

Bergen County Special Services School District

Work Session Meeting

August 29, 2023

Board Agenda

Call Meeting to Order

1. Roll Call

	Present	Absent
Mr. Barnaskas		
Mr. DeLisio		
Ms. Epstein		
Ms. Marti		
Dr. Lancellotti		
Mr. Lentini		
Mr. McCarthy		

2. Pledge of Allegiance

3. Open Public Meetings Act Statement

The following statement was read as required by the Open Public Meeting Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provision of this law, the Bergen County Special Services School District has caused the notice of this meeting to be published by having the date, time and place thereof posted on a bulletin board prominently displayed in lobby of the Board offices, and by The Record and Herald News

4. **Presentation**

- NJ Graduation Proficiency Assessment (NJGPA) Results: Spring 2023 Administration

5. **Review Resolutions**

Administration 24-A-07S through 24-A-22S

Personnel 24-P-01S through 24-P-29S

Finance 24-F-06S through 24-F-23S

Off-Consent Resolution

24-P-27S Approval - Withholding 2023-2024 Employment and Adjustment Increments (ID#5999)

Resolution #

Administration

- 24-A-07S** APPROVAL—DISTRICT EVALUATION ADVISORY COMMITTEE 2023-2024 SCHOOL YEAR
- 24-A-08S** APPROVAL—2023-2024 SCHOOL IMPROVEMENT PANEL
- 24-A-09S** APPROVAL —BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT MENTORING PLAN FOR ASSISTING AND INDUCTION OF NOVICE TEACHERS
- 24-A-10S** APPROVAL OF DISTRICT GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PLAN, FOR THE 2023-2024 SCHOOL YEAR
- 24-A-11S** APPROVAL —REVISED MAXIMUM EXPENDITURE FOR CONSULTANT AGENCY FOR THE 2022/2023 SCHOOL YEAR
- 24-A-12S** APPROVAL — FIRST READING-BOARD OF EDUCATION POLICIES/REGULATIONS
- 24-A-13S** APPROVAL—SECOND READING—FINAL ADOPTION BOARD OF EDUCATION POLICIES
- 24-A-14S** APPROVAL—ONE READING —BOARD OF EDUCATION REGULATION
- 23-A-15S** APPROVAL—DISTRICT AND BOARD GOALS 2023-2024
- 24-A-16S** APPROVAL – DISTRICT PARTICIPATION IN THE SUSPENSION ALTERNATIVE PROGRAM FOR THE 2023-2024 SCHOOL YEAR
- 24-A-17S** APPROVAL—DISTRICT PROFESSIONAL DEVELOPMENT PLAN
- 24-A-18S** APPROVAL —REVISIONS AND ADDITIONS OF THE APPOINTMENT OF INDEPENDENT CONSULTANTS AND PROFESSIONAL DEVELOPMENT PROVIDERS 2023-2024
- 24-A-19S** APPROVAL – TRAVEL AND WEBINAR EXPENSES
- 24-A-20S** APPROVAL — ONE READING-BOARD OF EDUCATION REVISED POLICY FOR ADULT SERVICES PROGRAM
- 24-A-21S** APPROVAL – 192/193 CONTRACTED EVALUATORS 2023-2024 SCHOOL YEAR
- 24-A-22S** APPROVAL – FAMILY HANDBOOK/STUDENT CODE OF CONDUCT FOR BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT 2023-2024 SCHOOL YEAR

Personnel

- 24-P-01S** APPROVAL – 2023-2024 STAFF APPOINTMENTS
- 24-P-02S** REVISION – 2023-2024 STAFF APPOINTMENT
- 24-P-03S** APPROVAL – 2023-2024 STATUS RECLASSIFICATIONS
- 24-P-04S** APPROVAL – 2023-2024 STAFF SALARIES - CORRECTIONS
- 24-P-05S** APPROVAL – 2023-2024 STAFF TRANSFERS
- 24-P-06S** CORRECTIONS – 2022-2023 EXTENDED EMPLOYMENT POSITIONS AT HOST SCHOOL SITES
- 24-P-07S** APPROVAL – 2023-2024 HOSPITAL INSTRUCTOR

- 24-P-08S** APPROVAL – 2023-2024 HOME INSTRUCTORS
- 24-P-09S** APPROVAL – 2023-2024 DISTRICT ASSISTANT SUBSTITUTE CALLER
- 24-P-10S** APPROVAL – 2023-2024 HOURLY APPOINTMENTS
- 24-P-11S** REVISION – 2023 EXTENDED YEAR PROGRAM STAFFING
- 24-P-12S** APPROVAL – 2022-2023 DISTRICT SUBSTITUTE NURSE
- 24-P-13S** APPROVAL – 2023-2024 DISTRICT SUBSTITUTE NURSE
- 24-P-14S** APPROVAL – 2023-2024 SUBSTITUTE TEACHER ASSISTANTS
- 24-P-15S** APPROVAL – 2023-2024 HOURLY STAFF APPOINTMENT
- 24-P-16S** APPROVAL – 2023-2024 STUDENT TEACHING, PRACTICUM, OR FIELDWORK FOR COLLEGE STUDENTS
- 24-P-17S** APPROVAL – 2022-2023 EXTENDED EMPLOYMENT POSITION
- 24-P-18S** APPROVAL – 2023-2024 EXTENDED EMPLOYMENT POSITIONS
- 24-P-19S** APPROVAL – 2022-2023 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE
- 24-P-20S** APPROVAL – 2022-2023 LEAVES OF ABSENCE WITHOUT PAY
- 24-P-21S** REVISION – 2022-2023 LEAVES OF ABSENCE WITHOUT PAY
- 24-P-22S** APPROVAL – 2023-2024 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE
- 24-P-23S** APPROVAL – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY
- 24-P-24S** RESCIND– 2023-2024 LEAVES OF ABSENCE WITHOUT PAY (See Resolution #23-P-213S)
- 24-P-25S** APPROVAL – RESIGNATIONS
- 24-P-26S** APPROVAL – RETIREMENTS
- 24-P-27S** APPROVAL – WITHHOLDING OF 2023-2024 EMPLOYMENT AND ADJUSTMENT INCREMENTS (ID#5999)
- 24-P-28S** APPROVAL – ADJUSTMENTS TO MCKINNEY-VENTO STAFFING
- 24-P-29S** APPROVAL— SIDEBAR AGREEMENT AND ADDENDUM AMENDING THE 2021-2024 BERGEN COUNTY SPECIAL SERVICES CUSTODIAL AND MAINTENANCE ASSOCIATION CONTRACT

Finance

- 24-F-006S** APPROVAL—PAYMENT OF BILLS: JUNE 2023 TO AUGUST 2023
- 23-F-007S** MONTHLY CERTIFICATION—MAY 2023 AND JUNE 2023 BOARD SECRETARY / SCHOOL FINANCIAL REPORT
- 24-F-008S** LINE ITEM TRANSFERS – MAY AND JUNE 2023
- 24-F-009S** APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY SPECIAL SERVICES SCHOOLS-- UPDATE FOR AUGUST 2023 #1NJCP
- 24-F-010S** APPROVAL—RENEWAL APPLICATIONS FOR TEMPORARY INSTRUCTIONAL SPACE FOR THE 2023-2024 SCHOOL YEAR
- 24-F-011S** APPROVAL OF AGREEMENT — TA TO TEACHER PROGRAM BETWEEN RAMAPO COLLEGE OF NEW JERSEY AND BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT
- 24-F-012S** APPROVAL OF PERSONNEL SALARIES CHARGED TO GRANTS JULY 1, 2022

TO JUNE 30, 2023

- 24-F-013S** ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET: ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED FORMULA SUBGRANT--TITLE I, PART D
- 24-F-014S** APPROVAL - MAINTENANCE AGREEMENT FOR PROPRIETARY HARDWARE AND SOFTWARE AT ADMINISTRATION BUILDING AND 296 E. RIDGEWOOD SCHOOL: \$67,897.99--VENDOR: HONEYWELL BUILDING SOLUTIONS
- 24-F-015S** RENEWAL - CONTRACT TO PROVIDE ASBESTOS MANAGEMENT AND INSPECTION SERVICES FOR BCSS, COMMENCING SEPTEMBER 1, 2023, FOR AN ADDITIONAL ONE-YEAR PERIOD VENDOR: ENVIRONMENTAL DESIGN INC., PENNSAUKEN, NJ BID #22-PC4R /State ID #79-BCTSC
- 24-F-016S** NEGOTIATION - PROPRIETARY BID – AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL VARIOUS HEARING-IMPAIRED EQUIPMENT AND MAINTENANCE PLANS FOR VARIOUS BCSS PROGRAMS VENDORS: VARIOUS BID SS#24-01RR CONTRACT
- 24-F-017S** AWARD OF CONTRACT TO ESTABLISH A CONTRACT FOR COMPETITIVE BID PRICES FOR COOPERATIVE PURCHASING SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2023, FOR A TWO-YEAR PERIOD VENDOR: EDUCATIONAL DATA SERVICES, INC., SADDLE BROOK, NJ ---BID #24-PC6R State ID #79-BCTSC
- 24-F-018S** AWARD OF CONTRACT TO PROVIDE LAWN MAINTENANCE SERVICES FOR NEW BRIDGES HIGH SCHOOL/DISTRICT BOARD OFFICES, COMMENCING SEPTEMBER 1, 2023, THROUGH NOVEMBER 30, 2024 VENDOR: BILL'S LANDSCAPING & DESIGN, INC., RIDGEFIELD, NJ \$30,316.00 BID #24-PC7R State ID #79-BCTSC
- 24-F-019S** APPROVAL – ACCEPTANCE OF DONATION OF AN ADULT STANDER
- 24-F-020S** APPROVAL OF ARCHITECTURAL SERVICES FOR UPDATING THE DISTRICT'S LONG RANGE FACILITY PLAN – VENDOR: DICARA/RUBINO ARCHITECTS \$6,500.00
- 24-F-021S** ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET
- 24-F-022S** WITHDRAWAL OF FUNDS FROM CAPITAL RESERVE ACCOUNT
- 24-F-023S** APPROVAL-BUDGET ADJUSTMENT - BERGEN COUNTY SPECIAL SERVICES

- 6. Is there any discussion regarding any item on the Agenda —Board only.
- 7. Open the floor to public comment on Agenda Resolutions only. Speaker to please state name and town (5–minute maximum per speaker)
- 8. Close public participation.
- 9. Is there any discussion on any item – Board only
- 10. Open the floor to public comments on any issue. Speaker to please state name and town (5 minute maximum per speaker)
- 11. Close public participation
- 12. **Executive Session--If needed, go to #13. If not, go to #15**
- 13. Motion to recess the work session and move into Executive Session per the resolution in the meeting guide, the purpose of which is to discuss pending litigation and/or personnel matters.

Introduced by _____, second by _____

All in favor _____

RESOLUTION

"Pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-12, certain specified items are exempt from public disclosure and discussion. At this time, the Board of Education intends to convene in private session, from which the public shall be excluded, to discuss matters which fall under the exclusion of pending or anticipated litigation and personnel. Therefore, the public portion of this meeting shall now be recessed. The results of any Board discussion conducted in this private session shall be made public at the earliest possible date."

14. Motion to resume the work session

Introduced by _____, second by _____

All in favor _____

Time: _____

15. Motion to adjourn the work session

Introduced by _____, second by _____

All in favor _____

Time: _____

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL
DISTRICT IN THE COUNTY OF BERGEN**

Regular Meeting Guide

August 29, 2023

Call to Order the Regular Meeting of the Bergen County Special Services Board of Education

Roll Call:

	Present	Absent
Mr. Barnaskas		
Mr. DeLisio		
Ms. Epstein		
Ms. Marti		
Dr. Lancellotti		
Mr. Lentini		
Mr. McCarthy		

1. Pledge of Allegiance
2. Open Public Meetings Act Statement

The following statement was read as required by the Open Public Meeting Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provision of this law, the Bergen County Special Services School District has caused the notice of this meeting to be published by having the date, time and place thereof posted on a bulletin board prominently displayed in lobby of the Board offices, and by The Record and Herald News

3. May I have a motion to approve the Minutes of:

Executive Session: June 20, 2023

Work Session Meeting: June 20, 2023

Regular Meeting: June 20, 2023

Board Retreat Meeting Minutes: July 13, 2023

BCSS Reorg Meeting Minutes: July 13, 2023

Introduced by _____, second by _____

Roll Call to approve the minutes

Yes No Abstain Absent

Mr. Barnaskas
Mr. DeLisio
Ms. Epstein
Ms. Marti
Dr. Lancellotti
Mr. Lentini
Mr. McCarthy

4. Board Secretary Report

5. Superintendent's Report

6. May I have a motion to introduce the consent agenda:

Administration	24-A-07S through	24-A-22S
Personnel	24-P-01S through	24-P-29S, <i>excluding 24-P-27S</i>
Finance	24-F-06S through	24-F-22S

Introduced by _____, second by _____

7. Are there any Comments/ discussions—regarding any item on Consent Agenda—Board only

8. Open the floor to public comment on Consent Agenda only. Speaker to please state name and town (5-minute maximum per speaker)

9. Close Public Participation

10. Roll Call on Consent Agenda

Yes No Abstain Absent

Mr. Barnaskas
Mr. DeLisio
Ms. Epstein
Ms. Marti
Dr. Lancellotti
Mr. Lentini
Mr. McCarthy

Off-Consent Agenda

11. May I have a motion to introduce the off-consent agenda

Personnel: 24-P-27S

Introduced by _____, second by _____

12. Is there any discussion on the **off-consent agenda – Board Only**

13. Open the floor to public comment on **off-consent agenda items only**. Speaker to please state name and town (5-minute maximum per speaker)

14. Close Public Participation

15. **Roll Call Off-Consent Agenda**

Yes No Abstain Absent

Mr. Barnaskas

Mr. DeLisio

Ms. Epstein

Ms. Marti

Dr. Lancellotti

Mr. Lentini

Mr. McCarthy

16. Open the floor to public comments on any issue. Speaker to please state name and town (5-minute maximum per speaker)

17. Close public participation.

18. Motion to adjourn the meeting.

Introduced by _____, second by _____

All in favor _____

Time _____

Agenda Resolution

NJ Graduation Proficiency Assessment (NJGPA) Results: Spring 2023 Administration

Agenda Resolution

Review Resolutions

Review Resolutions

Administration	24-A-07S	through	24-A-22S
Personnel	24-P-01S	through	24-P-24S
Finance	24-F-06S	through	24-F-23S

Agenda Resolution

24-A-07S

APPROVAL—DISTRICT EVALUATION ADVISORY COMMITTEE 2023-2024 SCHOOL YEAR

RESOLUTION

Be It Resolved, that the Board of Education approves the following members for the District Evaluation Advisory Committee (DEAC) for the 2023-2024 School Year.

- Dr. Howard Lerner – Superintendent, BCSS & BCTS
- Gary Lentini – President of BCSS Board of Education
- Tara Bohan – Director of Instruction/Affirmative Action Officer
- Richard Panicucci – Assistant Superintendent of Curriculum & Instruction, BCSS & BCTS
- Sandra Melicharek - Principal
- Grisel Espinosa – Principal
- Linda Wieseneck – Director CAPE Resource Center
- Rasheda Garcia – Principal
- Lakeisha Polite – Teacher In-Charge

TB/eh

Agenda Resolution

24-A-08S

APPROVAL--2023-2024 SCHOOL IMPROVEMENT PANEL

RESOLUTION

WHEREAS, the State mandates a School Improvement Panel must be established in every school and will work each school year on an ongoing basis, and

WHEREAS, this Panel consists of a Principal or designee, Supervisor, and a Teacher selected in consultation with majority representative (local teachers' association leadership), and

WHEREAS, the duties of this Panel are to oversee mentoring and foster culture of continuous improvement, conduct evaluations, identify professional development opportunities, and conduct mid-year evaluation of teachers rated ineffective or partially effective,

BE IT RESOLVED, that the Board of Education hereby approves the **attached** list of the 2023-2024 School Improvement Panel members.

TB/eh

ATTACHMENTS:

Description	File Name	Upload Date
24-A-08S - Approval 2023-2024 School Improvement Panel	24-A-08S_23-24_School_Improvement_Panel.pdf	7/21/2023

BCSS 2023-2024 School Improvement Panels

School Code	Facilitator	Program(s)
N.A. Bleshman/002	Gail Coe	N.A. Bleshman Reg. Day School
	Sandra Conner	
	Helene Ernst	
	Rick Levenoskie	
	Lisa Lyons-Hess	
Program 1/030	Rasheda Garcia	Elementary Hearing Impaired Programs
Deaf & Hard of Hearing	Lisa Stewart	Secondary Hearing Impaired Programs
	Melissa Brockway	
	Ryan Soule	
	Lisa Murphy	
	Gina Donatien	
	Alecia Fehley	
	Richele Barge	
	Amanda Ortiz	
	Elizabeth Bellis	
Program 2/040	Grisel Espinosa	Visions Becton
Multiple Disabilities	Erik Jensen	Visions Emerson
	Mackenzie Miller	Visions Paramus
Program 3/050	David Perez	Brownstone
Behavior	Antonio Lopes	Evergreen
	Kelly Lopez	Gateway/Venture
	Carlos Alvarez	NOVA Elementary (Emerson)
	Madeline Loughman	NOVA North (Emerson)
	Lakeshia Polite	North Street School
		Manchester
Program 5/070	Robert Mortorano	Springboard
Life Skills	Kellie Berkoff	Transition Center Wood-Ridge
	Katharine Dobbins	Career Crossroads
	Jean Marie Hall	Project SEARCH
	Andrew Liso	
Autism/100	Sandra Melicharek	Washington Elementary
	Lauren Besante	Washington Emerson
	Marissa Gynn	New Bridges Middle School/High School
	Laure Wisse	Washington Hanover
	Jacqui Dubil-Craig	Washington Passaic Valley Reg. HS
	Leah Subrizi	Tri-Valley Programs
192/193	Danielle Russo	
	Rawaa Nejad	
	Bridget Nunez	
	Alan Weisberg	
	Maryann Smaila	

Agenda Resolution

24-A-09S

APPROVAL —BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT MENTORING PLAN FOR ASSISTING AND INDUCTION OF NOVICE TEACHERS

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the **attached** Mentoring Plan for Assisting and Induction of Novice Teachers 2023-2024 School Year.

HL/TB/eh

ATTACHMENTS:

Description	File Name	Upload Date
24-A-09S - Mentoring Plan for Assisting and Induction of Novice Teachers	24-A-09S_BCSS_Mentoring_Plan_for_Assisting_and_Induction_of_Novice_Teachers.pdf	7/21/2023

BERGEN COUNTY SPECIAL SERVICES

District Mentoring Plan

2023-2024

Bergen County Special Services
District Mentoring Plan 2023-2024
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District Name: Bergen County Special Services

County: Bergen

**Bergen County Special Services
District Mentoring Plan 2023-2024**

Section 1: The District Plan Development and Approval Process

1a. District Profile Sheet

The district profile sheet reflects the mentoring data from the 2019-2020 school year.

Name of District: Bergen County Special Services School District

District Code: 0285

County Code: 03

District Address: 540 Farview Avenue
Paramus, NJ 07652

Chief School Administrator: Dr. Howard Lerner

Mentoring Program Contact: Mrs. Tania Dumcic Pinto

Mentoring Program Contact Phone: 201-343-6000 extension 6529

Mentoring Program Contact E-mail: tanpin@bergen.org

Type of District (check one) ☐ K-5 ☐ K-6 ☐ K-12 ☐ 7-12 ☐ 9-12

☐ Other (specify) Special Education (all grades)

Number of novice teachers with a Certificate of Eligibility: 10

Number of novice teachers with a Certificate of Eligibility with Advanced Standing: 4

Number of novice special education teachers with a standard license: 3

Number of Mentors: 8

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 1: The District Plan Development and Approval Process

1c. District Board of Education Approval and Comment Form

District: Bergen County Special Services

County: Bergen

	Completed		Comments
	Yes	No	
<u>Section 1: District Profile</u>	Y		
a. District profile sheet			
b. Board of Education approval form			
c. Statement of Assurance			
<u>Section 2: Needs Assessment</u>	Y		
a. Current assessment of mentoring program			
b. Current needs of district mentoring plan			
<u>Section 3: Vision and Goals</u>	Y		
a. Mentoring program vision			
b. Mentoring program goals			
<u>Section 4: Mentor Selection</u>	Y		
a. Guidelines for selection of mentors			
b. Application process and criteria for selection of mentors			
<u>Section 5: Roles and Responsibilities</u>	Y		
<u>Section 6: Professional Learning Components for Mentors</u>	Y		
<u>Section 7: Professional Learning Components for Novice Teachers</u>	Y		
<u>Section 8: Action Plan for Implementation</u>	Y		
<u>Section 9: Resource Options Used</u>	Y		
<u>Section 10: Funding Resources</u>	Y		
<u>Section 11: End of the Year Evaluation</u>	Y		

**NEW JERSEY DEPARTMENT OF EDUCATION DISTRICT MENTORING PLAN
STATEMENT OF ASSURANCE**

Please complete and return this two-page form to the County Office of Education by July 1 for the school year beginning the following September.

SCHOOL DISTRICT: Bergen County Special Services

COUNTY: Bergen

ADDRESS: 540 Farview Avenue

CITY/TOWN: Paramus, NJ ZIP: 07652

CHIEF SCHOOL ADMINISTRATOR: Howard Lerner, Ed.D., Superintendent

PHONE 201-343-6000, ext.4005 E-MAIL: howler@bergen.org

This mentoring plan will be in effect during the school year beginning July 1, 2023.

The district mentoring plan has been developed in accordance with all mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including, but not limited to, the following:

- √ All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures.**
- √ All non-tenured teachers in their first year of employment receive individualized supports and activities.**
- √ All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) have a one-one mentor upon beginning their contracted teaching assignment.**
- √ All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) participate in a one-year mentoring program.**
- √ Each mentor teacher holds a teacher certification, has at least three years of experience and has taught full-time for at least two years within the last five years.**
- √ The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.**
- √ Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.***
- √ Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument,* the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.**
- √ The district mentoring plan has been submitted to the district board of education for review of fiscal impact.**
- √ The district mentoring plan has been shared with each school improvement panel.**
- √ Mentoring time is logged and mentor payments are handled through the district office.**

By signing below, you are attesting to the accuracy of this document.

Signature, Chief School Administrator

Howard Lerner, Ed.D.
Printed Name

Bergen County Special Services
District Name

July/2023
Date

*Charter schools may use their own system of teacher evaluation.

Bergen County Special Services
District Mentoring Plan 2023-2024

Section 2:

2a. Current Assessment of Mentoring for Quality Induction Program

Bergen County Special Services School District has developed a group of educators as Mentors, who demonstrate a record of success and a summative rating of effective or highly effective in their last evaluation. Each year, additional training will take place to increase the pool of mentors to meet future needs. The training program for new mentors will consist of a ten-hour training, and meetings scheduled with previously trained mentors.

2b. Current Needs of District Mentoring Plan

For 2016-2017, Bergen County Special Services School District needs include mentoring all novice and provisional teachers hired by the district for one full year and individual supports specified in PDP's for experienced teachers new to district.

Section 3: Vision and Goals

Mentoring Program Vision

The purpose of the Bergen County Special Services School District novice teacher mentoring program is to provide professional and emotional support for the novice teacher through mentoring and professional development programs at district level. The program will:

- assist first year teachers in the performance of their duties and adjustment to challenges of the teaching assignment
- reduce novice teacher attrition,
- enhance knowledge of and strategies related to NJSLs,
- increased professional collegiality among all staff, and enhanced student learning

Bergen County Special Services
District Mentoring Plan 2023-2024
Section 3: Vision and Goals (continued)

Mentoring Program Goals

Enhance teacher knowledge of:

- NJ Professional Standards for Teachers: N.J.A.C. 6A:9-3.3
- Assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment;
- Reduce novice teacher attrition;
- Improve the effectiveness of new teachers
- The NJSLs and strategies related to them, in order to facilitate student achievement.
- How children and adolescents develop and learn in a variety of school, family and community contexts.
- The practice of culturally responsive teaching.
- Creating a safe and respectful learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.
- Adaptation and modification of instruction to accommodate the special learning needs of all students.
- Effective verbal, non-verbal, and written communication techniques.
- Building relationships with parents, guardians, families and agencies in the larger community.
- Assist the novice teacher in adjusting to, and becoming familiar with, the school culture, policy, procedures, resources, and personnel.

**Bergen County Special Services
District Mentoring Plan 2023-2024**

Section 4: Mentor Selection

APPLICATION FOR MENTOR TEACHER

NAME: _____ **DATE:** _____

PROGRAM: _____

TELEPHONE NUMBER: _____

PRINCIPAL/SUPERVISOR: _____

CURRENT TEACHING ASSIGNMENT: _____

email address: _____

CERTIFICATION(S): (list and attach copies of certifications) _____

HIGHEST DEGREE LEVEL ACHIEVED: _____

ATTENDANCE

Number of days lost from school due to absence in the past Year: _____ Two Years: _____

Do you have any condition that might limit your ability to perform your responsibilities as a Mentor?

Teacher? (circle one) Yes No

If yes, please list the reasonable accommodations you would need in order to be a Mentor Teacher:

PROFESSIONAL TEACHING EXPERIENCE

TEACHING HISTORY IN THE DISTRICT (list assignments in descending chronological order)

PROGRAM	POSITION	DATES	PRINCIPAL

TEACHING HISTORY OUTSIDE THE DISTRICT (list assignments in descending chronological order)

PROGRAM	POSITION	DATES	PRINCIPAL

Have you supervised any student teachers? (circle one) YES NO

If yes, how many? _____ When? _____

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 4: Mentor Selection (continued)

Application for Mentor Teacher (continued)

Please check any that apply:

- ☐ I have been a mentor teacher.
☐ I have been a cooperating teacher (for student teacher).
☐ I have received training in working in a mentoring position from a formal course or workshop.

Previous mentoring experience (Please list any prior mentoring experience: Name of novice/provisional teacher and year)

Previous mentoring training (Please list courses attended)

It is the responsibility of the applicant to have the building principal complete the attached "Principal Reference Form".

Applicant's Signature

Date

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 4: Mentor Selection (continued)

Application for Mentor Teacher (continued)

Principal Reference Form

Mentor Applicant: _____

School: _____

Subject/Grade Level: _____

Name: _____

Position: _____

School: _____

District Mentoring Plan 2023-2024
Section 5: Roles and Responsibilities for Mentors

5a. Mentor Teacher Roles and Responsibilities

1. Orient novice teachers to:
 - a. School
 - b. District
2. Link novice teachers to resources:
 - a. School level
 - b. District level
 - c. Professional learning opportunities
3. Provide systematic support to novice teachers.
 - a. Establish regular weekly conference times to:
 - i. Discuss novice teacher needs.
 - ii. Obtain ongoing support
 - iii. Plan and reflect on classroom practices aligned with the New Jersey Professional Standards for Teachers, the NJSLs
4. Maintain confidentiality for all mentor-novice activities.
5. Help novice teachers to analyze teaching practice.
 - b. Program specific
 - c. Best practices
6. Assist in professional development
 - d. Once novice teacher has met with the principal
 - e. Form a collegial/collaborative relationship aligned to professional teacher standards including:
 - **The Learner and Learning**
 - Standard 1: Learner Development
 - Standard 2: Learning Differences
 - Standard 3: Learning Environments
 - **Content**
 - Standard 4: Content Knowledge
 - Standard 5: Application of Content
 - **Instructional Practice**
 - Standard 6: Assessment
 - Standard 7: Planning for Instruction
 - Standard 8: Instructional Strategies
 - **Professional Responsibility**
 - Standard 9: Professional Learning
 - Standard 10: Leadership and Collaboration
 - Standard 11: Ethical Practice
7. Attend all mentor training programs
8. Model continuing professional development and assist novice teacher in designing his/her own professional development based on administrative direction.
9. Collaborate with ScIP and administration in evaluating the mentoring program.
10. Collaborate with ScIP, and administration in development of program revisions for the next school year

**Bergen County Special Services
District Mentoring Plan 2023-2024
Section 5: Roles and Responsibilities for Novice Teachers**

5b. Novice Teacher Roles and Responsibilities

1. Plan, teach, facilitate and evaluate progress of students in own classroom.
2. Maintain confidentiality for all mentor-novice activities.
3. Participate in needs assessments.
4. Visit mentor and other classroom teachers.
5. Document mentoring activities and time.
6. Participate actively in a learning community.
7. Be open to constructive feedback from mentor, school leaders, and other content experts.
8. Meet and conference with mentor on a regular basis.
9. Develop own professional development plan for the year:
 - a. Consult with administrator
 - b. Form a collegial/collaborative relationship aligned to professional teacher standards including:
 - **The Learner and Learning**
 - Standard 1: Learner Development
 - Standard 2: Learning Differences
 - Standard 3: Learning Environments
 - **Content**
 - Standard 4: Content Knowledge
 - Standard 5: Application of Content
 - **Instructional Practice**
 - Standard 6: Assessment
 - Standard 7: Planning for Instruction
 - Standard 8: Instructional Strategies
 - **Professional Responsibility**
 - Standard 9: Professional Learning
 - Standard 10: Leadership and Collaboration
 - Standard 11: Ethical Practice
10. Collaborate with ScIP, Mentor teacher, and administration in evaluating the Mentoring program
11. Collaborate with ScIP, Mentor teacher, and administration in development of program revisions for the next school year.

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 6: Professional Learning Components for Mentors

Bergen County Special Services School District

Mentor Partnership Agreement

(To be contained in private portfolios)

We have agreed on the following goals and objectives as the focus of this mentoring relationship:

- 1.
- 2.
- 3.

We have discussed the protocols by which we will work together, develop, and in that same spirit of partnership, collaborate on the development of a work plan. In order to ensure that our relationship is a mutually rewarding and satisfying experience for both of us, we agree to:

1. Meet regularly. Our specific schedule of contact and meetings will be:
2. Look for multiple opportunities and experiences to enhance the novice teacher's learning. The following specific opportunities and venues have been identified and committed to:
3. Maintain confidentiality of our relationship. Confidentiality for us means....
4. Honor the ground rules we have developed together. Those ground rules will be...
5. Provide regular feedback to one another and evaluate progress. This will be accomplished by....

We agree to meet regularly until we achieve our predefined goals or for a maximum of _____. At the end of this period, we will review this agreement, evaluate our progress, and reach an outcome. The relationship will be considered complete, with the option of continuing our mentoring partnership, stipulating agreed-on goals/outcomes.

In the event one of us believes it is no longer productive for us to continue or the learning situation is compromised, we may decide to seek outside intervention or conclude the relationship. In this event, we agree to use closure as a learning opportunity.

Mentor's signature and date

Novice/Provisional Teacher's signature and date

Bergen County Special Services
District Mentoring Plan 2023-2024

Section 6: Professional Learning Components for Mentors

Bergen County Special Services School District
Mentoring Partnership Agreement
(For standard log and portfolio)

Goals:

Learning Outcomes:

Ground rules:

Parameters for the Relationship:

Steps to Achieving the Goals and Learning Outcomes:

Time Frame:

Checkpoints:

Mentor's signature and date

Novice/Provisional Teacher's Signature and date

**Bergen County Special Services
District Mentoring Plan 2023-2024**

Section 6: Professional Learning Components for Mentors

Monthly Mentoring Documentation Log

Mentor: (print) _____

Signature

Novice/Provisional Teacher: _____

Signature

A full visitation/demonstration lesson or conference must be 30 minutes' minimum.

VISIT = VISITATION TO CLASSROOM FOR OBSERVATION

DEMO= DEMONSTRATION LESSON PROVIDED

CONF- CONFERENCE

Schedule		Type of Contact			Summary/Comments/Description
Date	Time # of minutes	Visit	Demo	Conf	

Building Administrator's Signature: _____ Date: _____

**Bergen County Special Services
District Mentoring Plan 2023-2024
Bergen County Special Services**

Section 6: Professional Learning Components for Mentors

Bergen County Special Services School District
Mentor-Novice Teacher Communication Log

Mentor: _____ Program: _____

Novice/Provisional Teacher: _____ Program: _____

Date	Time Spent	Activity Discussed	Topics	Initials

**Bergen County Special Services
District Mentoring Plan 2023-2024
Bergen County Special Services**

Section 6: Professional Learning Components for Mentors

Bergen County Special Services School District
Collaborative Assessment Log

Name: _____ Date: _____

Mentor: _____

Program/Subject Area(s): _____

Age appropriate grade level(s): _____

Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Connecting with content standards | <input type="checkbox"/> Reflecting |
| <input type="checkbox"/> Planning a lesson | <input type="checkbox"/> Communicating with parents |
| <input type="checkbox"/> Connecting with professional goals | <input type="checkbox"/> Using technology |
| <input type="checkbox"/> Problem Solving | <input type="checkbox"/> Modeling a lesson |
| <input type="checkbox"/> Classroom observation | <input type="checkbox"/> Providing resources |
| <input type="checkbox"/> Developing/reviewing professional goals | <input type="checkbox"/> Complete self-assessment based on the District's teacher practice instrument |

What's Working:

Current Focus-Challenges-Concerns:

Novice/Provisional teacher's next step:

Mentor's next step:

Next meeting date: _____ Focus: _____

**Bergen County Special Services
District Mentoring Plan 2023-2024
Bergen County Special Services**

Section 6: Professional Learning Components for Mentors

**Bergen County Special Services School District
Classroom Visitation Protocol**

Teacher: _____ Date: _____

Lesson: _____

Starting time: _____ Ending time: _____

Standards (CCCS): _____

Lesson objectives/Purpose: _____

Age appropriate level: _____

Elements of Lesson Design:

Anticipatory Set: _____

Objectives and Purpose: _____

Input: _____

Modeling: _____

Checking for understanding: _____

Guided Practice: _____

Independent Practice: _____

Technology used: _____

Type of instruction: _____

**Bergen County Special Services
District Mentoring Plan 2023-2024**

Section 6: Professional Learning Components for Mentors

New Jersey Professional Standards for Teacher's Awareness aligned to District Professional Development Plan
Standard 1: Learner Development: Recognizing how patterns of learning and development vary individually; designing and implementing appropriate learning experiences

Standard 2: Learning Differences: Understanding individual differences in a broader context, including attention to a learner's personal, family, and community experiences and cultural norms

Providing inclusive learning environments that enable each learner to meet high standard

Standard 3: Learning Environments: Collaboration with learners, families, and colleagues

Demonstrating respect for cultural backgrounds and differing perspectives that learners bring to the learning environment • Use of various communication strategies and technological tools to build local and global learning communities that engage learners, families and colleagues

Standard 4: Content Knowledge: Creating learning experiences to make content accessible and meaningful for students

Standard 6: Assessment: Use of assessment data to engage learners in examining growth and to guide teacher and learner decision-making about learning needs

Need for teachers to prepare learners for demands of various assessment formats and make appropriate accommodations in assessment conditions, especially for learners with disabilities and language learning needs

Standard 7: Planning for Instruction • Standard 8: Instructional Strategies: Planning in use of assessment data and students' prior knowledge and interest

Collaborative planning among teachers and with learners to support design of relevant learning experiences

Standard 9: Professional Learning: Professional learning aligned with a teacher's needs as a growing professional, using feedback from evaluations, data on learner performance, and school-wide and district-wide priorities

Role of teacher as a learner continuously seeking opportunities to improve practice, drawing upon current education policy and research as sources of reflection

Standard 10: Leadership and Collaboration: Collaboration with other school professionals to plan and facilitate learning

Development of skills in collaborative interaction appropriate for both face-to face and virtual contexts

Demonstrating respect for cultural backgrounds and differing perspectives that learners bring to the learning environment

Use of various communication strategies and technological tools to build local and global learning communities that engage learners, families and colleagues

Standard 11: Ethical Practice: Fostering a school environment that protects students from sexually, physically, verbally, or emotionally harassing behavior. Collaboration with colleagues and parents to provide a safe and emotionally protective learning environment

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 7: Professional Learning Components for Novice Teachers

Pre-mentoring survey for Novice Teachers

This survey is for the Novice Teachers Diary for self-evaluation of strengths and weaknesses, and will supply background and experience. The novice teacher will use the District Teaching Practice Instrument to do a self-evaluation to answer the items listed below. The novice teacher may wish to share some of this with the mentor.

1. List previous teaching experience, including student teaching.
2. List your three strongest assets as a teacher.
3. List three areas of concern as a novice/provisional teacher in BCSSSD.
4. How often would you like to meet with your mentor?
5. In what ways do you think a mentor would be helpful to you?
6. In what activities do you expect your mentor to engage you?

How would you rate your skills in the following areas?

1= developing

2=confident

3= accomplished

- ☐ lesson planning
- ☐ planning for a substitute teacher
- ☐ large group instruction
- ☐ small group instruction
- ☐ one-to-one instruction
- ☐ behavior management
- ☐ developing and administering informal classroom assessments
- ☐ planning instructional units
- ☐ planning and producing instructional materials
- ☐ parent conferences and communications
- ☐ dealing with crisis in the classroom
- ☐ establishing rapport with faculty and staff
- ☐ understanding teaching /learning styles
- ☐ understanding cultural or ethnic differences
- ☐ ability to set appropriate levels of expectations for student achievement

Please list any other areas of concern that were not addressed in this survey:

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 7: Professional Learning Components for Novice Teachers

Bergen County Special Services School District

Mentor Partnership Agreement

(To be contained in private portfolios)

We have agreed on the following goals and objectives as the focus of this mentoring relationship:

- 1.
- 2.
- 3.

We have discussed the protocols by which we will work together, develop, and in that same spirit of partnership, collaborate on the development of a work plan. In order to ensure that our relationship is a mutually rewarding and satisfying experience for both of us, we agree to:

4. Meet regularly. Our specific schedule of contact and meetings will be:
5. Look for multiple opportunities and experiences to enhance the novice/provisional teacher's learning. The following specific opportunities and venues have been identified and committed to:
6. Maintain confidentiality of our relationship. Confidentiality for us means....
7. Honor the ground rules we have developed together. Those ground rules will be...

8. Provide regular feedback to one another and evaluate progress. This will be accomplished by....

We agree to meet regularly until we achieve our predefined goals or for a maximum of _____. At the end of this period, we will review this agreement, evaluate our progress, and reach an outcome. The relationship will be considered complete, with the option of continuing our mentoring partnership, stipulating agreed-on goals/outcomes.

In the event one of us believes it is no longer productive for us to continue or the learning situation is compromised, we may decide to seek outside intervention or conclude the relationship. In this event, we agree to use closure as a learning opportunity.

Mentor's signature and date

Novice Teacher's signature and date

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 7: Professional Learning Components for Novice Teachers

Bergen County Special Services School District
Mentoring Partnership Agreement
(For standard log and portfolio)

Goals:

Learning Outcomes:

Ground rules:

Parameters for the Relationship:

Steps to Achieving the Goals and Learning Outcomes:

Time Frame:

Checkpoints:

Mentor's signature and date

Novice/provisional Teacher's signature and date

**Bergen County Special Services
District Mentoring Plan 2023-2024
Section 7: Professional Learning Components for Novice Teachers**

**Bergen County Special Services School District
Monthly Mentoring Documentation Log**

Mentor: (print)_____ Signature_____

Novice/provisional Teacher: _____ Signature_____

A full visitation/demonstration lesson or conference must be 30 minutes minimum.

