.130.324 V2	Rutgers CCPD	7378	417015	WALELE, Shabnam	9/5/23 - 11/12/23	4,320	DS	200
20.831.130.324 V2	Rutgers CCPD	7378	417015	YOUNG, Leah	9/5/23 - 1/14/24	4,315	DS	480
20.831.130.324 V2	Rutgers EE - Piscataway	6166	417021	LEONARZ, Andrea	9/7/23 - 11/30/23	3,495	DS	35
20.831.130.324 V2	Rutgers EE - Piscataway	6166	417021	MOHAMMADIAN, Somayeh	9/21/23 - 12/14/23	3,495	TM	35
20.831.130.324 V2	Rutgers EE - Piscataway	6166	417021	SALAMANCA, Faindry	9/12/23 - 12/5/23	3,495	DS	35
20.831.130.324 V2	William Paterson	3950	417017	SHLYCHKOV, Elena	9/25/23 - 1/25/24	1,958	DS	350
20.825.130.324 V2	Bergen Community	5600	417008	TORIBIO, Paola	9/6/23 - 12/22/23	1,290	DS	105
20.825.130.324 V2	Jersey Tractor	U197	417010	BIERD, Claridania	9/18/23 - 10/27/23	4,000	TM	180
20.825.130.324 V2	Jersey Tractor	U197	417010	SANTIAGO, Angel	9/4/23 - 10/13/23	4,000	DS	180

7/1/2023

**BERGEN COUNTY TECHNICAL SCHOOLS  
WIOA AND WFNJ SALARIES  
JULY 01, 2023 - JUNE 30, 2024**

Staff Roster - July 1, 2023 through June 30, 2024																		
Admin Staff		Grants Funding Staff Positions (in Dollars)																
First Name	Last Name	WIOA Adult (Admin)	Salary %	WIOA Youth (Admin)	Salary %	WIOA Dislocated Worker (Admin)	Salary %	Workforce Learning Link (Admin)	Salary %	WFNJ TANF (Admin)	Salary %	WFNJ GA/SNAP (Admin)	Salary %	WFNJ SNAP ONLY (Admin)	Salary %	BCTS	Salary %	Total Salary
		20-825-235-108 20-825-235-109		20-826-235-108 20-826-235-109		20-831-235-108 20-831-235-109		20-845-235-109		20-848-240-108 20-848-240-109		20-848-250-108 20-848-250-109		20-848-249-108 20-848-249-109				2023-2024
Angela	Bortnick	21,030	0.21	20,028	0.20	30,042	0.30	9,013	0.09	10,014	0.10	10,014	0.10	-	0.00	-		100,141
Tammy	Molinelli	40,383	0.24	48,796	0.29	40,383	0.24	-		23,557	0.14	15,144	0.09	-	0.00	-		168,263
Carol	Polak	20,145	0.25	18,533	0.23	24,979	0.31	-		8,864	0.11	8,058	0.10	-	0.00	-	0.00	80,578
Lynda	Wolf	27,526	0.25	25,324	0.23	34,132	0.31	-		12,111	0.11	11,010	0.10	-	0.00	-		110,102
TOTAL		109,083		112,681		129,536		9,013		54,546		44,226		-		-		459,084

Program Staff		Grants Funding Staff Positions (in Dollars)																
First Name	Last Name	WIOA Adult (Program)	Salary %	WIOA Youth (Program)	Salary %	WIOA Dislocated Worker (Program)	Salary %	Workforce Learning Link (Program)	Salary %	WFNJ TANF (Program)	Salary %	WFNJ GA/SNAP (Program)	Salary %	WFNJ SNAP ONLY (Program)	Salary %	BCSS	Salary %	Total Salary
		20-825-130-109		20-826-131-109 20-826-131-110		20-831-130-109		20-845-130-109		20-849-240-109 20-849-248-109		20-849-250-109		20-849-249-109				2023-2024
Jose	Ampie Zapata	-		-		-		-		-		49,068	1.00	-	0.00	-		49,068
George	Arnet	-		-		-		-		-		60,786	1.00	-	0.00	-		60,786
Claudia	Cubias	17,641	0.33	17,641	0.33	18,176	0.34	-		-		-		-		-		53,458
Emma	Fodor	18,000	0.40	-	0.00	27,000	0.60	-		-		-		-		-		45,000
Denise	Friedland	26,884	0.40	-		40,326	0.60	-		-	0.00	-		-		-		67,210
Geraldine	Giusto	24,123	0.39	3,093	0.05	30,928	0.50	-		1,856	0.03	1,856	0.03	-	0.00	-		61,855
Hajaleh	Hayek	8,717	0.20	6,538	0.15	15,255	0.35	-		13,076	0.30	-		-		-		43,586
Jyoti	Kiatani	15,075	0.30	5,025	0.10	22,613	0.45	-		5,025	0.10	2,513	0.05	-		-		50,250
Harry	Lisa	-		42,632	0.70	-	0.00	18,271	0.30	-		-		-		-		60,903
Tahisha	Martin	19,687	0.40	-		29,531	0.60	-		-		-		-	0.00	-		49,218
Enid	Monzon	-		-		-		-		47,564	1.00	-		-		-		47,564
Kathy	Richardi Tahan	21,474	0.23	-		71,893	0.77	-		-		-		-		-		93,367
Scott	Denise	18,612	0.40	-		27,918	0.60	-		-		-		-	0.00	-		46,530
Sharon	Sermon	-	0.00	67,210	1.00	-		-		-		-		-		-		67,210
Juan	Suarez	-	0.00	55,629	1.00	-		-		-		-		-		-		55,629
Donna	Todd	9,922	0.10	-	0.00	14,883	0.15	69,456	0.70	4,961	0.05	-	0.00	-	0.00	-		99,223
Patricia	Urspruch	23,383	0.40	-		35,074	0.60	-		-	0.00	-	0.00	-		-		58,457
TOTAL		203,520		197,768		333,596		87,727		72,482		114,222		-		-		1,009,315