VISIT = VISITATION TO CLASSROOM FOR OBSERVATION

DEMO= DEMONSTRATION LESSON PROVIDED

CONF- CONFERENCE

Schedule		Type of Contact			Summary/Comments/ Description
Date	Time # of minutes	Visit	Demo	Conf	

Building Administrator's Signature: _____ Date: _____

**Bergen County Special Services
District Mentoring Plan 2023-2024
Section 7: Professional Learning Components for Novice Teachers**

Bergen County Special Services School District
Mentor-Novice/provisional Teacher Communication Log

Mentor: _____ Program: _____

Novice/provisional Teacher: _____ Program: _____

Date	Time Spent	Activity Discussed	Topics	Initials

**Bergen County Special Services
District Mentoring Plan 2023-2024
Section 7: Professional Learning Components for Novice Teachers**

**Bergen County Special Services School District
Collaborative Assessment Log**

Name: _____ Date: _____

Mentor: _____

Program/Subject Area(s): _____

Age appropriate grade level(s): _____

Check all that apply:

- ☐ Connecting with content standards
- ☐ Planning a lesson
- ☐ Connecting with professional goals
- ☐ Problem Solving
- ☐ Classroom observation
- ☐ Developing/reviewing professional goals

- ☐ Reflecting
- ☐ Communicating with parents
- ☐ Using technology
- ☐ Modeling a lesson
- ☐ Providing resources
- ☐ Complete self-assessment based on the District's teacher practice instrument

What's Working:

Current Focus-Challenges-Concerns:

Novice/provisional teacher's next step:

Mentor's next step:

Next meeting date: _____ Focus: _____

**Bergen County Special Services
District Mentoring Plan 2023-2024
Section 7: Professional Learning Components for Novice Teachers**

Bergen County Special Services School District
Classroom Visitation Protocol

Teacher: _____ Date: _____

Lesson: _____

Starting time: _____ Ending time: _____

Standards NJSLS): _____

Lesson objectives/Purpose: _____

Age appropriate level: _____

Elements of Lesson Design:

Anticipatory Set: _____

Objectives and Purpose: _____

Input: _____

Modeling: _____

Checking for understanding: _____

Guided Practice: _____

Independent Practice: _____

Technology used: _____

Type of instruction: _____

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 7: Professional Learning Components for Novice Teachers

New Jersey Professional Standards for Teacher's Awareness aligned to District Professional Development Plan

Standard 1: Learner Development: Recognizing how patterns of learning and development vary individually; designing and implementing appropriate learning experiences

Standard 2: Learning Differences: Understanding individual differences in a broader context, including attention to a learner's personal, family, and community experiences and cultural norms

Providing inclusive learning environments that enable each learner to meet high standard

Standard 3: Learning Environments: Collaboration with learners, families, and colleagues

Demonstrating respect for cultural backgrounds and differing perspectives that learners bring to the learning environment • Use of various communication strategies and technological tools to build local and global learning communities that engage learners, families and colleagues

Standard 4: Content Knowledge: Creating learning experiences to make content accessible and meaningful for students

Standard 6: Assessment: Use of assessment data to engage learners in examining growth and to guide teacher and learner decision-making about learning needs

Need for teachers to prepare learners for demands of various assessment formats and make appropriate accommodations in assessment conditions, especially for learners with disabilities and language learning needs

Standard 7: Planning for Instruction • Standard 8: Instructional Strategies: Planning in use of assessment data and students' prior knowledge and interest

Collaborative planning among teachers and with learners to support design of relevant learning experiences

Standard 9: Professional Learning: Professional learning aligned with a teacher's needs as a growing professional, using feedback from evaluations, data on learner performance, and school-wide and district-wide priorities

Role of teacher as a learner continuously seeking opportunities to improve practice, drawing upon current education policy and research as sources of reflection

Standard 10: Leadership and Collaboration: Collaboration with other school professionals to plan and facilitate learning

Development of skills in collaborative interaction appropriate for both face-to face and virtual contexts

Demonstrating respect for cultural backgrounds and differing perspectives that learners bring to the learning environment

Use of various communication strategies and technological tools to build local and global learning communities that engage learners, families and colleagues

Standard 11: Ethical Practice: Fostering a school environment that protects students from sexually, physically, verbally, or emotionally harassing behavior

Collaboration with colleagues and parents to provide a safe and emotionally protective learning environment

Bergen County Special Services

District Mentoring Plan 2023-2024

Section 7: Professional Learning Components for Novice Teachers

**Bergen County Special Services School District
Novice/provisional Teacher Self-Assessment Inventory**

In the areas below, indicate the response for each item that best matches your concern/need level. Use this inventory with your mentor to determine some areas for support, identify resources, and set learning goals.

1. I am really anxious about this.
2. I'm okay, but it would be good to talk about this.
3. I've got this under control, at least for now.

Information about Policy and Procedures

Accessing Resources

Bergen County Special Services
District Mentoring Plan 2023-2024

Section 8: Action Plan for Implementation (with Timeline)

May	Mentor Plan Completed
June	Board Approval
July	SOA sent to County
September	Begin application process for new mentors
September-June	Mentoring Training
August/September	Mentoring Plan implemented Orientation for new staff Mentors matched with novice teachers
October/June	Mentor meetings 2 X's a year and/or as needed

Bergen County Special Services
District Mentoring Plan 2023-2024

Section 9: Resource Options Used

The Bergen County Special Services School District resources that will be used to support the implementation of the district plan include:

- trained mentors
- release time for classroom visitation
- release time for conferencing
- administrative support

Section 10: Funding Resources

District support.

Bergen County Special Services School District

District Mentoring Plan 2023-2024

Section 11: End of the Year Evaluation of the Mentoring Program Novice/Provisional Teacher

Please complete the following survey: This information is not intended for evaluation of individual mentor teachers. The purpose is to compile information to provide feedback for improving the plan and mentoring process in the future.

Directions: Please circle the appropriate rating.

5	A great deal
4	Somewhat
3	Very likely
2	Not at all
1	N/A

- | | | | | | | |
|------|--|---|---|---|---|---|
| I. | How well did your mentor orient you to: | | | | | |
| | a. The building and staff: | 5 | 4 | 3 | 2 | 1 |
| | b. District rules and policies | 5 | 4 | 3 | 2 | 1 |
| | c. School rules and policies | 5 | 4 | 3 | 2 | 1 |
| | d. The nature and needs of students? | 5 | 4 | 3 | 2 | 1 |
| II. | How regularly did you mentor discuss the following: | | | | | |
| | a. Conferring | 5 | 4 | 3 | 2 | 1 |
| | b. Log-keeping | 5 | 4 | 3 | 2 | 1 |
| | c. Self-evaluation | 5 | 4 | 3 | 2 | 1 |
| | d. Roles and responsibilities | 5 | 4 | 3 | 2 | 1 |
| | e. Communication | 5 | 4 | 3 | 2 | 1 |
| | f. Professional Teaching Standards | 5 | 4 | 3 | 2 | 1 |
| III. | How often did you discuss the following with your mentor: | | | | | |
| | a. How to deal with colleagues | 5 | 4 | 3 | 2 | 1 |
| | b. How to deal with parents | 5 | 4 | 3 | 2 | 1 |
| | c. How to deal with students | 5 | 4 | 3 | 2 | 1 |
| | d. Items related to instruction at your setting. | 5 | 4 | 3 | 2 | 1 |
| | e. Evaluation methods for instruction | 5 | 4 | 3 | 2 | 1 |
| IV. | Evaluate how you felt as a novice teacher: | | | | | |
| | a. Secure | 5 | 4 | 3 | 2 | 1 |
| | b. Self- confident | 5 | 4 | 3 | 2 | 1 |
| | c. Supported | 5 | 4 | 3 | 2 | 1 |
| V. | Did your mentor provide guidance to you to develop and effective professional relationship with: | | | | | |
| | a. Your principal | 5 | 4 | 3 | 2 | 1 |
| | b. Other faculty | 5 | 4 | 3 | 2 | 1 |
| VI. | Evaluate the support you received from the following: | | | | | |
| | a. Local Professional Development | 5 | 4 | 3 | 2 | 1 |
| | b. Supervisor | 5 | 4 | 3 | 2 | 1 |
| | c. Principal | 5 | 4 | 3 | 2 | 1 |
| | d. Colleagues | 5 | 4 | 3 | 2 | 1 |
| VII. | Please provide any additional comment, if needed | | | | | |

Bergen County Special Services School District

District Mentoring Plan 2023-2024

Section 11: End of the Year Evaluation of the Mentoring Program

Mentor

Please complete the following survey: This information is not intended for evaluation of individual mentor teachers. The purpose is to compile information to provide feedback for improving the plan and mentoring process in the future.

1. Please identify approximate level of experience: (circle)

1-5 years experience

6-10

10 +

2. What were your expectations of the mentor-training program this year?

3. Did the training program address your needs as a mentor? Please explain?

4. What component of the training was most helpful to you?

5. What component of the training needs most improvement?

6. Do you feel that any area has been overlooked by the program?

7. Please feel free to add any other comments or suggestions that may help plan for next year.

Agenda Resolution

24-A-10S

APPROVAL OF DISTRICT GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PLAN, FOR THE 2023-2024 SCHOOL YEAR

RESOLUTION

WHEREAS, the New Jersey Department of Education (NJDOE) mandated the resumption of in-person instruction for the 2023-2024 school year; and set guidelines outlining the minimum standards necessary for the restart and reopening of schools, including the submission to the NJDOE a plan outlining how the school district will meet or exceed the minimum standards and plan for a safe reentry and in-person instruction for students and staff; and

WHEREAS, In April 2020, Governor Murphy issued an executive order which became P.L.2020,c27. This law provides for the continuity of instruction in the event of a public-health related district closure, so that the district can utilize virtual or remote instruction to satisfy the 180-day requirement;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby ratifies and approves the District's Plan that sets forth how Virtual and Remote Instruction shall be provided to students in case of emergency district closure; and

BE IT FURTHER RESOLVED, that the Board of Education hereby ratifies and approves the District's guidance for Chapter 27 Emergency Virtual or remote Instruction Programs for the 2023-2024 School Year, and further confirms the action of the Superintendent of Schools in submitting same to the Bergen County Superintendent of Schools and NJ Commissioner of Education in accordance with applicable law.

HL/eh

ATTACHMENTS:

Description	File Name	Upload Date
24-A-10S - Chapter 27 Emergency Virtual or Remote Instruction Plan, 23-24	24-A-10S - _BCSS_Virtual_or_Remote_Learning_Plan_23-24.pdf	7/21/2023
24-A-10S - Local Education Agency Guidance	24-A-10S_Local_Education_Agency_Guidance_for_Virtual_or_Remote_Instruction_Plan_23-24.pdf	7/21/2023

Bergen County Special Services (0285) Virtual or Remote Learning Plan 2023-2024

Statutory and Regulatory Requirements

P.L.2020, c.27 provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (Plan) to the New Jersey Commissioner of Education.

Equitable Access and Opportunity to Instruction

The Bergen County Special Services School District provides a broad spectrum of special education programs and services for students with disabilities ages three to twenty-one. We currently have 706 students with disabilities enrolled in our district. Students receive special education and related services in accordance with their IEP that was developed in collaboration with the parent/guardian of the child. The IEP outlines the agreed upon supports, accommodations, consultation, and services, including related services and therapies, that are to be provided to each child to allow for continued access to instruction and instructional materials provided both in school and during periods of remote instruction. Our individualized approach to learning allows for **accelerated learning opportunities** as appropriate for particular students. We will continuously measure student growth and learning during periods of remote instruction through daily monitoring progress made toward achievement of each student's individual IEP goals and objectives and formally reporting on said progress a minimum four times per year.

This remote learning plan is adaptable to meet the diverse learning needs of all of our student populations each of whom present with significant disabilities. This plan can be accessed on our bergen.org website: [BCSS Virtual or Remote Learning Plan 2023-2024](#) In order to address the **digital divide** BCSS has distributed various devices to give student access to remote instruction. This has included: Chromebooks, IPADS, MyFis, communication devices, etc. On an ongoing basis when it is reported that a device is not working, we replace it. When a need for a new or different device is identified we have sent a new device to that student. Each day there is tech support available for students and staff who need assistance with any of the devices or online platforms. In addition, all students were provided with teacher-made learning packets that were distributed before remote instruction began. These packets have been updated and redistributed as needed.

BCSS currently does not serve students identified as migrant LSE or as ELL. BCSS does not have state funded preschool students. We serve 4 students considered to be homeless. BCSS has 221 students identified as eligible for free meals & 51 students who are eligible for reduced meals.

Addressing Special Education Needs

In the event of an extended school closure, Bergen County Special Services School District will deliver curriculum and instruction in the core content areas and to include related and support services. This will be done through a learning management system (LMS) and/or instructional methodology that is most appropriate for our diverse and exceptional student populations. One such learning system will be Google Classroom. This delivery system will enable teachers to deliver content, facilitate online discussion, post assessments and provide particular students with timely feedback. Educators may

utilize Google Meet or Zoom to provide the virtual classroom and/or related services. In addition, teachers and students will be able to access appropriate supplementary online curriculum tools to which BCSS subscribes, i.e. IXL, Learning A to Z, BrainPOP, Boom Cards, AES, NJCAN, etc.

In preparation for this response, we conducted a detailed needs assessment of teacher readiness and student internet and hardware access. We provided any teacher in need with additional support to manage a fully online classroom. Alternate, "paper and pencil" options were developed for students for whom accessing the internet is an issue, and any student in need was provided with a Chromebook or an IPAD. These afore mentioned methodologies ensure equitable access for all of our diverse student populations.

Roles & Responsibilities

Central Office Administration (6) will:

- Ensure that the critical functions of the district continue uninterrupted throughout the course of the event
- Ensure the plan for continuity of instruction is fully implemented
- Remain in communication with all principals and supervisors on a continuous basis via phone and email
- Communicate updates to all faculty and staff frequently and as needed

Principals/Supervisors (14) will:

- Ensure all preparations to provide remote instruction are completed and the continuity of instruction plan is ready for implementation
- Distribute the devices needed to both students and staff. Keep an inventory.
- Set up system for educational teams to be able to cover for each other should the teacher become unable to provide instruction
- Remain in contact with all staff via phone & email on a daily basis for the duration of the event.

Teachers (188) will:

- Continue to prepare lessons for each content area on an ongoing basis
- Create & send home individual student folders/large bags of the following items: "paper and pencil" materials, manipulatives, books, visual schedules, miscellaneous supplies, etc.
- Utilize iPads/Chromebooks to deliver instruction
- Set up Student Folders via google drive where additional work/instruction can be placed
- Utilize email and/or phones for contact with the educational team and administration on a daily basis
- Maintain attendance logs, contact notes etc.
- Communicate student attendance to the program secretary each day.
- Art, Music and Physical Education teachers will identify learning resources and develop a bank of activities, lessons and/or exercises that will be distributed to students/families.
- Provide instruction remotely via Google Meet or Zoom and work their regular school hours.

Child Study Team/Teacher Case Managers (27) will:

- Contact families on a weekly basis to check in and provide support, as needed via phone or email.
- Continue to monitor communications with LEA, respond as needed, provide updates etc. Contact will be documented.
- On a regular basis contact individual students to whom they provide counseling during the regular school day.
- The related service of counseling will be provided via tele practice in accordance with NJDOE guidance.
- Maintain attendance logs, contact notes, and log in EasyTrac as appropriate
- Utilize email, phones and/or Zoom or google meets for contact with the educational team and administration on a daily basis
- Utilize Zoom or Google Meets to conduct/facilitate IEP, Reevaluation and any other meetings required to meet the needs of all of our students with disabilities.

Related Service Providers (OT, PT, ST) (107)) will:

- Prepare and send home activities that support IEP therapy objectives for each student on caseload
- Provide instruction regarding therapeutic activities, movements, exercises that could be completed at home to support objectives.
- Related services as per a student's IEP will be delivered to the maximum extent possible via tele-practice and/or other virtual and remote methods as approved by the State DOE.
- Maintain attendance logs, contact notes, and log in EasyTrac as appropriate
- Utilize email and/or phones for contact with the educational team and administration on a daily basis

Behavioral Specialists (43) will:

- Ensure that current BIPs are provided to each student 's family
- Contact each family minimally twice a week
- Complete a Home Instruction Log for each contact
- Utilize email and/or phones for contact with the educational team and administration on a daily basis

Teacher Assistants (311) will:

- Assist teachers in the preparation of materials.
- Assist teachers, as needed, during this period of time.
- Utilize email and/or phones for contact with the educational team and administration on a daily basis
- Volunteers will be sought to assist certificated staff members in communications/translations with families.

Nurses (15) will:

- Compile list of students and their medical needs & health issues
- Contact families of students on caseload to check in and provide support as needed via phone or email. Contact will be documented.
- Utilize email and/or phones for contact with the educational team and administration on a daily basis

Secretaries/Clericals (24) will:

- Perform office functions remotely as much as possible
- Enter daily attendance and updates in Realtime on a daily basis

Technology:

- Deliver the devices needed for both students and staff to the schools
- Provide training needed in order for staff to be able to manage remote instruction.
- Turn on email accounts for all students
- Establish a list of technology personnel with phone numbers available to support staff in utilizing the technology/software throughout the event.
- Resources and support available through our assistive technology specialists (4) as needed/requested

Addressing ELL and Bilingual Needs

BCSS solely serves students with disabilities. We currently are not serving students identified as ELL or Bilingual. BCSS has taken a variety of measures to ensure that families for which English is not the primary language can understand any communications coming from the district. Staff members within each school have volunteered to provide translation services as needed. The district has access to Language Line Solutions as needed. All communications from the superintendent's office to the educational community are translated into Spanish and distributed to families as needed. In addition, all administrators and educational staff have and will continue to participate in trainings related to culturally responsive teaching, socio-emotional learning and trauma informed teaching in order to effectively address the needs of our diverse student populations.

Attendance Plan

BCSS continues to follow its attendance policy during this remote learning period. Attendance is taken by the teacher or teacher assistant each day. A student is deemed to be present when direct contact has been made through audio, visual, and/or electronic communication with either student directly or the care giver/family member who is supporting that student as he/she accesses instruction. The attendance is reported to the secretary each day who enters it into RealTime, our student management system. Any absence is reported to the Nurse who will follow up with the family as is our usual practice. If it becomes a prolonged absence the nurse and CST case manager will continue to engage the family and the LEA will be notified. Student attendance is reported to the LEA on a monthly basis. Students on home instruction will continue to receive educational services remotely.

Safe Delivery of Meals Plan

We will provide the required for free and reduced eligible students at designated meal pick up sites within the county. The district is working collaboratively with the Departments of Education, Agriculture and our food service vendor (Chartwells). Meals are provided for pick up at two central locations (Paramus at our 296 Building & the BCTS Teterboro Campus) on Mondays starting from 11:00 am – 1:00 pm utilizing 2 food service workers. Families will be provided one weeks' worth of meals each Monday. BCSS is collaborating with sending LEAs in ensuring that eligible students are provided meals through either BCSS or the resident district due to accessibility issues.

Delivery of Remote Instruction (Minimum four hours of instruction excluding lunch & recess)**Elementary School (Grades K-4)**

Approximate Time	Instructional Areas	Curriculum/Materials/ Supplementary Tools/Platforms
45 minutes/day	Language Arts/Literacy	<ul style="list-style-type: none"> Google Apps for Education(Drive) Zoom Boom Cards Go Math Learning A to Z Brain Pop IXL Reading Horizons Teacher-made learning/activity packets Therapist-made activity packets BCSS Curriculum Kinder Corner – Kindergarten Curriculum Adaptations & accommodations as required via the IEP, i.e. assistive technology, communication devices, Visual aids, 1:1 assistants, etc.
45 minutes/day	Mathematics	
90 minutes/day	Other Areas <ul style="list-style-type: none"> Includes Science, Social Studies, Art/Music, Physical Education, Social-Emotional Learning 	
30 minutes/day	Flex Learning <ul style="list-style-type: none"> Independent reading (students reading or being read to) Self-directed play Board games and challenges with math/strategy/critical thinking Puzzles Art projects with available materials Exercise and outdoor time Positive behavioral supports 	
Related Services (as required per the IEP) 30 minute sessions	Speech/Occupational/Physical Therapy, Counseling	

Middle School (Grades 5-8)

Approximate Time	Instructional Areas	Curriculum/Materials/ Supplementary Tools/Platforms
45-60 minutes/day	Language Arts/Literacy	<ul style="list-style-type: none"> • Google Apps for Education(Drive) • Zoom • Boom Cards • Go Math • Learning A to Z • Adaptive Curriculum • Brain Pop • IXL • Reading Horizons • Teacher-made learning/activity packets • Therapist-made activity packets • BCSS Curriculum • Positive Behavioral Supports • Applied Behavioral Analysis (ABA) • Adaptations & accommodations as required via the IEP, i.e. assistive technology, communication devices, Visual aids, 1:1 assistants, etc.
45-60 minutes/day	Mathematics	
90 minutes/day	Other Areas <ul style="list-style-type: none"> • Includes Science, Social Studies, Art/Music, Physical Education, Social-Emotional Learning 	
30 minutes per day Flex Learning	Flex Learning <ul style="list-style-type: none"> • Independent reading (students reading or being read to) • Self-directed play • Board games and challenges with math/strategy/critical thinking • Puzzles • Art projects with available materials • Exercise and outdoor time • Positive Behavioral Supports • Applied Behavioral Analysis (ABA) 	
Related Services (as required per the IEP) 30 minute sessions	Speech/Occupational/Physical Therapy, Counseling	

High School (Grades 9-12+)

Approximate Time	Instructional Areas	Curriculum/Materials/ Supplementary Tools/Platforms
30 minutes/day	English Language Arts	<ul style="list-style-type: none"> • Google Apps for Education(Drive) • Zoom
30 minutes/day	Mathematics	
30 minutes/day	Science	

30 minutes/day	Social Studies	<ul style="list-style-type: none"> • Boom Cards • Adaptive Curriculum • Brain Pop • Applied Educational Systems (AES) • Life Centered Education • NJCAN • Rosetta Stone • Teacher-made learning/activity packets • Therapist-made activity packets • BCSS Curriculum • Positive Behavioral Supports • Applied Behavioral Analysis (ABA) • Adaptations & accommodations as required via the IEP, i.e. assistive technology, communication devices, Visual aids, 1:1 assistants, etc.
60 minutes/week	Spanish	
30 minutes/week	Art	
30 minutes/week	Music	
60 minutes/week	Health & Physical Education	
60 minutes/week	21 st Century Life & Careers (Transition/Vocational Instruction)	
Related Services (as required per the IEP) 30 minute sessions	Speech/Occupational/Physical Therapy, Counseling	

Preschool 3 & 4

Instructional Area	Curriculum/Materials/Supplementary Tools/Platforms
Class Instruction	<ul style="list-style-type: none"> • Continue to follow Curiosity Corner Themes and content standards through activities sent home and virtual instruction. • Activities sent to parents via DoJo. Class sessions conducted in the form of whole class instruction (7-12 students), small group instruction (group 2-3), and individual meeting times with teachers (one-to-one with teacher). • ABA programming provided as required per the IEP
Materials & Supplies	<ul style="list-style-type: none"> • iPad sent to students, tech support available as needed, MyFi offered to

	students without internet access, manipulatives/learning activities sent home via district transport and/or US mail
Platforms	<ul style="list-style-type: none"> Upgraded Zoom platform for added security, Google Meets and phone/facetime. Class DoJo, messenger and email used disseminate information.
Related Services	<ul style="list-style-type: none"> Speech, OT, PT scheduled with therapist provided through Zoom, Google Meets or FaceTime platforms.

Facilities Plan

During extended closures BCSS will maintaining two daytime custodial shifts (1 person from 9 AM to 1 PM and another person 1 PM to 5 PM) for a total of eight hours Monday through Friday. We will continue to move forward with any facility upgrading projects that might be needed with social distancing and other precautionary measures in place. We will continue to check security, HVAC, water intrusion, refrigeration etc. We will keep up on the grounds and also cleaning up after essential workers. Our custodians employ social distancing and wear masks and gloves at all times. On weekends we will continue to do building checks.

Other Considerations

a. Accelerated Learning Opportunities – See page 1 of this plan

b. Social and Emotional Health of Staff & Students

All BCSS educational staff and administrators have and will continue to participate in our Emotional Learning (SEL) Initiative that continues to enable students to build the skills needed to successfully navigate and meaningfully contribute to their schools, relationships, and their diverse communities. These SEL activities are incorporated into our classrooms each day. In the event of a period of remote instruction these activities will continue to be provided virtually.

BCSS staff have access to our Employee Assistance Program (EAP) and other mental health supports via the health care system. In addition, training has been and will continue to be provided regarding recovery from trauma and grief.

c. Title 1 Extended Learning Program

BCSS has one Secondary Program that receives Title 1 funds. The funds are used to provide remedial instruction to students during after school hours. During a time of remote instruction these remedial services will be conducted via zoom or google meets.

d. 21st Century Community Learning Center Programs – See Checklist page 7 Notes on other considerations

e. Credit Recovery

As a receiving school district, BCSS programs would work with the LEA to enable credit recovery for students on an individual basis via the IEP. This would be done remotely when necessary.

f. Other Extended Student Learning Opportunities – Extended School Year (ESY)

If BCSS needed to conduct our wide-ranging ESY programming via remote instruction, we will generally follow the instructional plan laid out previously in the document. Our ESY programs usually include theme related and recreational activities. Our remote version will provide these experiences for students to the greatest extent possible.

g. Transportation

During times of remote instruction BCSS would utilize our buses to bring supplies, such as technology and other instructional materials to students at home as needed.

h. Extra-curricular Programs – See checklist page 7 Notes on other considerations

i. Childcare

On an individual basis BCSS CST staff serve as a resource to help families and/or students obtain childcare as needed. During periods of remote instruction, they would continue to provide families with information regarding childcare resources.

j. Community Programming

BCSS schools are heavily involved in community-based instruction/programming via internships and participating in basic community activities, such as: shopping, banking, and accessing other local agencies and businesses. During times of remote instruction, we have and will continue to replicate these experiences virtually to the greatest extent possible.

Addendum

Essential Workers

During times of remote instruction, BCSS employees who are required to come to work for certain amounts of time:

- Administrators
- Custodians
- Drivers

BCSS will send a specific list of those staff members deemed to be essential workers at the time we transition to remote instruction. The list will include: district name, school name (if applicable), position title, and contact information.



Local Education Agency Guidance for Virtual or Remote Instruction Plan for the 2023-2024 School Year

The New Jersey Department of Education (Department) is providing the following guidance pursuant to *N.J.S.A. 18A:7F-9(c)* and *N.J.A.C. 6A:32-13.1* and *13.2*, to assist LEAs in the development of their annual virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the Plan and list the corresponding Plan page number, or mark "no" if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked "no."

By July 31 annually, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for the coming school year, along with this form to their County Office of Education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the County Office of Education.

Contact Information

County: Bergen

Name of District, Charter School, APSSD or Renaissance School Project:

Bergen County Special Services

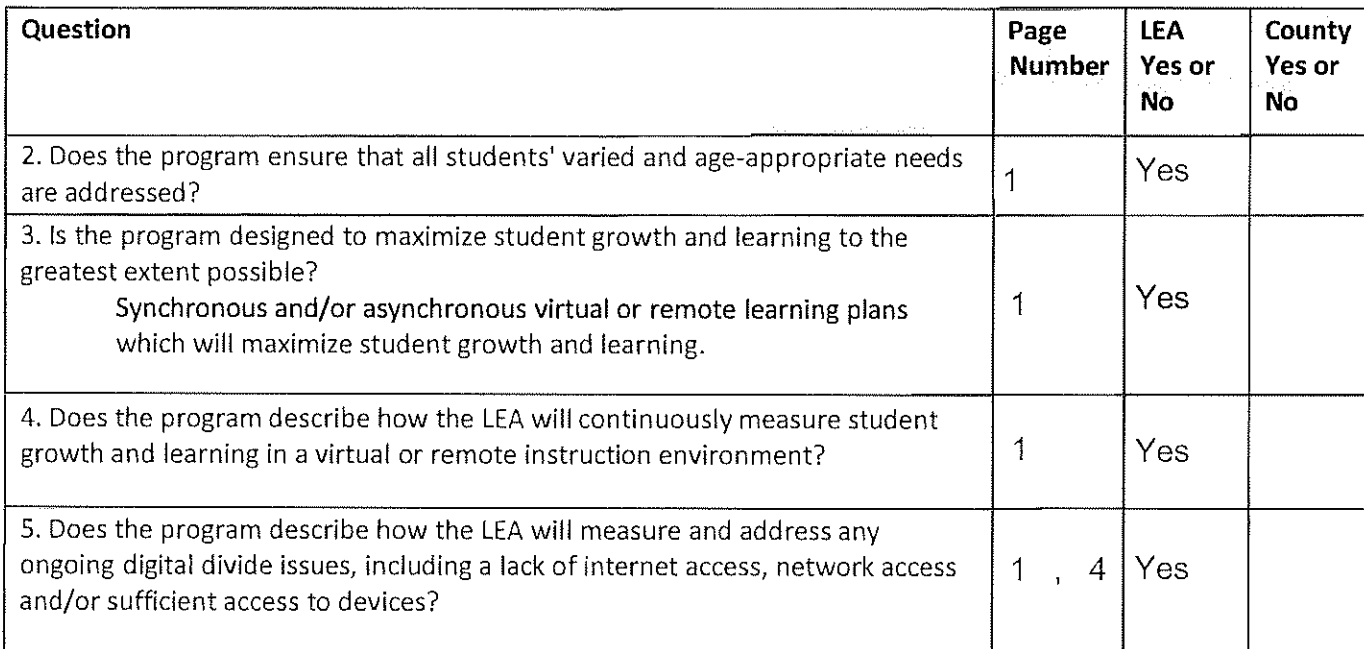
Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:

Dr. Howard Lerner, Superintendent

Phone Number of Contact: (201) 343-6000

Equitable Access and Opportunity to Instruction

Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	Yes

[illegible]



Addressing Special Education Needs			
Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?	1 , 2	Yes	
2. Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodations and modifications?	1 , 4	Yes	
3. Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?	3	Yes	
4. Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?	3	Yes	

Notes on Special Education Needs

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Addressing English language learners (ELL) Plan Needs			
Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs?	4	Yes	
2. Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?	4	Yes	
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?	4	Yes	
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?	4	Yes	

Notes on Supporting ELL Educational Needs



Notes on Attendance Plan

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Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?	5	Yes	

[illegible]



Facilities Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	8	Yes	

Notes on the Facilities Plan Other

Other Considerations

Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities	1	Yes	
b. Social and emotional health of staff and students	8	Yes	
c. Title I Extended Learning Programs	8	Yes	
d. 21 st Century Community Learning Center Programs		No	
e. Credit recovery	9	Yes	
f. Other extended student learning opportunities	9	Yes	
g. Transportation	9	Yes	
h. Extra-curricular programs		No	
i. Childcare	9	Yes	
j. Community programming	9	Yes	

Notes on Other Considerations

d. 21st Century Community Learning Center Programs - BCSS does not receive Title IV Part B funding that supports these centers.

h. Extra-curricular programs - BCSS does not provide extra-curricular programs; however, BCSS students are eligible to participate in all extra-curricular activities through their local school district (LEA).

**APSSD Applicable Only: Sharing Plans**

Was the program shared with all sending districts? Yes ☐ No ☐

Notes on APSSD Sharing Plans

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Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.	9	Yes	

Notes on Essential Employees

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Board Approval

Date of board approval (mm/dd/yyyy): 08/29/2023

Notes on Board Approval

Will be approved at the Board of Education meeting on August 29, 2023.
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Posted on Website

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes ☒ No ☐
2. Link to website <https://www.bergen.org/bcssrlp2023-2024>

Agenda Resolution

24-A-11S

APPROVAL —REVISED MAXIMUM EXPENDITURE FOR CONSULTANT AGENCY FOR THE 2022/2023 SCHOOL YEAR

RESOLUTION

WHEREAS, the Board of Education approved, at their meetings on June 21, 2022 (Res.#22-A-112S) authorizing specialized consultant agencies for Bergen County Special Services; and

WHEREAS, there is a need for additional services, increasing the maximum expenditure for the following agency;

NOW BE IT RESOLVED, that Board of Education approves the revised maximum expenditure with the following agency for the school year 2022-2023;

<u>Agency</u>	<u>District</u>	<u>Revised Maximum Expenditure</u>
Village Therapy Place	Wyckoff, NJ	\$45,000.00

Agenda Resolution

24-A-12S

APPROVAL — FIRST READING-BOARD OF EDUCATION POLICIES/REGULATIONS

RESOLUTION

BE IT RESOLVED that the Board of Education discuss and entertain public comment on the **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policies at its next meeting after hearing public comments:

FIRST READING

Section 6000 – Finances

6112M TS Reimbursement of Federal and Other Grant Expenditures
6115.04M TS Federal Funds – Duplication of Benefits
6311M TS Contracts for Goods or Services Funded by Federal Grants

ATTACHMENTS:

Description	File Name	Upload Date
24-A-12S - First Reading Board of Education Policies	24-A-12S_Policies_1st_Reading_Attachments.pdf	7/21/2023

POLICIES

FIRST READING

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6112M

Title: REIMBURSEMENT OF FEDERAL AND OTHER GRANT
EXPENDITURES

The Cash Management Improvement Act (CMIA) and related federal regulations require a state to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the **Strengthening Career and Technical Education for the 21st Century Act** ~~Carl D. Perkins Career and Technical Education Improvement Act of 2006~~, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or

designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

Legal references: *New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – March 2014*

Adopted (BCTS): 10/12/11 Rev.: 1/28/20 Rev.:
Adopted (BCSS): 9/20/11 Rev.: 1/21/20 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6115.04M

Title: FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and
2. A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level

as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.

To analyze DOB, the LEA will complete the following steps:

1. Assess Need: Determine the amount of need (total cost);
2. Determine Assistance: Determine the amount of assistance that has or will be provided from all sources to pay for the cost;
3. Calculate Unmet Need: Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and
4. Document Analysis: Document calculation and maintain adequate documentation justifying determination of maximum award.

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;
2. Declined or cancelled subsidized loans; or
3. Loan assistance used toward a loss suffered as a result of a major disaster or emergency.

Adopted (BCTS):

Adopted (BCSS):

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: FINANCES
Number: 6311M

Title: **CONTRACTS FOR GOODS OR SERVICES FUNDED BY
FEDERAL GRANTS**

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM) maintained by the United States government - the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall **access review** the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also **access review** the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

Legal references: 2 CFR §200
 2 CFR §3485.220
 2 CFR §180.210

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Adopted (BCTS): 10/12/11 Rev.: 1/25/22 Rev.:
Adopted (BCSS): 9/20/11 Rev.: 12/14/21 Rev.:

Agenda Resolution

24-A-13S

APPROVAL—SECOND READING—FINAL ADOPTION BOARD OF EDUCATION POLICIES

RESOLUTION

WHEREAS, the Board of Education **attached** policies listed below was approved on a first reading at the July 13, 2023 meeting; and

WHEREAS said policies was made available for public review; and

WHEREAS the Board has received no written comments concerning said policy;

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools the following policies are hereby adopted effective immediately:

SECOND READING

Section 2000 – Program

2419M TS School Threat Assessment Teams

ATTACHMENTS:

Description

File Name

Upload Date

24-A-13S - Second Reading

24-A-
13S_Policies_2nd_Reading_Attachments.pdf 7/21/2023

POLICIES

SECOND READING

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: PROGRAM
Number: 2419M

Title: **SCHOOL THREAT ASSESSMENT TEAMS**

The Board of Education shall establish a threat assessment team at each school in the district pursuant to N.J.S.A. 18A:17-43.4. The purpose of a threat assessment team shall be to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, to prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community.

Threat assessment teams established pursuant to N.J.S.A. 18A:17-43.4.a. and this Policy shall be multidisciplinary in membership and, to the extent possible, shall include the following individuals:

1. A school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
2. A teaching staff member;
3. A school Principal or other senior school administrator;
4. A safe schools resource officer or school employee who serves as a school liaison to law enforcement; and
5. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440, in the event the school safety specialist is not already a school administrator or school employee required to be a part of the threat assessment team pursuant to N.J.S.A. 18A:17-43.4.b(5).

Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team.

Nothing contained in N.J.S.A. 18A:17-43.4 shall be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the effective date of N.J.S.A. 18A:14-43.4 (August 1, 2022).

This Policy, required pursuant to N.J.S.A. 18A:17-43.4, shall be aligned with guidelines developed by the New Jersey Department of Education (NJDOE) pursuant to N.J.S.A. 18A:17-43.6 and shall include, but need not be limited to:

1. Guidance for students, teaching staff members, and all school staff members regarding the recognition of threatening or aberrant behavior in a student that may represent a threat to the school community;
2. The designation of members of the school community to whom threatening behavior shall be reported;
3. The development and implementation of policies concerning the assessment and intervention of students whose behavior poses a threat to the safety of the school community, and appropriate actions to be taken, including available social, developmental, and law enforcement resources, for students whose behavior is identified as posing a threat to the safety of the school community;
4. Coordination and consultation with the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440; and
5. The threat assessment team shall not disclose or disseminate any information obtained during their assessment beyond the purpose for which the information was provided to the threat assessment team, except that the threat assessment team is authorized to disclose the information to applicable agencies to pursue appropriate action pursuant to N.J.S.A. 18A:17-43.5.a.(3) for any student whose behavior is identified as posing a threat to the safety of the school community.

When assessing a student whose behavior may pose a threat to the safety of the school community, in the case of a student with an Individualized Education Program (IEP) or 504 Plan, the threat assessment team shall consult with the IEP team or 504 team to determine whether the aberrant behavior is a threat to school safety and is being properly addressed in a manner that is required by N.J.A.C. 6A:14 and all Federal and State special education laws.

Each member of the threat assessment team shall participate in training provided by the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 that is consistent with the guidelines developed by the NJDOE pursuant to N.J.S.A. 18A:17-43.6. The training shall ensure the threat assessment team is able to accurately assess student behavior and to ensure that threat assessment teams do not have a disparate impact on students based on their race, ethnicity, homelessness status, religious belief, gender, gender identity, sexual orientation, or socioeconomic status. The training shall, at a minimum, include training on adverse childhood experiences, childhood trauma, cultural competency, and implicit bias.

The NJDOE, in consultation with State law enforcement agencies and the New Jersey Office of Homeland Security and Preparedness, shall develop guidelines for school districts regarding the establishment and training of threat assessment teams pursuant to N.J.S.A. 18A:17-43.4 et seq. The NJDOE shall provide training through the New Jersey School Safety Specialist Academy established pursuant to N.J.S.A. 18A:17-43.2. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 shall provide training to school staff consistent with the training and guidelines provided by the NJDOE.

Legal References: *N.J.S.A. 18A:17-43.3; 18A:17-43.4; 18A:17-43.5;*
 18A:17-43.6

Adopted (BCTS):
Adopted (BCSS):

Agenda Resolution

24-A-14S

APPROVAL—ONE READING —BOARD OF EDUCATION REGULATION

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** Board of Education Regulation and agrees to adapt this regulation after one reading;

REGULATIONS – ONE READING ONLY

Section 3000 – Certificated Staff Members

R3125 TS Employment of Teaching Staff

Section 4000 – Support Staff Members

R4125 TS – Support Staff Members

Section 5000 – Students

R5308M TS Student Health Records

R5310M TS Health Services

R6115.01M TS Federal Awards – Funds Internal Controls – Allowability of Costs

ATTACHMENTS:

Description

File Name

Upload Date

24-A-14S - One Reading Only

24-A-14S__Regulations_-

One_Reading_Only_Attachments.pdf

8/25/2023

REGULATIONS
ONE READING ONLY

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section: CERTIFICATED
STAFF MEMBERS**
Number: R3125

TITLE: EMPLOYMENT OF TEACHING STAFF

The following guidelines shall govern the employment of teaching staff:

- Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board of Education to constitute grounds for dismissal.
- The employment of teaching staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program. Retroactive employment shall be recommended to the Board at the next regular meeting. ~~The President of the Board must be contacted regarding such appointments.~~
- Wherever possible, positions shall be filled by holders of standard certificates. Only when, after due diligence, a worthy candidate holding standard certification cannot be found, the Board may employ the holder of a substandard temporary, provisional, or emergency certificate.
- The administration shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.

Issued (BCTS): 2/26/03; 8/30/23
Issued (BCSS): 2/26/03; 8/29/23

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section: SUPPORT STAFF
MEMBERS**

Number: R4125

TITLE: EMPLOYMENT OF SUPPORT STAFF MEMBERS

The following guidelines shall govern the employment of support staff:

- Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by this Board of Education to constitute grounds for dismissal.
- The employment of support staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the district's educational program and/or operations. Retroactive employment shall be recommended to the Board at the next regular meeting.
- The administration shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.

Issued (BCTS): 8/30/2023

Issued (BCSS): 8/29/2023

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: STUDENTS
Number: R5308M

TITLE: STUDENT HEALTH RECORDS

Student health records shall be maintained for each student pursuant to N.J.A.C. 6A:16-2.4. Maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4.

A. Mandated Student Health Records

1. The district shall maintain for each student, pursuant to N.J.A.C. 6A:32, a student health record that includes the following mandated records:
 - a. Findings of health histories, medical examinations and health screenings pursuant to N.J.A.C. 6A:16-2.2 and 16-4.3; and
 - b. Documentation of immunizations against communicable diseases or exemption from these immunizations pursuant to N.J.A.C. 8:57-4.1, 57-4.3, and 57-4.4.
2. The District will document the findings of student health histories, health screenings and required medical examinations that are relevant to school participation on the student's health record using a form approved by the New Jersey Commissioner of Education.

B. Maintenance and Security of Student Health Records

The District shall maintain student health records in accordance with N.J.A.C. 6A:32-7.4 as follows:

1. Student health records may be stored electronically or in paper format:
 - a. When student health records are stored electronically, proper security and backup procedures shall be administered.
 - b. Student health records, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7.1(l).

- (1) Student health records shall be maintained separately from other student records. Student health records also shall be maintained in accordance with the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.

- c. Student health records shall be accessible during the hours in which the school program is in operation.

C. Transferring Student Health Records

The District shall ensure compliance with the requirements of N.J.A.C. 6A:32-7 (Student Records), Policy No. 8330M, and Regulation No. R8330M, both entitled Student Records.

D. Restrictions for Sharing Student Health Information

1. Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by federal and state statutes and regulations.
 - a. Information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve (12) or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 through 5C-31 (Acquired Immune Deficiency Syndrome) and only for the purpose of determining an appropriate educational program for the student.
 - b. Information obtained by Board employees assigned to one of the District school's alcohol and other drug program ~~that~~ ~~which~~ would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under ~~those~~ conditions permitted by 42 CFR Part 2.
 - c. Information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

E. Access to Student Health Records

1. Access to and disclosure of information in the student's health record shall meet the requirements of the Family Educational Rights and Privacy Act

(FERPA), 20 U.S.C. §1232g and 34 CFR Part 99 as amended and supplemented, and N.J.A.C. 6A:32-7 Student Records.

2. The District shall provide access to the student health records to licensed medical personnel not holding educational certification who are working under contract with or as employees of the District only to the extent necessary to enable the licensed medical personnel to perform their duties.
 - a. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student's health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

RETURN OF STUDENT IDENTIFICATION CARD

Should the District issue student identification cards into which medical data is embedded, such cards must be returned to the District upon the student's graduation or departure from the District for any reason. Failure to return the student identification card may delay the processing of a student's transcripts.

DISCLOSURE OF STUDENT HEALTH INFORMATION

Nothing in N.J.A.C. 6A:16-2.5 or in Policy No. 5308 – Student Health Records, or in this Regulation shall be construed to prohibit school personnel from disclosing information contained in the student's health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.54.

Issued (BCTS): 2/3/10 Rev.: 7/28/15 Rev.:
Issued (BCSS): 1/26/10 Rev.: 8/27/15 Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: STUDENTS
Number: R5310M

TITLE: HEALTH SERVICES

A. Definitions – N.J.A.C. 6A:16-1.3

1. Advanced practice nurse (APN) – means a person who holds a current license as either an advanced practice nurse or a nurse practitioner/clinical nurse specialist from the State Board of Nursing.
2. Certified school nurse – means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an educational services certificate, school nurse, or school nurse/non-instructional endorsement from the Department of Education, pursuant to N.J.A.C. 6A:9B-14.3 and 14.4.
3. “Medical home” means a health care provider, including New Jersey FamilyCare providers as defined by N.J.S.A. 30:4J-12 and the provider’s practice site chosen by the student’s parent for the provision of health care.
4. “Noncertified nurse” means a person who holds a current license as a professional nurse from the state Board of Nursing and is employed by a district Board of Education or nonpublic school, and who is not certified as a school nurse by the Department of Education.
5. Parent – means the natural parent(s), adoptive parent(s), legal guardian(s), resource family parent(s), or surrogate parent(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.
6. “Physical examination” means the examination of the body by a professional licensed to practice medicine or osteopathy or an advanced practice nurse, or physician assistant. The term includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.
7. “Physician assistant (PA) means a health care professional licensed to practice medicine with physician supervision.

8. School physician – means a physician currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development. The physician is also referred to as the medical inspector as per N.J.S.A. 18A:40-1.

B. Medical Examinations – General Conditions (N.J.A.C. 6A:16-2.2)

1. Applicable only to the Bergen County Technical School District: Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the District shall provide this examination at the school physician's office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.
2. Applicable only to the Bergen County Special Services School District: Each student enrolled in the District shall be required to undergo a medical examination before entering one of the schools or programs of the District and then once every three (3) years thereafter. None of these examinations shall be at the expense of the Bergen County Special Services School District.
3. The findings of required examinations under N.J.A.C. 6A:16-2.2(h)2. through (h)5. and D. through G. below shall include the following components:
 - a. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 57-4.24;
 - b. Medical history including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
 - c. Health screenings including height, weight, hearing, blood pressure, and vision; and
 - d. Physical examinations.
4. Each school shall have available and maintain an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41a.a(1) and 41a.a(3), this is:
 1. In an unlocked location on school property, with an appropriate identifying sign;
 2. Accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which students of the District or nonpublic school are participating; and
 3. Within a reasonable proximity of the school athletic field or gymnasium, as applicable.

5. The Board of Education shall make accessible information regarding the NJ Family Care Program to students who are knowingly without medical coverage, pursuant to N.J.S.A. 18A:40-34.
 6. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history, pursuant to N.J.S.A. 26:5C-1 et seq.
 7. Pursuant to N.J.S.A. 18A:40-4.4, a student who presents a statement signed by their parents that such required examinations interfere with the free exercise of their religious beliefs shall be examined only to the extent necessary to determine whether the student is ill or infected with a communicable disease or to determine their fitness to participate in any health, safety, or physical education course required by law.
- c. Medical Examinations – Applicable to Bergen County Technical School District Only – Prior to Participation on a School-Sponsored Interscholastic or Intramural Athletic Team or Squad for Students Enrolled in Any Grades Six to Twelve (N.J.A.C. 6A:16-2.2(h)1.)
1. The District shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and prior to participation on a school-sponsored interscholastic or intramural athletic team or squad for students enrolled in any grades six to twelve.
 - a. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, APN, or PA.
 - b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Osteopathic Academy of Sports Medicine and is available online at [http://www.state.nj.us/education/students/safety/health/ records/ athleticphysiciansform.pdf](http://www.state.nj.us/education/students/safety/health/records/athleticphysiciansform.pdf) in accordance with N.J.S.A. 18A:40-41.7.
 - (1) Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.

- (a) If the PPE form is submitted without the signed certification statement and the District has confirmed that the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.
 - (2) The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
 - (3) An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- c. Each student whose medical examination was completed more than ninety (90) days prior to the first day of official practice in any athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b.

The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:

- (1) Been advised by a licensed physician, APN, or PA not to participate in a sport;
- (2) Sustained a concussion, been unconscious, or lost memory from a blow to the head;
- (3) Broken a bone or sprained, strained, or dislocated any muscles or joints;
- (4) Fainted or blacked out;
- (5) Experienced chest pains, shortness of breath, or heart racing;

- (6) Had a recent history of fatigue and unusual tiredness;
 - (7) Been hospitalized, visited an emergency room, or had a significant medical illness;
 - (8) Started or stopped taking any over-the-counter or prescribed medications; or
 - (9) Had a sudden death in the family, or whether any member of the student's family under the age of fifty (50) has had a heart attack or heart trouble.
- d. The District shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
 - e. The Board shall not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural athletic team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.
 - f. The school district shall distribute to a student-athlete and the student-athlete's parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
 - (1) A student-athlete and the student-athlete's parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it, to the student's school, pursuant to N.J.S.A. 18A:40-41.d.
 - (2) The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
 - (3) The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.

D. Medical Examinations – Upon Enrollment in School (N.J.A.C. 6A:16-2.2(h)2.)

1. The District shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and upon enrollment in school.

- a. The District shall require parents to provide within thirty days of enrollment entry-examination documentation for each student.

- b. When a student transfers to another school, the sending school district shall ensure the entry-examination documentation is forwarded to the receiving school district, pursuant to N.J.A.C. 6A:16-2.4(d).

- c. Students transferring into this District from out-of-state or out-of-country may be allowed a thirty (30) day period to obtain entry examination documentation.

- d. Medical Examinations – Notification

BCTS – The school nurse shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of their children at least once during each developmental stage: at early childhood [pre-school through grade three (3)], pre-adolescence [grades four (4) through six (6)] and adolescence [grades seven (7) through twelve (12)].

BCSS – The school nurse shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of their children which the District requires every three (3) years.

E. Medical Examinations – When Students Apply for Working Papers (N.J.A.C. 6A:16-2.2(h)3.)

1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when applying for working papers.

2. The District may provide for the administration of a medical examination for a student pursuing a certificate of employment.

3. The District shall not be held responsible for the costs of examinations at the student's medical home or other medical provider(s).

E. Medical Examinations – For the Purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4

BCTS – The District shall ensure that students receive medical examinations for the purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4.

BCSS – This requirement does not apply to students enrolled in the District.

G. Medical Examinations – When a Student Is Suspected of Being Under the Influence of Alcohol or Controlled Dangerous Substances Pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 (N.J.A.C. 6A:16-2.2(h)5.)

1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.
2. If a student who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the student's vital signs and general health status for emergent issues and take appropriate action pending the medical examination pursuant to N.J.A.C. 6A:16-4.3.
3. No school staff shall interfere with a student receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances pursuant to N.J.A.C. 6A:16-4.3.

H. Health Screenings (N.J.A.C. 6A:16-2.2(l))

The Board of Education shall ensure that students receive health screenings in accordance with N.J.A.C. 6A:16-2.2(l).

1. Screening for height, weight, and blood pressure shall be conducted annually for each student in Kindergarten through grade twelve (12).
2. Screening for visual acuity shall be conducted biennially for students in Kindergarten through grade ten (10).
3. Screening for auditory acuity shall be conducted annually for students in Kindergarten through grade three (3) and in grades seven (7) and eleven (11) pursuant to N.J.S.A. 18A:40-4.
4. Screening for scoliosis (curvature of the spine) shall be conducted biennially for students between the ages of ten (10) and eighteen (18) pursuant to N.J.S.A. 18A:40-4.3.

5. A school physician, school nurse, physical education instructor, or other school personnel properly trained shall conduct screenings.
6. The District shall notify the parent of any student suspected of deviation from the recommended standard.
7. The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist students to hear, are functioning properly.

Issued (BCTS): 10/16/02 Rev.: 2/26/03 Rev.: 5/25/05 Rev.: 11/2/09 Rev.: 6/18/15
Rev.: 12/13/16 Rev.:

Issued (BCSS): 10/16/02 Rev.: 5/25/05 Rev.: 11/18/09 Rev.: 6/16/15 Rev.: 12/20/16
Rev.:

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: FINANCES
Number: R6115.01M

**Title: FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –
ALLOWABILITY OF COSTS**

- A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:
1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.
 2. The grant administrator shall complete the following responsibilities for a Federal grant submission:
 - a. Complete the grant application for approval by the Superintendent and the Board of Education;
 - b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;
 - c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and
 - d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.
 3. Upon approval and funding of the Federal grant program, the grant administrator will:
 - a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development

and training to ensure all staff members are providing the services approved and required by the grant;

- b. Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and
 - c. Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.
4. Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.

Issued (BCTS):

Issued (BCSS):

Agenda Resolution

23-A-15S

APPROVAL–DISTRICT AND BOARD GOALS 2023-2024

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the following goals for the 2023-2024 school year.

DISTRICT GOALS:

1. **COMMUNICATION/PROGRAMMING:** By June 2024, through administrative collaboration, BCSS will successfully implement a new satellite class for high school aged students with autism at our Transition Center at Wood-Ridge facility. This new class will utilize New Bridges staff and is designed to provide greater opportunities for these students to participate in community-based instruction in order to increase their independence in terms of living and working in the community.
2. **TECHNOLOGY:** By June 2024, the district will provide ongoing professional development and support for our educators to enable them to more effectively utilize the innovative, "smart" learning spaces we have created within our schools. The district will provide this instructionally embedded training both in our schools' makerspace and at the Bergen Makerspace in order to continue to strengthen the foundations of STEAM Education that includes inquiry and hands on, minds on experiences.
3. **CURRICULUM/INSTRUCTION:** By June 2024, in an effort to continue to foster and enhance social emotional learning in our educational environments, BCSS will continuously emphasize Social Emotional Learning (SEL) to further empower students to build the skills needed to successfully navigate and meaningfully contribute to their schools, relationships, and their diverse communities. The district will continue to provide support and edification that promote a shared commitment to SEL which will include training, discussion, and utilization of MooZoom and other online curricular resources for Social and Emotional Learning.
4. **BUDGET:** By June 2024, the district administration will utilize the most current enrollment data to appropriately establish the 2024-2025 school year budget.

BOARD GOALS:

1. Complete the 2023-2024 Board Self-Evaluation by April 30, 2024
2. Complete the 2023-2024 Superintendent Evaluation by April 30, 2024
3. Continue to implement three Board committees (facilities, personnel, and finance) for the 2023-2024 school year.

Agenda Resolution

24-A-16S

APPROVAL – DISTRICT PARTICIPATION IN THE SUSPENSION ALTERNATIVE PROGRAM FOR THE 2023-2024 SCHOOL YEAR

RESOLUTION

WHEREAS, Bergen County Special Services continues to provide the Suspension Alternative Program (SAP) for public school students;

BE IT RESOLVED, the Board of Education does hereby approve the following districts desirous of working collaboratively with Bergen County Special Services in the expansion of the Suspension Alternative Program (SAP) for the 2023-2024 school year, as confirmed by the Superintendent:

- Carlstadt Public School District
- Englewood Public School District
- Westwood Public School District
- Fair Lawn Public School District
- Lyndhurst Public School District
- North Arlington Public School District
- Garfield Public School District
- Ridgefield Park School District

MB:eh

Agenda Resolution

24-A-17S

APPROVAL—DISTRICT PROFESSIONAL DEVELOPMENT PLAN

RESOLUTION

WHEREAS, the New Jersey Department of Education now requires that the District Professional Development Plan complies with standards set forth by the NJ Professional Standards for Teachers and NJ Professional Development Standards; and

WHEREAS, the New Jersey Department of Education now requires the Local Board of Education review said plan only for fiscal impacts.

NOW THEREFORE BE IT RESOLVED, the Board of Education accepts the attached District Professional Development Plan and directs the Superintendent to supervise implementation of the Plan for the 2023-2024 School Year.

TB/eh

ATTACHMENTS:

Description

File Name

Upload Date

24-A-17S District PDP 23-24

24-A-
17S_District_PDP_23- 8/18/2023
24.pdf



BCSS District Professional Development Plan (PDP)

District Name	Superintendent Name	Plan Begin/End Dates
Bergen County Special Services School District	Howard Lerner, Ed.D	July 2023- June 2024

1: Professional Learning (PL) Goals

PL Goal No.	Goals	Identified Group	Rationale/Sources of Evidence
1	BCSS will continue to focus on Social Emotional Learning (SEL) that will enable students to build the skills needed to successfully navigate and meaningfully contribute to their schools, relationships, and their diverse communities.	Central Office Administration Principals/Supervisors All Educators	<ul style="list-style-type: none">• Address our student's socio-emotional learning that will enable them to better navigate their lives both in and out of school• The district will provide support and edification that promote a shared commitment to SEL which will include training, discussion, and utilization of MooZoom, an online curricular resource
2	The district will provide ongoing professional development and support for the innovative, "smart" learning spaces we have created within our schools in order to continue to strengthen the foundations of STEAM Education that includes inquiry and hands on, minds on experiences.	Principals/Supervisors All Educators	<ul style="list-style-type: none">• Supporting the foundations of STEAM Education that includes inquiry, critical thinking and processed based learning continues to be a priority goal in both the school and district strategic plans.



3	The district will enhance the high level of service provided for our sending districts to ensure that our schools and services are the best choice when districts are in of services and/or an out of district placement for their student.	Central Office Administration Principals/Supervisors	<ul style="list-style-type: none"> Utilization of job-embedded, collaborative learning practices to enhance instruction and assessment is a priority goal in both the school and district strategic plans. Continue to provide appropriate and meaningful staff development opportunities.
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2: Professional Learning Activities

PL Goal No	Initial Activities	Follow-up Activities (as appropriate)
1	Our principals and supervisors will work closely with our educators to ensure our SEL Initiative is implemented & enables students to build the skills needed to successfully navigate and meaningfully contribute to their schools, relationships, and their diverse communities.	<ul style="list-style-type: none"> Ensure that all staff participate in the SEL training at the beginning of the school year and then on an ongoing basis Closely monitor classrooms & lesson plans to ensure that SEL activities are being integrated throughout the school day
2	Principals/supervisors will work will utilize our makerspace consultant and spaces to enable our educators to effectively utilize and update the innovative, "smart" learning spaces within each of our schools that support STEAM Education	<ul style="list-style-type: none"> The district will provide this instructionally embedded training both in our schools' makerspace and at the Bergen Makerspace in order to continue to strengthen the foundations of STEAM Education that includes inquiry and hands on, minds on experiences.
3	Principals/supervisors will work with the building level PLC's on a regular basis to develop goals and actions plans as part of their school strategic plan with the goal of increasing student enrollment, achievement & outcomes. strategic planning activities achievement and outcomes.	<ul style="list-style-type: none"> Review the goals and action plans on a regular basis during the school year and make any adjustments necessary to the plan which would enhance the goal of increasing student achievement and outcomes.



3: PD Required by Statute or Regulation

State-mandated PD Activities

Complete annual trainings in:

Affirmative Action – All administrators & staff complete training online by October 31, 2023
Harassment, Intimidation and Bullying (HIB) – during Orientation Meeting – Sept. 2023
Dyslexia – arranged by the principal/supervisor – on-line modules -by May 1, 2024
Blood Borne Pathogens – arranged by the principal/supervisor – on-line modules – by May 1, 2024

4: Resources and Justification

Resources

The plan controls expenses by largely relying on in-district expertise to provide the specified activities. There are 2 full days during the school year dedicated to professional learning activities, in addition to required weekly staff meetings, which may also serve as training opportunities for educators. If the district utilizes outside consultants/presenters, the expense is BOE approved and it is allocated through a dedicated budget line specifically established for professional development activities.

Justification

2022-2023 data analysis of the educator professional development needs assessment and technology surveys identified priority areas related to technology and consistent, targeted professional learning experiences. These high-quality professional learning opportunities are necessary to support initiatives which improve educators' practice. Therefore, training in technology and inquiry-based instruction across content areas will be targeted in our building makerspaces and at the Bergen Makerspace. In addition, it is imperative that we continue to focus on our students' mental health through our SEL Initiative.

Signature: _____

Superintendent Signature

Date

Agenda Resolution

24-A-18S

APPROVAL —REVISIONS AND ADDITIONS OF THE APPOINTMENT OF INDEPENDENT CONSULTANTS AND PROFESSIONAL DEVELOPMENT PROVIDERS 2023-2024

RESOLUTION

BE IT RESOLVED, the Board of Education hereby approves the **attached** revisions/additions to Resolution #23-A-111S, Appointment of Independent Consultants and Professional Development Providers from 7/1/23-6/30/24, previously approved on June 20, 2023.

HL/TB/eh

ATTACHMENTS:

Description

File Name

Upload Date

24-A-18S Revisions and Additions of the Appointment of Independent Consultants and Professional Development Prov.
23-24

24-A-18S_23-
24_Independent_Consultants_Profess._Devel._Providers.pdf

8/18/2023

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Behavior Management System, Inc. Handle with Care	Brown, Greg	Handle with Care Instructor Certification Program	District	\$3,250/Training	\$3,250.00	Consultation NC
Brooke Braunstein	Braunstein, Brooke	Executive Functioning Techniques	192/193	\$150/Hour	\$825.00	Consultant NC
Christine Larco	Larco, Christine	Labor & Delivery Nursing	SHIP Midland Park	No Cost	No Cost	Consultation NC
Debra Koplish, LLC	Koplish, Debra	Art Consultant	CTT, Stepping Stones, Paramus ATC	\$350/Session	\$3,500.00	Consultation NC
Grace Gleba	Gleba, Grace	Grace's Law & Advocacy	SHIP Midland Park	No Cost	No Cost	Consultation NC
Guided Steps NJ Corp	TBD	Consultation Support & Behavioral Services for Adult Clients with a Documented Behavioral Acuity Factor	Paramus/Wood-Ridge ATC, CTT, Stepping Stones	\$30,000/ 2023-24	\$30,000.00	Consultation NC

* NC - No student contact
SC- Student Contact
BOE Mtg: August 29, 2023

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Inspired Instruction, LLC	TBD	Implementing Restorative Practices, Stressed Out	Brownstone	\$1,500/Session 2 half-day sessions	\$3,000.00	Consultation NC
Inspired Instruction, LLC	TBD	Building Trusting Team: Creating Courageous Culture Sparking Meaningful Feedback & Constructive Conversations	Transition Ctr Wood-Ridge	\$2,550/Day (am & pm sessions)	\$2,550.00	Consultation NC
James Stroker	Stroker, James	The Power of Why Then the Game Ends - Motivational Presentation	CAPE/District	\$2,500/Session	\$2,500.00	Consultation NC
Jill A. Pantaleo, LCSW & Associates, LLC	Pantaleo, Jill A.	"Parent to Parent" and "Let's Get Together & Talk" Support Groups	CAPE/District	\$375/Session	\$8,250.00	Consultation NC
Kevin Walsh Consulting, LLC	Walsh, Kevin	Crisis Management Training	New Bridges MS/HS	\$600/Trainer (5 Trainers)	\$3,000.00	Consultation NC
MarbleJam Center for Creative Arts & Entertainment	TBD	Introduction to Musical Instruments Class	Paramus & Wood-Ridge ATC, Stepping Stones, CTT	\$225/Class	\$6,075.00	Consultation NC

* NC - No student contact
SC- Student Contact
BOE Mta: August 29, 2023

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Melissa Keyes DiGioia	Keyes DiGioia, Melissa	Finding Your Individuality	CAPE Resource Center	\$350/Session	\$350.00	Consultation NC
Miranda Lee	Lee, Miranda	Mindful First Aid Using Neuroscience, Meditation & Movement-to Help Manage Stress, Build Mental Resilience	192/193	\$275/Session	\$825.00	Consultation NC
Naomie Villalba	Villalba, Naomie	Mental Health on Students with Deafness in Academics	HIP/SHIP	\$750/Hour	\$1,500.00	Consultation NC
Newsela, Inc	TBD	Discovering Newsela Content and Features, Live Virtual Training	192/193	\$2,400/Includes Training	\$2,400.00	Consultation NC
Nurturing Environments Institute St. John's University	Zaheer, Dr. Imad	Positive Behavior Support	Brownstone/North Street Behavioral Services	\$200/Hour	\$14,400.00	Consultation NC
POAC Autism Services	TBD	Hidden Dangers Workshop	CAPE Resource Center	\$650/Workshop	\$650.00	Consultation NC

* NC - No student contact
SC- Student Contact
BOE Mtg: August 29, 2023

2023-2024 School Year Appointment of Professional Development Providers

<u>Bill To</u>	<u>Presenter Name</u>	<u>Service</u>	<u>Audience</u>	<u>Rate</u>	<u>Maximum</u>	<u>Category*</u>
Shelly Klein Consulting, LLC	Klein, Shelly	"Tool Kits" to Support the Literacy Development of Students	192/193	\$500/Session	\$1,500.00	Consultation NC

* NC - No student contact
SC- Student Contact
BOE Mtg: August 29, 2023

Agenda Resolution

24-A-19S

APPROVAL – TRAVEL AND WEBINAR EXPENSES

RESOLUTION

WHEREAS, the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS, the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instructional and/or furthering the efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function is expected to exceed or did exceed the Board of Education and/or State travel guidelines established by the Department of Treasury in the New Jersey Office of Management and Budget circular letter;

THEREFORE, BE IT RESOLVED, the Board of Education finds the travel, related expenses, if any, and the excess expenses particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED the excess expenses are justified, and therefore reimbursable.

<u>EMPLOYEE</u>	<u>CONFERENCE TITLE AND DESTINATION</u>	<u>DATE</u>	<u>COST</u>
Ciancio, Randi	American Speech-Language Hearing Association Convention, Boston Convention & Exhibition Center, 415 Summer Street, Boston, MA	11/15/23-11/18/23	\$1,586.96
Polite, LaKeshia	Designing and Implementing Student Training Plans, Virtual	9/28/23-11/10/23	\$300.00
Polite, LaKeshia	OSHA 10 Plus for General Industry	9/28/23-11/10/23	\$259.00
Badiner, Mitch	NJ Juvenile Detention Association 24th Annual Training Conference	9/13/23-9/15/23	\$585.66
Garcia, Rasheda	2023 Literacy Conference: Creating Connections with Language	10/19/23-10/21/23	\$400.00
Lerner, Howard Barnaskas, William Epstein, Kelly	NJSB Workshop 2023 NJ School Board Association Workshop, Atlantic City Convention Center, 1 Convention Boulevard, Atlantic City, NJ	10/23/23-10/26/23	\$861.66 per Attendee, \$2,200.00/Group Registration Fee \$4,784.98 (Paid by BOE)

Agenda Resolution

24-A-20S

APPROVAL — ONE READING-BOARD OF EDUCATION REVISED POLICY FOR ADULT SERVICES PROGRAM

RESOLUTION

BE IT RESOLVED that the Board of Education discuss and entertain public comment on the **attached** revised Board of Education policy and agrees to consider adoption of the following policy for the Adult Services Program.

- Executive Order No. 332
- Addendum to Substance Abuse Policy

ATTACHMENTS:

Description	File Name	Upload Date
24-A-20S Adult Services Program Policy	24-A-20S_Adult_Policy.pdf	8/18/2023
24-A-20S Addendum to Substance Abuse Policy	Policy_- Addendum_to_SK_Law_REVISED.pdf	8/23/2023

Bergen County Special Services
Adult Services Program Policy

Title: Executive Order 332

Rescinding of DDD (Division of Developmental Disabilities) COVID -19 POLICY

On June 5, 2023, the Centers for Medicare and Medicaid Services (CMS) issued a Final Rule to formally lift the requirement of Medicare and Medicaid certified providers and staff to be vaccinated against COVID-19 to participate/work in such programs.

The Final Rule sets forth an effective date of 60 days (about 2 months) from the date of its publication (August 4, 2023). CMS will stop vaccination requirements but will continue to encourage COVID -19 vaccinations in health care settings and similar high risk congregate settings. Additionally, the final rule lifts the requirement that covered workers provide proof they are up to date with their COVID vaccinations.

Effective June 21, 2023, the Residential, Day Program and Support Coordinator COVID-19 Policy is rescinded. The Division recommends agencies formulate policy based on the latest guidance from the Centers of Medicare and Medicaid Services and the New Jersey Department of Health.

The CDC's latest guidance supports a flexible approach, which allows agencies to adopt their own policies based on individual circumstances and populations served. However, all policies should maintain infection prevention and control measures and should not be less restrictive than those set forth by the CDC (Centers for Disease Control) and the New Jersey Department of Health.

Based on the rescinding of the DDD COVID-19 Policy, the following guidelines are in effect:

1. Day Programs do not need to screen staff and visitors.
2. Day Programs can return to monitoring program participants for signs and symptoms of illness as they did pre pandemic.
3. Program participants and staff who test positive for COVID-10 should not attend program or work for five days.
4. Masking and social distancing (including on vehicles) is based on personal choice and assessment of personal risk.
5. All DDD/Medicaid service providers (i.e., Day Programs) are directed to follow the latest guidance from the Centers for Disease Control and Prevention and the New Jersey Department of Health.

Bergen County Special Services adult programs will adhere to the following CDC guidelines:

If exposed, and test negative

- Continue to practice appropriate personal hygiene and monitor for symptoms.

If exposed, and test positive

- Remain in isolation and avoid individuals who are at high risk of illness for at least five full days.
- Isolation can end after five full days if fever free for 24 hours without fever-reducing medication and other symptoms are improving.
- Individuals with moderate or severe illness, and those who have weakened immune systems should be isolated for a longer period based on consultation with their health care provider.
- After ending isolation and starting on day 6 wear a well-fitting mask through day 10.
- After the five-day isolation period, or longer if symptoms persist, one may discontinue wearing a mask sooner than day 11 with two sequential negative antigen tests taken at least 48 hours (about 2 days) apart. If an antigen test is positive, one may still be infectious and should continue wearing a mask. An additional antigen test can be taken, but not before waiting 48 hours (about 2 days).
- Regardless of when you end isolation, avoid being around those who are immunocompromised or at high risk for severe disease until at least day 11.

Bergen County Special Services Adult Program Policy

Title: Addendum to Substance Abuse Policy Drug Testing for Individuals Working in DDD/Medicaid Approved Day Programs

Stephen Komnino's Law, enacted in 2017 strengthens protections for individuals participating in funded, licensed or regulated programs for adults with intellectual and developmental disabilities.

Effective May 1, 2018, every person who is employed by or volunteering in any Division funded, licensed or regulated program is subject to the requirements of this law, which includes drug testing.

Energetix Corp. manages drug testing for the Department of Human Services/Division of Developmental Disabilities employees. Energetix partners with i3screen, a secure online system that captures all stages of a drug test transaction, from initial scheduling and test orders, to result reporting. This secure system provides status of testing in real time.

BCSS will have an account with a web-based portal through i3screen. Tests will be performed through Quest Diagnostics medical clinics. The cost of testing conducted pursuant to this policy shall be borne by the appropriate state agency.

Requirements

- The law requires any person applying for employment shall undergo testing for controlled, dangerous substances as a condition of employment. Effective June 15, 2018, an applicant or volunteer may not commence employment until the test result is received by the employer.
- The law stipulates that any applicant who refuses to take a drug test shall be removed from employment consideration in an Adult Services Program.
- The law further stipulates existing employees are subject to random drug testing and testing for cause at any time.
- Provider agencies must maintain updated rosters of existing employees.

Notification

- All applicants for Adult Services Program positions that put them in direct contact with individuals with developmental disabilities shall be informed during the employment process of P.L. 2017, Chapter 238 ("Stephen Komnino's Law; N.J.S.A. 30-6D-9.1, et seq) and its provisions regarding pre-employment, annual random and reasonable suspicion drug testing, as well as the consequences of positive test results and refusal to submit to testing.

Testing Process

- A pool of current employees is maintained and uploaded to Energetix Corp.
- Any new hire is automatically added to the employee pool.
- If an applicant hired after May 1, 2018 was drug tested through their employer's current drug testing program, the employee must be retested using the Department of Human Services current drug testing vendor.

Pre-Employment Testing

- Test results will be forwarded to the Human Resources department and the Coordinator of Adult Services.
- Documented results will be shared with the applicant.
- Documented result of a positive test will necessitate action by Human Resources, which will include at a minimum making the applicant aware that he/she may continue in the hiring process. However, if hired the employee is automatically included in the random testing selection and is subject to testing for cause. If under the influence and impaired while working with clients, staff member is subject to disciplinary action, including immediate termination.

Change in Drug Testing Panels

Effective February 10, 2023, Energetix Corp. will no longer include marijuana/cannabis in the pre-employment and random drug testing panel. Energetix Corp. will continue to include marijuana/cannabis in the reasonable suspicion drug testing panel to be used when a staff member shows signs of being under the influence at work, as staff members are prohibited from possessing, using or being under the influence of cannabis while employed by BCSS during contracted work hours.

- Providers should select the 4 panel drug test that does not include marijuana/cannabis for pre-employment and random testing.
- Providers should select the 5 panel test that does include marijuana/cannabis for reasonable suspicion testing.

Random Drug Testing Requirements

- Adult Services staff shall be subject to annual random testing for controlled dangerous substances. Unless otherwise directed by applicable law, ten percent (10%) of the Adult Services staff shall be randomly tested annually.
- Random samples (2.5%) will be identified quarterly through the drug testing vendor.
- Adult Services staff who test positive via a random test will be contacted by the vendor's Medical Review Officer (MRO) to discuss relevant legitimate medical explanations for the positive results, such as a current prescription. Staff members will have 24 hours to respond to the MRO with their explanation or documentation. The MRO will reach out to the employer if the employee has not responded.
- If the Coordinator of Adult Services receives information that a staff member's random drug test has returned a positive result, s/he shall request authorization from the Superintendent of

Schools and/or designee to suspend the staff member until the completion of any subsequent investigation.

- The MRO will determine whether a staff member's explanation excuses, justifies or corrects the initial positive test result.
- Staff members with positive test results who do not respond to the MRO will have their result finalized as "non-contact positive".
- The Coordinator of Adult Services will offer to review positive test results with staff members and consider any legitimate medical explanation the staff member may provide before making employment recommendations to the Superintendent of Schools and/or designee.
- Any Adult Services staff member selected for and directed to submit to random testing is expected to comply expeditiously and in good faith as a condition of continued district employment.

Testing for Cause

The law stipulates that employees are subject to a drug test at any time if their supervisor has reasonable suspicion to believe the employee is using a controlled dangerous substance. The law describes reasonable suspicion as "based on the staff member's visible impairment or professional misconduct which related adversely to patient care and safety".

The law requires a supervisor report this information to his or her immediate supervisor. If the supervisor's supervisor and/or program nurse agrees there is reasonable suspicion to believe a staff member is using a controlled dangerous substance, that supervisor shall notify for the Superintendent of Schools and/or designee, and request drug test for cause. The initial and secondary observer shall document observations which led to a reasonable suspicion, as well as, any communication with the employee. Documentation must be on file to demonstrate approval was received from the Superintendent of Schools and/or designee. Employees who refuse to submit to for cause drug test shall be terminated.

The law requires that employees who test positive for an unlawful, controlled substance be referred for treatment or their employment terminated. Requiring treatment is at the discretion of the employer and all costs related to treatment will be borne by the provider.

The New Jersey Cannabis Regulatory Commission is charged with setting standards for a Workplace Impairment Recognition Expert (WIRE) certification. Until these standards have been established and approved, the New Jersey Cannabis Regulatory Commission has provided guidance to employers to establish evidence based protocols for documenting observed behavior and physical signs of impairment to develop reasonable suspicion parameters and criteria for requiring a drug test.

The New Jersey Cannabis Regulatory Commission recommends the use of a uniform reasonable suspicion observation report that documents behavior, physical signs and evidence. Determination of a reasonable suspicion should be based on specific, contemporaneous, articulable observations of the employee. The observations may include indications of the chronic and withdrawal effects of chronic substances

Physical signs or symptoms may include flush/pale/sweaty face, profuse/excessive sweating, red/bloodshot eyes, glassy/watery eyes, droopy eyelids, dilated/constricted pupils, dry mouth/lip smacking, vomiting/excessive belching, shaking hands/body tremors, disheveled appearance, frequent sniffing, shortness of breathing, runny nose, and odor of chemicals.

Behavioral indicators may include agitated speech, combative speech, slurred or slow speech, rambling or repetitive speech, uncharacteristically talkative, mumbling speech, shouting, angry/argumentative, stumbling or swaying, disoriented, tearful, euphoric, impaired judgement, excessive yawning and lethargy, withdrawn, anxious, loss of inhibition, withdrawn, extended breaks, falling down, inappropriate wearing of sunglasses.

During the employee interview the immediate supervisor can request the employee explain the behaviors that have been observed.

Oversight and Monitoring

To stream line this critical element of the law and ensure maximum efficiency, the Department of Human Services Office of Program Integrity and Accountability (OPIA) has restructured the Central Fingerprint Unit and created the Employee Controls and Compliance Unit (ECCU) to facilitate and monitor compliance with drug testing as well as, all other onboarding requirements, including fingerprinting, criminal history background checks, the Central Registry of Offenders and CARI checks (child abuse record information).

For DDD/Medicaid community programs, such as certified day programs, the Division's Provider Performance and Monitoring Unit (PPMU) will check for compliance with drug testing and the additional elements of Stephen Komnino's Law.

The Department of Human Services will not take negative action against a provider agency that does not take adverse employment action against an applicant, employee or volunteer who tests positive for marijuana. However, the Department of Human Services may take negative action against a provider that permits an employee or volunteer to use or be under the influence of marijuana during contracted work hours. Provider agencies are asked to direct questions to Dhs-sklaw.opia@dhs.nj.gov.

Agenda Resolution

24-A-21S

APPROVAL – 192/193 CONTRACTED EVALUATORS 2023-2024 SCHOOL YEAR

RESOLUTION

WHEREAS, the district requires the specialized services of various individuals to satisfy educational and business requirements;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the attached Contracted Evaluators and Home Instruction/OT, Social Work and Educational Enterprises Contracted Services for 192/193 Program for the school year 2023-2024, subject to Board attorney reviewing of preparing contracts for specified services.