Notes:

**SHARED SERVICES AGREEMENT**  
**TECHNOLOGY SUPPORT SERVICES**

**THIS AGREEMENT** made this 1st day of July, in the year Two Thousand and twenty-three, by and between **Paramus School District** (hereinafter referred to as "**Paramus**"), having offices located at 145 Spring Valley Road, Paramus, NJ 07652 and the Bergen County Technical School District Board of Education (hereinafter referred to as "**Bergen Tech**"), having offices located at 540 Farview Ave, Paramus, New Jersey 07652;

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction, including services incidental to the primary purpose of any of the participating entities; and

**WHEREAS**, Bergen Tech and **Paramus** are both authorized to provide the services of technology support services for their respective entities; and

**WHEREAS**, Bergen Tech and **Paramus** are of the opinion that the services of technology support services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and

**WHEREAS**, the parties are desirous of entering into a shared service agreement which would authorize the subcontracting of the services of technology support services by Bergen Tech to provide technical support services to **Paramus**;

**NOW THEREFORE**, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen Tech agrees to provide the services of general technology Support services to **Paramus** on an as needed basis for the purpose of project-based computer deployment and basic training.

## 2. Standards and Scope of Performance

- a. Level I - Support Technician - Bergen Tech agrees to provide the Paramus School District with Level I support which includes desktop level support services.
- b. Level II - Server Administration - Bergen Tech agrees to provide the Paramus School District with Level II support which includes all support listed above as well as server administration and trouble-shooting support services.
- c. Level III - Network Administration - Bergen Tech agrees to provide the Paramus School District with Level III support which includes all support listed above as well as Network administration and trouble-shooting support services.

## 3. Costs

- a. Level I - Support Technician - **Paramus** shall pay Bergen Tech an hourly rate of \$80.00 for support technician services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

**Paramus** shall pay Bergen Tech an hourly rate of \$120.00 for support technician services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on **an as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

- b. Level II - Server Administration - **Paramus** shall pay Bergen Tech an hourly rate of \$95.00 for server administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

**Paramus** shall pay Bergen Tech an hourly rate of \$142.50 for support server administration services during after business hours (6:01 pm to 7:59 am Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

- c. Level III - Network Administration - **Paramus** shall pay Bergen Tech an hourly rate of \$110.00 for network administration services during normal business hours (8:00 am to 6:00 pm Monday through Friday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

**Paramus** shall pay Bergen Tech an hourly rate of \$165.00 for network administration services during after business hours (6:01 pm to 7:59 pm Monday through Friday and 12:00am to 11:59pm Saturday and Sunday) on an **as needed basis** to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

In the event of a dispute between the parties over the amount due under the terms of this Agreement, the challenged amount shall be paid by **Paramus** without prejudice to its right to file a lawsuit to determine the amount actually owed Bergen Tech. An adjustment to the amount due should be made consistent with any decision of the court.

#### 4. Duration

- a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.
- b. **Paramus** may terminate this Agreement if Bergen Tech (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.
- c. Bergen Tech may terminate this Agreement if **Paramus** (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

#### 5. Payment Procedures

Bergen Tech shall submit to **Paramus** a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a



monthly basis. **Paramus** shall reimburse Bergen Tech before the first day of the following month.