HL/eh

ATTACHMENTS:

Description

24-A-21S Center Evaluators 192-193

24-A-21S IDEA Contracted Services

File Name

24-A-
21S_CSTContEvaluators20232024.pdf

24-A-
21S_IDEAContractedServices20232024.pdf

Upload Date

8/21/2023

8/21/2023

**Nonpublic CST Contracted Evaluators
2023 - 2024**

Consultant	Specialty	Rate Per Case	Approved Cases	Amounts
Ash, Donna	Soc Wkr.	\$280.00	150	\$ 42,000.00
Bomzer, Yedida S. (Yedida S. Bomzer)	Sch Psych.	\$300.00	10	\$ 3,000.00
Borodach, Sarah	Sch Psych.	\$475.00	75	\$ 35,625.00
DelMastro Consulting LLC (Delmastro, Pamela)	LDT-C	\$475.00	100	\$ 47,500.00
DJA Educational Services, LLC (Debra J. Amato)	Sch Psych.	\$475.00	225	\$ 106,875.00
Drelich, Gayle	LDT-C	\$220.00	200	\$ 44,000.00
Educational Enterprises	OT Evaluation	\$390.00	50	\$ 19,500.00
EmpowerKidz Educational Consulting LLC (Nicole Hamp	LDT-C	\$475.00	200	\$ 95,000.00
Englebart, Judith	LDT-C	\$325.00	20	\$ 6,500.00
Englebart, Judith	Sch Psych.	\$325.00	20	\$ 6,500.00
Eve Sputz, LLC (Eve Sputz)	LDT-C	\$325.00	200	\$ 65,000.00
Flash Consultants LLC (Faye Lash)	LDT-C	\$475.00	100	\$ 47,500.00
Friedberg, Dr. Ronald L.	Sch Psych.	\$300.00	100	\$ 30,000.00
Gordon, Kathy R. (Dr. Kathy Gordon)	LDT-C	\$475.00	100	\$ 47,500.00
Helping Hands Consultants, LLC (Batya Danzer)	Sch Wkr.	\$195.00	100	\$ 19,500.00
Horn, Audrey	LDT-C	\$475.00	300	\$ 142,500.00
Hugh Bases MD PLLC (Dr. Hugh Bases)	Neuro-Pedia	\$500.00	10	\$ 5,000.00
Kerry Sardina School Psychologist, LLC (Kerry Sardina)	Soc Wkr.	\$475.00	150	\$ 71,250.00
Klugmann, Batsheva	LDT-C	\$325.00	150	\$ 48,750.00
Kuehn, Marilyn	LDT-C	\$220.00	250	\$ 55,000.00
Kuskin, Antonella	LDT-C	\$100.00	475	\$ 47,500.00
Landesberg, Susan A.	Sch Psych.	\$325.00	150	\$ 48,750.00
Mannings, Eniko (Eniko Mannings)	Sch Psych.	\$475.00	350	\$ 166,250.00
Mezei, Audrey	Sch Psych.	\$475.00	200	\$ 95,000.00
Ochs, Marsha	LDT-C	\$475.00	300	\$ 142,500.00
Petrozzino, Jane (Dr. Jane Petrozzino)	LDT-C	\$325.00	100	\$ 32,500.00
Pruzansky, Michelle (Michelle Pruzansky)	OT Evaluation	\$300.00	100	\$ 30,000.00
Police Management (Beverly Asaro)	Soc Wkr.	\$195.00	175	\$ 34,125.00
Rogoff, Deborah	LDT-C	\$325.00	100	\$ 32,500.00
Santos-Martinez, Rose Rose Santos-Martinez	OT Evaluation	\$300.00	100	\$ 30,000.00
Schulgasser, Alysa (Alysa Schulgasser)	Sch Psych.	\$475.00	350	\$ 166,250.00
Schluskel, Sara	OT Evaluation	\$300.00	100	\$ 30,000.00
Siegel, Robin	Sch Wkr.	\$195.00	150	\$ 29,250.00
			5160	\$ 1,823,125.00
Source of funds: 20-507-200-320-YY				
Caiola-Smith, Joanne	Speech Eval	\$275.00	200	\$ 55,000.00
Source of funds: 20-508-200-320-YY				

**Nonpublic IDEA Contracted Services
2023-2024**

Consultant	Specialty	Hourly Rate	Number of Hrs	Amounts
Best Practices in Behavior Analysis LLC (Stasia Hansen)	Behavior Therapist	\$90.00	1500	\$ 135,000.00
Bomzer, Yedida S. (Yedida S. Bomzer)	School Psychologist	\$105.00	700	\$ 73,500.00
CMD Therapy, (Kristine Lowenwirth)	OT	\$80.00	500	\$ 40,000.00
Educational Enterprises (total amount of all in-house contrac	OT/PT/TOD/AUDIO/WKSH	-	-	\$450,000.00
Hennessy, Daniel (Daniel Hennessy)	Classroom Aide	\$18.00	1400	\$ 25,200.00
MAG Therapy LLC (Michelle Gellman)	OT	\$100.00	1,000	\$ 100,000.00
Nicole P Heid LLC (Nicole Heid)	Behaviorist Consultant	\$85.00	200	\$ 17,000.00
Pruzansky, Michelle (Michelle Pruzansky)	OT	\$92.00	250	\$ 23,000.00
Rogoff, Debbie (Debbie Rogoff)	LDT-C	\$85.00	200	\$ 17,000.00
Santos-Martinez, Rose	OT Services	\$92.00	100	\$ 9,200.00
Schlussel, Sara	OT Services	\$92.00	50	\$ 4,600.00
Siegel, Robin	Counseling	\$85.00	600	\$ 51,000.00
Small Wonders Coaching LLC (Sariva Sklar)	Social Skills Facilitator	\$150.00	600	\$ 90,000.00
Source of funds: 20-231-200-320-SN			7100	\$ 1,035,500.00
IDEA				

Agenda Resolution

24-A-22S

APPROVAL – FAMILY HANDBOOK/STUDENT CODE OF CONDUCT FOR BERGEN COUNTY
SPECIAL SERVICES SCHOOL DISTRICT 2023-2024 SCHOOL YEAR

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the Family Handbook/Student Code of Conduct for the 2023-2024 School Year. (Copy on file and BCSS website)

HL/TB/eh

ATTACHMENTS:

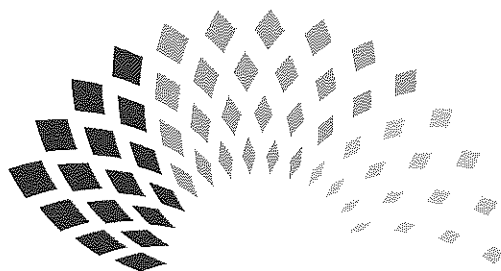
Description	File Name	Upload Date
24-A-22S - Family Handbook Student Code of Conduct	BCSS_2023-2024__Family_Handbook_Student_Code_of_Conduct.pdf	8/24/2023

BERGEN COUNTY SPECIAL SERVICES
SCHOOL DISTRICT

FAMILY HANDBOOK

STUDENT CODE OF CONDUCT

2023 - 2024



EST. 1971 **BERGEN COUNTY**
Special Services School District

SECTION I

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SECTION II

Purpose

The purpose of this Family Handbook/Student Code of Conduct is to provide descriptive information and practical guidelines to new and returning students and their families. This Handbook also provides an overview of applicable policies, regulations and procedures of the District.

It is every student's responsibility to become familiar with the information in this Handbook because its primary goal is to ensure their success. This Handbook supersedes any prior edition.

Please be advised that all District policies and regulations are available at www.bergen.org.

This Handbook is available at
<https://www.bergen.org/bcsshandbook>

SECTION III

County Administration

BERGEN COUNTY SPECIAL SERVICES BOARD OF EDUCATION

Gary J. Lentini, *President*
Beth Lancellotti, Psy. D. *Vice President*
William Barnaskas
Kelly Epstein
Ana Marti
Michael J. McCarthy
Louis DeLisio, *Executive County Superintendent*

BERGEN COUNTY EXECUTIVE

James J. Tedesco III

BERGEN COUNTY BOARD OF COMMISSIONERS

Thomas J. Sullivan, *Commissioner - Chairman*
Germaine N. Ortiz, *Commissioner - Vice Chairwoman*
Dr. Joan M. Voss, *Commissioner Chair Pro Tempore*
Tracy Silna Zur, *Commissioner*
Mary J. Amoroso, *Commissioner*
Steven A. Tanelli, *Commissioner*
Rafael Marte, *Commissioner*

SECTION IV

Mission Statement

The mission of the Bergen County Special Services School District is to effectively address the unique social, emotional, physical, intellectual and career needs of students by creating positive, stimulating and encouraging learning environments in schools, homes and communities. Through dynamic collaborations with families and partnerships with community resources, the District will enable each learner to realize his or her highest potential and to become a self-directed and contributing member of society.

Vision Statement

Bergen County Special Services, through its dedicated professionals, offers a full array of educational services promoting inclusive environments that result in meaningful transitions.

Motto and Values

One District, Many Opportunities

Bergen County Special Services believes in:

Respect of All
Equal Educational Access
Valuing Diversity
Collaborative Decision Making
Cultivating Partnerships

Discrimination Disclaimer

It is the policy of the Bergen County Special Services School District not to discriminate in its educational programs, activities, employment practices or admission policies and practices on the basis of race, color, age, creed, religion, ancestry, national origin, socioeconomic status, affectational or sexual orientation, gender, disability or marital status.

SECTION V

District Overview

Bergen County Special Services (BCSS) is a unique county-wide public school district that was established through an act passed by the New Jersey Legislature in 1971. Distinguished as the first special services school district in New Jersey, Bergen County is now one of eight such districts funded by the county, state and sending schools.

Students are placed in the least restrictive environment according to developmental and chronological levels. Flexible and highly individualized learning environments are designed to meet individual needs. BCSS offers local school districts a wide range of programs incorporating the most effective and up-to-date technology available to meet the needs of students with diverse learning disabilities. The District also offers an extensive array of services to facilitate the transition from school to adult life, including employment and/or postsecondary education. A team of qualified professionals conducts individual assessments to develop personalized, holistic plans to ensure each student's successful integration into full community living.

The school programs at BCSS are organized into five (5) separate divisions known as continuums. Each continuum includes a broad range of special education classifications, and are designed for students in pre-Kindergarten through the secondary grade level. These include:

Autism Continuum

The Autism Continuum is designed to meet the academic, social, behavioral and vocational needs of students who are classified with Autism Spectrum Disorder, Asperger's Syndrome, Pervasive Developmental Disorder, and Pervasive Developmental Disorder-Not Otherwise Specified. Students range in age from three (3) to 21. Learners attending the programs are provided with highly individualized instructional formats based upon the principles of Applied Behavior Analysis (ABA). These empirically-based teaching methodologies are the most effective educational interventions for learners with autism according to ongoing research efforts. Services include occupational, physical and speech therapies; educational technology; family training; home program coordination; and augmentative communication assessment. Programs include language, social, behavioral, and academic development. Students enrolled in these programs are usually authorized to substitute the state's Dynamic Learning Maps (DLM) for state-required standardized tests.

The secondary program utilizes the support services of a job coach and an industrial arts teacher to assist students with internships and employment in local communities. BCSS holds membership in Autism New Jersey, Inc. (formerly COSAC), and maintains professional connections with the Douglass Developmental Disabilities Center at Rutgers University.

Schools in this continuum include Washington Elementary (ages 3 – 12), Washington @ Emerson (ages 7 – 12), New Bridges Middle School/High School (ages 11 – 21).

Behavioral Skills Continuum

Programs within this continuum are designed for students with emotional and/or learning disabilities who require educational, supportive, and/or ongoing counseling to develop positive social and emotional interactions and ultimately, the ability to self-monitor their personal growth and development. Students learn to assume responsibility for their actions by understanding consequences of behavior, predicting outcomes of behavior, and exercising control of behavior.

Psychological education-oriented sites emphasize that achievement helps to improve self-concept, which in turn leads to greater achievement. Behavior management sites utilize specific external factors such as behavior modification tools. A system of positive behavior management is used to motivate students to gain inner control. A clearly defined behavior monitoring plan establishes baseline behaviors, charts progress and provides systematic intervention.

Several of these programs are located in public schools; therefore, in addition to providing counseling and inclusion options, these settings lend themselves to alternative interventions such as peer tutoring, contracting, student publications, and sports programs. Some of these programs are structured to provide intensive therapeutic intervention, work-based learning experiences, and alternative strategies for learning. Curriculum in these programs is aligned to the New Jersey Student Learning Standards; students participate in all state-mandated testing.

Schools in this continuum include Brownstone School (Pre-School – 8), Evergreen Program (9 – 12), Gateway High School (9 – 12), NOVA Elementary (3 – 6), NOVA North (7 – 12), North Street School (9 – 12), and Venture Program (7 – 12).

Deaf and Hard of Hearing Continuum

The Deaf and Hard of Hearing Continuum offers programs in Midland Park and Hackensack, and is the largest and most comprehensive of its kind in New Jersey. Children from grades Pre-K through 12 are educated either through an Auditory-Oral or a Total Communication approach. The Auditory-Oral track focuses on the development of listening and oral speech skills, while the Total Communication track incorporates sign language and finger spelling in addition to speech, speech-reading, and auditory amplification. Both approaches emphasize the development of communication skills through intensive speech and language training in conjunction with the use of residual hearing.

The Deaf and Hard of Hearing programs are located in public schools within Midland Park and Hackensack. This arrangement offers students various levels of mainstreaming participation appropriate to each student's needs. Mainstreaming may include collaborative teaching, participation in lunch and recreation periods, or a full spectrum of academic and extracurricular activities. All of our students are eligible to participate in physical education, sports, music, art, and library instruction. In addition, a variety of cultural enrichment activities are offered throughout the year such as performances by the National Theater of the Deaf.

Schools in this continuum include Elementary Hearing Impaired Program/Midland Park (HIP) (ages 3 through grade 6), Elementary Hearing Impaired Program/Union Street School in Hackensack (HIP) (Pre-K through grade 4), and Secondary Hearing Impaired Program/Midland Park High School (SHIP) (7 – 12).

Life Skills Continuum

Programs within the Life Skills Continuum offer education and related services to students who exhibit cognitive and/or physical disabilities. Emphasis is placed upon intensive instruction in age-appropriate independent living skills, generalization of skills across multiple environments, and community-based functional instruction. Career education and development of social skills enable students to become contributing members of society. Job coaches assist students in obtaining and maintaining employment. All students and families are linked to adult service providers so they can continue to receive the supports needed to succeed in life. Students in these programs typically participate in the alternative assessment, Dynamic Learning Maps (DLM).

Programs in this continuum include Blesham Regional Day School (ages 3 - 21), Visions Paramus Elementary (K – grade 4), Visions Paramus Middle School (grades 5 – 8), Visions Paramus High School (grades 9 through 12), Visions Emerson (grades 7 – 12), Transition Center @ Wood-Ridge (ages 10 – 21), Project SEARCH, Career Crossroads (grades 11, 12, 12+), and Springboard North and Springboard South.

The Springboard Program offers a full-time program for students with disabilities who have completed four years in a comprehensive high school program, either mainstreamed or self-contained and who may benefit from intensive instruction related to their transition outcomes. Instruction emphasizes the skills and abilities that a student with a disability will need to work and live as an independent adult. The curriculum addressed in the Springboard Program includes independent living skills, occupational guidance, career preparation, personal and social skills development and self-advocacy skills. The Springboard Program uses extensive community-based instruction as well as business and industry participation to give students opportunities to use skills in real-life environments.

All students in the Springboard Program are required to participate in Community-Based Instructional internship rotations and have the added personnel resources of job coaches, job developers, teachers and case managers. In addition, the Springboard faculty works collaboratively with adult support agencies to ensure that each student has the support for a successful transition from school to adult life.

Project SEARCH

Project SEARCH is a full-time program located at the Holy Name Medical Center, 718 Teaneck Road, Teaneck, NJ. In partnership with Bergen County Project SEARCH and the Bergen County Workforce Development Board, BCSS will offer students with disabilities full immersion in a variety of work settings during their last year of school in order to increase

students' employment opportunities. The program provides full day services for up to 12 students. The site is staffed with one (1) appropriately certified teacher and one (1) job coach. The goal of the program is to prepare students to obtain and maintain employment, establish linkages to adult supports, and utilize public transportation including Access Link as needed.

Consultant Model Programs

In order to serve a greater number of students with disabilities, BCSS developed Consultant Model Programs. These programs involve partnerships with local school districts that have identified a cadre of students with similar educational needs and BCSS, which provides the staff and services needed to appropriately serve these students within their home districts. Currently, there are six (6) programs operating under this model.

Manchester Program educates 9th through 12th grade students with multiple disabilities.

Washington @ Hanover educates students between the ages of seven and nine, who have been classified with Autism Spectrum Disorder (ASD), Asperger's Syndrome (AS), Pervasive Developmental Disorder (PDD), and Pervasive Developmental Disorder-Not Otherwise Specified (PDD-NOS).

Washington @ Passaic Valley Regional High School is designed to meet the academic, social, behavioral, and vocational needs of high school students who are diagnosed with ASD, AS, PDD, and PDD-NOS. The program offers students highly individualized instructional formats based upon the principles of ABA. Services include occupational, physical, and speech therapies; family training; home program coordination and augmentative communication assessment. Programs include language, social, behavioral, and academic development. Washington @ PVRHS utilizes the support services of a full-time job coach to assist students with internships, as well as employment experiences within local communities.

Visions Becton educates students with multiple disabilities in grades nine (9) through twelve (12).

BCSS Hackensack Collaborative Preschool Program at BELA is a half day preschool program for PSH three (3) year old students in an A.M. or P.M. session.

Washington @ Tri-Valley operates in eight (8) different school locations, providing academic, behavioral, social and vocational services to students ages 3 through 21 who are classified with ASD, AS, PDD, PDD-NOS.

Adult Day Programs

The Paramus and Wood-Ridge Adult Training Centers are designed for individuals with intellectual disabilities who benefit from facility-based and community-based instruction in the following areas:

- Prevocational Training/Volunteerism
- Social Competency
- Skill Development
- Community Inclusion

Careers Through Technology (CTT) is a technology-based program for adults aged 21 and older with physical and/or intellectual disabilities residing in Bergen County. Funded by the Division of Developmental Disabilities, the program utilizes a person centered planning approach to locate job sampling and volunteer opportunities. This dynamic program offers an instructional blend of technology instruction, employment preparedness skills, career exploration, travel training, advocacy, time management, social skills in the work setting, critical thinking skills, community linkages, and transitioning-to-independence discussion groups.

The Progressive Paths program provides a positive and nurturing environment for individuals that benefit from a higher staffing ratio than the BCSS Adult Training Centers. This program provides individual and small group instruction in prevocational skills, skills of daily living and community-based instruction. The program focuses on increasing independence and the ability to connect with others, as well as the ability to effectively respond to tasks and challenges and follow a daily routine.

BCSS has developed a highly structured program called Stepping Stones for adults with intellectual disabilities who benefit from instruction in small sequential steps, multiple opportunities for reinforcement, and a higher level of staffing for behavioral supports.

The Stepping Stones program provides instruction in prevocational skill development, skills of daily living, leisure-based activities and community inclusion activities.

Specialized Services

Services for Students in Non-Public Schools are provided under Chapters 192/193 of New Jersey State law. Students may receive compensatory education, supplemental instruction, English as a Second Language, speech services, evaluation and classification and home instruction from certified teachers employed by the Bergen County Special Services School District. Specialized services are provided to eligible students through 192/193 and the federal IDEA statutes. Hospital Instruction Program provides unique educational services to students from Kindergarten to senior high school who are in confined settings. These environments range from day treatment to inpatient and residential placements. The individual length of instruction is dependent on the medical, emotional or substance abuse treatment services provided. Students

are prepared academically and emotionally to ensure successful return to the home, school and community.

Suspension Alternative Program (SAP) provides students with a therapeutic alternative to a more traditional suspension. The program is operated in collaboration with the Bergen County Division of Family Guidance. The program's goal is to provide students who are in grades 5 to 12 with proactive interventions prior to an out-of-school suspension. The three major components of the program address students' emotional, behavioral and academic functioning by providing academic remediation, intensive counseling and mentoring. A family assessment is used to assist families in linking with social and support services agencies.

Educational Enterprises

This is a division of Bergen County Special Services. The inclusion of students with disabilities in their local schools and communities is a legislative mandate and often challenging to successfully implement for educators. Bergen County Special Services provides services to local school districts that are cost-effective and customized to the specific needs of each local district, enabling those districts to maximize their educational resources.

Some of the services provided to students in their home district by a team of highly qualified professionals include:

- Adaptive equipment;
- Transition Services;
- Assistive Technology;
- Autism Behavioral Services;
- Occupational, Physical, and Speech Therapy;
- Therapeutic Adventure;
- Sound Solutions; and
- Inclusion, Classroom Management, Behavior Intervention Strategies, Teachers and Paraprofessionals.

The District's services represent the most effective and up-to-date technology available in the nation, resulting in student achievement that surpasses the expectations of parents and local school districts. Students are placed in the least restrictive environment according to individual needs. A meaningful partnership among staff, parents, local district, and other agencies ensures enhanced opportunities for individual student achievement. The District offers many opportunities for communication involvement and representation at all levels. Parents and staff work together to ensure that student needs are identified and addressed.

Bergen County Special Services Career Crossroads Vocational Programs

The Bergen County Special Services School District offers shared-time vocational programs at its Paramus campus for students in grades eleven (11), twelve (12), and twelve plus (12+). Students are currently enrolled in Sales & Customer Service and Hospitality & Food Service training programs. Additional research regarding the employment outlook for various occupations will determine additional programs that BCSS will develop and implement in the future.

Sales & Customer Service is designed to prepare participants for entry-level retail sales and customer service-related positions; this comprehensive program provides support for successful entry and advancement in service-related careers. Customer service, sales, and literacy standards have been integrated into a fully-developed Sales and Service Curriculum based on the National Retail Federation Foundation (NRFF)'s Sales and Service Learning Program. A unique component of the program, the new Crossroads Gift Shop, will allow students to work in a retail setting and provide opportunities for hands-on experience in marketing, merchandising, inventory, and customer service.

Hospitality & Food Service is a comprehensive program is designed to prepare participants for entry-level hospitality and food-service related positions, and provide support for successful entry and advancement in food service and hospitality-related careers. Food service, preparation, and hospitality coursework have been integrated into a fully-developed Hospitality and Food Service Curriculum. This program encompasses food specific areas including food prep, food sanitation and safety, hospitality, and workplace readiness. Students study aspects of the field through direct application and development of skills in practical situations.

Bergen County Special Services CAPE (Collaboration, Access, Planning, and Education) Resource Center

The CAPE Resource Center further expands the District's services by offering access to educational opportunities for families, individuals and service providers serving the special needs population in the greater Bergen County area. Over thirty years of experience has shown us that one of the greatest challenges facing families and individuals is learning to navigate the system of services for people with disabilities throughout their lifespan. As a result, we created a one-stop information and assistance center that is open to everyone who is involved in the special needs community. The center serves as a "clearinghouse" of information related to disability resources located throughout the greater Bergen County region, and promotes awareness of and linkages to services, information and resources. We offer informational, educational, professional development and networking opportunities to professionals and parents to enhance service coordination, information sharing and skills building. As a one-stop information and assistance center, we partner with other service providers to conduct workshops, trainings, educational seminars and other meetings related to client services directly at the CAPE.

SECTION VI

Emergency School Closing/Delayed Opening/Early Dismissal

In the event of an emergency school closing, delayed opening or early dismissal, a message will go out through our school messenger system. The message will advise as to the emergency and whether the district will be closed or have a delayed start or early dismissal. Families and students may choose to receive this message via phone call, text, and/or email.

The message will be announced over the following radio and television stations: CBS-TV (Channel 2), NBC-TV (Channel 4), FOX-TV (Channel 5), ABC-TV (Channel 7), NEWS 12-TV (Channel 12), WINS (1010 AM Radio), WOR (710 AM Radio), and WCBS (880 AM Radio). Emergency announcements and special messages will appear on the school website at www.bergen.org and can be accessed by called (201) 343-6000 and press 4.

In the event of an emergency early school closing, the dismissal time for students will be four and one half (4½) hours after student arrival. The school administration will notify the bus companies, and districts responsible for transportation and parents. Parents will make arrangements for their child to arrive home early.

See Policy No. 8220 – School Day and Regulation No. R8220 – School Closings

Bus Transportation

Discipline and Student Conduct on Buses

All District students are transported from the sending districts by their town board of education. Route creations are agreed upon between the sending district and independent bus companies. Only those students who are on the scheduled bus route are permitted to ride on the bus.

Drivers of school buses whether employed by the District or by a contracted school bus company, are in full charge of the bus at all times and are responsible for maintaining order on the bus. Every student enrolled in the District shall observe the established rules and regulations and submit to the discipline imposed for infraction of those rules. Unmanageable students will be reported to the Program Administrator or his or her designee by the bus driver.

For the safety and security of students all buses may be equipped with devices to monitor and/or observe student, teacher and support staff behavior. If so equipped, a sign shall be posted in a conspicuous place stating that fact. In emergency situations such as an accident, the bus driver shall follow procedures established by the Board of Education.

See Policy No. 5500M – Expectations for Student Conduct; Policy No. 5600M and Regulation No. R5600M, both titled Student Discipline/Code of Conduct; Policy 8630M – Bus Driver

Responsibility; Regulation No. R8630M – Emergency School Bus Procedures; and Policy No. 8690 – Monitoring Devices on School Vehicles.

SECTION VII

Academic Information

Grading and Other Consequences

Student grades cannot be lowered as a direct result of absences (excused or unexcused) unless work is not made up as stated above. Students must be allowed the opportunity to make up tests and other assessment instruments according to the timetable established above. However, the class participation grade portion of the final grade can be lowered, if appropriate, for time missed.

A consequence of unexcused absences (including class cuts) is exclusion from extra/co-curricular events as determined by the Program Administrator or his or her designee.

Right of Appeal

The parent of a student who has not reached the age of majority has the right to appeal if there is substantial disagreement with the removal of course credit. A special review board will be convened by the Program Administrator or his or her designee. The board shall consist of the Program Administrator or his or her designee, Child Study Team Case Manager, and other school personnel as designated. The decision of this board will be binding.

Textbooks and Supplies

Students of the District may be provided with textbooks and course materials at the beginning of each course. These items are to be kept in exemplary condition. If a student damages or loses a book, the student's parent shall be responsible for the payment of fines or the book's replacement. All books shall be returned to the teacher at the end of each course.

See Policy No. 5513M – Care of School Property

Progress Reporting and Grading

To report the extent to which students have made progress in attaining IEP goals and objectives Student Progress Reports are issued three (3) times during the school year. Progress reports will include a Present Levels of Academic Achievement and Functional Performance statement. Please note that grading procedures vary across programs offered throughout the District. Please request specific grading procedure from the program administrator or his or her designee.

Progress Report Mailing Dates:

December 6, 2023; March 15, 2024; June 20, 2024

See Policy No. 5420M – Reporting Student Progress

Make-up Work

A student is allowed one day to make up missed work for each day of absence, beginning with the day the student returns to school. Any work not made up within the allotted time may result in a lowered grade.

Plagiarism and Cheating

Committing plagiarism and cheating are considered serious offenses. Students will not engage in any of the following acts: cheating on examinations, copying others' papers or homework and the like, plagiarizing another's work, falsifying or forging another's signature, altering or inserting different answers after they have been reviewed and graded, and any other similar acts. A student who is found to have violated any rule concerning plagiarism and cheating may be subject to a full range of penalties, as may be appropriate in the District's discretion.

See Policy No. 5701 – Plagiarism.

SECTION VIII

Child Study Team (CST)/Case Management Services

Case Management and Counseling are integral components in the overall functioning of a Bergen County Special Services Program. The CST/Case Managers conduct activities that respond to the developmental needs of all students in the areas of personal, social and academic growth. This service is based on the belief that each student is an individual and the case management and counseling are shared responsibilities of the staff and family. CST/Case Managers can be accessed to provide assistance with problem solving, decision-making and college planning and also to facilitate communication between students and teachers, students and parents, and parents and teachers. CST/Case Managers can provide referrals to professionals outside the school community upon parental request.

SECTION IX

Student Records/Public Information/Privacy Rights

Student Records

The Family Educational Rights and Privacy Act [FERPA] (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of students' education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their minor children's education records. These rights transfer to the student when he or she reaches the age of eighteen (18) or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them (called "opting out"). Schools must notify parents and eligible students annually of their rights under FERPA.

See Policy No. 8330M

Military Access to Student Records

Although the Bergen County Special Services School District does not publicly disclose any student "directory information" without parental permission, it is required, under federal law, to provide military recruiters access to names, addresses, and telephone numbers of students upon request. The Student Verification Form provided by the Bergen County Special Services School District each year to update data in the student information system enables parents to indicate whether or not they want this information shared.

Public Relations Program

An information program is in place to acquaint residents of the community and the public generally with the achievements and the needs of the schools of the District. Such information includes the District's educational goals; its guarantee of equal educational opportunity; its programs for basic skills improvement, special education, bilingual education, and English as a second language.

See Policy No. 9120M – Public Relations Program and Regulation No. R9120M – Public Information Program

Use of Students in Public Information Program

The Board of Education encourages student participation in disseminating public information materials if there is a clear understanding that students are not to be exploited for the benefit of any individual or group. All public information materials to be distributed to students must be approved before dissemination. No District student shall be given any literature, either to be taken home or distributed, to any person outside the building and grounds that promotes, favors or opposes the candidacy of any candidate for election at any annual school election or adoption of any bond issue, proposal or any public question submitted at any general, municipal or school election.

See Policy No. 9120.1M – Use of Students in Public Information Program

Requests to Photograph, Film, Audiotape or Videotape Students or Staff Members

All requests by anyone other than a designated and authorized staff member, to photograph, film, audiotape or videotape students or staff members must be referred to the Superintendent or his or her designee for authorization. In the case of student subjects, the Program Administrator is directed to secure parental permission prior to any photographing, filming, audiotaping, or videotaping. Students shall not be permitted to photograph, film, audiotape or videotape other students or staff members except with the permission of the student's teacher and/or the Program Administrator.

See Policy No. 9121 – Requests to Photograph, Film, Audiotape or Videotape Students or Staff Members

SECTION X

Special Education

Policy No. 2461M – Special Education/Receiving Schools and Shared-Time Vocational Technical Schools

The Bergen County Special Services School District will collaborate with the sending district's board of education to ensure that a free, appropriate public education is available for all students with disabilities between the ages of three (3) and twenty-one (21) enrolled in the receiving school including students with disabilities who are suspended from school. Students with disabilities placed in the Bergen County Special Services School District by the board of education of the sending district will be provided special education and related services at no cost to their parents. All personnel serving students with disabilities will be highly qualified and appropriately certified and licensed where such is required. The District will terminate a student's placement only if accordance with procedures in N.J.A.C. 6A:14-7.7(a) and 7.7(b). In-service training shall be provided to professional and paraprofessional staff.

Additional information regarding Special Education/Receiving Schools are found in the regulations beginning with Regulation No. R2461M and ending with Regulation No. R2461.19M.

SECTION XI

Protection of Student Welfare

Corporal Punishment

No staff member shall inflict or cause to be inflicted corporal punishment upon a student. Staff members may not use physical force or the threat of physical force to maintain discipline or compel obedience nor may a staff member touch a student in an offensive way even when no physical harm is intended.

There are specific acts that do not constitute corporal punishment.

See Policy No. 3217 – Use of Corporal Punishment

See Policy No. 4217 – Use of Corporal Punishment

Crisis Management Training

The purpose of crisis management is to strengthen the capacity of every school community to humanely and effectively prevent and respond to challenging behavior and school crises. Crisis management focuses primarily on preventing and supporting individuals who are experiencing behavioral crises, developing school-wide and classroom discipline systems and improving the educational climate within the school.

The goal of the crisis management training program is to teach staff how to return students to their normal routines. However, there may be occasions when a particular situation reaches a crisis level that requires the use of physical restraint. Only those staff member who have attended the entire crisis management training program and have maintained current certification in crisis management shall be allowed to implement a physical restraint. Conditions that may warrant the use of physical restraint include a situation where a student places himself or herself in clear physical danger, a student places others in clear physical danger, and/or a student engages in property destruction that may lead to physical harm.

See Policy No. 3241 – Crisis Management Training

See Policy No. 4241 – Crisis Management Training

Crisis Management Training-Autism Continuum

The Board of Education requires all teachers and other certificated staff members as determined by the Superintendent or designee to maintain current certification in the District's designated crisis management system used in all programs of the autism continuum. In addition, the Board

shall require all noncertificated staff members to maintain current certification in the District's designated crisis management system.

See Policy No. 3241.1 – Crisis Management Training-Autism Continuum

See Policy No. 4241.1 – Crisis Management Training-Autism Continuum

Use of Physical Restraint

If a student's behavior poses a threat of imminent, serious physical harm to himself /herself or others, it may be necessary to temporarily restrain the student. This also may apply to those situations that involve serious property damage. In such a context the restraining act shall not be construed as corporal punishment as defined in the New Jersey Statutes. The student being physically restrained shall immediately be release once the imminent danger has passed.

See Policy No. 5561 and Regulation No. R5561, both titled Use of Physical Restraint

Missing or Abused Children

The Board recognizes early detection of missing, abused, or neglected children is a very significant factor in protecting the health, safety, and welfare of all children. The District has established procedures to ensure to the best of its ability the early detection of missing, abused, or neglected children and has communicated this policy to all employees to facilitate these protections through notification of reporting to and cooperation with the appropriate law enforcement and child welfare authorities.

See Policy No. 8462M and Regulation No. R8462M, both titled Reporting Potentially Missing or Abused Children

SECTION XII

Code of Conduct

The Bergen County Special Services School District believes that all students have the right to attend a school that is safe and secure. To that end, the school and community have an obligation to promote mutual respect and safe and harmonious relations that support human dignity and equality. The District does not tolerate any gestures, comments, threats, or actions, written verbal, or physical, which cause, or threaten to cause or are likely to cause bodily harm or personal degradation. These actions are not tolerated in this District whether on or off school property. This Code of Conduct is designed to offer guidelines to the ethical behavior within the academic community. The goal of the Code of Conduct is to establish a strong sense of responsibility in each individual to the school community. It is essential that all members of the school community uphold and support this code in both letter and spirit. The Code of Conduct conforms to the philosophy of District and is supported by the requirements expressed in following policies.

Policies and Titles

5500M	Expectations for Student Conduct
5511	Dress and Grooming
5512.1M	Harassment, Intimidation and Bullying
5512.2	Cyber-Bullying
5513M	Care of School Property
5516M	Use of Electronic Communication and Recording Devices (ECRD)
5530M	Substance Abuse
5533M	Student Smoking
5560M	Disruptive Students
5600M	Student Discipline/Code of Conduct
5610M	Suspension
5611M	Removal of Students for Firearm Offenses
5700	Student Rights
7434M	Smoking in School Buildings and on School Grounds
7435	Alcoholic Beverages on School Premises

Student Rights and Responsibilities

Student rights include:

- The right to learn in a safe and secure environment;
- The right to freedom from discrimination;
- The right to equal educational opportunities;
- The right to due process; and
- The right to freedom of inquiry.

Student responsibilities include:

- Respect the convictions, beliefs, property and authority of others and the diversity of the school community;
- Honor each student's right to pursue an education without verbal or physical harassment or damage or theft of personal or school property;
- Maintain a sense of humor and personal integrity by neither giving nor receiving assistance on individual projects or examinations;
- Exhibit proper behavior at all times both on and off campus; and
- Follow individual guidelines of classroom instructors.

Tolerance – In order to foster supportive, educational environment individuals should respect each other's cultural, religious, ethnic, racial and gender differences. Individuals should help others realize and achieve their full potential.

Student/Staff Relations – Mutual respect must exist between staff and students. All staff should create an environment where all students have equal educational opportunity and equal opportunity for success.

Respect for School Facilities – Vandalism and theft will not be tolerated. Students should respect the property of the Bergen County Special Services school programs by keeping classrooms and hallways free of litter and maintaining the proper working order of school resources.

Privacy – While Bergen County Special Services recognizes the need for privacy, the safety of the community as a whole must be held foremost. Therefore, students are obligated to come forward if they have knowledge of endangering emotional distress, criminal activities, weapons possessions or threats of violence.

The success of this Code of Conduct is dependent upon the partnership of student, staff and parent. We recognize the critical role of parents in encouraging their son/daughter to uphold our Code of Conduct. Through the implementation of this Code of Conduct, each individual will have a greater sense of pride in our school community.

Student Discipline

The faculty/administration reserves the right to discipline any student who, in its judgment has failed to maintain a satisfactory behavioral record. To secure conditions conducive to learning, Bergen County Special Services has developed policies that serve to protect the educational process as well as the welfare of the school community. A true spirit of cooperation, consideration, and common sense reduces the need for administrative authority to be executed in a punitive way. Students are expected to live within the letter and spirit of the Code of Conduct, thus demonstrating a willingness to accept responsibility for the effective functioning of an academic and social community. All students are bound by law, the policies of the Board of Education, and the administrative regulations of the District. In addition, the violations listed below are prohibited:

- Abuse of technology
- Behavior that constitutes a danger to the well-being of others
- Class cut/truancy
- Plagiarism, cheating, copying and unauthorized collaboration
- Gambling
- Leaving school without authorization
- Misconduct on school bus
- Physical assault (intimidation or fighting) or verbal harassment
- Harassment, intimidation, and bullying including cyber bullying
- Hazing
- Possession, distribution, or use of alcohol/illegal drugs
- Possession, distribution, or use of weapons or firearms

- Insubordination to faculty or staff
- Disruptive behavior
- Continued and willful disobedience
- Physical or verbal threats
- Smoking on school premises, school buses or during school outings
- The use of physical, verbal, or electronic obscenities
- Vandalism/theft
- Taking part in any unauthorized occupation of a district facility

Responses to violations may include, but are not limited to, warnings, loss of privileges, parent conference, written documentation of incident in student file, payment for loss or damage, loss of computer use/access, lunch detention, Suspension Alternative Program, conflict resolution, out-of-school suspension, recommendation for alternative placement. Responses to violations will also be conducted on a case by case basis and as appropriate to the individual's functioning levels and IEP needs.

Disciplinary Review

A student with a pattern of chronic infractions to the District's Code of Conduct is considered a habitual offender. Habitual offenders will enter into a behavioral contract and/or receive a Behavioral Intervention Plan (BIP). The behavioral contract must be acknowledged by the student, student's parent(s) administration. The BIP will be developed by the IEP team after a Manifestation Determination is conducted by the sending district, if applicable, and at the conclusion of a Functional Behavioral Assessment (FBA), if applicable, and shall be included in the student's IEP.

A conference with the student, parent, school administration and sending district CST/case manager will be conducted for a student on a behavioral contract or BIP who continues to display inappropriate behavior. This conference will address the continued appropriateness of the Bergen County Special Services placement.

Dress Code

Students are expected to dress appropriately at all times in school, school activities and on school trips. Inappropriate dress includes, but may not be limited to, anything that is considered to be underwear worn as outer clothing, beachwear, including bare midriff shirts, tank tops and halter tops, as well as any clothing with written profanity, references to illegal substances or any other clothing that is deemed unsuitable by campus administration. Coats and outerwear, as well as sunglasses, hats, bandanas, headbands, sweatbands or any other head coverings not used for religious reasons are prohibited while in any school building. Inappropriate dress may result in parents being called to bring in suitable clothing or the student being sent home for the day.

Hallway Etiquette

Students are expected to exhibit exemplary behavior at all times. Hallways must be kept clean of debris. Eating and drinking in the hallways are prohibited. Inappropriate hallway behavior will result in disciplinary action. Inappropriate hallway behavior includes, but not limited to, rowdiness; uttering obscenities, excessive noise; obstruction of hallways and loitering around school exits and thoroughfares. Students must refrain from making public displays of affection.

Harassment, Intimidation or Bullying

The Board of Education prohibits acts of harassment, intimidation or bullying. The Board requires the maintenance of a safe and civil school environment so that students are able to learn and achieve academic standards. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that upsets both a student's ability to learn and a school's ability to educate its students in a safe environment. Since students learn by example, school administrators, faculty, staff and volunteers must always exhibit appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. The District's policy applies to all acts of harassment, intimidation and bullying that occur on school property, at school-sponsored functions or on a school bus.

See Policy No. 5512.1M – Harassment, Intimidation or Bullying

Definition

“Harassment, intimidation, or bullying” means any single gesture or series of gestures, written or verbal statement or physical act, or electronic communication, that:

Reasonable is perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;

Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds;

Substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:

A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his or her person or damage to his or her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Anti-Bullying Personnel

Every program is assigned an anti-bullying specialist who is available to students who believe they have been harassed, intimidated or bullied. He or she should report any incident to the anti-bullying specialist immediately.

The Superintendent also appoints a District Safety and Security Coordinator. This individual meets with all anti-bullying specialists at least once in each semester to exam, review and strengthen procedures and methods to prevent, identify, and address these issues.

Smoke Free Schools

Bergen County Special Services has a responsibility to provide an environment that is healthy and productive for all students and employees. In recognition of the evidence that smoking is a serious health risk to the nonsmoker as well as the smoker, the Board of Education prohibits smoking in all school buildings and on all school grounds twenty-four (24) hours a day. For the purposes of these policies, "smoking will include all uses of tobacco, including the use of cigarettes, e-cigarettes, cigars, pipes or chewing tobacco." All District schools are smoke free environments, as designated by the state. All school employees, students, and visitors are required to comply with these policies without exception. Moreover, this policy applies to all school-sponsored activities both on and off campus. Penalties for noncompliance and/or violations of county smoking ordinances may apply.

Substance/Alcohol Abuse

Bergen County Special Services recognizes that substance use and chemical dependency are treatable health problems. It also recognizes its responsibility to help students and families with substance use and/or dependency problems through education, support, counseling and referral to outside agencies when necessary. Our District, therefore, has created a policy designed to foster a quality learning environment, promote healthy lifestyles, respond to substance-related problems and refer to viable resources. Please familiarize yourself with the following portion of the policy, which addresses procedures for students suspected of substance use and/or found in possession of an illegal substance.

If any incidence where a staff member observes behavior in which a student appears or admits to being under the influence of an illegal substance, the parent will be contacted and be required to arrange for an immediate medical examination to include a urinalysis. The school will assist the parents in making these arrangements. If a student admits to substance use or the medical examination confirms a positive diagnosis that the student has used an illegal substance to a level exceeding established cutoff standards, the student shall be suspended for up to ten (10) school days. The student may not resume attendance at school until submitting a physician's report certifying that he or she is physically and psychologically able to return to the school environment.

In addition, the student must present an assessment or other documents, which demonstrate evaluation and/or participation at an approved treatment program prior to his or her return. Upon returning to school, the student shall be required to document completion of at least six (6) hours of substance-related educational programming on his or her own time. If a student is found possessing or distributing illegal substances on school grounds or at a school activity, the Bergen County Policy will be called to investigate and shall complete their normal reporting procedures. A parent will also be notified and the student shall be suspended for up to ten (10) days. Requirements similar to those described above will be established at the time and the Board of Education will be notified so that the members may be present at expulsion proceedings.