6. Indemnification and Insurance

- a. **Paramus** assumes all liability for, and agrees to indemnify and hold Bergen Tech and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by **Paramus**, its agents, servants or employees related to the performance of **Paramus's** obligations under the terms of this Agreement.
- b. Bergen Tech assumes all liability for, and agrees to indemnify and hold **Paramus** and its agents, servants, employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen Tech, its agents, servants or employees related to the performance of Bergen Tech's obligations under the terms of this Agreement.
- c. Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

9. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen Tech:

John Susino  
Business Administrator/Board Secretary  
Bergen County Technical School District  
540 Farview Ave.  
Paramus, New Jersey 07652

For Paramus:

Brooke Bartley  
Business Administrator/Board Secretary  
Paramus School District  
145 Spring Valley Road,  
Paramus, NJ 07652,

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the

parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

A copy of this document shall be available for public inspection at the offices of both parties immediately after a passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

17. Limitation of Employment

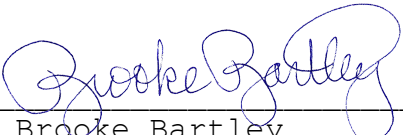
Paramus agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Paramus shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Paramus violates this provision, Paramus shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing

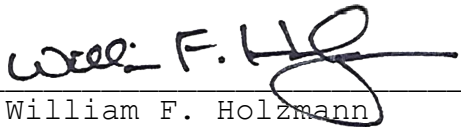
remedy, Bergen may also terminate this Agreement without prior notice in the event of Paramus's violation of this provision.

**IN WITNESS WHEREOF**, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

ATTEST:

**PARAMUS SCHOOL DISTRICT**

By:   
Brooke Bartley  
Business Administrator/  
Board Secretary

By:   
William F. Holzmann  
Board President

Dated: 08.23.23

Dated: 08.23.23

**BERGEN COUNTY TECHNICAL SCHOOL  
BOARD OF EDUCATION**

By: \_\_\_\_\_  
John Susino  
Business Administrator/  
Board Secretary

By: \_\_\_\_\_  
William Connelly  
Board President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Kevin Cartotto  
School Business Administrator/Board Secretary

September 5, 2023

Mr. John Susino  
Business Administrator/Board Secretary  
Bergen County Technical Schools/Special Services  
540 Farview Ave  
Paramus, NJ 07652

Dear Mr. Susino,

Enclosed please find the shared services agreement for the 2023 - 2024 school year. Please return a fully executed copy for my records.

Sincerely,

Kevin Cartotto  
School Business Administrator/  
Board Secretary

KC/lis  
Enclosures

**SHARED SERVICES AGREEMENT**  
**SITE TECHNICIAN SERVICES - TECHNOLOGY SUPPORT SERVICES**

**THIS AGREEMENT** made this 1st day of July, in the year Two Thousand and Twenty-three, by and between Dumont Board of Education (hereinafter referred to as "Dumont"), having offices located at 25 Depew Street, Dumont, New Jersey 07628 and the Bergen County Technical Schools Board of Education (hereinafter referred to as the "Bergen"), having offices located at 540 Farview Avenue, Paramus, New Jersey 07652;

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, Bergen and Dumont are authorized to provide the services of a site technician services for their respective entities; and

**WHEREAS**, Bergen and Dumont are of the opinion that the services of a site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontracting of such services (hereinafter referred to as "the Agreement"); and



**WHEREAS**, the parties are desirous of entering into an interlocal services agreement which would authorize the subcontracting of the services of a site technician services by Bergen to provide site technician services to Dumont;

**NOW THEREFORE**, it is hereby agreed by and between the parties as follows:

1. Services to be Performed

Bergen agrees to provide the services of a Level 1 technician to Dumont.

2. Standards and Scope of Performance

a. The Level 1 technician shall provide the following services to Dumont for forty (40) hours per week for the duration of this Agreement:

1. Overall technical support services, including the troubleshooting, diagnosis and correction of any and all problems with Dumont's hardware and software systems and components;
2. The set-up, installation, breakdown and configuration of Dumont's computer hardware and software systems and components;
3. General network administration services.

b. The Bergen further agrees to provide on an average of one (1) day per week for the duration of this Agreement, technology support services to Dumont utilizing experienced professional Information Technology Technicians in conjunction with an Online Helpdesk. Areas of service shall include:

1. Server administration;

2. Server setup and reconfiguration;
3. Network management;
4. Security assessment;
5. Website management;
6. Hardware and software support;
7. Printer maintenance;
8. E-Mail administration;
9. Technology inventory;
10. Scheduled staff training;

3. Costs

- a. Level 1 Technician Dumont shall pay Bergen seventy-eight thousand nine hundred sixty dollars (\$78,960), which is the cost of a site technician salary inclusive of benefits, for the services of a site technician to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.
- b. Technology Support Services Dumont shall pay Bergen thirty five thousand dollars (\$35,000) for the services of the technology support services to be performed under this Agreement for the period beginning July 1, 2023 and ending June 30, 2024.

4. Duration

a. This Agreement shall commence on July 1, 2023 and shall end on June 30, 2024. This Agreement may be renewed by agreement of the parties for one (1) additional year on a yearly basis. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Dumont may terminate this Agreement if Bergen (1) persistently or repeatedly refuses or fails to perform the services required under this Agreement; (2) disregards laws, ordinances,

rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

c. Bergen may terminate this Agreement if Dumont (1) persistently or repeatedly fails to make payment in accordance with this Agreement; or (2) otherwise commits a breach of this Agreement.

5. Payment Procedures

Bergen shall submit to Dumont a voucher for payment of the costs set forth in Paragraph 3 of this Agreement on a monthly basis. Dumont shall reimburse Bergen before the first day of the following month.

6. Indemnification and Insurance

a. Dumont assumes all liability for, and agree to indemnify and hold Bergen and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Dumont, its agents, servants or employees related to the performance of Dumont's obligations under the terms of this Agreement.

b. Bergen assumes all liability for, and agrees to indemnify and hold Dumont and its agents, servants, employees,

harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by Bergen, its agents, servants or employees related to the performance of Bergen's obligations under the terms of this Agreement.

c. All parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other parties to be designated on its policy as an additional insured.

7. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

8. Modification

This Agreement may only be modified by an instrument in writing signed by all parties to the Agreement.

9. Waiver

No waiver by any party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether

of the same or a different provision of this Agreement. No party may waive any of its rights or any obligations of the other parties or any provision of this Agreement except by an instrument in writing signed by that party.

10. Severability

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For Bergen:

Mr. John Susino  
Business Administrator/Board Secretary  
Bergen County Technical Schools  
540 Farview Avenue  
Paramus, New Jersey 07652

For Dumont:

Mr. Kevin Carotto  
Business Administrator/Board Secretary  
Dumont Board of Education  
25 Depew Street  
Dumont, New Jersey 07628

12. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

13. Assignment

No party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the others, and any such transfer or assignment or attempt thereat shall be null and void.

14. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

15. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one



instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

16. Public Inspection

Each party shall maintain a copy of this Agreement on file at their offices, which shall be open to the public for inspection.

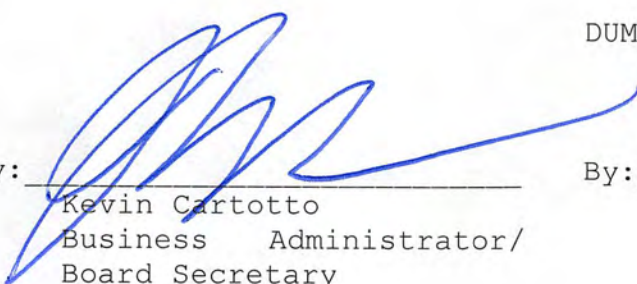
16. Limitation of Employment

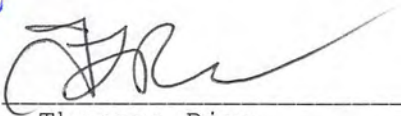
Dumont agrees that during the term of this Agreement, and for an additional period of one (1) year following the termination or expiration of this Agreement, Dumont shall not directly or indirectly offer employment to, employ, seek the counsel of, or contract for services with any Bergen employees providing services under this Agreement during the term, or any renewal term, of this Agreement. This provision shall be construed by the parties as a covenant independent of any other term or condition contained in this Agreement. In the event that Dumont violates this provision, Dumont shall pay Bergen, for each violation, a monetary amount equal to one (1) year's contract cost of the Bergen employee in question, including but not limited to salary and benefits. It is understood and agreed that, in addition to the foregoing remedy, Bergen may also terminate this Agreement

without prior notice in the event of Dumont's violation of this provision.

**IN WITNESS WHEREOF**, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

DUMONT BOARD OF ED

By:   
Kevin Cartotto  
Business Administrator/  
Board Secretary

By:   
Theresa Riva  
Board President

BERGEN COUNTY  
TECHNICAL SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_  
John Susino  
Business Administrator/  
Board Secretary

By: \_\_\_\_\_  
William Connelly  
Board President



**REMINGTON  
& VERNICK  
ENGINEERS**

One Harmon Plaza, Suite 600  
Secaucus, NJ 07094  
O: (201) 624-2137  
F: (201) 624-2136

April 3, 2023

John Susino, Business Administrator  
Bergen County Technical Schools  
540 Farview Avenue  
Paramus, NJ 07652

**REF: Proposal for Professional Engineering Services  
Bergen County Technical Schools (BCTS)  
Sanitary Pump Station Evaluation & Improvements**

Dear Mr. Susino:

**REMINGTON & VERNICK ENGINEERS (RVE)** is pleased to submit this proposal for the **SANITARY PUMP STATION EVALUATION & IMPROVEMENTS**. It is our understanding that the existing sanitary pump station is experiencing backups into the new lady's locker room in the new gym addition as well as the EMS building. Based upon recent televising proved to be inconclusive in terms of piping or connection issues. Accordingly, this project will include the following scope of services.

**SCOPE OF WORK**

**Task 1 – Preliminary Engineering and Site Investigation**

Under this Task, RVE will perform an engineering field assessment regarding the existing pump station. Our Team will complete a drawdown test of the existing pump station to determine the pumping capacity of the existing pumps as well as run time for the pumps. This information will allow us to determine if the existing pumps are undersized for the current flow conditions.

Field inverts will be collected (not surveyed) to confirm slope on existing influent pipe and slope / capacity issues which may be impacting the sanitary flow and potential backups. Detailed field information of limited areas will be collected for use in future design, if required.