SECTION XIII

Attendance

The Board of Education requires that students enrolled in the programs of this District attend school regularly in accordance with the laws of the state. The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The recurring contact of students with one another in the classroom and their participation in a well-planned instructional activity under the guidance of the faculty are vital to this purpose. Regular and punctual attendance is required of all students. Excessive tardiness, absences from classes or school and truancy impact on learning and may affect the class participation component of their grade.

See Policy No. 5200M – Attendance

Absences – School Notification

Parents are requested to call the school or program to notify the administration that the student will be absent. When the student returns to class the parent shall provide a note for the student to give to the program administrator. When a student is absent and the school or program has not received a telephone call to that effect, a school administrator and/or school nurse may call the parent at work or home to determine the reason for the absence.

Late Arrival/Early Dismissal/Emergency Release

The Program Administrator may excuse for cause the late arrival and early dismissal of a student on the prior written request of one of the student's parents. Good cause may include, but need not be limited to, medical and dental appointments that cannot be scheduled outside the school day, medical disability, a motor vehicle driver's test, interviews for college entrance or employment and court appearances. No student under the age of eighteen (18) will be permitted to leave the school before the end of the school day except in the presence of one of the student's parents, or an agent of a parent.

In the event that a student needs emergency medical care and cannot be released into the care of a custodial parent, a school employee shall accompany the student to the emergency care facility.

See Policy No. 5230 – Late Arrival/Early Dismissal/Emergency Release

SECTION XV

Computers

Computer Security

Policy No. 2361M – Acceptable Use of Computer Networks, Computers, and Resources

The Board of Education encourages the use of new technologies to enhance the educational process as it develops. Therefore, the District provides access to computer networks and computers for educational purposes only. The Board retains the right to restrict or terminate student access to computer networks and computers at any time, for any reason. District personnel will monitor networks and online activity to maintain the integrity of networks, ensure their proper use, and ensure compliance with federal and state laws that regulate Internet safety. See also Regulation No. R2361 – Acceptable Use of Computer Networks, Computers, and Resources.

Along with the District policy noted above, the District has established its comprehensive “Netiquette Policy” that establishes specific computer security guidelines, rules and consequences for violating the laws governing the use of computers, Internet and other computer resources. It appears below in its entirety.

NETIQUETTE AND COMPUTER SECURITY POLICY

BERGEN NET is a non-profit Internet Service Provider (ISP) operated by the Bergen County Technical Schools. BERGEN NET serves the students and staff of the Bergen County Technical Schools as well as other schools and agencies in the county. Students and staff can access BERGEN NET on campus and at home. BERGEN NET is designed strictly for educational purposes that include email, online research and web page development. Parents who participate in the Parent Educational Institute in order to foster partnerships between school and home also use BERGEN NET.

Governance and Control of BERGEN NET

The District’s Technology Council has developed guidelines, which all students, parents and faculty must follow. The guidelines are set forth to assure that the equal rights of all users are protected and that all users have equal access to BERGEN NET as a rich and important component of education. Connection to the Internet, however, gives students, faculty, and parent groups’ access to information sources that have not been pre-screened according to Board of

Education and other educational standards. All users have the right to freedom of expression in this public forum. However, unacceptable, illegal and/or unethical behavior constitutes just cause for disciplinary action, which may include suspension or revocation of network or computer privileges, suspension or expulsion from school, and/or legal action and prosecution by law enforcement authorities.

The guidelines, as set forth, are submitted to the Board of Education and may be subject to amendment at any time pending changes to any law relating to computers, computer networks, the Internet and other computer resources and applicable Board policy. In addition, BERGEN NET users must be aware that they are subject to all applicable local, state, federal and international laws regarding computer and Internet use, software use, and copyright infringement laws.

Guidelines for Use of BERGEN NET

No student, faculty member or parent is permitted to change or alter the configuration of the network. The Systems Manager designated by the Superintendent is the only person authorized to make such changes or alterations.

No user may deliberately cause or be part of any action, which results in network traffic disruptions, equipment or system performance degradations, or inoperability of the system. Each student, parent group and faculty member are assigned directory space. No one is permitted to violate the space of others.

All work created by students, faculty and parent groups must adhere to copyright regulations. Any materials created that constitute a direct outgrowth of projects and/or educational endeavors by students, parent groups and faculty are the property of the Bergen County Technical Schools. Neither BERGEN NET nor other District technology, whether in use in school or at home, may be used for any profit-making activities (e.g. sale of tickets to sports events) and/or any other use which does not attempt to meet the objectives of educational learning on campus. Software piracy is a federal offense punishable by heavy fines and possible jail sentence of up to five years. Software offenses include but are not necessarily limited to making or downloading an illegal copy of a software program and violating a site license or other computer license. BERGEN NET user may not access the network to engage in inappropriate or unethical behavior such as researching, downloading or posting textual or graphic material of a sexual or hostile nature.

Access to the valuable resources available through BERGEN NET and on the Internet requires responsibility. In addition to following the guidelines stated above, all students must follow the procedures listed below:

- Students may only log on to the Internet using their own personal passwords.
- Students may not lend their password to classmates, friends, or family members.

- When students need to share information, they must do so by placing data in a common file designated for team research.
- Students must develop a working understanding of the campus network and the Internet environment.
- Students must adhere to any directory space limitations.
- Students must manage their data according to the specific information and procedures that are required for projects.
- Students must respect their own work and the work of others as demonstrated by, but not necessarily limited to appropriate use of electronic mail and attention to and respect for the rights and privacy of classmates and all members of the community.

Computer Security

Computer security assures appropriate educational use of the network and/or computers in the campus labs, classrooms, and library and resource areas by all staff, students and other authorized visitors.

Guidelines for Computer Use

Only authorized software products may be used on campus. Authorized software products are those which require licenses and for which the District owns a valid license. NO software owned by students may be used on campus. All students are expected to follow the guidelines set forth below:

- Students are not permitted to copy or move District software from the classroom, labs, or other educational areas.
- Students are not permitted to copy, modify, or borrow software from classrooms, labs, or other educational areas.
- Students are not permitted to play games on the District's computer equipment during school hours.
- Students are not permitted to save their work to the hard disk drive unless a faculty member grants specific permission.
- Students are expected to follow all guidelines and procedures for the use of BERGEN NET.

Violation of Computer Use and Security Guidelines

First Offense – In-school suspension and/or suspension from the use of BERGEN NET for thirty (30) school days beginning with the date the offense occurred.

Second Offense – Suspension from the use of BERGEN NET for one school year beginning with the date on which the offense occurred and/or out-of-school suspension.

Third Offense – The Program Administrator reserves the right to recommend expulsion to the Superintendent and Board of Education.

SECTION XV

Use of Other Technology and Electronic Devices

Cellular Phones

Students are not permitted to use cell phones in hallways or classrooms. Violation may result in confiscation of cell phones until the end of the school day. Repeated violations will require that a parent come into school to retrieve the phone and participate in a conference. Main office phones are available to students in the event that they need to contact a parent, an employer, or for any other reason deemed appropriate by the Program Administrator or designee. Parents needing to contact their child during the school day are asked to contact their school's main office. Please keep in mind that all calls should be reserved for emergency situations only.

Electronic Communication and Recording Devices

Students and school staff members shall not be subject to having a video or audio recording taken of them without the consent of the student, the student's parent, or the school staff member. Students shall not be permitted to have turned on or use an electronic communication and recording device on school grounds during the school day or when participating in a curricular or school-sponsored co-curricular activity. Exceptions to this prohibition include active members in good standing of a volunteer fire company, first aid, ambulance or rescue squad and certain other exceptions determined on a case-by-case basis.

See Policy No. 5516M – Use of Electronic Communication and Recording Devices (ECDR)

SECTION XVI

Discrimination and Privacy Rights

Gender Discrimination

Federal law prohibits gender discrimination with regard to students enrolled in education programs that receive federal funds. Males and females must be afforded equal opportunity with regard to:

- Curricular and extracurricular programs;
- Treatment under regulations and policies governing student benefits, services, conduct and dress; and
- Admissions to educational institutions.

Discrimination Based on Disabilities

Federal law prohibits discrimination based upon handicap in areas related to program accessibility and student programs. The Bergen County Special Services Board of Education employs an Affirmative Action Officer to coordinate compliance efforts and to investigate any complaints of gender discrimination or discrimination against persons with disabilities.

Equal Educational Opportunity

The Board of Education directs that all students enrolled in the District shall be afforded equal educational opportunities in strict accordance with federal and state laws. No student shall be denied access to or benefit from any educational program or activity or from a co-curricular or athletic activity on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation or gender, social or economic status, or disability. The Board shall assure that all students are free from harassment, sexual or otherwise.

See Policy No. 5750M – Equal Educational Opportunity

Sexual Harassment

The Board will not tolerate the sexual harassment of students by school employees, other students, or third parties. District staff will investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties. This policy also establishes the protection of any person from sex discrimination.

The Board has established a grievance procedure through which District staff and/or students may report alleged sexual discrimination, including sexual harassment, which may include quid pro quo harassment and the present of a hostile learning environment.

See Policy No. 5751M – Sexual Harassment and Regulation No. R5751M – Sexual Harassment of Students

Equity in Educational Programs and Services

The Board ensures equal and bias-free access to all school facilities, courses, programs, activities, and services, regardless of a student's race, national origin, gender, religion, English language proficiency, socio-economic status, and/or disability.

See Policy No. 5755M – Equity in Educational and Services

Transgender Students

This policy ensures that the schools and programs provide a supportive learning environment that is free from discrimination and harassment for transgender students, including students

going through a gender transition. Gender-based policies, rules, and practices can have the effect of marginalizing, stigmatizing, and excluding students, whether they are gender nonconforming or not.

See Policy No. 5756M – Transgender Students

Student Right of Privacy

The Board recognizes that a student's right of privacy may not be violated by unreasonable search and seizure and directs that no student be searched without reason or in an unreasonable manner. Nevertheless, students are advised that storage places provided by the District for their use are and remain the property of the District. As such, students shall have no expectation of privacy as to prevent examination of any storage places that are the property of the District by a school official.

See Policy No. 5770 – Student Right of Privacy

SECTION XVII

School Trips, Social Events and Class Trips

Field trips, generally defined as trips taken by a group of students away from school which are integrated into the curriculum of a particular course of study, are usually paid for by the student's parent. Certain exceptions may exist. While away all students remain under the supervision of the Board of Education and are subject to its rules and regulations.

The Board will make school facilities available and assign staff members as appropriate for the conduct of social events on and off school premises that have been approved by the Program Administrator. The Board will approve a social event or class trip only when one or more chaperones have been assigned to supervise participating students. The Board will assume no responsibility or liability for or in connection with any student social event or class trip that it has not approved.

See Policy Nos. 2340M – Field Trips and 5850 – Social Events and Class Trips

SECTION XVIII

Security/Privacy Rights

School Security

Bergen County Special Services has School Resource Officers, Bergen County Police, assigned to the school programs on a regular basis. In addition, security cameras are strategically placed internally and externally. Visitors must register in the main office.

See Policy Nos. 7440 – Security of School Premises and 7441 – Electronic Surveillance in School Buildings and on School Grounds

Student/Client Identification Badges

The District will provide each student and client with an ID badge at the start of the school year. Students and clients must have their ID badge with him or herself at all times while on school property and in the community. When necessary, the ID badge may be held by a staff member.

Locker Inspection and Privacy

The Board recognizes that a student's right of privacy may not be violated by unreasonable search and seizure and directs that no student be searched without reason or in an unreasonable manner. Nevertheless, students are advised that storage places provided by the District for their use are and remain the property of the District. As such, students shall have no expectation of privacy as to prevent examination of any storage places that are the property of the District by a school official.

See Policy No. 5770 – Student Right of Privacy

Electronic Surveillance in School Buildings and on School Grounds

By authorization of the Board of Education electronic surveillance systems may be employed in school buildings and on school grounds to heighten the safety of and security for District staff, students, members of the community and other building occupants and to protect the District's buildings, property and grounds.

See Policy No. 7441 – Electronic Surveillance in School Buildings and on School Grounds

School Security Drills – Emergency and Crisis Situations

The District has developed and implemented written plans and procedures in consultation with law enforcement agencies, health and social service provider agencies, emergency management planners and school and community resources, to provide for the protection of the health, safety, security and welfare of the school population; the prevention of, intervention in, response to and

recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students and their families. Fire and school security drills and staff in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on the proper evacuation and lockdown procedures in a variety of emergency situations on school grounds.

See Policy No. 8420M – Emergency and Crisis Situations

See the following regulations for specific procedures to follow for the designated emergency situation.

R8420M	Emergency and Non-Fire Evacuation Plan
R8420.1M	Fire and Fire Drills
R8420.2M	Bomb Threats
R8420.2-2	Bomb Threats-Indications of a Letter or Parcel Bomb
R8420.3M	Natural Disasters and Man-Made Catastrophes
R8420.4M	Kidnapping
R8420.5M	Asbestos Release
R8420.6M	Accidents on the Way to and from School
R8420.7M	Lockdown Procedures
R8420.10M	Active Shooter

SECTION XIX

Student Health Services

Health Services Personnel

Pursuant to state law the Board of Education is required to appoint or hire health services personnel to ensure the safety and health of the student and staff of the District.

See Policy No. 5305 – Health Services Personnel

Nursing Services Plan

The Board of Education must adopt the District's Nursing Services Plan at a regular meeting each year and submit it to the Executive County Superintendent. This plan must include a description of the basic nursing services provided to students and a summary of the specific medical needs of individual students that may include the nursing services required to address specific student needs.

See Policy No. 5307M – Nursing Services Plan

Student Health Records

The District shall maintain and secure the health records of all students which shall be kept separate from other student records. Access to a disclosure of information in a student's health record shall be controlled by the requirements of the Family Education Rights and Privacy Act (FERPA).

See Policy No. 5308M and Regulation No. R5308M, both titled Student Health Records.

All students enrolled in the District are required to have a physical examination in accordance with state law and the tenets of their religious beliefs. The physical examination will include several screenings, the student's medical history and height and weight measurements. Student athletes and students with disabilities also must be examined in accordance with applicable law.

See Policy No. 5310M and Regulation No. R5310M, both titled Health Services.

SECTION XX

Specific Medical Conditions

Immunization

Except for certain medical and religious exemptions, under state law every student must be immunized against certain diseases.

See Policy No. 5320 and Regulation No. R5320 both titled Immunization.

Administration of Medication

The Board of Education is not responsible for the diagnosis and treatment of any student's illness. However, so that students with chronic health conditions and disabilities may attend school, medication may have to be administered during school hours. When necessary, the Board will permit the administration of medicine in school in accordance with applicable law.

See Policy No. 5330M; Regulation No. R5330M both titled Administration of Medication, and R5330.6 – Protocol and Implementation Plan for the Emergency Administration of Epinephrine by a Delegate Trained by the School Nurse.

Management of Life-Threatening Allergies in Schools

This policy provides measures to prevent life-threatening allergic reactions while at school. School and program staff are appropriately trained in the procedures to take should a student suffer a life-threatening allergic reaction. Every effort is made to eliminate or substitute the use of allergens in allergic students' meals, educational/instructional tools and materials.

See Policy No. 5331M and Regulation No. R5331M both titled Management of Life-Threatening Allergies in Schools.

Do Not Resuscitate Orders

Any family of a student enrolled in the District desiring to pursue a DNR order must submit the order to the District for review. The DNR should include specific written emergency orders and shall specifically meet the goals for the student. Community medical services protocols must be clearly defined in the order.

See Policy No. 5332M – Do Not Resuscitate Orders

Treatment of Asthma

The Board of Education has established rules in accordance with the N.J.A.C. providing for the treatment of asthma, training in airway management and the use of nebulizers and inhalers in each school of the District. The student's medical home shall prepare an Asthma Action Plan when the student is authorized to self-administer asthma medication.

See Policy No. 5335M – Treatment of Asthma

Diabetes Management

An individualized health care and an individualized emergency health care plan must be developed for students having diabetes. The school nurse assigned to the particular school shall coordinate the provisions of diabetes care and make sure that appropriate staff members are trained in the care of the student with diabetes. These plans may include self-managed care.

See Policy No. 5338M and Regulation No. R5338M, both titled Diabetes Management.

Student Accident Insurance

The Board of Education will provide and pay the premiums for accident insurance to cover secondary students while attending school or participating in a school-sanctioned activity. In addition, such policies shall include student athletic insurance for students participating in approved athletic practice and team events.

See Policy No. 8760 – Student Accident Insurance

SECTION XXI

COVID-19 Information

Restart and Recovery Plan

On June 26, 2020, the New Jersey Department of Education (NJDOE) published “The Road Back – Restart and Recovery Plan for Education” (Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE required school districts in the state to develop, in collaboration with community stakeholder, a “Restart and Recovery Plan” (Plan) to reopen schools that best fits the district’s local needs.

The Guidance requires the Board of Education to adopt certain policies and the Board adopts Policy No. 1648M – Restart and Recovery, to address those policy requirements in the Guidance. Policy No. 1648M shall only be effective through the current COVID-19 pandemic and will take precedence over any existing policy on the same or similar subject, unless determined otherwise by the Superintendent.

See Policy No. 1648M – Restart and Recovery Plan

SECTION XXII

Other Topics

Marital Status and Pregnancy

Bergen County Special Services will not discriminate among students on the basis of their marital status or parenthood. No student, male or female, who is married or a parent shall be denied access to or benefit from any educational, co-curricular or athletic program or activity on the basis of his or her marital status or parenthood.

A pregnant student shall not be excluded from any educational program or activity because of her pregnancy or pregnancy-related condition unless the student so requests or a physician certifies that her exclusion is necessary for the student’s physical, mental, or emotional well-being. An excluded pregnant student will be provided with adequate and timely opportunity for instruction to continue or make-up her schoolwork without prejudice or penalty.

See Policy No. 5752M – Marital Status and Pregnancy

Participation in Graduation Exercises

Educationally handicapped students who meet the standards for graduation shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis. In order to obtain the written approval of the Superintendent, each IEP is read and signed by the Program Administrator who has been officially designated by the Superintendent to ensure that state and local requirements and individual proficiencies are being met. See Policy No. 5460M – High School Graduation

School Visitors

Parents, other adult residents of the community, and interested educators are welcome to visit the District's schools. Visitors must register their presence in the school and are required to observe the District's rules governing school visitations. They may not confer with any student without the Program Administrator's approval. Other than parental conferences, all visitors are required to notify the school at least seven days before the desired date of the visit.

See Policy No. 9150 – School Visitors

Weapons

The Board of Education recognizes the need to provide a safe and secure environment for students and staff. Therefore, the possession and/or use of weapons, or other instruments which can be used as weapons, are prohibited from school property, at any school-related activity under the supervision of professional school staff, or while in route to or from school or any school function. For the purposes of this policy, the definitions embody in N.J.S.A. 2C:39-1 (Firearms, Other Dangerous Weapons and Instruments of Crime – Definitions), shall be adopted. Firearms and other types of weapons include, but are not limited to rifles, shotguns, machine guns, automatic or semiautomatic rifles, B.B. guns, dart guns, pellet guns, and other firearms; stilettos, and other knives which could inflict harm; blackjacks, bludgeons, metal knuckles, cesti or similar leather bands studded with metal fillings or razor blades embedded in wood; ice picks, razors, chains, bats, clubs explosives; any weapon or other device which projects, releases or emits tear gas or any other substance intended to provide temporary physical discomfort or permanent injury through being vaporized or otherwise dispensed in the air; and any other object that can reasonably be considered a weapon. The Program Administrator or designee shall make the final determination that a particular object is a dangerous weapon in any case where there is a question of its possession or use posing a threat to students, staff or property.

A student found or observed on school property or at a school event to be in possession of a firearm, other dangerous weapon or instrument of a crime, shall be reported to the Program Administrator or designee immediately. The Program Administrator or designee shall inform law enforcement officials and the Superintendent as soon as possible.

Disciplinary action shall be taken against students who possess, handle, transmit, or use a firearm, other dangerous weapon or instrument of a crime. As in all disciplinary cases, due

process will be provided to the student. Disciplinary action imposed by the school may be in addition to sanctions levied by law enforcement authorities. The Board of Education directs the Superintendent to develop regulations, in concert with the Bergen County Policy Department, regarding the procedures to be used by staff when a student is found to be in possession of a firearm, other dangerous weapon or instrument of a crime. It is the position of the Board of Education that all firearms are to be considered loaded and volatile. The removal of firearms is the responsibility of the police.

See Policy No. 5611M – Removal of Students for Firearms Offenses
Student Complaint Procedure

The Board of Education has established and observes procedures by which students' grievances will be heard. A student grievance is any complaint that arises out of the actions or policies of the Board or the actions of its employees.

See Policy No. 5710 – Student Complaint Procedure



DIRECTORY OF PROGRAMS 2023-2024

BERGEN COUNTY Special Services School District		(P) Principal (S) Supervisor (C) Coordinator	(TC) Teacher-in-Charge (CM) Case Manager (L) LDTC (SW) Social Worker	(Psy) Psychologist (Italics)Admin Asst (CO) Central Office
PROGRAM/ADDRESS		CONTACTS		TELEPHONE/EMAIL
ADULT SERVICES				
PARAMUS ADULT TRAINING CENTER (ATC) Careers Through Technology Stepping Stones 296 East Ridgewood Avenue Paramus, NJ 07652		Mitch Badiner (CO) Janice D'Aluto (C)	Dr. Simcha Willick <i>Cindy Schneider</i>	(201) 343-6000 ext.6031 <i>cinsch@bergen.org</i>
WOOD-RIDGE ADULT TRAINING CENTER (ATC) Progressive Paths 304 Valley Boulevard Wood-Ridge, NJ 07075		Mitch Badiner (CO) Janice D'Aluto (C)	Dr. Simcha Willick <i>Myriam Rodriguez</i>	(201) 343-6000 ext. 6025 (201) 343-6000 ext.3602 <i>myrrod@bergen.org</i>
AUTISM CONTINUUM				
NEW BRIDGES MIDDLE/HIGH SCHOOL 296 East Ridgewood Avenue Paramus, NJ 07652	Mitch Badiner (CO) Sandra Melicharek (P) Marissa Gynn-Ricafort (S)	Karen Maas (SW) Meg Bassillo (CM) Lisa Diaz (SW) <i>Jennifer Rynander</i>	(201) 343-6000 ext.4591 <i>jenryn@bergen.org</i>	
NEW BRIDGES @ WOOD-RIDGE 304 Valley Boulevard Wood-Ridge, NJ 07075	Mitch Badiner (CO) Sandra Melicharek (P)	Lisa Diaz (SW) <i>Jennifer Rynander</i>	(201) 343-6000 ext.4591 <i>jenryn@bergen.org</i>	
TRI-VALLEY PROGRAM/BERGENFIELD c/o Franklin Elementary School 2 North Franklin Avenue Bergenfield, NJ 07621	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/BERGENFIELD c/o Lincoln Elementary School 115 Highview Avenue Bergenfield, NJ 07621	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/BERGENFIELD c/o Hoover Elementary School 273 Murray Hill Terrace Bergenfield, NJ 07821	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/BERGENFIELD c/o Roy W. Brown Middle School 130 South Washington Avenue Bergenfield, NJ 07621	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/BERGENFIELD c/o Bergenfield High School 80 South Prospect Avenue Bergenfield, NJ 07621	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/DUMONT c/o Grant School 100 Grant Avenue Dumont, NJ 07628	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/DUMONT c/o Lincoln School 80 Prospect Avenue Dumont, NJ 07628	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
TRI-VALLEY PROGRAM/DUMONT c/o Selzer School 435 Prospect Avenue Dumont, NJ 07628	Mitch Badiner (CO) Sandra Melicharek (P) Laure Wisse (S)	Shannon Philpott (SW) Kelly Plue (SW) <i>Alexandra Suffin</i>	(201) 385-8600 ext. 1358/1359 <i>alesuf@bergen.org</i>	
WASHINGTON ELEMENTARY SCHOOL 355 East Ridgewood Avenue Paramus, NJ 07652	Mitch Badiner (CO) Sandra Melicharek (P) Lauren Besante (S)	Lori Bornstein (SW) Pasqualina Valicenti (L) <i>Jacqui Driscoll</i>	(201) 343-6000 ext.6461 <i>jacdri@bergen.org</i>	
WASHINGTON EMERSON c/o Villano Elementary School 100 High St., Emerson, NJ 07630 c/o Emerson Jr/Sr High School 131 Main St., Emerson, NJ 07630	Mitch Badiner (CO) Sandra Melicharek (P) Lauren Besante (S)	Lori Bornstein (SW) <i>Jacqui Driscoll</i>	(201) 343-6000 ext.6461 (201) 343-6000 ext.5802/5803 Classroom <i>jacdri@bergen.org</i>	



DIRECTORY OF PROGRAMS 2023-2024

(P) Principal
(S) Supervisor
(C) Coordinator

(TC) Teacher-in-Charge
(CM) Case Manager
(L) LDT/C
(SW) Social Worker

(Psy) Psychologist
(Italics) Admin Asst
(CO) Central Office

PROGRAM/ADDRESS	CONTACTS		TELEPHONE/EMAIL
AUTISM CONTINUUM			
WASHINGTON HANOVER c/o Bee Meadow Elementary School 120 Reynolds Avenue Whippany, NJ 07981	Mitch Badiner (CO) Sandra Melicharek (P)	Lori Bornstein (SW) <i>LuAnn Trause</i>	(201) 343-6000 ext.5850 (973) 637-1562 Classroom <i>luafr@bergen.org</i>
WASHINGTON PASSAIC VALLEY c/o Passaic Valley Regional High School 100 East Main Street Little Falls, NJ 07424	Mitch Badiner (CO) Sandra Melicharek (P) Jackie Dubil Craig (S) Dr. Lakeshia Polite (TC)	<i>LuAnn Trause</i>	(973) 890-2500 ext.0021 Program Office (973) 890-2500 ext.0023 Classroom (201) 343-6000 ext.5850 <i>luafr@bergen.org</i>
BEHAVIOR DEPARTMENT 296 East Ridgewood Avenue Paramus, NJ 07652	Mitch Badiner (CO) Sandra Melicharek (P) Jackie Dubil Craig (C)	<i>LuAnn Trause</i>	(201) 343-6000 ext.5850 <i>luafr@bergen.org</i>
BEHAVIOR SKILLS CONTINUUM			
BROWNSTONE SCHOOL c/o St. Philip the Apostle School 492 Saddle River Road Saddle Brook, NJ 07663	Mitch Badiner (CO) Dr. David Perez (P)	Dr.Lainie Kreindler (Psy) Jennyfer Carrasco (SW) Sandra Obero (SW) Jacqueline West (SW) <i>Patricia Day</i>	(201) 343-6000 ext.8675 <i>patday@bergen.org</i>
EVERGREEN PROGRAM c/o Leonia High School 100 Christie Heights Street Leonia, NJ 07605	Mitch Badiner (CO) Kelly Lopez (P) Madeline Loughman (TC)	Nicole Fried (Psy) Madeline Loughman (CM) <i>Estela Hensz</i>	(201) 302-5200 ext.5620 Program Office (201) 302-5200 ext.5621 CST Office (201) 343-6000 ext.3502 <i>esthen@bergen.org</i>
GATEWAY HIGH SCHOOL c/o Congregation Beth Tikvah 304 E. Midland Avenue Paramus, NJ 07652	Mitch Badiner (CO) Kelly Lopez (P) Carlos Alvarez (TC)	Carlos Alvarez (CM) Elisa Steccato (Psy) <i>Estela Hensz</i>	(201) 343-6000 ext.3502 <i>esthen@bergen.org</i>
MANCHESTER PROGRAM c/o Manchester Regional High School 70 Church Street Haledon, NJ 07508	Mitch Badiner (CO) Dr. Lakeshia Polite (TC)	Kelly Plue (SW) Dr. Lakeshia Polite (CM) <i>Smaily Vargas</i>	(973) 389-2849 <i>smavar@bergen.org</i>
NOVA ELEMENTARY c/o Villano Elementary School 100 High Street Emerson, NJ 07630	Mitch Badiner (CO) Kelly Lopez (P)	Erik Jensen (SW) <i>Estela Hensz</i>	(201) 343-6000 ext.5800 <i>esthen@bergen.org</i>
NOVA NORTH c/o Emerson Jr./Sr. High School 131 Main Street Emerson, NJ 07630	Mitch Badiner (CO) Kelly Lopez (P) Maddie Loughman (TC)	Nicole Fried (Psy) <i>Estela Hensz</i>	(201) 343-6000 ext.5812 <i>esthen@bergen.org</i>
NORTH STREET SCHOOL 200 North Street Teletorbo, NJ 07608	Mitch Badiner (CO) Antonio Lopes (S)	Erik Jensen (SW) <i>Smaily Vargas</i>	(201) 336-3958 <i>smavar@bergen.org</i>
VENTURE PROGRAM c/o Congregation Beth Tikvah 304 E. Midland Avenue Paramus, NJ 07652	Mitch Badiner (CO) Kelly Lopez (P) Carlos Alvarez (TC)	Carlos Alvarez (CM) Elisa Steccato(Psy) <i>Estela Hensz</i>	(201) 343-6000 ext.3502 <i>esthen@bergen.org</i>
COMMUNICATION SKILLS CONTINUUM			
HEARING IMPAIRED PROGRAM (HIP) c/o Godwin School 41 East Center St., Midland Park, NJ 07432 c/o Highland School 31 Highland Ave., Midland Park, NJ 07432	Tara Bohan (CO) Rasheda Garcia (P) Dana Dispolo (TC)	Dana Dispolo (CM) Rachel Ramirez (Psy) <i>Mercedes Santoro</i>	(201) 343-6000 ext.6480 <i>mersan@bergen.org</i>
HEARING IMPAIRED PROGRAM (HIP) 334 Union Street Hackensack, NJ 07601	Tara Bohan (CO) Rasheda Garcia (P) Lisa Stewart (S) Gina Donatien (TC)	Gina Donatien (CM) <i>Ivette Vazquez</i>	(201) 343-6000 ext.6400 TTY: (201) 343-5515 <i>ivevaz@bergen.org</i>



DIRECTORY OF PROGRAMS 2023-2024

BERGEN COUNTY Special Services School District	(P) Principal (S) Supervisor (C) Coordinator	(TC) Teacher-in-Charge (CM) Case Manager (L) LDTC (SW) Social Worker	(Psy) Psychologist (Italics) Admin Asst (CO) Central Office
PROGRAM/ADDRESS	CONTACTS		TELEPHONE/EMAIL

COMMUNICATION SKILLS CONTINUUM

SECONDARY HEARING IMPAIRED (SHIP) c/o Midland Park Jr./Sr. High School 250 Prospect Street Midland Park, NJ 07432	Tara Bohan (CO) Rasheda Garcia (P) Melissa Brookway (S)	Kristin Rainbolt (SW) Christina Scott	(201) 343-6000 ext. 6490 (201) 444-8882 TTY: (201) 444-9308 chrscs@bergen.org
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LIFE SKILLS CONTINUUM

PROJECT SEARCH c/o Holy Name Hospital 718 Teaneck Road Teaneck, NJ 07666	Tara Bohan (CO)	Kellie Berkoff (SW) Bernadette Sforza	(201) 343-6000 ext. 4079 tarboh@bergen.org
SPRINGBOARD 321 East Ridgewood Avenue Paramus, NJ 07652	Tara Bohan (CO) Robert Mortorano (P) JeanMarie Hall (TC)	JeanMarie Hall (Psy) Bernadette Sforza	(201) 343-6000 ext. 8539 bersfo@bergen.org
TRANSITION CENTER @ WOOD-RIDGE 304 Valley Boulevard Wood-Ridge, NJ 07075	Tara Bohan (CO) Robert Mortorano (P)	Katharine Dobbins (Psy) Myriam Rodriguez	(201) 343-6000 ext. 3602 myrrod@bergen.org

MULTIPLY HANDICAPPED CONTINUUM

BLESHEMAN REGIONAL DAY SCHOOL 333 East Ridgewood Avenue Paramus, NJ 07652	Tara Bohan (CO) Gail Coe (P)	Erin Davis (SW) Lisa Torsiello (L) Rocio Cedeno	(201) 343-6000 ext. 6442 rocced@bergen.org
VISIONS BECTON c/o Becton Regional High School 120 Paterson Avenue East Rutherford, NJ 07073	Tara Bohan (CO) Robert Mortorano (P)	Ann Marie Plaut (L) Bernadette Sforza	(201) 935-3007 ext. 4017/4018/4019/4022 (201) 343-6000 ext. 8539 bersfo@bergen.org
VISIONS EMERSON c/o Emerson Jr./Sr H.S. 131 Main Street Emerson, NJ 07073	Mitch Badiner (CO) Kelly Lopez (P) Maddie Loughman (TC)	Erik Jensen (SW) Estela Hensz	(201) 343-6000 ext. 5800 esthen@bergen.org
VISIONS PARAMUS/ELEMENTARY c/o Ridge Ranch Elementary School 345 Lockwood Drive Paramus, NJ 07652	Tara Bohan (CO) Grisel Espinosa (P)	Kellie Berkoff (SW) Dora Weber	(201) 343-6000 ext. 6565 dorweb@bergen.org
VISIONS PARAMUS/MIDDLE SCHOOL c/o Westbrook Middle School 560 Roosevelt Boulevard Paramus, NJ 07652	Tara Bohan (CO) Grisel Espinosa (P)	Kellie Berkoff (SW) Dora Weber	(201) 343-6000 ext. 6565 dorweb@bergen.org
VISIONS PARAMUS HIGH SCHOOL c/o Paramus High School 99 East Century Road Paramus, NJ 07652	Tara Bohan (CO) Grisel Espinosa (P)	Kellie Berkoff (SW) Dora Weber	(201) 343-6000 ext. 6565 dorweb@bergen.org

PRESCHOOL

BCSS HACKENSACK COLLABORATIVE PRESCHOOL 284 Hackensack Avenue Hackensack, NJ 07601	Tara Bohan (CO)		(201) 343-6000 ext. 4079 tarboh@bergen.org
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DIRECTORY OF PROGRAMS 2023-2024

	(P) Principal (S) Supervisor (C) Coordinator	(TC) Teacher-in-Charge (CM) Case Manager (L) LDTC (SW) Social Worker	(Psy) Psychologist (Italics) Admin Asst (CO) Central Office
PROGRAM/ADDRESS	CONTACTS		TELEPHONE/EMAIL

CONTRACTED AND SPECIALIZED SERVICES

CAPE CENTER 540 Farview Avenue Paramus, NJ 07652	Linda Wieseneck (CO)	<i>Linda Pais-Crosson</i>	(201) 343-6000 ext.4076 linpai@bergen.org
CAREER CROSSROADS c/o Tara Bohan 540 Farview Avenue Paramus, NJ 07652	Tara Bohan (CO) Robert Mortorano (P) JeanMarie Hall (TC)	<i>Bernadette Sforza</i>	(201) 343-6000 ext.4304 bersfo@bergen.org
EDUCATIONAL ENTERPRISES 540 Farview Avenue Paramus, NJ 07652	Tara Bohan (CO) Grisel Espinosa (P)	<i>Michele Griffin</i>	(201) 343-6000 ext.6541 micgri@bergen.org
HOSPITAL PROGRAMS c/o Bergen New Bridge Medical Center 230 East Ridgewood Avenue Paramus, NJ 07652	Danielle Russo (CO)	<i>Dora Weber</i>	(201) 343-6000 ext.6565 (201) 967-4281 Program Office dorweb@bergen.org
MCKINNEY VENTO PROGRAM 327 East Ridgewood Avenue Paramus, NJ 07652	Danielle Russo (CO)	<i>Diahann DeRuggiero (SW)</i> <i>Catherine Solimando</i>	(201) 343-6000 ext.6019 calsol@bergen.org
SERVICES TO NON-PUBLIC SCHOOLS 327 East Ridgewood Avenue Paramus, NJ 07652	Danielle Russo (CO) Rawaa Nejad (S) Bridget Miller Nunez (S)	<i>Catherine Solimando</i>	(201) 343-6000 ext.6019 calsol@bergen.org
SOUND SOLUTIONS 540 Farview Avenue Paramus, NJ 07652	Tara Bohan (CO) Rasheda Garcia (P) Lisa Stewart (S)	<i>Michele Griffin</i>	(201) 343-6000 ext.6541 micgri@bergen.org
SUSPENSION ALTERNATIVE PROGRAM (SAP) 284 Hackensack Avenue Hackensack, NJ 07601	Mitch Badiner (CO) Maria Pesantes (C)	<i>Smally Vargas</i>	(201) 343-6000 ext.2422 smavar@bergen.org
TRANSITION SERVICES 540 Farview Avenue Paramus, NJ 07652	Tara Bohan (CO) Grisel Espinosa (P)	<i>Judith Florica</i>	(201) 343-6000 ext.6501 judflo@bergen.org

CENTRAL ADMINISTRATION		(201) 343-6000	Email
SUPERINTENDENT OF SCHOOLS	Dr. Howard Lerner <i>Erin Hasch</i>	ext.4005 ext.4069	erhas@bergen.org
ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION	Rich Panicucci <i>Wendy Lawrence</i>	ext.2046 ext.4053	wenlaw@bergen.org
BUSINESS ADMINISTRATOR/BOARD SECRETARY	John Susino <i>Kate Kubler</i>	ext.4056 ext.4081	kalkub@bergen.org
DIRECTOR OF TECHNOLOGY	Edmund Hayward <i>Gbria Gibbs</i>	ext.3369 ext.2208	glogib@bergen.org
DIRECTOR OF HUMAN RESOURCES	Gary Hall <i>Joelle Daniele</i>	ext.6062 ext.6028	joedan@bergen.org
DIRECTORS OF INSTRUCTION	Mitchell Badiner <i>Val Previzi</i>	ext.4070 ext.4074	valpre@bergen.org
	Tara Bohan <i>Susan Goldstein</i>	ext.4079 ext.4064	susgol@bergen.org
SUPERVISOR OF INSTRUCTION	Danielle Russo <i>Catherine Solimando</i>	ext.6033 ext.6019	calsol@bergen.org

Revised 8/17/2023



2023-2024 PROGRAM TIME SCHEDULES

AUTISM CONTINUUM

New Bridges Middle/HS	Students	8:45 – 2:30
	Staff	8:30 – 2:45
New Bridges @ Wood-Ridge	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Tri-Valley Program/Bergenfield -		
Franklin Elementary	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Hoover Elementary	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Lincoln Elementary	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Roy W. Brown, Middle	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Bergenfield High School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Tri-Valley Program/Dumont		
Grant School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Lincoln School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Selzer School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Washington Elementary	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Washington Emerson -		
Villano Elementary School	Students	8:40 – 2:50
	Staff	8:25 – 3:05
Emerson Jr/Sr High School	Students	8:00 – 3:00
	Staff	7:40 – 3:10
Washington Hanover	Students	8:45 – 3:05
	Staff	8:15 – 3:20
Washington @ PVHS	Students	7:45 – 2:15
	Staff	7:30 – 2:30

BEHAVIORAL SKILLS CONTINUUM

Brownstone School	Students	8:30 – 2:15
	Staff	8:15 – 2:30
Evergreen Program	Students	7:50 – 2:58
	Staff	7:35 – 3:13
Gateway High School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Manchester Program	Students	7:45 – 2:49
	Staff	7:40 – 3:05
North Street School	Students	9:00 – 2:45
	Staff	8:45 – 3:00
NOVA Elementary	Students	8:40 – 3:00
	Staff	8:30 – 3:15
NOVA North	Students	7:50 – 3:00
	Staff	7:40 – 3:10
SAP	Students	9:00 – 2:30
	Staff	8:45 – 3:00
Venture Program	Students	9:00 – 2:45
	Staff	8:45 – 3:00

ADULT SERVICES

Paramus Adult Training Center (ATC)/CTT/Stepping Stones	Clients	9:15 – 3:15
	Staff	8:45 – 3:30
Wood-Ridge Adult Training Center (ATC)/Progressive Paths	Clients	9:00 – 2:45
	Staff	8:45 – 3:30

COMMUNICATION SKILLS CONTINUUM

PRESCHOOL/ELEMENTARY HEARING IMPAIRED PROGRAM (HIP)		
HIP-Godwin/Highland Schools Midland Park	Students	8:20 – 2:50
	Staff	8:10 – 3:05
HIP-Union Street School (USS) Hackensack	Students	8:45 – 2:30
	Staff	8:30 – 2:45
MIDDLE/SECONDARY HEARING IMPAIRED PROGRAM (SHIP)		
SHIP- Midland Park HS	Students	8:05 – 2:50
	Staff	7:55 – 3:05

LIFE SKILLS CONTINUUM

Project SEARCH: Holy Name Med Ctr	Students	8:00 – 3:00
	Staff	7:45 – 3:15
Springboard North/South	Students	9:00 – 2:45
	Staff	8:45 – 3:00
Transition Ctr @ Wood-Ridge	Students	9:00 – 2:45
	Staff	8:45 – 3:00

MULTIPLY HANDICAPPED CONTINUUM

Blesman Regional Day School	Students	8:30 – 2:15
	Staff	8:15 – 2:30
Visions Becton	Students	8:05 – 2:33
	Staff	7:50 – 2:48
Visions Emerson	Students	7:50 – 3:00
	Staff	7:40 – 3:10
Visions Paramus -		
Elementary	Students	8:30 – 2:45
	Staff	8:15 – 3:00
Middle School	Students	8:15 – 2:45
	Staff	8:00 – 3:00
High School	Students	7:45 – 2:45
	Staff	7:30 – 3:15

PRESCHOOL CONTINUUM

BCSS Hackensack Collaborative Preschool Program	Students AM	9:00 – 11:30
	Students PM	12:30 – 3:00
	Staff	8:45 – 3:15

VOCATIONAL PROGRAM

Career Crossroads /AM program	Students	8:00 – 10:30
	Staff	7:45 – 2:45
Career Crossroads /PM program	Students	12:00 – 2:30
	Staff	7:45 – 2:45

Revised 8/21/23

Agenda Resolution

24-P-01S

APPROVAL – 2023-2024 STAFF APPOINTMENTS

RESOLUTION

WHEREAS the Superintendent, after considering the recommendation(s) of his administrative staff which included consideration of the experience, credentials, and references for the following candidate(s) for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district.