**Task 2 – Conceptual Plans and Cost Estimates**

From the information gathered under Task 1, RVE will develop the scope for subsequent improvements. This scope may include pump replacements, sanitary gravity main replacement, etc. Cost estimates will be developed including bypass pumping concepts, if needed, to construct the improvements while allowing continued operation of the system.

This information may then be assessed by the BCTS regarding budgeting and need to publicly advertise the project. In addition, at that time, RVE may provide a separate proposal to develop the necessary design documents to bid and/or construct the necessary improvements.

**SCHEDULE**

RVE can begin this project within 5 working days upon authorization. It is anticipated that the outlined scope of work can be completed within 3 weeks of authorization.

Page 2  
April 3, 2023  
Bergen County Technical Schools  
Sanitary Pump Station Evaluation & Improvements

### **COST OF SERVICES**

The above scope of work will be completed for a **not to exceed fee of \$11,640.00.**

Thank you for this opportunity to work with the BCTS on this project. Should you have any questions or require additional information, please contact Chuck Laird of our office at 201-814-2441 or [charles.laird@rve.com](mailto:charles.laird@rve.com).

Sincerely,  
**REMINGTON & VERNICK ENGINEERS**



Paul D. Cray, PE, PP, CME  
Principal / Regional Manager





One Harmon Plaza, Suite 600  
Secaucus, NJ 07094  
O: (201) 624-2137  
F: (201) 624-2136

August 24, 2023

John Susino, Business Administrator & Board Secretary  
Bergen County Technical Schools  
540 Farview Avenue  
Paramus, NJ 07652

**Re: Bergen County Technical Schools (BCTS)  
Pump Station & Gravity Sewer Line Design  
Professional Engineering Services Proposal**

Dear Mr. Susino:

**REMINGTON & VERNICK ENGINEERS (RVE)** is pleased to submit this proposal to the Bergen County Technical Schools (BCTS) for the **Sanitary Pump Station & Gravity Sewer Line Design**. After concluding our investigation under the contract for the Sanitary Pump Station Evaluation & Improvements, RVE recommended that the existing sanitary pump station be replaced with a new, deeper pump station, which will also include sizing a new building for the pumpstation with new automation, controls, and program logic. Included in the pump station design will be a Muffin Monster (or equal) grinder to handle the rags encountered at the pump station. A new wet well will need to be installed to collect all flows currently connected to the existing pump station to allow for one pipe to be connected to the grinder then pump station. Additionally, the design will include installation of a larger, steeper pitched sanitary sewer line from the Gym Girl's Locker Room to alleviate settlement and rag buildup in the line. Lastly, we will size and accommodate emergency backup power (generator) as required and provide transfer switch and new electricals. The campus cannot allow for much downtime of the existing pumpstation during the construction of the new pump station. The design will be based on keeping the existing pump station running and keeping shutdown times at a minimum. Accordingly, this project will include the following scope of services.

### **SCOPE OF WORK**

#### **Task 1 - Project Management & QAQC**

Project Management and coordination with the BCTS staff will be required for the improvements and design. In addition, oversight and QA/QC will be completed for the scope of work.

#### **Task 2 - Survey & Field Verification**

RVE will perform a site survey to determine pipe inverts and verify field conditions in order to prepare construction plans for the sanitary sewer and proposed pump station replacement. Existing conditions in the vicinity of the work area will be surveyed and located.

#### **Task 3 - Preliminary Engineering & Design Documents**

Under this Task, RVE will start designing the proposed pump station with a lowered wet well and grinder to replace the existing pump station. A new pump station will be designed with backup power emergency generator. Plans for the new gravity sewer line from the girl's locker room will be developed. Detailed field information that was previously gathered during the Pump Station Evaluation will be utilized in the design.

Our office will review the design documents with BCTS staff at the 30%, 60% and 90% design phase or at the frequency requested by BCTS. In addition, our office will complete an infield constructability review at the 90% design phase. This review will identify any construction complexities involved with the project which may need to be incorporated into the design documents.

#### **Task 4 - Permitting**

Based upon our experience, a Treatment Works Approval (TWA) permit will be required for this project. The TWA application for endorsement by BCTS will be completed early in the design phase. The fee calculation will be developed, and a check request will be provided to BCTS for issuance of the necessary permit fee. Permitting required under the design process can be completed within six (6) months of the permit application.

We propose to submit the TWA application prior to 100% finalization of the plans. Specifically, we will submit the signed permit applications, review fee, and plans/specifications at 90% to expedite the review of the TWA application.

#### **Task 5 - Final Design**

Once the Engineering documents have been generated and a review conducted by BCTS, RVE will incorporate any changes and prepare the final plans and specifications required to award the project. It is our understanding that the project will not be bid, and that the plans and specifications will be prepared and provided to the onsite contractor for making the required modifications.