BE IT RESOLVED, that the following individual(s) be approved or confirmed for appointment as appropriate to the position indicated in accord with the terms of employment specified:

NOTE: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the New Jersey Department of Education regarding a criminal background check.

2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

R – Replacement RI – Reinstatement N – New Position T - Temporary

<u>AME</u>	<u>POSITION</u>	<u>LOCATION</u>
crasco, Jennyfer	(N) School Social Worker <u>CERTIFICATION</u> School Social Worker Salary: CST10, Step 5: \$93,769 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	Brownstone
vis, Erin	(R) School Social Worker <u>CERTIFICATION</u> School Social Worker Salary: CST10, Step 1: \$85,424 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	Bleshman
buque, Kayleigh	(R) Teacher of the Handicapped <u>CERTIFICATION</u> CEAS: Teacher of Preschool through Grade 3 CEAS: Teacher of Students with Disabilities Salary: MA, Step 1: \$68,180 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	Bleshman
jardo, Maria	(R) Physical Therapist <u>CERTIFICATION</u> School Physical Therapist Salary: MA+30, Step 12: \$100,475 + \$750 (doctorate) = \$101,225 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	New Bridges
nuth, Alana	(T) Physical Therapist <u>CERTIFICATION</u> School Physical Therapist Salary: MA+30, Step 6: \$85,178 + \$750 (doctorate) = \$85,928 per annum Effective: 9/01/23 to 6/30/24 Note: Limited Contract	Bleshman

immer, Davon Marie	(R)	<p>Salary pending BCSSEA contract settlement</p> <p>Teacher of the Handicapped</p> <p><u>CERTIFICATION</u></p> <p>Elementary School Teacher</p> <p>CE: Teacher of Students with Disabilities</p> <p>Salary: MA+30, Step 5: \$82,628 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	New Bridges
tega, Alana	(N)	<p>Speech Language Specialist</p> <p><u>CERTIFICATION</u></p> <p>Speech Language Specialist</p> <p>Salary: MA, Step 5: \$78,241 per annum pro rata</p> <p>Effective: 9/11/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	Educational Enterprise
Igell, Alisa	(R)	<p>Teacher of the Handicapped</p> <p><u>CERTIFICATION</u></p> <p>Elementary School Teacher in Grades K-6</p> <p>Teacher of Students with Disabilities</p> <p>Salary: BA+15, Step 5: \$72,789 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	Bleshman
drin, Thea Marrie	(R)	<p>Physical Therapist</p> <p><u>CERTIFICATION</u></p> <p>School Physical Therapist</p> <p>Salary: BA, Step 3: \$64,350 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	Bleshman
ggese, Gabrielle	(R)	<p>Teacher of the Deaf</p> <p><u>CERTIFICATION</u></p> <p>CE: Teacher of Students with Disabilities</p> <p>CEAS: Teacher of Deaf or Hard of Hearing with Oral/Aural Communication</p> <p>Teacher of Preschool through Grade 3</p> <p>Salary: BA, Step 3: \$64,350 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	HIP-Godwin

NON-CERTIFICATED
AME

POSITION

LOCATION

sch, Madison	(N)	<p>Teacher Assistant</p> <p>Salary: Step 1-3: \$30,161 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: 1:1 Assistant for Hackensack</p> <p>Salary pending BCSSEA contract settlement</p>	SHIP-Midland Park
reuning, Jenna	(R)	<p>Teacher Assistant</p> <p>Salary: Step 5: \$32,111 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	Springboard
el Rosso, Adrienne	(R)	<p>Adult Services Assistant</p> <p>Salary: Step 6: \$39,006 per annum pro rata</p> <p>Effective: 8/09/23 to 6/30/24</p> <p>Note: Salary pending BCSSEA contract settlement</p>	Paramus Adult Training Center
ul, Eric	(N)	<p>Teacher Assistant</p> <p>Salary: Step 5: \$32,111 per annum</p> <p>Effective: 9/01/23 to 6/30/24</p> <p>Note: 1:1 Assistant for Fair Lawn</p> <p>Salary pending BCSSEA contract settlement</p>	Bleshman

airmon, Jakai	(N)	Teacher Assistant	Tri-Valley Bergenfield Lincoln
		Salary: Step 1-3: \$30,161 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Bergenfield	
		Salary pending BCSSEA contract settlement	
ass, Linda	(N)	Teacher Assistant	Bleshman
		Salary: Step 5: \$32,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Paramus	
		Salary pending BCSSEA contract settlement	
hnson, Jewann	(N)	Teacher Assistant	New Bridges
		Salary: Step 8: \$35,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Paramus	
		Salary pending BCSSEA contract settlement	
irsch, Tracy	(N)	Teacher Assistant	Visions Paramus Middle School
		Salary: Step 5: \$32,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Paterson	
		Salary pending BCSSEA contract settlement	
uchar, Jacqueline	(R)	Teacher Assistant	Bleshman
		Salary: Step 1-3: \$30,161 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
lack-Walton, Andre	(R)	Teacher Assistant	North Street
		Salary: Step 5: \$32,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	
lartinez, Noel	(R)	Teacher Assistant	Brownstone
		Salary: Step 5: \$32,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Elmwood Park	
		Salary pending BCSSEA contract settlement	
lc Farlane, Loraine	(N)	Teacher Assistant	Washington Elementary
		Salary: Step 5: \$32,111 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: 1:1 Assistant for Fort Lee	
		Salary pending BCSSEA contract settlement	
lelo De Pena, arlos	(R)	Custodian	New Bridges
		Salary: Step 1: \$41,520 + \$1,010 (2 nd shift) = \$42,530 per annum pro rata	
		Effective: 9/05/23 to 6/30/24	
aulino Bonilla, Silvia	(N)	Teacher Assistant	Bleshman
		Salary: Step 1-3: \$30,161 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	

Godin, Nikole	(R)	Teacher Assistant Salary: Step 1-3: \$30,161 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	HIP-Godwin
Blanco Jr., Alexis	(N)	Teacher Assistant Salary: Step 4: \$31,111 + \$800 (BA Stipend) = \$31,911 per annum Effective: 9/01/23 to 6/30/24 Note: 1:1 Assistant for Emerson Salary pending BCSSEA contract settlement	Washington Elementary
Ivezzi, Alex	(N)	Teacher Assistant Salary: Step 5: \$32,111 per annum Effective: 9/01/23 to 6/30/24 Note: 1:1 Assistant for Saddle Brook Salary pending BCSSEA contract settlement	Brownstone
Rodriguez, Myriam	(R)	Secretary Salary: Step 5: \$61,755 per annum Effective: 8/15/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	Transition Center Wood Ridge
Cott, Christina	(R)	Secretary Salary: Step 5: \$61,755 per annum pro rata Effective: 8/14/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	SHIP-Midland Park
Ambuscio, Kimberly	(R)	Behavior Specialist Salary: Col. I, Step 2: \$67,187 per annum Effective: 9/01/23 to 6/30/24 Note: Salary pending BCSSEA contract settlement	District
Armento, Tanya	(N)	Teacher Assistant Salary: Step 5: \$32,111 per annum Effective: 9/01/23 to 6/30/24 Note: 1:1 Assistant for Paterson Salary pending BCSSEA contract settlement	District

Agenda Resolution

24-P-02S

REVISION – 2023-2024 STAFF APPOINTMENT

RESOLUTION

WHEREAS the Superintendent, after considering the recommendation of his administrative staff which included consideration of the experience, credentials, and references for the following candidate for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district.

BE IT RESOLVED, that the following individuals be approved or confirmed for appointment as appropriate to the position indicated in accord with the terms of employment specified:

NOTE: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the New Jersey Department of Education regarding a criminal background check.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

R – Replacement RI – Reinstatement N – New Staff Member T – Temporary

CERTIFICATED

Raro, Maria	(R)	Teacher of the Handicapped	Evergreen
		<u>CERTIFICATION</u>	
		Teacher of Mathematics	
		Teacher of Students with Disabilities	
		Salary: BA+30, Step 10: \$90,816 per annum	
		Effective: 9/01/23 to 6/30/24	
		Note: Salary pending BCSSEA contract settlement	

Agenda Resolution

24-P-03S

APPROVAL – 2023-2024 STATUS RECLASSIFICATIONS

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget, in accord with the rates and dates specified:

CERTIFICATED

Francisco, Laura

From: (10 month Part-Time) Teacher of the Handicapped: \$63.94 per hour
To: (10 month Full-Time) Teacher of the Handicapped: BA+15, Step 8: \$80,558 per annum
Effective: 9/01/23 to 6/30/24
Note: Salary pending BCSSEA contract settlement

NON-CERTIFICATED

Conte, Katie

From: Adult Services Manager, Stepping Stones, Paramus: \$56,870 per annum
To: Adult Services Manager, Adult Training Center, Paramus: \$68,000 per annum pro rata
Effective: 8/14/23 to 6/30/24

Fiorica, Judith

From: Assistive Technology Specialist, Step 10: \$71,318 + \$2,000 (long.) = \$73,318 per annum
To: Secretary, Step 9: \$68,827 + \$2,000 (long.) = \$70,827 per annum pro rata
Effective: 8/02/23 to 6/30/24
Note: Salary pending BCSSEA contract settlement

Perez, Rafrejen

From: (12 month) Adult Services Assistant, Step 4: \$37,990 per annum
To: (10 month) Teacher Assistant, Step 4: \$31,111 per annum
Effective: 9/01/23 to 6/30/24
Note: Salary pending BCSSEA contract settlement

Price, Daniella

From: (10 month) Teacher Assistant, Step 5: \$32,111 per annum
To: (12 month) Job Coach, Step 5: \$40,673 per annum pro rata
Effective: 9/01/23 to 6/30/24
Note: Salary pending BCSSEA contract settlement

Agenda Resolution

24-P-04S

APPROVAL – 2023-2024 STAFF SALARIES - CORRECTIONS

RESOLUTION

BE IT RESOLVED, that the **attached** list of revisions to the salary authorization, which was approved at the June 20, 2023, Board Meeting, Resolution 23-P-189S, has been revised to reflect the following corrections and shall be made a part of the original resolution for the period July 1, 2023, through June 30, 2024, and

BE IT FURTHER RESOLVED that the Board Secretary shall issue contracts or tenured salary notifications as appropriate to each staff member on the list as soon as is practicable.

ATTACHMENTS:

Description

23-24 Staff Salary Corrections

File Name

23-
24_Salary_Corrections.pdf

Upload Date

8/23/2023

BERGEN COUNTY SPECIAL SERVICES SALARY AUTHORIZATION CORRECTIONS
2023-2024

24-P-04S

<u>Category</u>	<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Degree/Track</u>	<u>Step</u>	<u>Hourly Rate</u>	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
BCSSEA-NONCERT10	BARRALES GARCIA	JENNIFER	TEACHER ASSISTANT	ASIST	1-3		\$30,163		\$30,163
BCSSEA-NONCERT10	BECKER-PARK	BARBARA	TEACHER ASSISTANT	ASIST	4		\$31,113		\$31,113
BCSSEA-CERT10	BLANCO JIMENEZ	PRISCILLA	TEACHER OF THE DEAF	TEA MA	5		\$78,241		\$78,241
BCSSEA-NONCERT10	BUDIANTO	ELIZABETH	TEACHER ASSISTANT	ASIST	4		\$31,113		\$31,113
BCSSEA-NONCERT10	DI CORI	ANGELO	TEACHER ASSISTANT	ASIST	1-3		\$30,163		\$30,163
BCSSEA-NONCERT10	EPPS	DEIRDRE	TEACHER ASSISTANT	ASIST	4		\$31,113		\$31,113
BCSSEA-NONCERT10	GARCIA	YULEISY	TEACHER ASSISTANT	ASIST	1-3		\$30,163		\$30,163
BCSSEA-NONCERT10	LEON	CARMEN	TEACHER ASSISTANT	ASIST	4		\$31,113		\$31,113
SCHOOL ADMINISTRATORS	LOPES	ANTONIO	SUPERVISOR				\$133,000		\$133,000
BCSSEA-NONCERT10	MARSH	LESLIE	TEACHER ASSISTANT	ASIST	12a		\$41,561	\$2,000	\$43,561
BCSSEA-NONCERT10	MUNIZ	CHRISTOPHE	TEACHER ASSISTANT	ASIST	1-3		\$30,161		\$30,161
WORKSHOP COORDINATOR	PALOMBA	KELLIE	ADULT SERVICES QA & COMPLIANCE SPECIALIST				\$60,000		\$60,000
BCSSEA-NONCERT10	RAMIREZ FERREIRAS	YENNY	TEACHER ASSISTANT	ASIST	1-3		\$30,163		\$30,163
BCSSEA-NONCERT10	SHAH	RAFIA	TEACHER ASSISTANT	ASIST	4		\$31,113		\$31,113

Agenda Resolution

24-P-05S

APPROVAL – 2023-2024 STAFF TRANSFERS

RESOLUTION

BE IT RESOLVED, that the following staff member(s) be approved as follows:

Becerra, Brenda (Interpreter)

From: Transition Center Wood Ridge, Wood Ridge
To: Bleshtman, Paramus
Effective: 8/1/23

Cedeno, Rocio (Secretary)

From: Transition Center Wood Ridge, Wood Ridge
To: Bleshtman, Paramus
Effective: 7/24/23

Gronda, Diana (Teacher Assistant)

From: BELA, Hackensack
To: Visions Paramus Elementary, Paramus
Effective: 9/01/23

Muniz, Christopher (Teacher Assistant)

From: Brownstone, Saddle Brook
To: New Bridges, Paramus
Effective: 9/01/23

Perez, Rafrejen (Teacher Assistant)

From: Paramus Adult Training Center (Stepping Stones), Paramus
To: New Bridges, Paramus
Effective: 9/01/23

Porcari, Maria (Teacher of the Handicapped)

From: Career Crossroads, Paramus
To: Gateway/Venture, Paramus
Effective: 9/01/23

Agenda Resolution

24-P-06S

CORRECTIONS – 2022-2023 EXTENDED EMPLOYMENT POSITIONS AT HOST SCHOOL SITES

RESOLUTION

BE IT RESOLVED, that the **attached** list of individuals be approved for Extended Employment compensation based on deviations between the BCSS contract work year and work days required by host school calendars as noted.

BE IT FURTHER RESOLVED that each individual listed shall work staff contracted days not to exceed 184 days per contract, unless dictated by the host school site as otherwise noted below.

ATTACHMENTS:

Description

File Name

Upload Date

Correction - 22-23 Extended Employment Positions at Host School Sites

EE_POS_AT_HOST_SCH_SITES.pdf 8/23/2023

BERGEN COUNTY SPECIAL SERVICES

2022-2023 EXTENDED EMPLOYMENT POSITIONS AT HOST SCHOOL SITES

EMPLOYEE NAME	TITLE	PROGRAM	NO. OF PER DIEM DAYS
McCabe, Jillian	Occupational Therapist	EE/Hawthorne Dist.	2
Bergin, Maureen	Teacher	Evergreen	2
Case, James	Teacher Assistant	Evergreen	2
Fried, Nicole	School Psychologist	Evergreen	2
Higgins, Maria	Teacher Assistant	Evergreen	2
Kelter, Tina	Teacher Assistant	Evergreen	2
Loughman, Madeline	Teacher in Charge	Evergreen	2
Smith, Donovan	Teacher Assistant	Evergreen	2
Bello, Tristan	Teacher Assistant	HIP/Midland Park	2
Bradford, Kimberly	Speech Therapist	HIP/Midland Park	2
Canellas, Deidre	Teacher Assistant	HIP/Midland Park	2
Cleeland, Kerri	Speech Therapist	HIP/Midland Park	2
Coriat, Jessica	Teacher of the Deaf	HIP/Midland Park	2
Dariento, Bennett	Teacher Assistant	HIP/Midland Park	2
Dispoto, Dana	Teacher-in-Charge/CM	HIP/Midland Park	2
Doherty, Laura	Occupational Therapist	HIP/Midland Park	2
Flanagan, Regina	Interpreter	HIP/Midland Park	2
Gilligan, Lori	Teacher Assistant	HIP/Midland Park	2
Hagan, Kerri	Teacher of the Deaf	HIP/Midland Park	2
Hrdy, Faith	Teacher of the Deaf	HIP/Midland Park	2
Hurler, Kathleen	Teacher of the Deaf	HIP/Midland Park	2
Lazaro, Amanda	Teacher of the Deaf	HIP/Midland Park	2
Lombardo, Lauren	Speech Therapist	HIP/Midland Park	2
Marashian, Knar	Teacher of the Deaf	HIP/Midland Park	2
Martinez, Alyssa	Speech Therapist	HIP/Midland Park	2
Matsumoto, Akiko	Teacher of the Deaf	HIP/Midland Park	2
Mittleman, Penny	Interpreter	HIP/Midland Park	2
Newman, Arlyn	Speech Therapist	HIP/Midland Park	2
Ortiz, Amanda	Teacher of the Deaf	HIP/Midland Park	2
Palin, Lisa	Teacher Assistant	HIP/Midland Park	2
Ramirez, Rachel	Psychologist	HIP/Midland Park	2
Ricci, Brooke	Teacher of the Deaf	HIP/Midland Park	2
Saggese, Gabrielle	Teacher of the Deaf	HIP/Midland Park	2
Sheriff, Caroline	Teacher of the Deaf	HIP/Midland Park	2
Volpe, Mia	Teacher of the Deaf	HIP/Midland Park	2
Weiman, Allison	Teacher of the Deaf	HIP/Midland Park	2
Wright, Gabrielle	Teacher Assistant	HIP/Midland Park	2

BERGEN COUNTY SPECIAL SERVICES

2022-2023 EXTENDED EMPLOYMENT POSITIONS AT HOST SCHOOL SITES

EMPLOYEE NAME	TITLE	PROGRAM	NO. OF PER DIEM DAYS
Polite, LaKeshia	Teacher in Charge	Manchester Haledon	1
Hansen, Jessica	Teacher	Manchester Haledon	1
Perna, Linda	Teacher Assistant	Manchester Haledon	1
Calchi, Nancy	Teacher Assistant	Manchester Haledon	1
Edwards, Karen	Teacher	Manchester Haledon	1
Klepper, Mary Kay	Teacher Assistant	Nova Elementary	3
Koenemund, Joann	Teacher	Nova Elementary	3
Halliwell, Stephen	Teacher Assistant 1:1	Nova Elementary	3
Riepe, Marissa	Teacher	Nova North	3
Garzino, Kathy	Teacher Assistant	Nova North	3
Fontanella, Joan	Teacher	Nova North	3
Jensen, Erik	School Social Worker	Nova North	3
Tregidgo, Heather	Teacher Assistant 1:1	Nova North	3
Adamo, Maria	Teacher Assistant	Tri-Valley Dumont	1
Baitzel, Jill	Teacher	Tri-Valley Dumont	1
Bonaventure, Elizabeth	Teacher Assistant	Tri-Valley Dumont	2
Budianto, Elizabeth	Teacher Assistant	Tri-Valley Dumont	1
Buchanan, Kay	Teacher Assistant	Tri-Valley Dumont	1
Callaghan, Colleen	Teacher	Tri-Valley Dumont	1
Hendricks, David	Teacher Assistant	Tri-Valley Dumont	1
Luka, Mirsada	Teacher Assistant	Tri-Valley Dumont	1
Molinaro, Jennifer	Teacher Assistant	Tri-Valley Dumont	1
Picinic, Mary	Teacher Assistant	Tri-Valley Dumont	1
Rygiel, Lauren	SLP	Tri-Valley Dumont	1
Schreck, Michele	Teacher Assistant	Tri-Valley Dumont	1
Sansevere, Jennifer	Teacher	Tri-Valley Dumont	1
Trzaska, Gabrielle	Teacher Assistant	Tri-Valley Dumont	1
Weglarz, Jamie	Teacher	Tri-Valley Dumont	1
Bonazzi, Paul	Teacher	Visions Emerson	3
Hardt-Velez, Tara	Speech Therapist	Visions Emerson	3
Hernandez, Lourdes	Teacher Assistant	Visions Emerson	3
Vlahos, Danae	Teacher	Visions Emerson	3
Bianchi, Denise	Teacher	Washinton Hanover	1

BERGEN COUNTY SPECIAL SERVICES

2022-2023 EXTENDED EMPLOYMENT POSITIONS AT HOST SCHOOL SITES

<u>EMPLOYEE NAME</u>	<u>TITLE</u>	<u>PROGRAM</u>	<u>NO. OF PER DIEM DAYS</u>
Aviles, Michelle	Interpreter	SHIP Midland Park	2
Castaneda, Michelle	Interpreter	SHIP Midland Park	2
Cox, Karen	Interpreter	SHIP Midland Park	2
Cuttone-Saadi, Natalie	Teacher	SHIP Midland Park	2
Fannell, Dianne	Interpreter	SHIP Midland Park	2
Farag, Kirolos	Teacher Assistant	SHIP Midland Park	2
Fraunberger, Adeline	CART Provider	SHIP Midland Park	2
Lieberman, Mona	CART Provider	SHIP Midland Park	2
Makowski, Krystyna	Teacher	SHIP Midland Park	2
Marcoux, Jenna	Interpreter	SHIP Midland Park	2
Miller, Michele	Teacher	SHIP Midland Park	2
Murphy, Karen	Teacher	SHIP Midland Park	2
Ondish, Jennifer	Interpreter	SHIP Midland Park	2
Pastor, Elise	Interpreter	SHIP Midland Park	2
Popolo, Jacquelyn	Teacher Assistant	SHIP Midland Park	2
Rainbolt, Kristin	Case Manager	SHIP Midland Park	2
Rohlf, Sheralyn	Teacher	SHIP Midland Park	2
Shea, Catherine	Teacher Assistant	SHIP Midland Park	2
Tanis, Sarah	Speech Therapist	SHIP Midland Park	2

Agenda Resolution

24-P-07S

APPROVAL – 2023-2024 HOSPITAL INSTRUCTOR

RESOLUTION

BE IT RESOLVED, that Helen McGlashin-Costa be approved as a hospital instructor, as provided by the budget, at a rate of \$40.00 per hour, on an as needed basis, effective July 1, 2023.

Agenda Resolution

24-P-08S

APPROVAL – 2023-2024 HOME INSTRUCTORS

RESOLUTION

BE IT RESOLVED, that the following list of home/bedside instructors be approved, as provided by the budget, at a rate of \$32.00 per hour, on an as needed basis, effective September 1, 2023:

Faustini, Brianna
Festa, Deanna
Knapp, Pauline
Loscalzo, Joanne
Martin, Nicole
Mc Glashin-Costa, Helen
Meyer, Michele
Peluso, Patrizio
Savonije, Therese
Siracusa, Jessica
Wagner, Barbara

Agenda Resolution

24-P-09S

APPROVAL – 2023-2024 DISTRICT ASSISTANT SUBSTITUTE CALLER

RESOLUTION

BE IT RESOLVED, that Maurene Laffey be appointed as Assistant Substitute Caller for the District on an as needed basis, for a maximum of 100 hours for the 2023-2024 school year, effective July 1, 2023, and be compensated at the rate of \$20.00 per hour.

Agenda Resolution

24-P-10S

APPROVAL – 2023-2024 HOURLY APPOINTMENTS

RESOLUTION

BE IT RESOLVED, that the following individual(s) be appointed to the hourly position indicated, as provided by the budget, in accord with the terms of employment specified, and

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above named individual(s) as soon as practicable.

CERTIFICATED

<u>NAME</u>		<u>POSITION</u>	<u>LOCATION</u>
Bunagan, Janeine	(R)	Comp/Supplemental/ESL <u>CERTIFICATION</u> Teacher of Mathematics Salary: MA, \$67.85 per hour Effective: 9/1/23 to 6/30/24	192/193
Hagedoorn, Brooke	(N)	Speech Language Specialist <u>CERTIFICATION</u> Speech Language Specialist Salary: MA, \$67.85 per hour Effective: 9/1/23 to 6/30/24 Note: Max 24 hours/week	192/193
Macaluso, Jamie	(N)	Comp/Supplemental/ESL <u>CERTIFICATION</u> Elementary School Teacher Salary: MA, \$67.85 per hour Effective: 9/1/23 to 6/30/24 Note: Max. 24 hours/week	192/193
Remo, Juliana	(N)	Comp/Supplemental/ESL <u>CERTIFICATION</u> Elementary School Teacher in Grades K-6 Middle School with Subject matter Specialization: Mathematics in Grades 5-8 Salary: BA, \$63.83 per hour Effective: 9/1/23 to 6/30/24 Note: Max. 24 hours/week	192/193

NON-CERTIFICATED

Long, Bethany	(N)	Audiologist Salary: \$47.85 per hour + \$750 (doctorate) Effective: 9/01/23 to 6/30/24 Note: Max. 24 hours/week	Sound Solutions
Shipman, Lois	(N)	Adult Services Assistant Salary: \$22.69 per hour	Paramus Adult Training Center

Effective: 8/21/23 to 6/30/24
Note: Max. 20 hours/week

Agenda Resolution

24-P-11S

REVISION – 2023 EXTENDED YEAR PROGRAM STAFFING

RESOLUTION

BE IT RESOLVED that the **attached** lists of individuals be approved to work for the summer of 2023 as indicated in accord with the positions and rates specified, including additional hours for Crisis Training as indicated, and

BE IT FURTHER RESOLVED that each individual listed shall work staff hours not to exceed 175 hours per person, unless dictated by the program hours and dates otherwise noted below and/or in the attached lists, and

BE IT FURTHER RESOLVED that the number of staff as well as the maximum hours permitted is contingent upon student enrollments and may be revised if necessary by the Superintendent.

<u>PROGRAM</u>	<u>HOURS</u>	<u>DATES</u>
New Bridges MS/HS	8:00 a.m. – 1:30 p.m.	June 27 through August 4, 2023
Venture Program	8:15 a.m. – 1:45 p.m.	June 27 through August 4, 2023
Washington Elementary and Emerson	8:15 a.m. – 1:45 p.m.	June 27 through August 4, 2023
Washington @ Hanover	8:15 a.m. – 12:45 p.m.	June 26 through August 4, 2023
Washington @ PVRHS	8:15 a.m. – 1:45 p.m.	June 26 through August 3, 2023 (Monday through Thursday, four (4) days per week)

ATTACHMENTS:

Description	File Name	Upload Date
Revised 2023 EYP Staffing	EYP2023_Staff_Rosters_August_agenda.pdf	8/23/2023

BELA (Hackensack) EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Gronda, Dianna

Brownstone EYP 2023 (for BOE agenda)
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

DiMartino, Dawn
 Grogan, Rose
 Kertesz, Adel
 Maria, Tiffany
 Milone, Christopher
 Pal, Ekta (7/5/23 - 7/12/23)
 Anspach, Jessica
 Bogen, Mary (administratively approved 6/27/23)

Teacher Assistants (\$30 per hour)

Basualdo, Lucia
 Bradley, Patricia
 Case, James (7/5/23 - 7/19/23)
 Deodat, Rhonda
 Doran, Tracy
 Epps, Deirdre
 Garcia Geronimo, Micheal
 Grimaldi, Lindsay
 Hulahan, Scott
 Klemer, Damian
 Kolb, Christina
 Lopez, Aliana
 McAuley, Barry
 Misha, Blerina
 Mohr, Sydney
 Nelson, Keith
 Pal, Ekta (7/13/23 – 7/28/23)
 Pena, Martin
 Silvers, Yomaris
 Somaya, Alaa
 Stanford, Paloma
 Guerrieri, Bryan
 Osario, Michael
 Smolen, Katarina
 Doran, Madeline *
 Garafalo, Sara *
 Romano, Michael *
 Bielen, Jillian *
 Wright, Kai *
 Mack-Walton, Andre *

Nurse (\$54 per hour)

Mantone, Teresa

Interpreter (\$44 per hour)

Mc Gann, Jennifer

*New Hires

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District Behavior Specialists EYP 2023
June 26, 2023 through August 18, 2023

Behavior Specialists - certified (\$54 per hour)

Coughlin, Alyssa
Davis, Mone
Festa, Anna Marie
Vergona, Victoria
Guzman, Janine
Poueymirou, Alice
Ginty, Loren
DiStasi, Veronica
Donovan, Kaitlyn
Colasurdo, Chris
Mercado, Maxiel
Skeffington, Ed
Lee, Nicole
Lorenzini, Nancy
Dunn, Matthew
Gabrielli, Jennifer

Behavior Specialists - non-certified (\$44 per hour)

Clark, Katharine
Hauck, Amy
Polashenski, Megan
Sharma, Cynthia
Williams, Jessica
Lysiak, Amanda
Capone, Erika
Hillman, Gwendolyn
Tambuscio, Kimberly
Puello, Yira
Martin, Claude
Guthartz, Jeremy
Backman, Kim
Bizien, Debbie

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HIP HACKENSACK (UNION STREET SCHOOL) EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Barge, Richele
Nardone, Renee
Neuner, Devin

Teacher Assistants (\$30 per hour)

Corino, Alexa
Curtin, Daniel
Rodriguez, Natasha
Garnetto, Wendy
Heade, Rebecca
Lopez, Theresa
Maltese, Gayann
Mangiafico, Samantha
Werner, Jeffrey

Interpreters (\$44 per hour)

Fernandez, Grace
Martin, Francesca

Nurse (\$54 per hour)

Kovach, Della

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HIP MIDLAND PARK (GODWIN/HIGHLAND) EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Chiovetta, Lisa
Fehley, Alecia
Hagan, Kerri
Hendel, Lisa
Hrdy, Faith
Marashian, Knar
Rogoff, Benjamin
Saggese, Gabrielle
Volpe, Mia

Teacher Assistants (\$30 per hour)

Castro, Crystal
Kaplan, Elena
Stamatopoulos, Melanie*
Sheriff, Caroline
Post, Colleen
De La Cruz, Samantha
Rosso, Keith *
Rogoff, Gabrielle *
Robinson, Felicia *

Interpreters (\$44 per hour)

Fannell, Dianne
Mika, Heather

Nurse (\$54 per hour)

Lowicki, Bonnie

*New Hire

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MRHS EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Hansen, Jessica

Teacher Assistants (\$30 per hour)

Calchi, Nancy

Perna, Linda

N.A. Bleshman Regional Day Shool EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Cincotta, Angela
Conner, Sandra
Darmochwal, Alexis
Fernandes, Lauren
Hilaire, Elizabeth
Kochakian, Joan
Morrison, Nick
Stinelli, Tara
Woods, James
Gomez, Danny

Teacher Assistants (\$30 per hour)

Ahmed, Mahdiya
Altamore, Diane
Aquino, Yolanda
Botcho, Mike
Castillo, Gladys
Contreras, Diana
Cos, Mirianny
Digravina, Anna
Dishian, Sophia
Esmez, Jacqueline
Fathalla, Hend
Gusciora, Monika
Isaacs, Suzanne
Itani, Nabila
Jerlinski, Laura
Kufel, Nancy
Martinez Valle, Maribel
Moreno, Ashon
Moreno, Duban
Quinones, Ruby
Robinson-Thomas, Stefanie
Rosario, Crisleidy
Samra, Mary
Sandoval Gastelum, Soraida
Spurlock, Kim
Tatis, Arnery
Thomas, Angellic
Hill, Malika

Gomez, Gabriella
Kuchar, Jacqueline
Livardo, Brenda
Gomez, Rosa
Martinez Ochoa, Paulette *
Dul, Eric *
Tineo, Chasity *
Gusciora, Gabriella

Nurse (\$54 per hour)

Johnson, Dominique
Kisling, Conception

*New Hire

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NEW BRIDGES EYP 2023
June 27, 2023 through August 4, 2023

Teachers (\$54 per hour)

Atamian, Gary
Bassillo, Meg
Bassillo, Sandra
Brennan, Tara
Ervin, Christine
FLynn, Carola
Gammel, Moumita
Gonzalez ,Jonathan
Grado, Demi
Gross, Audrey
Johnson ,Jewann
Khederlarian, Natalie
Maranzani ,Denise
Miller, Suzanne
Mottley, Kia
Pelusio, Jennifer
Shannon, Pat
Vasquez, Yvonne
Venezio, Jennifer
Wellekens, Cynthia
Won, Katherine
Perez Delacruz, Josmay
Di Cori, Angelo

Teacher Assistants (\$30 per hour)

Alvarez ,Rita
Barrales Garcia, Jennifer
Brady senior, Warren
Campbell, Tacara
Centrella, Francine
Conklin, Beth
Dacruz, Mary Lynn
Del Giudice, Olga
Delgado, Briana
Fett, Joseph J
Fiorino ,Lisa
Gallo, Rosemary
Galloza, Raysa
Garcia, Enny
Guarinello, James
Guerrieri, Christina

Guzman Barrios, Jessica
Leon, Carmen
Leto, Anthony
Lowrie, Cheryl
Malcolm, Trudy
Mckinnon, Karen
Mohammed, Yasmeen
Papoters, Neris
Penzato, Maria
Pesantes, Maria
Petrillo, Luis
Reilly, Josephine
Russell, Nicole
Tiscornia, Lori
Toribio, Anilsa
Trobunella, Barbara
Velardi, Cira
Vinueza, Marcela
Worrells, Eric
Zapata, Yamilka
Bustamante, Athena
Doheny, Brittany
Lyons, Janet
Moran, Jacqueline
Parashkevov, Kristen
Clarke, Kimesha
Sievers, Marcia
Thomas, Ann Marie
Villegas, Brianna
Morgan, Delaney
Boyko, Gabriela
Roman, Anthony
Badiner, Lukas
~~Dacruz, Jonathan~~
Flores, Nadena
Cruz, Vianca
O'Shea, Lauren
Tannarielo, Dara
Del Castillo, Kate *
Arboleda, Luz *
Purcell, Claudia *
Romaglia, Rachael *
Schwartz, Stephen *
Antabi, Fernand *
Serednicky, John *

Espinosa, Esmerelda *
Gilhooly, Joseph *
Maranzani, Julian *
Mariano, Marissa *
Young, Karen
Nikol, Olivia *
Peros, Gabriella *
Criscuolo, Nicole *
Muniz, Christopher
Santer, Brooke *

Nurse (\$54 per hour)

Casciello, Cecile

*New Hires

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SHIP MIDLAND PARK EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Farag,Kirollos
Miller,Mackenzie
Murphy,Karen

Teacher Assistants (\$30 per hour)

Liulakis,Nicholas
Shea,Catherine
Kowalczyk, Violetta

Interpreters (\$44 per hour)

Aviles,Michelle
Ondish,Jennifer

Springboard North EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Deats, Roselyn
Mattison, Michael
Lewis, Timothy
Liso, Andrew

Teacher Assistants (\$30 per hour)

Becker-Park, Barbara
Finnegan, Daniel
Gilligan, Robbin
Grisoni, Carol

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TRANSITION CENTER AT WOOD-RIDGE EYP 2023

July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Barone, Jason

Gentile, Angela

Karpinski, Lisa

Teacher Assistants (\$30 per hour)

Abramik, Margaret

Cundari, Rosaria

Kontogiannis, Dimitra

Ortiz, Melissa

Palmieri, Sharon

Interpreters (\$44 per hour)

Hutton, Susan

Marsden, Katelyn

Nurse (\$54 per hour)

Fritzman, Karen

Tri Valley EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Baez, Karen
Bischoff, Taylor
Blackgrove, Mia
Cimiluca, Ann Marie
Danta, Kriczet
Hamilton, Elizabeth
Liva, Nicole
Mackey, Michelle
McGavin, Lauren
Picinic, Mary
Pressler, Meredith
Sansevere, Jennifer
Weglarz, Jamie
Hendricks, David
shushan, Deborah
Burrell, Duane
Perez, Vanessa

Teacher Assistants (\$30 per hour)

Amaral, Kimberly
Buchanan, Kay-Ann
Budianto, Elizabeth
Callahan, Kiki
Coss y Leon, Maegan
DeSena, Tammy
Ennis, Leah
Gray, Shanon
Grimm, Deidre
Hall, Kerri
Medina, Christina
Mekhail, Samah
Molinaro, Jenifer
Schreck, Michele
Skulnik, Rayna
Talbert, Donna
Trzaska, Gabrielle
Valentino, Nancy
Hunt, Kevin
Beutel, Alyssa
Cumberbatch, Cindy
Greco, Nina

Mackey, Brian
Mackey, Megan
Merkel, Reese
O'Grady, Erin
Schreck, Olivia
Valera, Priscilla
Hasan, Farrah
Brazofsky, James *
Hughes, Liam *
Fairmon, Jakai *
Baez, Amaya *
Balestier, Joan

*New Hires

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VENTURE PROGRAM EYP 2023
June 27, 2023 through August 4, 2023

Teachers (\$54 per hour)

Shipe, Jakob

Singer, Ilisa

Teacher Assistants (\$30 per hour)

Buckley, Scott

Trahan, Kathleen

Nurse (\$54 per hour)

McHale, Nellie

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VISIONS PARAMUS EYP 2023
July 5, 2023 through July 28, 2023

Teachers (\$54 per hour)

Theos, Lauren

VonEnde, Nancy

Teacher Assistants (\$30 per hour)

Bruzzesi, Elaine

Gillis, Katie

Martinez Drullard, Alexandra

Toscano, Rose

Pagnozzi, Nicole

Washington @ Hanover EYP 2023
June 26, 2023 through August 4, 2023

Teachers (\$54 per hour)

Fasoli, Maria

Teacher Assistants (\$30 per hour)

Wisse, Kaitlyn *

Fasoli, Brianna *

*New Hire

Washington @ PVRHS EYP 2023
June 26, 2023 through August 3, 2023

Teachers (\$54 per hour)

Cuadros, Alexis
Kent-Finnegan, Star
Mullen, Dustin
Panayotof, Peter
Sanchez, Josias
Gensinger, Paige
Tango Trotter, Patricia

Teacher Assistants (\$30 per hour)