#### **Task 6 - Field Oversight and Construction Administration**

Field Oversight Services will include part time inspection for the duration of the construction phase and will be based on critical periods of construction. Additionally, site visits from the Project Manager and/or Engineer for onsite Contractor/Client meetings are also included.

Contract administration services include one (1) pre-construction meeting, submittal and change order review, attendance at construction progress meetings, contractor's payment application review, payment application processing and one (1) punch list walkthrough, start up, review of as-built drawings and issuing to BCTS.

#### **SUMMARY SCOPE OF SERVICES**

Task 1	Project Management & QAQC	\$4,825.00
Task 2	Survey & Field Verification	\$7,420.00
Task 3	Design Plans and Specifications	\$22,720.00
Task 4	Permitting	\$7,915.00
Task 5	Final Design	\$15,840.00
Task 6	Field Oversight and Construction Administration	\$18,970.00
	Reimbursables	\$400.00

<b>TOTAL ESTIMATED FEES</b>	<b>\$78,090.00</b>
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#### **EXCLUSIONS**

- Boundary survey or analysis, and utility mark outs are not included as part of this proposal.
- Permitting fees are not included as a part of this proposal.
- Environmental Engineering services are not provided in this proposal.
- Detailed Architectural design for the new pump station building is not provided in this proposal. At this time, it is assumed a prefabricated building specified by RVE will be installed.



Bergen County Technical Schools  
Sanitary Pump Station and Gravity Sewer Line Design  
August 24, 2023  
Page 3

The above scope of work will be completed for a **not to exceed fee of \$78,090.00**. Should you have any questions or require additional information, please contact me directly.

Sincerely,

**REMINGTON & VERNICK ENGINEERS**



Paul D. Cray, PP, PE, CME  
Principal / Regional Manager

cc: Charles Laird, RVE



(SENT VIA EMAIL [johsus@bergen.org](mailto:johsus@bergen.org))

September 12, 2023

Bergen County Technical Schools  
540 Farview Avenue  
Paramus, NJ 07652

ATT: Mr. John Susino  
Business Administrator

**Re: Additional Service Proposal for Professional Services for the Increased Scope of Work at the Expansion/Renovation of Culinary Arts Spaces at BCTS – Paramus Campus**  
*D/R Additional Service Project #3990.70*

Dear Mr. Susino:

As per your request, we are pleased to have this opportunity to submit our additional service proposal to provide the architectural and engineering services for the added scope for the renovation and expansion of the culinary spaces at Bergen County Technical Schools – Paramus Campus. Based upon our feasibility study, it was concluded that the scope of work will include the renovation of the existing baking and cooking instructional spaces and the dining/serving area, as well as an addition of approximately 1,900 SF, renovation of the adjacent courtyard and connecting pass thru corridor to the commons, and upgrades as required at the existing commons as a result of the new addition.

Based on our understanding, Di Cara | Rubino Architects will provide the following:

**I. SCOPE OF SERVICES:**

**A. Schematic Design:**

- Review existing drawings
- Site visits to confirm existing conditions
- Establish and verify program needs
- Code analysis and ADA review
- Develop/refine the selected option meeting the established program
- Establish preliminary project schedule and phasing plan
- Submit required documents to the NJ Department of Education for review and approval, including state applications

**B. Design Development:**

- Prepare Design Development documents consisting of plan layouts, reflective ceiling plans, and mechanical/electrical scope
- Update cost estimates, if changes are made by Owner during this phase
- Develop alternates for the project scope, if required



Mr. John Susino  
September 12, 2023  
Proposal No. 3990.70  
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**C. Construction Documents:**

- Upon approval of the Design Development phase by the Owner, Di Cara | Rubino Architects will prepare Construction Documents for the project consisting of architectural plans, details, sections, elevations, mechanical/electrical drawings, and specifications for public bidding
- Plans will be submitted for local code review

**D. Bidding/Negotiation:**

- Assist the District in the bidding process
- Preparation of bid packages
- Attend Pre-Bid Conference to answer Contractor questions about the proposed project
- Respond, as needed, to Contractor questions about the proposed project
- Issue addenda, as needed, to Contractor inquiries during the bidding process
- Attend bid opening
- Review bid results and provide analysis of the bids and review with the Board of Education
- Coordinate with the District's attorney in their review of the lowest responsible bidder for compliance
- Attend Board of Education meetings, as required

**E. Contract Administration:**

- Visit the site at approximately bi-weekly intervals to become familiar with the progress and quality of the work and determine, in general, if the work is proceeding in accordance with the Contract Documents
- Keep the Owner informed of the progress and quality of the work
- Attend regular project job meetings
- Review RFI's
- Review shop drawings
- Review payment applications
- Prepare punch list
- Attend all job meetings
- Review project closeout documentation
- Review the progress of work and project schedule



Mr. John Susino  
September 12, 2023  
Proposal No. 3990.70  
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## II. FEE PROPOSAL:

The fees for the additional services as outlined above are as follows:

A. Schematic Design Phase.....	\$ 26,000.00
B. Design Development Phase.....	\$ 19,000.00
C. Construction Document Phase.....	\$ 50,000.00
D. Bidding.....	\$ 2,000.00
E. Contract Administration.....	\$ 28,000.00
<u>Reimbursable Expenses Allowance</u> .....	<u>\$ 6,000.00</u>
<b>Total</b> .....	<b>\$131,000.00</b>

*Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, mileage, photocopies, printing, plotting and facsimiles and will be invoiced at 1.15 times the expense. Based upon similar projects of this size, reimbursable expenses can be capped to not exceed \$6,000.00.*

## III. PROJECT BUDGET:

The proposed construction cost for this project is estimated to be approximately \$4,000,000.00, and together with associated soft costs of 25%, the total project budget is estimated to be \$5,000,000.00.

### Exclusions:

The following services are excluded from the basic services outlined in this proposal:

- Identification and/or abatement of hazardous materials including, but not limited to, asbestos, lead, or soil contaminants
- Environmental engineering
- Utility assessments
- Zoning/Planning Board Meetings
- Surveys, testing, or environmental studies
- Off-site improvements
- Interior design services
- Testing and commissioning of M/E/P systems
- Renderings and/or models
- Filing fees, permits, and applications
- Legal services



Mr. John Susino  
September 12, 2023  
Proposal No. 3990.70  
Page 4 of 6

### **Conditions:**

**Standard of Care:** Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

**Hidden Conditions Verification of Existing Conditions:** It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

**Safety:** Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

**Hazardous Materials:** Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead and contaminated soils.

**Limit of Liability:** Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be limited to an amount equal to Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

**Ownership of Documents:** Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to Client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

**Indemnification/Hold Harmless:** The Owner agrees to indemnify, defend, and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage



Mr. John Susino  
September 12, 2023  
Proposal No. 3990.70  
Page 5 of 6

to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

**Entire Agreement:** This Proposal and conditions together with the AIA B.101 Standard Form of Agreement Between Owner and Architect (Architect of Record) constitute the entire agreement between Client and Di Cara | Rubino Architects. If a Purchase Order (PO) or similar document is used in conjunction with this Agreement, it shall be for the sole purpose of defining quantities and fees to be provided hereunder, and to this extent only are incorporated as a part of this Agreement. Any preprinted terms and conditions included in such PO or similar documents shall not be incorporated and such PO or similar documents shall not be otherwise construed to modify, amend, or alter the terms of this Agreement.

**Limitations:** The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services, and will not be held responsible for errors or inaccuracies contained in information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

**Preliminary Budgeting:** A preliminary budget will be prepared and issued as part of the scope of work for approval. The budget will be incorporated into submission to the Department of Education. When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on DiCara | Rubino Architects' (DRA) experience and qualifications and only represents our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.

**Sub-Consultant Charges:** In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.





*Mr. John Susino  
September 12, 2023  
Proposal No. 3990.70  
Page 6 of 6*

Thank you for your time and consideration and the opportunity to be of service. On behalf of Di Cara | Rubino Architects, we look forward to assisting the Bergen County Technical Schools with this project. If this proposal is acceptable, please sign below, initial each page, and return one copy for our records, authorizing Di Cara | Rubino Architects to proceed.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

**DI CARA | RUBINO ARCHITECTS**

Allison J. Sroka, AIA  
Principal

AJS/ajs

***Accepted by:***

\_\_\_\_\_  
***Mr. John Susino  
Business Administrator***

***Date:*** \_\_\_\_\_

***Accepted:***  
\_\_\_\_\_ ***Initial***

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
 DAVID J. SAMUEL, PE, PP, CME  
 JOHN J. STEFANI, PE, LS, PP, CME  
 JAY B. CORNELL, PE, PP, CME  
 MICHAEL J. McCLELLAND, PE, PP, CME  
 GREGORY R. VALES, PE, PP, CME



BRUCE M. KOCH, PE, PP, CME  
 LOUIS J. PLOSKONKA, PE, CME  
 TREVOR J. TAYLOR, PE, PP, CME  
 BEHRAM TURAN, PE, LSRP  
 LAURA J. NEUMANN, PE, PP  
 DOUGLAS ROHMEYER, PE, CFM, CME  
 ROBERT J. RUSSO, PE, PP, CME  
 JOHN J. HESS, PE, PP, CME  
 KEITH CHIARAVALLA, PE, CME

**DRAFT**

## GENERAL ENGINEERING AUTHORIZATION FOR PROFESSIONAL SERVICES

**OWNER: Bergen County Technical Schools**

**PROJECT: Cosmetology Classroom Ventilation**

**CME FILE NO. : PBC00511.01**

**DATE OF REQUEST: June 13, 2023**

### **Cosmetology Classroom Ventilation Evaluation**

In accordance with your request, we are submitting an estimate of the project costs for the Professional Services associated with evaluating alternatives for the modification of the existing ventilation in the Cosmetology Classroom in the Bergen County Technical School Paramus Campus. The School Administration has received reports of odors from the Classroom when specific products are used in the Classroom.

### **INTRODUCTION**

The Project generally includes an evaluation of alternatives to reduce reports of odors due to products that are used in the Cosmetology Classroom. In addition, the evaluation will include alternatives to reduce odors from leaving the Cosmetology Classroom.

Our proposal has considered all the elements of the work outlined above, and our Firm has the capabilities of providing the necessary engineering services associated with the Project.

### **EVALUATION PHASE SERVICES**

We anticipate the scope of our services will include the following:

- Review of available building information and previous projects that included modifications to the configuration of the Cosmetology Classroom.
- Review of the existing ventilation systems in the Classroom including the heating and cooling requirements.



Bergen County Technical School  
Cosmetology Classroom Ventilation

June 13, 2023  
Our File No. PBC00511.01  
Page 2

- Review of Material Safety Data Sheets for the products that are used as part of the curriculum for the Cosmetology Program.
- Prepare a letter report with alternatives for the ventilation system that are in accordance with requirements for the products utilized in the Classroom.

### COST PROPOSAL

Accordingly, based upon the above outlined Scope of Services, we find that the necessary services can be provided for the estimated not to exceed fee of **\$7,450.00**.

### SUMMARY

We have not included costs associated with the design of a new or modified ventilation systems for the Classroom.

Our hourly rates shall be firm until January 1, 2024 after which they may be subject to re-negotiation. Invoices shall be paid within 30 days of presentation of same. In accordance with State requirements the County has our Affirmative Action Statement and Business Registration Certificate on file.

**Approved:**

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**Date**

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**CME Associates**

**Date**

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JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
 DAVID J. SAMUEL, PE, PP, CME  
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 KEITH CHIARAVALLA, PE, CME

**DRAFT**

## GENERAL ENGINEERING AUTHORIZATION FOR PROFESSIONAL SERVICES

**OWNER: Bergen County Technical Schools**

**PROJECT: Woodshop Stairs Rehabilitation**

**CME FILE NO. : PBC00512.01**

**DATE OF REQUEST: July 7, 2023**

### Woodshop Stairs Rehabilitation

In accordance with your request, we are submitting an estimate of the project costs for the Professional Services associated with the rehabilitation of the stairs used to access the mezzanine area in the Woodshop. These services include the design and preparation of plans for the reinforcing of the stairs and mezzanine level and to provide construction phase services.

### INTRODUCTION

The Project generally includes reinforcing the existing mezzanine and stairs to the mezzanine that are located in the Woodshop at the Bergen County Technical School. The reinforcing will include new structural steel supports and the required concrete floor modifications.

Our proposal has considered all the elements of the work outlined above, and our Firm has the capabilities of providing the necessary engineering services associated with the Project.

### DESIGN PHASE SERVICES

We anticipate the scope of our services will include the following:

- Review of available building information and previous projects that included the reinforcing of the other similar stairs to the Mezzanine, including site visits.



Bergen County Technical School  
Woodshop Stairs Rehabilitation

July 7, 2023  
Our File No. PBC00512.01  
Page 2

- Preparation of Plans and Details for the Structural reinforcing required for the existing unsupported stairs to the Mezzanine to generally match the supported similar stairs to the Mezzanine.
- Review of the temporary support system installed at the existing unsupported stairs to the Mezzanine by the Bergen County Technical School.

#### CONSTRUCTION PHASE SERVICES

We will provide the following services in conjunction with this Phase of the Project:

- Assist the County in arranging and conducting a pre-construction meeting with the Contractor and County representatives, if required, and the preparation of written notes of the meeting;
- In-office review of shop drawings for material and equipment to be utilized by the Contractor and incorporated into the work;
- Respond to Requests for Information from the Contractor;
- Periodic on-site observation and monitoring of the Contractor's Work and installation of the required elements of the project. We have included two days of on-site observation to be performed during the installation of the support system as requested by the Bergen County Technical School;
- Review of requests for payment by the Contractor if required by the Bergen County Technical School;
- Participate in the final observation of the completed work.

#### COST PROPOSAL

Accordingly, based upon the above outlined Scope of Services, we find that the necessary services can be provided for the estimated not to exceed fee indicated below:

Design Phase Services	\$ 4,935.00
Construction Phase Services	<u>\$ 8,641.00</u>
<b>Total</b>	<b>\$13,576.00</b>



Bergen County Technical School  
Woodshop Stairs Rehabilitation

July 7, 2023  
Our File No. PBC00512.01  
Page 3

**SUMMARY**

We have not included costs associated with obtaining a Contractor to perform the reinforcing of the Mezzanine and stairs. We anticipate the County will obtain the Contractor.

Our hourly rates shall be firm until January 1, 2024 after which they may be subject to re-negotiation. Invoices shall be paid within 30 days of presentation of same. In accordance with State requirements the County has our Affirmative Action Statement and Business Registration Certificate on file.

**Approved:**

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**Date**

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**CME Associates**

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**Date**