DAstolfo, Lawrence
Hunt, Victoria
Irvine, Debra
Jaquez, Emellyn
Mullen, Cindy
Terranova Rezzonico, Michele
Van Esselstine, Cindy
Western, Wendy
Moreau, Corinne
Ramos, Johnny
Vilchez, Zulema
Vandam, Elisabeth
Skidmore, Cassandra
Craig, John
Estrella, Katherine
Dowling, Sean *
Rodriguez, Jerry *

*New Hire

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WASHIINGTON ELEM AND EMERSON EYP 2023
June 27, 2023 through August 4, 2023

Teachers (\$54 per hour)

Alburtus ,Audra
Crossan,Susan
Gennarelli ,Angelina
Glavan,Carla
Gunther,Amy
Henneberry,Kelly
King,Melisa
Meyer ,Michele
Santimone,Jenna
Sindin,Kathie
Subrizi,Leah
Rynander, Andrew
Elmera, Scarly

Teacher Assistants (\$30 per hour)

Agopian, Anni
Aslam, Neelam
Bogdan,Catherine
Brady Jr.,Warren
Butler,Kathleen
Edson,Patricia
Ferment,Susan
Houari bassim,Houda
Jankowski,Marilyn
Khaleq-Mckinney,Maysoun
Kurtz,Courtney
Moctezuma,Carlos
O'Boyle,Tracey
O'Brien,Grace
Omran,Tarrannum
Pineda,Mariela
Woods,Brigitte
Jean,Amanda
Matthews,Teresa
Robley, Liselle
Ginsberg, Seth
Canty, Wai
Smith, Brianna
Gallagher, Patrick
Fernandez, Ketty

Brenna, Chiara
Elrich, Samuel
Farrell, Kenneth
O'Boyle, Beth
Spence, Abigail
Hasch, Amanda
Fajardo, Marc
Irizarry, Dyani
Farooq, Samina
Duffy, Conner *
McFarlane, Loraine *
Wise, Cydney *
Polanco, Alexis *
Venia, Anthony *
Gallagher, Caitlin *
Gilhooly, Jenna *
Pareti, Glenn *
Liaci, Paolo *

Nurse (\$54 per hour)

Bisig, Barbara
Brenna, Tryne

*New Hire

District Therapists EYP 2023
June 26, 2023 through August 18, 2023

Occupational Therapists (\$54 per hour)

Babasade, Christine
Baboulis-Kuhn, Jacqueline
Barba, Stacey
Borge, Scott
Distefano, Cynthia
Doherty, Laura
Hartmann, Brianne
Kiernan, Katie
Lacorazza, Annmarie
Levenoskie, Rick
Piela, Andrea
Potenzone, Olivea
Reichman, Raquel
Rogacki, Jillian
Schmidt, Barbara
Victor, Yocheved

Physical Therapists (\$54 per hour)

Acosta, Melissa
Castella, Samantha
Sammaro, Samantha

Speech Therapists (\$54 per hour)

Belik, Maria
Bellis, Elizabeth
Bloch, Barbara
Cleeland, Kerri
Ernst, Helene
Gaslow, Brooke
Hopkins, Courtney
Im, Laura
Mallin, Jennifer
Newman, Arlyn
Nimmo Merida, Diana
Ramos, Rebeca
Rygiel, Lauren
Tanis, Sarah
Treier, Robin
Boyce, Jaime
Epley, Olivia
George, Retty

District Substitute Nurses EYP 2023
June 26, 2023 through August 4, 2023

Substitute Nurses - (\$54 per hour)

Bollinger, Patricia

Burns, Mary Ellen

Coates, Karen

De Fede, Jessica

Rosenberg, Laura

District Substitute Teacher Assistants EYP 2023
June 26, 2023 through August 4, 2023

Substitute Teacher Assistants - (\$30 per hour)

Albardak, Tulin
Bello, Richard
Brenna, Nora
Calvin, Nina
Carr, Doreen
Conroy, Lauren
De Vito, Matthew
Frank, Ann Marie
Gedickian-Barber, Anahid
Gensinger, Paige
Giehl, Marilyn
Grimaldi, Kathy
Grisoni, John
Laffey, Maureen
Liporace, Diane
Llerandez, Luvina
Luciano Jr., Peter
Luhrs, Matthew
Mc Namara, Charles
Medina, Christina (6/27-6/30 and 7/31-8/4)
Mekhail, Samah (6/27-6/30 and 7/31-8/4)
Newman, Amanda
Newman, Emily
Norton, Lawrence
O'Toole, William
Palin, Lisa
Paglia Spinella, Nicolina
Peralta-Mejia, Samuel
Powitz, Denise
Price, Daniella
Rana, Jamal
Richardson, Rebecca
Rosenfeld, Martin
Sano, Karen
Teixeira, Elaine
Tolan, Nicole
Travska, Gabrielle
Von Ende, Kacey

DeSena, Tammy
Ennis, Leah (6/27-6/30 and 7/31-8/4)
Nuhu, Hadassah

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District Substitute Teachers EYP 2023
June 26, 2023 through August 4, 2023

Substitute Teachers - (\$54 per hour)

Agbe-Davis, Modupe
Ahmed, Romana
Aiello, Scott
Barbosa, Stacey
Baricevic, Dina
Bello, Richard
Bianchi, Denise
Blauvelt-Brown, Melissa
Brenna, Nora
Breuer, Jonathan
Burman, Gael
Calvin, Nina
Chiovetta, Lisa
Comery, Meg
Conlon, Kathleen
Conroy, Lauren
Cordero, Kristen
Frank, Ann Marie
Gallagher, Laura
Gedickian-Barber, Anahid
Gensinger, Paige
Giehl, Marilyn
Grisoni, John
Hamilton, Elizabeth
Hunt, Victoria
Kidd, Nancy
Liporace, Diane
Lomolino, Alex
Luciano Jr., Peter
Luhrs, Matthew
Luvera, Linda
Maxson, Kristen
Mc Gavin, Lauren (6/27-6/30 and 7/31-8/4)
Monfort, Regla
Morgan, Laura
Mowry, Michael
Nativo, Diane
O'Neil, Lauren

Ortiz, Valentina
Paglia Spinella, Nicolina
Palin, Lisa
Perez, Kathryn
Peters, Camisha
Popolo, Jacquelyn
Poposki, Dimitri
Powitz, Denise
Pressler, Meredith (7/31-8/4)
Rana, Jamal
Rodriguez, Jaime
Romano, Natalie
Rosenfeld, Martin
Sano, Karen
Schucht, Kristen
Smith, Donovan
Tolan, Nicole
Tozzi, John
Traina, Alexandra
Tregidgo, Heather
Ventura Rodriguez, Katherine
Wallace, Pamela
Weiss, Arlene
Wright Gabrielle

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Agenda Resolution

24-P-12S

APPROVAL – 2022-2023 DISTRICT SUBSTITUTE NURSE

RESOLUTION

BE IT RESOLVED that the following District Substitute Nurses be approved for school year 2022-2023.

Defede, Jessica

School Nurse

Agenda Resolution

24-P-13S

APPROVAL – 2023-2024 DISTRICT SUBSTITUTE NURSE

RESOLUTION

BE IT RESOLVED that the following District Substitute Nurses be approved for school year 2023-2024.

Defede, Jessica

School Nurse

Agenda Resolution

24-P-14S

APPROVAL – 2023-2024 SUBSTITUTE TEACHER ASSISTANTS

RESOLUTION

BE IT RESOLVED that the following list of District Substitute Teacher Assistant(s) be approved for school year 2023-2024.

Dowling, Sean
Espinosa, Esmeralda
Gallagher, Caitlin
Mackey, Megan
Mann, Elijah
Morillo De Hernandez, Bezaida
Rodriguez-Mercado Jr., Jerry
Scala, Jacklyn

Agenda Resolution

24-P-15S

APPROVAL -2023-2024 HOURLY STAFF APPOINTMENT

RESOLUTION

BE IT RESOLVED, that the following hourly staff assigned to ABA Home Programming Implementation be appointed from September 1, 2023, through June 30, 2024, and

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the individual(s) listed below as soon as is practicable.

<u>NAME</u>	<u>MAX. HOURS PER WEEK</u>	<u>RATE</u>
Hunt, Victoria	20	\$35.00 per hour

Agenda Resolution

24-P-16S

APPROVAL – 2023-2024 STUDENT TEACHING, PRACTICUM, OR FIELDWORK FOR COLLEGE STUDENTS

RESOLUTION

WHEREAS, the Bergen County Special Services School District, enters into partnerships with various Institutions in order to provide fieldwork experience and supervision,

BE IT RESOLVED, that the following students be approved for student teaching, practicum, or fieldwork subject to the following conditions with no compensation, and

BE IT FURTHER RESOLVED, that the Business Administrator shall give notice to the Board's insurance liability carrier regarding this action:

Ramirez, Aracelis

Cooperating collegiate institution:	Mercy College
Faculty contact person:	Sonia Moorehead
Sponsoring administrator:	Danielle Russo
Internship dates:	10/2/23 to 11/30/23

Agenda Resolution

24-P-17S

APPROVAL – 2022-2023 EXTENDED EMPLOYMENT POSITION

RESOLUTION

BE IT RESOLVED, the following individuals be appointed/confirmed to the Extended Employment positions as indicated in accord with the rates specified:

<u>NAME</u>	<u>POSITION</u>	<u>MAXIMUM HOURS/DAYS</u>	<u>RATE</u>
Pressler, Meredith	Teacher – Ed. Enterprises Hasbrouck Heights	12 hours	\$50.00 per hour

Agenda Resolution

24-P-18S

APPROVAL – 2023-2024 EXTENDED EMPLOYMENT POSITIONS

RESOLUTION

BE IT RESOLVED, the following individuals be appointed/confirmed to the Extended Employment positions as indicated in accord with the rates specified:

<u>NAME</u>	<u>POSITION</u>	<u>MAXIMUM HOURS/DAYS</u>	<u>RATE</u>
Aviles, Michelle	Interpreter	200 hours	\$38.00 per hour
Aviles, Michelle	Interpreter – Extra Curricular	1,500 hours*	\$38.00 per hour
Bischoff, Taylor	Teacher – Ed. Enterprises	42 hours	\$54.00 per hour
	Hawthorne (July 1 – August 31 only)		
Bischoff, Taylor	Teacher – Ed. Enterprises	24 hours	\$54.00 per hour
	Hackensack (July 1 – August 31 only)		
Bruzzesi, Elaine	Program Relocation	6 hours	\$19.00 per hour
Edwards, Karen	Teacher – Ed. Enterprises	48 hours	\$54.00 per hour
	East Rutherford (July 1 – August 31 only)		
Fannell, Dianne	Interpreter – Extra Curricular	1,500 hours*	\$38.00 per hour
Fernandes, Lauren	Teacher	15 hours	\$50.00 per hour
Flogaites, Katerina	Auditory Therapy	20 hours	\$100.00 per hour
Guerrieri, Bryan	Crisis Aide		\$3,000/year
Lowrie, Cheryl	Program Facilitator – Substitute TA	450 hours	\$17.00 per hour (G.F.)
Mack-Walton, Andre	Crisis Aide		\$3,000/year
Marcoux, Jenna	Interpreter – Extra Curricular	1,500 hours*	\$38.00 per hour
Marcoux, Jenna	Interpreter	200 hours	\$38.00 per hour
Martin, Francesca	Interpreter – Extra Curricular	1500 hours*	\$38.00 per hour
Marsh, Leslie	Crisis Aide		\$3,000/year
Miller, Michele	Teacher – Ed. Enterprises	24 hours	\$54.00 per hour
	Hackensack (July 1 – August 31 only)		
Miller, Michele	Program Relocation	6 hours	\$19.00 per hour
Miller, Michele	Teacher	5 days	Per Diem
Mittleman, Penny	Interpreter – Extra Curricular	1,500 hours*	\$38.00 per hour
Murphy, Lisa	Program Relocation	6 hours	\$19.00 per hour
Ondish, Jennifer	Interpreter – Extra Curricular	1500 hours*	\$38.00 per hour
Ondish, Jennifer	Interpreter	200 hours	\$38.00 per hour
Paez, Rebeca	Evaluations – Ed. Enterprises Therapist	1 Evaluation	\$420.00/Evaluation
Pastor, Elise	Interpreter – Extra Curricular	1,500 hours*	\$38.00 per hour
Pastor, Elise	Interpreter	200 hours	\$38.00 per hour

Philpott, Shannon	School Social Worker	16 days	Per Diem
Pineda, Mariela	Secretarial Project Assignment	150 hours	\$20.00 per hour
Plaut, Ann	LDTC	5 days	Per Diem
Porcuri, Maria	Teacher	5 hours/week	\$50.00 per hour
Pressler, Meredith	Teacher – Ed. Enterprises Carlstadt/E. Rutherford (July 1 – August 31 only)	40 hours	\$54.00 per hour
Rynander, Jennifer	Secretarial Project Assignment	75 hours	\$20.00 per hour
Stucke, Heather	Program Relocation	6 hours	\$19.00 per hour
Torsiello, Lisa	LDTC	5 days	Per Diem
VonEnde, Nancy	Program Relocation	6 hours	\$19.00 per hour

*Hours to be shared

(G.F.) = *Grant Funded*

Agenda Resolution

24-P-19S

APPROVAL – 2022-2023 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE

RESOLUTION

BE IT RESOLVED, that Vianca Cruz, Teacher Assistant, New Bridges, Paramus, be granted a paid military leave of absence for the period June 22, 2023, through June 23, 2023. The cost of health benefits coverage during the military leave period, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-name individual(s) as soon as is practicable.

Agenda Resolution

24-P-20S

APPROVAL – 2022-2023 LEAVES OF ABSENCE WITHOUT PAY

RESOLUTION

BE IT RESOLVED, that Yudelise Liz, Teacher Assistant, Brownstone, Saddle Brook, be granted an unpaid Child Rearing Leave of Absence for the period June 21, 2023, through June 23, 2023, with no benefits.

BE IT RESOLVED, that Rafia Shah, Teacher Assistant, Washington Elementary, Paramus, be granted an unpaid Statutory Federal Family Leave of Absence for the period June 1, 2023 (1/2 day), through June 19, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-21S

REVISION – 2022-2023 LEAVES OF ABSENCE WITHOUT PAY

RESOLUTION

BE IT RESOLVED, that Michael Gleeson, Physical Therapist, Washington Elementary, Paramus, be granted an unpaid Medical Leave of Absence for the period May 16, 2023, through May 31, 2023, with no benefits. **(See Resolution 23-P-180S)**

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-22S

APPROVAL – 2023-2024 LEAVE OF ABSENCE WITH PAY – MILITARY LEAVE

RESOLUTION

BE IT RESOLVED, that Vianca Cruz, Teacher Assistant, New Bridges, Paramus, be granted a paid military leave of absence for the period July 11, 2023, through July 12, 2023 and July 24, 2023, through July 27, 2023. The cost of health benefits coverage during the military leave period, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-name individual(s) as soon as is practicable.

Agenda Resolution

24-P-23S

APPROVAL – 2023-2024 LEAVES OF ABSENCE WITHOUT PAY

RESOLUTION

BE IT RESOLVED, that Olivia Grabowski, Comp/Supplemental/ESL, Services to Non-Public Schools, be granted an unpaid Child Rearing Leave of Absence for the period October 13, 2023, through January 31, 2024, with no benefits.

BE IT RESOLVED, that Rasheda Islam, Assistive Technology Specialist, District, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period December 1, 2023, through February 29, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Krystyna Makowski Reed, Teacher of the Deaf, SHIP-Midland Park, Midland Park, be granted an unpaid Statutory Federal Family Leave of Absence for the period October 16, 2023, through December 15, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Krystyna Makowski Reed, Teacher of the Deaf, SHIP-Midland Park, Midland Park, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period December 18, 2023, through January 12, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Krystyna Makowski Reed, Teacher of the Deaf, SHIP-Midland Park, Midland Park, be granted an unpaid Statutory New Jersey Family Leave of Absence for the period January 15, 2024, through March 22, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Michelle Mauriello, Teacher of the Handicapped, Services to Non-Public Schools, be granted an unpaid Statutory Federal Family Leave of Absence for the period September 28, 2023, through December 20, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Karen Mc Kinnon, Teacher Assistant, New Bridges, Paramus, be granted an unpaid Statutory Federal Family Leave of Absence for the period September 12, 2023, through September 20, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Nicole Monar, Speech Therapist, Washington @ PVRHS, Little Falls, be granted an unpaid Statutory Federal Family Leave of Absence for the period November 8, 2023, through January 8, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Nicole Monar, Speech Therapist, Washington @ PVRHS, Little Falls, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period January 9, 2024, through February 6, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Nicole Monar, Speech Therapist, Washington @ PVRHS, Little Falls, be granted an unpaid Statutory New Jersey Family Leave of Absence for the period February 7, 2024, through April 8, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Patrizio Peluso, Comp/Supplemental/ESL, Services to Non-Public Schools, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period January 2, 2024, through March 25, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jamie Perlowitz, Teacher of the Deaf, District, be granted an unpaid Statutory Federal Family Leave of Absence for the period October 18, 2023, through November 17, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jamie Perlowitz, Teacher of the Deaf, District, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period November 20, 2023, through January 16, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jamie Perlowitz, Teacher of the Deaf, District, be granted an unpaid Statutory New Jersey Family Leave of Absence for the period January 17, 2024, through February 16, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Camisha Peters, Teacher Assistant, Career Crossroads, Paramus, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period September 5, 2023, through November 27, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Arnery Del C Tatis Guzman, Teacher Assistant, Blesman, Paramus be granted an unpaid Statutory Federal Family Leave of Absence for the period October 10, 2023, through November 6, 2023. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Arnery Del C Tatis Guzman, Teacher Assistant, Blesman, Paramus, be granted an unpaid Statutory Federal and New Jersey Family Leave of Absence for the period November 7, 2023, through January 8, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Arnery Del C Tatis Guzman, Teacher Assistant, Blesman, Paramus, be granted an unpaid Statutory New Jersey Family Leave of Absence for the period January 9, 2024, through February 5, 2024. The cost of health benefits during the family leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-24S

RESCIND-- 2023-2024 LEAVES OF ABSENCE WITHOUT PAY (See Resolution #23-P-213S)

RESOLUTION

BE IT RESOLVED, that Michael Gleeson, Physical Therapist, Washington Elementary, Paramus, be granted an unpaid Medical Leave of Absence for the period September 1, 2023, through November 30, 2023, with no benefits.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practicable.

Agenda Resolution

24-P-25S

APPROVAL – RESIGNATIONS

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review.

BE IT RESOLVED, that the following resignation(s) be accepted as per the effective date indicated:

Aquino, Yolanda	Teacher Assistant	Effective: 08/24/23
D Astolfo, Lawrence	Teacher Assistant	Effective: 07/07/23
Feratovic, Sehija	Custodian	Effective: 09/05/23
Fuchs, Richard	Comp/Supplemental/ESL Teacher	Effective: 08/22/23
Gillis, Katie	Teacher Assistant	Effective: 08/01/23
Ligosh, Nicholas	Teacher Assistant	Effective: 07/08/23
Mowry, Michael	Teacher Assistant	Effective: 07/31/23
Pastor, Elise	Interpreter	Effective: 10/21/23
Prendergast, Tanya	Accounts Payable Specialist	Effective: 08/21/23
Sano, Karen	Teacher Assistant	Effective: 09/05/23
Sansevere, Jennifer	Teacher of Preschool	Effective: 10/02/23

Agenda Resolution

24-P-26S

APPROVAL – RETIREMENTS

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of retirement and has concluded that there is no need for further administrative review.

BE IT RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Bonaventure, Elizabeth	Teacher Assistant	Effective: 09/01/23
Farrelly, Rose (Disability)	Teacher Assistant	Effective: 07/01/23
Gleeson, Michael (Disability)	Physical Therapist	Effective: 06/01/23
Lawson, Lydia	Teacher Assistant	Effective: 02/01/24
Rojas, Evelyn	Job Coach	Effective: 09/01/23
Washofer, Laura	Teacher of the Handicapped	Effective: 11/01/23
White, Nancy	Teacher Assistant	Effective: 01/01/24

Agenda Resolution

24-P-27S

APPROVAL – WITHHOLDING OF 2023-2024 EMPLOYMENT AND ADJUSTMENT INCREMENTS
(ID#5999)

RESOLUTION

WHEREAS, the Superintendent has recommended to the Board of Education that the employment and adjustment increments of a district employee (ID#5999) be officially withheld for the 2023-2024 school year based upon reasons of performance;

BE IT RESOLVED that the employment and adjustment salary increments of district employee (ID#5999) be withheld for the 2023-2024 school year and that the employee's salary remain the same in 2023-2024 as it was in 2022-2023; and

BE IT FURTHER RESOLVED that district employee (ID#5999) be given written notice of this action by the Board Secretary as required by law, together with a copy of this resolution, as soon as practicable.

Agenda Resolution

24-P-28S

APPROVAL – ADJUSTMENTS TO MCKINNEY-VENTO STAFFING

RESOLUTION

WHEREAS, the Bergen County Special Services School District employs staff members in certain positions to provide and/or support the provision of certain services through grant funding provided under the federal McKinney-Vento Act and;

WHEREAS, McKinney-Vento grant funding supported the District's employment of a full-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist during the 2022-2023 school year; and

WHEREAS, McKinney-Vento grant funding will only support the District's employment of a full-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist during the 2023-2024 school year from July 1, 2023 through September 30, 2023, but will support the District's employment of a part-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist, up to twenty-four (24) hours per week with no benefits, effective October 1, 2023; and

WHEREAS, the aforementioned adjustment to grant-funded staffing requires the District to terminate the 2023-2024 employment of the full-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist, effective October 1, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the Superintendent of Schools' recommendations to:

- 1) abolish the position of full-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist, effective October 1, 2023;
- 2) create the position of part-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist, up to twenty-four (24) hours per week with no benefits, effective October 1, 2023; and
- 3) terminate the employment of Massiel Sanabria as a full-time McKinney-Vento/American Rescue Plan HCY I and II Grant Support Specialist, effective October 1, 2023, upon thirty (30) days' notice pursuant to the terms of her Board-approved 2023-2024 employment contract; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent and/or his designee(s) is/are directed and authorized to take the administrative actions necessary to implement the aforementioned staffing approvals.

Agenda Resolution

24-P-29S

APPROVAL— SIDEBAR AGREEMENT AND ADDENDUM AMENDING THE 2021-2024 BERGEN COUNTY SPECIAL SERVICES CUSTODIAL AND MAINTENANCE ASSOCIATION CONTRACT

RESOLUTION

BE IT RESOLVED that the **attached** Sidebar Agreement and Addendum amending the 2021-2024 Bergen County Special Services Custodial and Maintenance Association Contract be approved, effective July 1, 2022; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is authorized to sign the attached Sidebar Agreement and Addendum on behalf of the Board of Education.

ATTACHMENTS:

Description	File Name	Upload Date
Bergen County Special Services Custodial & Maintenance Association Sidebar	SIDEBAR_AGREEMENT_-_BCSS_CMA.pdf	8/23/2023

SIDEBAR AGREEMENT
between
THE BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES SCHOOL
DISTRICT
and
THE BERGEN COUNTY SPECIAL SERVICES CUSTODIAL AND MAINTENANCE
ASSOCIATION

The Board of Education of the Bergen County Special Services School District (hereinafter "Board") and the Bergen County Special Services Custodial and Maintenance Association (hereinafter "Association") are parties to a collective bargaining agreement that sets forth terms and conditions of employment for district employees in positions represented by the Association from July 1, 2021 through June 30, 2024 (hereinafter "Agreement").

The parties have mutually agreed to immediately interpret and modify the Agreement regarding elements of the contractual grievance procedure and vacation eligibility provisions. The parties' mutual agreement is as follows:

1. Article III – Grievance Policy

In "Step 1", the sentence "Information discussion by the immediate supervisor of the grievant." is hereby revised to read "Informal discussion with the Coordinator of Facilities and/or the Coordinator's designated Custodial Supervisor for all grievances, regarding all topics."

The revised language above will be included in the next contract between the Association and the Board as it is written, unless the parties mutually agree to different language.

If the job title(s) "Coordinator of Facilities" and/or "Custodial Supervisor" are changed by the Board, the parties agree to immediately revise the job title(s) referenced in "Step 1", in practice and in writing, to the job title(s) then in use that most closely represent the administrative and/or supervisory positions intended by "Step 1".

2. Article VII – Vacation and Work Schedule

The following subsection is hereby added to Section 1(k):

"iii. The word "service" refers only to time employed in one or more positions represented by this bargaining unit."

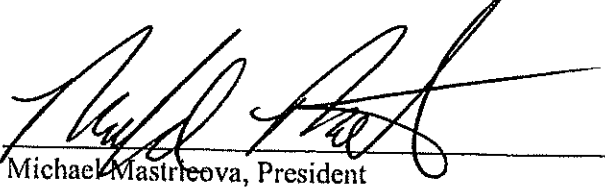
The new language above will be included in the next contract between the Association and the Board as it is written, unless the parties mutually agree to different language.


The following bargaining unit members, and only these bargaining unit members, will have their vacation eligibility as members of this bargaining unit calculated based on their total years of service in the District prospectively, starting with vacation earned for working the 2021-2022 school year and accruing for use on July 1, 2022:

Ronald Colon (District date of hire: 9/1/2004)

Michael Hendrickson (District date of hire: 9/1/1999)
 Benjamin Sussman (District date of hire: 3/1/2012)

A copy of this fully executed Sidebar Agreement will be placed in the personnel file of each of the
 aforementioned bargaining unit members to document his specific vacation eligibility rule.


 Michael Mastrocova, President
 Bergen County Special Services Custodial and Maintenance Association
 Date 7-3-23


 Michael Hendrickson, Vice President
 Bergen County Special Services Custodial and Maintenance Association
 Date 7/3/23

Howard Lerner, Ed.D.
 Superintendent
 Date

Agenda Resolution

24-F-006S

APPROVAL—PAYMENT OF BILLS: JUNE 2023 TO AUGUST 2023

Resolution

WHEREAS, the Secretary has presented certain warrants to the Board of Education with a recommendation that they be paid; and

WHEREAS, the Board of Education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the Board of Education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

All Funds BCSS			
<u>Dates</u>	<u>Check Numbers</u>	<u>Account 955-100596</u>	<u>Total</u>
6/16/23-6/30/23	S42414-S42484	979,338.32	
6/16/23-6/30/23	009313-009660	8,338,910.14	
7/1/23-8/25/23	S42566-S42812	3,518,980.97	
7/1/23-8/25/23	009661-009882	6,966,567.68	19,803,797.11
Scholarship Account			
<u>Dates</u>	<u>Check Numbers</u>	<u>Account 955-1020685</u>	<u>Total</u>
8/17/23	1173	100.00	100.00

ATTACHMENTS:

Description	File Name	Upload Date
24-F-006S Paper Checks Registrer 8-25-23	24-F-006S_PAPER_CHECKS_REGISTER_8-25-23.pdf	8/25/2023
SS Payment of Bills June - August 2023	SS_Payment_of_Bills_June_-_August_2023.pdf	8/25/2023
24-F-006S Paper Checks Register 6-30-23	24-F-006S_PAPER_CHECKS_REGISTER_6-30-23.pdf	8/25/2023
24-F-006S E-Checks Register 6-30-23	24-F-006S_E-CHECKS_REGISTER_6-30-23.pdf	8/25/2023
24-F-006S - E-Checks Register 8-25-23	24-F-006S_E-CHECKS_REGISTER_8-25-23.pdf	8/25/2023

Check Journal Bergen County Special Services
 Rec and Unrec checks Hand and Machine checks

08/25/23 10:42

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009661	07/17/23		X119	HAWTHORNE THEATER		260.00
009662	V 07/17/23	07/17/23	4201	BOUNCE U		
009663	07/17/23		4201	BOUNCE U		250.00
009664	07/19/23		4201	BOUNCE U		250.00
009665	07/27/23		C558	AMC THEATERS		426.07
009666	07/27/23		B866	BCPSA		600.00
009667	07/27/23		4112	BEHAVIOR ANALYST CERTIFICATION		100.00
009668	07/27/23		A484	BERGEN COUNTY CURRICULUM CONSORTIUM		300.00
009669	07/27/23		A009	BLICK ART MATERIALS LLC		576.01
009670	07/27/23		Z743	BOOM LEARNING		5,400.00
009671	07/27/23		1034	BOWLER CITY LANES		325.00
009672	07/27/23		1476	CALIFON CONSULTANTS, LLC		1,095.00
009673	07/27/23		W776	CATCHAIR		225.00
009674	07/27/23		X065	CHARLES J. BECKER & BRO		51.74
009675	07/27/23		1625	CITY OF HACKENSACK		2,600.00
009676	07/27/23		1932	COLD STAT REFRIGERATION		187.20
009677	07/27/23		1752	COUNTY OF BERGEN		109,500.00
009678	07/27/23		4887	DEMCO, INC.		100.50
009679	07/27/23		2789	DISCOUNT SCHOOL SUPPLY		25.11
009680	07/27/23		C308	DISCOVERY EDUCATION		2,192.75
009681	07/27/23		2615	EAI EDUCATION		53.45
009682	07/27/23		4825	EDUCATION.COM		1,080.00
009683	07/27/23		E196	FAST		89.75
009684	07/27/23		5025	GARDEN STATE COALITION OF SCHOOLS		2,500.00
009685	07/27/23		2260	GLASS GARDENS INC.		1,079.90
009686	07/27/23		E241	GORGA; SUSAN		12.30
009687	07/27/23		P749	HACKENSACK MERIDIAN TEAM HEALTH, PC		100.00
009688	07/27/23		S232	HAMPSON; ELIZABETH		585.00
009689	07/27/23		3165	HEALTH BARN USA INC		900.00
009690	07/27/23		1142	HENRY SCHEIN		284.00
009691	07/27/23		3196	HOLIDAY BOWL, INC.		190.00
009692	07/27/23		O873	ICEV		2,250.00
009693	07/27/23		1462	INTREPID SEA, AIR & SPACE MUSEUM		627.00
009694	07/27/23		I191	JEWISH COMMUNITY CENTER		19,720.79
009695	07/27/23		Q450	KAPLAN EARLY LEARNING CO.		56.90
009696	07/27/23		Z647	LAKESHORE EQUIPMENT COMPANY		16.19
009697	07/27/23		1126	LAKESHORE LEARNING MATERIALS		550.63
009698	07/27/23		2745	LIFE INSURANCE CO. OF AMERICA		470.92
009699	07/27/23		4286	LODI BOWLING		608.00

Check Journal
Rec and Unrec checks

Bergen County Special Services
Hand and Machine checks

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Starting date 7/1/2023

Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009700	07/27/23		4412	MODEL ME KIDS		34.95
009701	07/27/23		4048	MONSTER GOLF		432.16
009702	07/27/23		L691	MOOZOOM EDUCATION, INC.		1,800.00
009703	07/27/23		3798	NASW-NJ		276.00
009704	07/27/23		3789	NATIONAL VISION ADMINISTRATORS, LLC		458.52
009705	07/27/23		4927	NJ KIDS MEDIA GROUP, INC		690.00
009706	07/27/23		4060	NJ SCHOOL JOBS. COM		4,500.00
009707	07/27/23		H754	NJ YMCA STATE ALLIANCE		88,542.00
009708	07/27/23		1472	NJAPSA		195.00
009709	07/27/23		1977	NJPSA		1,720.00
009710	07/27/23		1407	NJSBA		8,159.09
009711	07/27/23		3842	NJSEAA		1,050.00
009712	07/27/23		4586	OPTIMUM		270.94
009713	07/27/23		T510	PAYSCHOOLS		6,164.00
009714	07/27/23		B733	PC - RASHEDA GARCIA		182.07
009715	07/27/23		1037	PC- GAIL COE		103.11
009716	07/27/23		2343	PC- JOHN SUSINO		1,200.00
009717	07/27/23		1133	PC- KELLY LOPEZ		612.71
009718	07/27/23		2099	PERFORMANCE FOOD SERVICE		1,419.98
009719	07/27/23		1186	PHONAK-SONOVA USA, INC.		5,231.95
009720	07/27/23		G126	RAMSEY THEATRE GROUP, LLC		525.00
009721	07/27/23		1876	REALLY GOOD STUFF LLC		44.70
009722	07/27/23		B045	RENAISSANCE		9,118.00
009723	V 07/27/23	07/27/23	1209	ROCKLAND ELECTRIC CO.		161.46
009724	07/27/23		1133	S&S WORLDWIDE INC.		216.29
009725	07/27/23		1221	SCHOOL HEALTH CORPORATION		57.49
009726	07/27/23		1509	SHERWIN WILLIAMS		55.40
009727	07/27/23		4189	SHOP RITE OF OAKLAND		600.00
009728	07/27/23		R569	SIDEKICK MARTIAL ARTS		1,485.38
009729	07/27/23		2073	STANDARD INSURANCE COMPANY		4,965.00
009730	07/27/23		1239	STRAUSS ESMAY ASSOCIATES, LLP		82.89
009731	07/27/23		1240	SUPER DUPER, INC.		2,031.85
009732	07/27/23		1115	TALX UC EXPRESS		190.02
009733	07/27/23		1245	THE RECORD		19,919.09
009734	07/27/23		4877	TOBII DYNAVOK LLC		5,083.03
009735	07/27/23		1100	VEOLIA WATER NEW JERSEY		1,237.93
009736	07/27/23		1163	VERIZON		1,492.41
009737	07/27/23		1917	VERIZON WIRELESS		61.25
009738	07/27/23		2470	WARDS NATURAL SCIENCE		

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 Rec and Unrec checks Hand and Machine checks

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Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009739	07/28/23		U009	ALLEGHENY EDUCATIONAL SYSTEMS		500.00
009740	07/28/23		C791	APPLE INC		398.00
009741	07/28/23		X442	ARAWAKAN INC		11,080.50
009742	07/28/23		A009	BLICK ART MATERIALS LLC		8.96
009743	07/28/23		A791	CATHOLIC FAMILIES & COMMUNITY, SVS		6,678.00
009744	07/28/23		T726	CLEARLY GIACOBBE ALFIERI JACOBS		3,290.00
009745	07/28/23		4897	CONTINENTAL TRADING & HARDWARE, INC		3,657.46
009746	07/28/23		2615	EAI EDUCATION		64.92
009747	07/28/23		E196	FAST		1,925.00
009748	07/28/23		3212	FRANKLIN BOROUGH BOARD OF EDUCATION		1,000.00
009749	07/28/23		4406	FUEL EDUCATION		5,637.00
009750	07/28/23		2260	GLASS GARDENS INC.		1,214.73
009751	07/28/23		4830	HOME DEPOT CREDIT SERVICES		403.21
009752	07/28/23		U958	HOME DEPOT PRO INSTITUTIONAL		1,399.00
009753	07/28/23		R386	INCLUSIVE LEARNING ACADEMY		155.00
009754	07/28/23		2036	JAY-HILL REPAIRS		703.00
009755	07/28/23		3105	KID CLAN SERVICES, INC.		2,860.00
009756	07/28/23		4413	LANGUAGE LINE SERVICES, INC.		112.61
009757	07/28/23		4286	LODI BOWLING		182.00
009758	07/28/23		H181	MOVIE HOUSE		720.00
009759	07/28/23		1154	NASCO - FORT ATKINSON		7.74
009760	07/28/23		3842	NJSEAA		350.00
009761	07/28/23		F169	NORTH HUNTERDON-VOORHEES REGIONAL HIGI		158.55
009762	07/28/23		4798	O.C.A. BENEFIT SERVICES		584.25
009763	07/28/23		1169	ORIENTAL TRADING CO., INC.		46.97
009764	07/28/23		1174	P S E & G COMPANY		66,651.20
009765	✓ 07/28/23	07/31/23	2343	PC- JOHN SUSINO		
009766	07/28/23		4075	PC- LAURE WISSE		199.71
009767	07/28/23		1186	PHONAK-SONOVA USA, INC.		15,200.00
009768	✓ 07/28/23	07/28/23		00.0 \$ Multi Stub Void	#009770 Stub	
009769	✓ 07/28/23	07/28/23		00.0 \$ Multi Stub Void	#009770 Stub	
009770	07/28/23		4580	RICOH AMERICAS CORPORATION		10,284.00
009771	07/28/23		1209	ROCKLAND ELECTRIC CO.		1,211.24
009772	07/28/23		G556	RUBICON WEST, LLC		3,030.00
009773	07/28/23		1214	S & S ARTS & CRAFTS		10.38
009774	07/28/23		I133	S&S WORLDWIDE INC.		245.14
009775	07/28/23		1221	SCHOOL HEALTH CORPORATION		1,212.25
009776	07/28/23		1509	SHERWIN WILLIAMS		93.59
009777	07/28/23		R569	SIDEKICK MARTIAL ARTS		300.00

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009778	07/28/23		4519	SILVERGATE PREPATORY LLC		359.50
009779	07/28/23		3708	SOFTWARE HOUSE INTERNATIONAL-SHI		244,854.28
009780	07/28/23		2469	TFH		389.00
009781	07/28/23		O586	THE PARTS AUTHORITY		323.53
009782	07/28/23		V198	THE VILLAGE THERAPY PLACE		12,800.00
009783	07/28/23		J638	TOLLS BY MAIL PAYMENT PROCESSING CENTER		46.00
009784	07/28/23		1917	VERIZON WIRELESS		338.90
009785	07/28/23		1269	WIESER EDUCATIONAL, INC.		255.23
009786	08/18/23		H248	HUMDINGERS LLC		503.82
009787	08/25/23		4200	AHOLD FINANCIAL SERVICES		79.87
009788	08/25/23		U009	ALLEGHENY EDUCATIONAL SYSTEMS		3,063.91
009789	08/25/23		C791	APPLE INC		99.00
009790	08/25/23		1017	ATTAINMENT COMPANY		248.00
009791	08/25/23		V518	AVS TECHNOLOGY		3,366.66
009792	08/25/23		A009	BLICK ART MATERIALS LLC		141.59
009793	08/25/23		1554	BSN SPORTS		214.50
009794	08/25/23		D239	CAPSTONE		1,111.78
009795	08/25/23		W776	CATCHAIR		375.00
009796	08/25/23		X065	CHARLES J. BECKER & BRO		201.57
009797	08/25/23		3175	CITY OF GARFIELD		35.09
009798	08/25/23		1625	CITY OF HACKENSACK		2,600.00
009799	08/25/23		T726	CLEARLY GIACOBBE ALFIERI JACOBS		3,360.00
009800	08/25/23		F684	CREATIVE KIDS		18.66
009801	08/25/23		4023	DIRECT ENERGY BUSINESS		5,016.81
009802	08/25/23		2615	EAI EDUCATION		54.48
009803	08/25/23		F660	EDUCATIONAL TRANSLATION SERVICES		704.00
009804	08/25/23		X001	ENLIGHTENMENT ENTREPRENEURIAL ENTERPR		800.00
009805	08/25/23		1904	E-Z PASS CUSTOMER SERVICE CENTER		3,000.00
009806	08/25/23		Q523	F.W.WEBB COMPANY		279.26
009807	08/25/23		1125	FIRST STUDENT INC		31,600.00
009808	08/25/23		K637	FLEMINGTON-RARITAN SCHOOL DISTRICT		4,395.00
009809	08/25/23		R185	FLINN SCIENTIFIC, INC		20.64
009810	V 08/25/23	08/25/23		00.0 \$ Multi Stub Void	#009811 Stub	
009811	08/25/23		2260	GLASS GARDENS INC.		2,477.52
009812	08/25/23		3749	GOTHAM SHREDDERS & BINDING INC.		121.50
009813	08/25/23		P749	HACKENSACK MERIDIAN TEAM HEALTH, PC		200.00
009814	08/25/23		1142	HENRY SCHEIN		53.98
009815	08/25/23		1111	HOUGHTON MIFFLIN HARCOURT		652.04
009816	08/25/23		1689	INR		83.00

Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009817	08/25/23		4339	IRON MOUNTAIN		1,466.29
009818	08/25/23		2036	JAY-HILL REPAIRS		374.25
009819	08/25/23		3105	KID CLAN SERVICES, INC.		13,360.00
009820	08/25/23		1124	KURTZ BROTHERS		40.84
009821	08/25/23		Z647	LAKESHORE EQUIPMENT COMPANY		142.13
009822	08/25/23		1126	LAKESHORE LEARNING MATERIALS		184.85
009823	08/25/23		4413	LANGUAGE LINE SERVICES, INC.		97.08
009824	08/25/23		1128	LAWSON PRODUCTS, INC.		196.59
009825	08/25/23		2745	LIFE INSURANCE CO. OF AMERICA		470.92
009826	08/25/23		V727	LOTUS CONNECT LLC		224.50
009827	08/25/23		1784	LTI INC.		8,700.00
009828	08/25/23		Y163	MD BUYING GROUP LLC		537.50
009829	08/25/23		1140	METRO FIRE & SAFETY EQUIPMENT CO.		1,255.00
009830	08/25/23		1154	NASCO - FORT ATKINSON		117.34
009831	08/25/23		J370	NJ DIVISION OF MOTOR VEHICLES		400.00
009832	08/25/23		H754	NJ YMCA STATE ALLIANCE		20,966.00
009833	08/25/23		3842	NJSEAA		1,400.00
009834	08/25/23		4798	O.C.A. BENEFIT SERVICES		256.75
009835	08/25/23		4586	OPTIMUM		161.93
009836	08/25/23		1463	OXFORD CONSULTING SERVICES, INC.		2,707.50
009837	08/25/23		1174	P S E & G COMPANY		61,984.76
009838	08/25/23		L582	PC - MELISSA BROCKWAY		397.57
009839	08/25/23		B733	PC - RASHEDA GARCIA		84.37
009840	08/25/23		2854	PC- DAVID PEREZ		538.49
009841	08/25/23		2366	PC- GRISEL ESPINOSA		144.33
009842	08/25/23		1538	PC- JANICE D'AUITO		147.00
009843	08/25/23		2095	PC- LISA STEWART		37.16
009844	08/25/23		2816	PC- ROBERT MORTORANO		199.25
009845	08/25/23		O050	PDM GROUP		2,725.00
009846	08/25/23		5069	PEARSON CLINICAL ASSESSMENT		763.98
009847	08/25/23		2099	PERFORMANCE FOOD SERVICE		2,361.96
009848	08/25/23		1186	PHONAK-SONOVA USA, INC.		253.75
009849	08/25/23		4892	POWER EQUIPMENT SERVICES		219.80
009850	08/25/23		1551	PROTECTIVE MEASURES, INC.		412.50
009851	08/25/23		Y831	REALTIME INFORMATION TECHNOLOGY, INC.		31,309.46
009852	08/25/23		Q644	RFS COMMERCIAL		12,501.27
009853	V 08/25/23	08/25/23		00.0 \$ Multi Stub Void	#009854 Stub	
009854	08/25/23		4580	RICOH AMERICAS CORPORATION		5,142.00
009855	08/25/23		1209	ROCKLAND ELECTRIC CO.		1,294.10

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Starting date 7/1/2023 Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009856	08/25/23		R337	ROPES PARK EQUIPMENT		1,188.37
009857	08/25/23		I133	S&S WORLDWIDE INC.		19.14
009858	08/25/23		1221	SCHOOL HEALTH CORPORATION		303.57
009859	08/25/23		1509	SHERWIN WILLIAMS		1,319.32
009860	08/25/23		4189	SHOP RITE OF OAKLAND		5.16
009861	08/25/23		3708	SOFTWARE HOUSE INTERNATIONAL-SHI		26,016.50
009862	08/25/23		3473	SPEECH CORNER		181.94
009863	08/25/23		F862	SPEEDPRO WESTWOOK		125.00
009864	08/25/23		3889	STARFALL EDUCATION		710.00
009865	08/25/23		1764	STATE OF NEW JERSEY		1,762.50
009866	08/25/23		S687	STUDENT TRANSPORTATION OF AMERICA INC		70,028.00
009867	08/25/23		N132	SUNRISE SHOPRITE OF PARSIPPANY, LLC		76.47
009868	08/25/23		1240	SUPER DUPER, INC.		259.64
009869	08/25/23		4999	THE LIBRARY STORE, INC.		93.80
009870	08/25/23		O586	THE PARTS AUTHORITY		933.25
009871	08/25/23		1245	THE RECORD		190.02
009872	08/25/23		2770	TOUCH MATH INNOVATIVE LEARNING CONCEPTS		1,250.00
009873	08/25/23		1389	TREASURER, STATE OF NEW JERSEY		10.00
009874	08/25/23		4304	TREASURER, STATE OF NEW JERSEY		108.00
009875	08/25/23		5008	TRUCK KING INTERNATIONAL BUS SALES		150,120.20
009876	08/25/23		Q887	TYLER TECHNOLOGIES, INC.		26,490.00
009877	08/25/23		1100	VEOLIA WATER NEW JERSEY		1,482.07
009878	08/25/23		1163	VERIZON		886.13
009879	08/25/23		1917	VERIZON WIRELESS		4,545.99
009880	08/25/23		2470	WARDS NATURAL SCIENCE		47.52
009881	08/25/23		1273	WIDMER TIME RECORDER CO.		285.50
009882	08/25/23		4226	WILLIAM J. GUARINI INC.		316.05
230701	H 07/14/23		1033	BOSS PAYROLL SPEC SERV SCH DIST		10,653.37
230702	H 07/14/23		3631	DCRP BOARD SHARE		579.39
230703	H 07/27/23		1033	BOSS PAYROLL SPEC SERV SCH DIST		10,115.82
230704	H 07/27/23		3631	DCRP BOARD SHARE		486.78
230705	H 07/14/23		4822	MAXOR PLUS		229,162.61
230706	H 07/30/23		1152	NJSHBP		1,384,509.47
230707	H 07/30/23		4822	MAXOR PLUS		214,190.27
230708	H 07/31/23		PAY	Payroll Vendor		3,020,153.36
230709	H 07/31/23		1230	SPEC SERV SCH DIST FICA		204,512.70
230710	07/31/23		PAY	Payroll Vendor		
230801	H 08/03/23		2190	ST. PHILIP THE APOSTLE CHURCH		38,294.48
230802	H 08/03/23		I191	JEWISH COMMUNITY CENTER		19,720.79

Starting date 7/1/2023

Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
230803	H 08/03/23		1625	CITY OF HACKENSACK		2,600.00
230804	H 08/15/23		1033	BOSS PAYROLL SPEC SERV SCH DIST		10,002.11
230805	H 08/15/23		3631	DCRP BOARD SHARE		293.05
230806	H 08/22/23		4822	MAXOR PLUS		567,135.71

Fund Totals

10	General Fund	\$31,971.30
11	General Current Expense	\$1,847,356.40
12	Capital Outlay	\$393,959.78
13	Special Schools	\$244,911.14
20	Special Revenue Funds	\$632,041.49
40	BLESHMAN	\$203,650.96
60	CAFTERIA	\$6,176.30
62	ENTERPRISE FUND	\$3,606,500.31
Total for all checks listed		\$6,966,567.68

Prepared and submitted by: _____

Board Secretary

Date

**BERGEN COUNTY SPECIAL SERVICES
APPROVAL OF PAYMENT OF BILLS**

Month: June/July/August 2023

<u>Dates</u>	<u>Check #</u>	<u>All Funds Account 955-1020596</u>	<u>Total</u>
6/16/23 - 6/30/23	S42414 - S42484	979,338.32	
6/16/23 - 6/30/23	009313 - 009660	8,338,910.14	
7/1/23 - 8/25/23	S42566 - S42812	3,518,980.97	
7/1/23 - 8/25/23	009661 - 009882	<u>6,966,567.68</u>	
			19,803,797.11

<u>Date</u>	<u>Check #</u>	<u>Unemployment Comp Ins Fund Acct 955-1020642</u>	
			0.00

<u>Date</u>	<u>Check #</u>	<u>Scholarship Account Acct 955-1020685</u>	
8/17/2023	1173	100.00	
			100.00

<u>Date</u>	<u>Check #</u>	<u>Escrow Direct Account Acct 345-50179</u>	
			0.00

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Starting date 6/16/2023 Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009313	✓ 05/12/23	06/20/23	4774	CEUS ON THE GO		(378.00)
009391	✓ 05/12/23	06/26/23	C231	PC JACKIE DUBIL-CRAIG		(48.96)
009446	✓ 06/15/23	06/30/23	C558	AMC THEATERS		(426.07)
009553	✓ 06/15/23	06/20/23	1292	SCHOOL HEALTH ALERT		(673.18)
009581	06/26/23		C175	ATHENA GANNON		3,000.00
009582	06/30/23		H881	AERO PLUMBING & HEATING CO. INC		690.50
009583	06/30/23		4200	AHOLD FINANCIAL SERVICES		951.93
009584	06/30/23		C558	AMC THEATERS		281.04
009585	06/30/23		Q344	ASANTI NICHOLAS		8,250.00
009586	06/30/23		V518	AVS TECHNOLOGY		1,683.33
009587	06/30/23		D202	BEAUTIFUL MIND PSYCHOLOGICAL SERVICES		1,800.00
009588	06/30/23		1554	BSN SPORTS (PASSON'S)		145.34
009589	06/30/23		2177	CASCADE SCHOOL SUPPLIES INC.		974.41
009590	06/30/23		W776	CATCHAIR		375.00
009591	06/30/23		A791	CATHOLIC FAMILIES & COMMUNITY, SVS		8,539.16
009592	06/30/23		Q960	CLEAN AS A WHISTLE		2,125.00
009593	06/30/23		2196	COMMERCIAL INTERIORS DIRECT, INC.		8,325.80
009594	06/30/23		3057	COOPER ELECTRIC		220.00
009595	06/30/23		1506	COUNTY OF BERGEN		53,967.22
009596	06/30/23		4023	DIRECT ENERGY BUSINESS		5,576.60
009597	06/30/23		4662	DJA EDUCATIONAL SERVICES		1,750.00
009598	06/30/23		R526	DYNAMISM INC.		711.79
009599	06/30/23		F660	EDUCATIONAL TRANSLATION SERVICES		774.40
009600	06/30/23		F225	ENGLEBART KNEE; JUDITH		1,925.00
009601	06/30/23		X001	ENLIGHTENMENT ENTREPRENEURIAL ENTERPR		800.00
009602	06/30/23		Q523	F.W.WEBB COMPANY		3,126.48
009603	06/30/23		1125	FIRST STUDENT INC		33,180.00
009604	06/30/23		1085	FLAGHOUSE INC		990.00
009605	06/30/23		3212	FRANKLIN BOROUGH BOARD OF EDUCATION		2,000.00
009606	06/30/23		2046	FRIEDBERG; DR. RONALD		1,450.00
009607	✓ 06/30/23	06/30/23		00.0 \$ Multi Stub Void	#009609 Stub	
009608	✓ 06/30/23	06/30/23		00.0 \$ Multi Stub Void	#009609 Stub	
009609	06/30/23		2260	GLASS GARDENS INC.		3,750.03
009610	06/30/23		S232	HAMPSON; ELIZABETH		585.00
009611	06/30/23		1049	HERFF JONES CAP & GOWN		81.00
009612	06/30/23		3196	HOLIDAY BOWL, INC.		933.00
009613	06/30/23		1360	HOLY NAME MEDICAL CENTER		884.00
009614	06/30/23		3435	HOOVER TRUCK CENTERS INC.		400.38
009615	06/30/23		4339	IRON MOUNTAIN		2,259.26

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Starting date 6/16/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009616	06/30/23		B426	JILL A. PANTALEO, LCSW AND ASSOCIATES, L		4,200.00
009617	06/30/23		3105	KID CLAN SERVICES, INC.		11,115.00
009618	06/30/23		4820	KONE INC.		1,365.00
009619	06/30/23		1126	LAKESHORE LEARNING MATERIALS		206.92
009620	06/30/23		4286	LODI BOWLING		420.00
009621	06/30/23		0342	LUZAMA LLC		8,525.00
009622	06/30/23		Y163	MD BUYING GROUP LLC		166.00
009623	06/30/23		H441	MERIDIAN OCCUPATIONAL HEALTH P.C.		300.00
009624	06/30/23		1140	METRO FIRE & SAFETY EQUIPMENT CO.		400.00
009625	06/30/23		2705	MEZEI; AUDREY		11,825.00
009626	06/30/23		1713	MONTVALE BOWLING LANES		120.00
009627	06/30/23		1154	NASCO - FORT ATKINSON		38.83
009628	06/30/23		4586	OPTIMUM		525.46
009629	06/30/23		1169	ORIENTAL TRADING CO., INC.		267.66
009630	06/30/23		A693	PC- ANTONIO LOPES		46.73
009631	06/30/23		1037	PC- GAIL COE		376.88
009632	06/30/23		2366	PC- GRISEL ESPINOSA		263.15
009633	06/30/23		C231	PC JACKIE DUBIL-CRAIG		48.96
009634	06/30/23		1538	PC- JANICE D'AUITO		507.17
009635	06/30/23		2095	PC- LISA STEWART		70.33
009636	06/30/23		2816	PC- ROBERT MORTORANO		477.87
009637	06/30/23		1384	PC- SANDRA MELICHARIK		391.00
009638	06/30/23		2099	PERFORMANCE FOOD SERVICE		1,528.99
009639	06/30/23		4892	POWER EQUIPMENT SERVICES		1,004.00
009640	06/30/23		1551	PROTECTIVE MEASURES, INC.		412.50
009641	06/30/23		1876	REALLY GOOD STUFF LLC		117.33
009642	06/30/23		2287	REMINGTON & VERNICK ENGINEERS		16,016.25
009643	06/30/23		1209	ROCKLAND ELECTRIC CO.		137.10
009644	06/30/23		4136	SANTOS; ROSEMARY		576.00
009645	06/30/23		O266	SCHOLASTIC CLASSROOM MAGAZINES		76.78
009646	06/30/23		1221	SCHOOL HEALTH CORPORATION		917.66
009647	06/30/23		3489	SHERWOOD DAIRIES, LLC		152.44
009648	06/30/23		4189	SHOP RITE OF OAKLAND		19.98
009649	06/30/23		R569	SIDEKICK MARTIAL ARTS		1,050.00
009650	06/30/23		4519	SILVERGATE PREPATORY LLC		215.70
009651	06/30/23		1808	STENOGRAPH L.L.C.		337.98
009652	06/30/23		1240	SUPER DUPER, INC.		178.82
009653	06/30/23		4098	THE NEW ENGLAND CENTER FOR CHILDREN		6,816.00
009654	06/30/23		O586	THE PARTS AUTHORITY		346.93

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Starting date 6/16/2023

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
009655	06/30/23		1245	THE RECORD		206.00
009656	06/30/23		V198	THE VILLAGE THERAPY PLACE		340.00
009657	06/30/23		2770	TOUCH MATH INNOVATIVE LEARNING CONCEPTS		8,461.80
009658	06/30/23		5111	ULTRA PRO PEST PROTECTION		307.00
009659	06/30/23		1917	VERIZON WIRELESS		4,439.03
009660	06/30/23		K433	WIND RIVER ENVIRONMENTAL, LLC		547.75
230603	H 06/20/23		4822	MAXOR PLUS		413,066.64
230604	H 06/23/23		1033	BOSS PAYROLL SPEC SERV SCH DIST	TPAF FICA	110,069.66
230605	H 06/23/23		3631	DCRP BOARD SHARE		1,370.92
230606	H 06/29/23		2343	PC- JOHN SUSINO		621.82
230607	H 06/30/23		1152	NJSHBP		1,371,036.98
230610	H 06/23/23		1230	SPEC SERV SCH DIST FICA		197,860.02
230611	H 06/23/23		PAY	Payroll Vendor		5,978,041.64
230612	H 06/30/23		1356	BERGEN COUNTY SPECIAL SERVICES		30,000.00

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Fund Totals	
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10	General Fund	\$110,069.66
11	General Current Expense	\$4,095,605.18
13	Special Schools	\$162,195.49
20	Special Revenue Funds	\$864,957.32
30	Capital Projects Funds	\$16,016.25
40	BLESHMAN	\$644,498.66
62	ENTERPRISE FUND	\$2,445,567.58
Total for all checks listed		\$8,338,910.14

Prepared and submitted by: _____

Board Secretary

Date

Starting date 6/16/2023 Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42414	06/30/23		J183	ARORA SPEECH THERAPY, LLC		5,980.00
S42415	06/30/23		1733	ASH; DONNA		3,580.00
S42416	06/30/23		1902	ASL INTERPRETER REFERRAL SERVICE INC.		666.00
S42417	06/30/23		4621	ATLANTIC, TOMORROW'S OFFICE		14,616.58
S42418	06/30/23		L832	AVELLAS ACADEMY LLC		910.00
S42419	06/30/23		K487	BESANTE; LAUREN		845.00
S42420	06/30/23		4460	BEST PRACTICES IN BEHAVIOR ANALYSIS LLC		5,040.00
S42421	06/30/23		4667	BOMZER; YEDIDA		4,672.50
S42422	06/30/23		4606	BROCKWAY; MELISSA		507.00
S42423	06/30/23		1858	CDW GOVERNMENT		16,776.21
S42424	06/30/23		4774	CEUS ON THE GO		378.00
S42425	06/30/23		1676	CHARTWELLS		34,790.63
S42426	06/30/23		B250	CMD THERAPY		1,680.00
S42427	06/30/23		3673	COE; GAIL		845.00
S42428	06/30/23		1051	CONTINENTAL PRESS INC		1,042.72
S42429	06/30/23		2419	CRAFTMASTER HARDWARE CO., INC.		275.99
S42430	06/30/23		3161	DE RUGGIERO; DIAHANN		212.13
S42431	06/30/23		1658	DELL MARKETING, L.P.		849.95
S42432	06/30/23		O760	DIDOMENICO, TERESA		4,845.00
S42433	06/30/23		1447	DUMONT BOARD OF EDUCATION		28,368.00
S42434	06/30/23		3018	EDUCATIONAL ENTERPRISES		258,319.00
S42435	06/30/23		P112	EMPOWERKIDZ EDUCATIONAL CONSULTING, LLC		15,585.00
S42436	06/30/23		5037	ESPINOSA; GRISEL		802.75
S42437	06/30/23		P660	FAJARDO; MARIA		8,520.00
S42438	06/30/23		Z990	FRANCISCO; LAURA		759.00
S42439	06/30/23		L515	GARCIA; RASHEDA		507.00
S42440	06/30/23		4626	GORDON; Dr. KATHY		275.00
S42441	06/30/23		B427	HENNESSY; DANIEL		1,084.50
S42442	06/30/23		2627	HIRSCH ENTERPRISES L.L.C		31,680.00
S42443	06/30/23		3735	HORN; AUDREY		17,630.00
S42444	06/30/23		1119	JEWEL ELECTRIC SUPPLY CO.		836.58
S42445	06/30/23		R246	KERRY SARDINA LLC		12,210.00
S42446	06/30/23		K934	KLUGMANN; BATSHEVA		6,970.00
S42447	06/30/23		F348	KOPACK; KATHRYN		3,162.50
S42448	06/30/23		1408	KUEHN; MARILYN		12,100.00
S42449	06/30/23		4083	LANDESBERG; SUSAN A.		7,985.00
S42450	06/30/23		X686	LEARNWELL, EI US, LLC		754.95
S42451	06/30/23		1291	LEONIA BOARD OF EDUCATION		19,673.22
S42452	06/30/23		N750	LICATA; NIKKI		2,405.00

Check Journal
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Bergen County Special Services
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Starting date 6/16/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42453	06/30/23		4056	MAG THERAPY LLC		5,400.00
S42454	06/30/23		5066	MANNINGS; ENIKO		2,170.00
S42455	06/30/23		3866	MAST CONSTRUCTION SERVICES, INC.		8,300.00
S42456	06/30/23		2590	MEDCO SUPPLY COMPANY		27.00
S42457	06/30/23		1380	MIDLAND PARK BOARD OF EDUCATION		218,713.32
S42458	06/30/23		4928	MURRAY PAVING AND CONCRETE		91,293.26
S42459	06/30/23		1146	MUSIC IN MOTION		100.00
S42460	06/30/23		H896	NICOLE P. HEID LLC		170.00
S42461	06/30/23		1502	NOWELL P.A.		11,764.50
S42462	06/30/23		3134	OCHS; MARSHA		18,290.00
S42463	06/30/23		1178	PARAMUS BOARD OF EDUCATION		29,115.00
S42464	06/30/23		4307	PETROZZINO; JANE A.		750.00
S42465	06/30/23		D770	PICINIC; MARY		35.00
S42466	06/30/23		M433	PRUZANSKY; MICHELLE		2,946.00
S42467	06/30/23		J399	PSI SERVICES, LLC		32.25
S42468	06/30/23		1724	RIDGEWOOD PRESS		1,363.20
S42469	06/30/23		R120	ROGOFF; DEBORAH		1,970.00
S42470	06/30/23		T692	SB SCHOOL PSYCHOLOGY		600.00
S42471	06/30/23		H196	SCHLUSSEL; SARA		1,800.00
S42472	06/30/23		1376	SCHOOL SPECIALTY, LLC.		11,414.42
S42473	06/30/23		4628	SCHULGASSER; ALYSA		18,590.00
S42474	06/30/23		G966	SIEGEL; ROBIN		1,870.00
S42475	06/30/23		5068	SMALL WONDERS COACHING LLC		5,325.00
S42476	06/30/23		4281	SPUTZ; EVE		4,575.00
S42477	06/30/23		4574	STAPLES CONTRACTS & COMMERCIAL INC.		4,674.94
S42478	06/30/23		4866	SUPERIOR TESTING & EDUCATIONAL PLANNING,		4,275.00
S42479	06/30/23		F115	TERRANOVA REZZONICO; MICHELE		398.25
S42480	06/30/23		5111	ULTRA PRO PEST PROTECTION		125.00
S42481	06/30/23		L447	UNITED SUPPLY CORP.		1,070.84
S42482	06/30/23		X340	UNITEMP MECHANICAL DEGREES, LLC		2,649.52
S42483	06/30/23		2279	W.B. MASON COMPANY, INC.		1,136.91
S42484	06/30/23		3899	WEX HEALTH INC		253.70

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Bergen County Special Services
Hand and Machine checks

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Starting date 6/16/2023

Ending date 6/30/2023

Fund Totals		
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11	General Current Expense	\$345,832.43
13	Special Schools	\$565.53
20	Special Revenue Funds	\$454,305.36
30	Capital Projects Funds	\$15,924.10
40	BLESHMAN	\$101,694.39
60	CAFTERIA	\$34,790.63
62	ENTERPRISE FUND	\$26,225.88
Total for all checks listed		\$979,338.32

Prepared and submitted by: _____

Board Secretary

Date

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Rec and Unrec checks

Bergen County Special Services
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Starting date 7/1/2023

Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42566	07/27/23		J183	ARORA SPEECH THERAPY, LLC		5,850.00
S42567	07/27/23		1902	ASL INTERPRETER REFERRAL SERVICE INC.		1,800.00
S42568	07/27/23		5100	COMPUTER SOLUTIONS INC.		19,716.00
S42569	07/27/23		1062	DELTA DENTAL PLAN OF N.J., INC.		136,871.70
S42570	07/27/23		2293	EMERSON BOARD OF EDUCATION		90,902.34
S42571	07/27/23		P660	FAJARDO; MARIA		1,560.00
S42572	07/27/23		B109	FETT; JOE		125.00
S42573	07/27/23		1325	FRANKLIN LAKES BOARD OF EDUCATION		450.00
S42574	07/27/23		4778	FRONTLINE TECHNOLOGIES GROUP LLC		31,794.58
S42575	07/27/23		1400	GRAINGER		3,891.53
S42576	07/27/23		4818	HIGH EXPOSURE CLIMBING		633.00
S42577	07/27/23		4699	HILLSBOROUGH BOARD OF EDUCATION		13,357.00
S42578	07/27/23		2627	HIRSCH ENTERPRISES L.L.C		7,315.00
S42579	07/27/23		2712	HUGH BASES, MD PLLC		2,500.00
S42580	07/27/23		3612	PITNEY BOWES INC.		860.94
S42581	07/27/23		1376	SCHOOL SPECIALTY, LLC.		1,576.51
S42582	07/27/23		2190	ST. PHILIP THE APOSTLE CHURCH		41,124.96
S42583	07/27/23		4574	STAPLES CONTRACTS & COMMERCIAL INC.		656.49
S42584	07/27/23		1364	TENAFLY BOARD OF EDUCATION		4,250.00
S42585	07/27/23		5111	ULTRA PRO PEST PROTECTION		500.00
S42586	07/27/23		2279	W.B. MASON COMPANY, INC.		44.70
S42636	07/28/23		4392	ANGLESEA; MELISSA		1,496.25
S42637	07/28/23		1937	B & H PHOTO VIDEO		18,552.71
S42638	07/28/23		1533	BERGEN COUNTY TECHNICAL & VOCATIONAL SC		1,137.60
S42639	07/28/23		N569	DI STASI; VERONICA		1,568.00
S42640	07/28/23		3018	EDUCATIONAL ENTERPRISES		3,120.00
S42641	07/28/23		1400	GRAINGER		504.60
S42642	07/28/23		2627	HIRSCH ENTERPRISES L.L.C		18,810.00
S42643	07/28/23		1119	JEWEL ELECTRIC SUPPLY CO.		1,083.72
S42644	07/28/23		E684	MONAR; NICOLE		843.75
S42645	07/28/23		4928	MURRAY PAVING AND CONCRETE		437,911.45
S42646	07/28/23		2289	NJ TRANSIT CORP.		2,800.00
S42647	07/28/23		3612	PITNEY BOWES INC.		240.54
S42648	07/28/23		1724	RIDGEWOOD PRESS		335.00
S42649	07/28/23		1376	SCHOOL SPECIALTY, LLC.		4,875.90
S42650	07/28/23		4574	STAPLES CONTRACTS & COMMERCIAL INC.		619.38
S42651	07/28/23		X444	TAMBUSCIO; KIMBERLY		1,529.00
S42652	07/28/23		L447	UNITED SUPPLY CORP.		97.52
S42653	07/28/23		2279	W.B. MASON COMPANY, INC.		116.22

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Starting date 7/1/2023

Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42763	08/25/23		1790	ADVANTAGE SOFTWARE		1,470.00
S42764	08/25/23		N240	ALVAREZ;MARITZA		71.96
S42765	08/25/23		Y338	APPLE INC		19,092.85
S42766	08/25/23		J183	ARORA SPEECH THERAPY, LLC		6,110.00
S42767	08/25/23		Q344	ASANTI NICHOLAS		3,750.00
S42768	08/25/23		4621	ATLANTIC, TOMORROW'S OFFICE		5,218.00
S42769	08/25/23		1937	B & H PHOTO VIDEO		81,873.95
S42770	08/25/23		1467	BERGEN COUNTY TECHNICAL & VOCATIONAL SC		947,125.67
S42771	08/25/23		1595	BIO SHINE, INC.		6,639.08
S42772	08/25/23		3449	BROWN & BROWN METRO LLC.		3,000.00
S42773	08/25/23		1858	CDW GOVERNMENT		189,436.52
S42774	08/25/23		1676	CHARTWELLS		28,566.97
S42775	08/25/23		2419	CRAFTMASTER HARDWARE CO., INC.		916.40
S42776	08/25/23		1658	DELL MARKETING, L.P.		77,216.25
S42777	08/25/23		1062	DELTA DENTAL PLAN OF N.J., INC.		67,437.51
S42778	08/25/23		2293	EMERSON BOARD OF EDUCATION		45,451.17
S42779	08/25/23		P660	FAJARDO; MARIA		9,240.00
S42780	08/25/23		4778	FRONTLINE TECHNOLOGIES GROUP LLC		39,694.38
S42781	08/25/23		L515	GARCIA; RASHEDA		148.25
S42782	08/25/23		1400	GRAINGER		9,168.74
S42783	08/25/23		1324	HASBROUCK HEIGHTS BOARD OF EDUCATION		20,059.89
S42784	08/25/23		2328	HENDRICKSON; MICHAEL		414.92
S42785	08/25/23		2627	HIRSCH ENTERPRISES L.L.C		32,450.00
S42786	08/25/23		2712	HUGH BASES, MD PLLC		2,500.00
S42787	08/25/23		1119	JEWEL ELECTRIC SUPPLY CO.		192.00
S42788	08/25/23		I191	JEWISH COMMUNITY CENTER		20,026.53
S42789	08/25/23		0342	LUZAMA LLC		4,325.00
S42790	08/25/23		3866	MAST CONSTRUCTION SERVICES, INC.		8,300.00
S42791	08/25/23		1380	MIDLAND PARK BOARD OF EDUCATION		87,000.00
S42792	08/25/23		I065	MOLINA;MARIA		76.00
S42793	08/25/23		S004	MURIC;DZEMAIL		76.00
S42794	08/25/23		4928	MURRAY PAVING AND CONCRETE		758,758.42
S42795	08/25/23		1502	NOWELL P.A.		2,161.50
S42796	08/25/23		4307	PETROZZINO; JANE A.		450.00
S42797	08/25/23		I381	PFEUFER; LISA		1,375.50
S42798	08/25/23		1552	PROVIDET SERVICE ASSOCIATES, INC.		9,400.00
S42799	08/25/23		1454	RAMAPO/INDIAN HILLS BOARD OF EDUCATION		428.00
S42800	08/25/23		1205	RIVER DELL REG. BOARD OF ED		4,400.00
S42801	08/25/23		F317	SCENARIO LEARNING, LLC		16,357.87

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Bergen County Special Services
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08/25/23 10:42

Starting date 7/1/2023

Ending date 8/25/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S42802	08/25/23		1376	SCHOOL SPECIALTY, LLC.		8,811.12
S42803	08/25/23		2190	ST. PHILIP THE APOSTLE CHURCH		35,464.00
S42804	08/25/23		4574	STAPLES CONTRACTS & COMMERCIAL INC.		1,770.73
S42805	08/25/23		4081	THE HON COMPANY C/O MACO		3,583.22
S42806	08/25/23		1248	TREASURER, STATE OF NEW JERSEY		66,909.87
S42807	08/25/23		5111	ULTRA PRO PEST PROTECTION		432.00
S42808	08/25/23		L447	UNITED SUPPLY CORP.		1,238.86
S42809	08/25/23		X340	UNITEMP MECHANICAL DEGREES, LLC		437.50
S42810	08/25/23		2279	W.B. MASON COMPANY, INC.		2,089.44
S42811	08/25/23		1329	WALDWICK BOARD OF EDUCATION		26,189.81
S42812	08/25/23		3899	WEX HEALTH INC		253.70

Starting date 7/1/2023

Ending date 8/25/2023

Fund Totals	
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10	General Fund	\$42,944.89
11	General Current Expense	\$1,563,162.43
12	Capital Outlay	\$642,973.41
13	Special Schools	\$7,281.73
20	Special Revenue Funds	\$221,629.54
30	Capital Projects Funds	\$758,758.42
40	BLESHMAN	\$63,192.13
60	CAFTERIA	\$28,566.97
62	ENTERPRISE FUND	\$190,471.45
Total for all checks listed		\$3,518,980.97

Prepared and submitted by: _____

Board Secretary

Date

Agenda Resolution

23-F-007S

MONTHLY CERTIFICATION—MAY 2023 AND JUNE 2023 BOARD SECRETARY / SCHOOL FINANCIAL REPORT

Resolution

WHEREAS pursuant to N.J.A.C. 6:20–2.12(e)*, we, the Board of Education, confirm that as of JUNE 30, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED the Board of Education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/DK/kk

Source of Funds: Per Attachments

ATTACHMENTS:

Description	File Name	Upload Date
MAY BS REPORT	24-F-006S_May__23_Board_Secretary_Report.pdf	7/27/2023
JUNE TREAS RPT	24-F-007S_SS_6-30-23_TREASURER_REPORT.pdf	8/8/2023
JUNE BS RPT	24-F-007S_SS_6-30-23_BOARD_SECRETARY_REPORT.pdf	8/8/2023

DISTRICT OF SPECIAL SERVICES

All Funds

For Month Ending: May 31, 2023

CASH REPORT					
FUNDS		Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS					
1	General Fund - 10	19,692,937.44	7,327,644.95	5,661,628.06	21,358,954.33
2	Special Revenue Fund - Fund 20	(103,387.79)	1,775,025.62	1,224,299.05	447,338.78
3	Capital Projects Fund - Fund 30	(90,218.78)	71,919.00	20,480.20	(38,779.98)
4	Enterprise Fund (Internal Service/Regional Days)	(3,799,622.54)	3,892,143.27	3,072,587.95	(2,980,067.22)
5	Enterprise Fund (Fund 5X) CAFETERIA	90,369.28	54,951.77	23,337.85	121,983.20
6	Total Governmental Funds (Lines 1 Thru 4)	15,790,077.61	13,121,684.61	10,002,333.11	18,909,429.11
TRUST AND AGENCY FUNDS (FUND 6X)					
7	Payroll	5,000.00	3,689,361.47	3,689,361.47	5,000.00
8	Payroll Agency	746,111.92	2,783,394.81	3,245,773.79	283,732.94
9	Scholarship Account	24,415.47	0.00	1,700.00	22,715.47
10	Escrow Direct Account	37,460.92	19.39	3,150.00	34,330.31
11	Other (attach list) - Unemployment Insurance	732,772.96	27.55	0.00	732,800.51
12	Clearing Account	0.00	2,495,974.31	2,495,974.31	0.00
13	Total Trust & Agency Funds (lines 7 thru 12)	1,545,761.27	8,968,777.53	9,435,959.57	1,078,579.23
14	Total All Funds (lines 6 & 13)	17,335,838.88	22,090,462.14	19,438,292.68	19,988,008.34

Prepared and Submitted By:



6/26/23

Date

Report of the Secretary to the Board of Education
Bergen County Special Services

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06/26/23 11:39

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$14,275,242.20
102-106	Cash Equivalents		\$7,084,912.13
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$5,000.00	
141	Intergovernmental - State	\$0.01	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,150,000.95	
153, 154	Other (net of estimated uncollectable of \$_____)	\$44,100.00	\$1,199,100.96

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$56,039,968.00	
302	Less Revenues	(\$53,052,677.08)	\$2,987,290.92

Total assets and resources			<u>\$25,546,546.21</u>
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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$5,584.16
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$1,066,628.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,926,242.86
Total liabilities		\$2,998,455.02

Report of the Secretary to the Board of Education
Bergen County Special Services

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06/26/23 11:39

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$12,095,754.44
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$7,080,839.24	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$7,080,839.24
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$991,313.20	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$991,313.20
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$59,572,455.72	
602	Less: Expenditures (\$49,401,562.12)		
	Less: Encumbrances (\$8,563,266.72)	(\$57,964,828.84)	\$1,607,626.88
	Total appropriated		\$21,775,533.76
Unappropriated:			
770	Fund balance, July 1		\$4,305,045.15
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$3,532,487.72)
	Total fund balance		\$22,548,091.19
	Total liabilities and fund equity		<u>\$25,546,546.21</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$59,572,455.72	\$57,964,828.84	\$1,607,626.88
Revenues	(\$56,039,968.00)	(\$53,052,677.08)	(\$2,987,290.92)
Subtotal	<u>\$3,532,487.72</u>	<u>\$4,912,151.76</u>	<u>(\$1,379,664.04)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$7,080,839.24)	\$7,080,839.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$2,168,687.48)</u>	<u>\$5,701,175.20</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$2,168,687.48)</u>	<u>\$5,701,175.20</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$991,313.20)	\$991,313.20
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$3,532,487.72</u>	<u>(\$3,160,000.68)</u>	<u>\$6,692,488.40</u>

Prepared and submitted by : _____
Board Secretary Date

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Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	54,289,968	0	54,289,968	53,593,495	Under	696,473
00400	Total Revenues from Intermediate Sources	900,000	0	900,000	0	Under	900,000
00570	SUBTOTAL – Revenues from Federal Sources	350,000	0	350,000	525,810		(175,810)
0071A	Other	500,000	0	500,000	0	Under	500,000
Total		56,039,968	0	56,039,968	54,119,305		1,920,663
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
10300	Total Special Education - Instruction	21,639,645	664,645	22,304,290	18,128,642	3,737,048	438,600
17100	Total School-Sponsored Co/Extra Curricul	70,650	12,195	82,845	49,601	8,423	24,821
25100	Total Other Instructional Programs - Ins	112,900	21,829	134,729	118,588	4,839	11,302
27100	Total Community Services Programs/Operat	215,724	1,983	217,707	169,902	32,466	15,338
30620	Total Undistributed Expenditures – Healt	889,663	(6,960)	882,703	666,709	155,838	60,166
40580	Total Undistributed Expend – Speech, OT,	4,823,981	0	4,823,981	3,963,029	857,980	2,972
42200	Total Undist. Expend. – Child Study Team	2,101,781	0	2,101,781	1,858,793	242,988	0
43200	Total Undist. Expend. – Improvement of I	551,789	0	551,789	481,357	60,056	10,376
43620	Total Undist. Expend. – Edu. Media Serv.	1,156,494	73,735	1,230,229	1,145,148	47,885	37,196
44180	Total Undist. Expend. – Instructional St	83,300	(3,000)	80,300	35,782	4,500	40,018
45300	Support Serv. - General Admin	1,097,254	52,300	1,149,554	859,143	239,989	50,421
46160	Support Serv. - School Admin	2,172,881	665	2,173,546	1,850,909	305,144	17,493
47200	Total Undist. Expend. – Central Services	578,326	0	578,326	419,788	134,540	23,997
51120	Total Undist. Expend. – Oper. & Maint. O	5,172,020	65,565	5,237,585	4,302,832	555,839	378,915
52480	Total Undist. Expend. – Student Transpor	836,589	764	837,353	684,546	127,974	24,833
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	12,319,647	0	12,319,647	11,217,331	679,055	423,261
72020	Total Undistributed Expenditures – Food	75,000	0	75,000	75,000	0	0
75880	TOTAL EQUIPMENT	0	850,037	850,037	433,820	413,137	3,080
76260	Total Facilities Acquisition and Constr	10,000	1,754,007	1,764,007	1,006,229	747,778	10,000
78180	Total Other Special Schools - Instructio	1,206,406	43,740	1,250,146	1,089,668	146,988	13,490
78320	Total Other Special Schools – Support Se	925,918	983	926,901	844,744	60,799	21,358
Total		56,039,968	3,532,488	59,572,456	49,401,562	8,563,267	1,607,627

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Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		11,052,469	0	11,052,469	11,052,469		0
00200	10-1310	Tuition from LEAs		500,000	(500,000)	0	1,788,737		(1,788,737)
00210	10-1310	Prior Year Tuition Adjustment from LEAs		40,217,499	500,000	40,717,499	38,399,635	Under	2,317,865
00230	10-1350	Non-Resident Fees		1,250,000	0	1,250,000	1,131,824	Under	118,176
00300	10-1___	Unrestricted Miscellaneous Revenues		1,170,000	0	1,170,000	1,220,831		(50,831)
00330	10-1___	Interest Earned on Maintenance Reserve		100,000	0	100,000	0	Under	100,000
00390	10-2000	Unrestricted		900,000	0	900,000	0	Under	900,000
00540	10-4200	Medicaid Reimbursement		350,000	0	350,000	487,469		(137,469)
00545	10-42__	Other Federal Grant Rev – P/thru State		0	0	0	38,342		(38,342)
00700	10-5___	Other Financing Sources		500,000	0	500,000	0	Under	500,000
Total				56,039,968	0	56,039,968	54,119,305		1,920,663

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
05500	11-207-100-101	Salaries of Teachers		1,902,163	136,700	2,038,863	1,806,032	229,831	3,000
05520	11-207-100-106	Other Salaries for Instruction		1,567,528	(41,700)	1,525,828	1,287,559	238,269	0
05540	11-207-100-320	Purchased Professional-Educational Servi		1,055,000	0	1,055,000	870,000	185,000	0
05580	11-207-100-[4-5]	Other Purchased Services (400-500 series		66,800	(4,900)	61,900	33,518	5,961	22,421
05600	11-207-100-610	General Supplies		203,900	97,222	301,122	116,033	28,029	157,060
05620	11-207-100-640	Textbooks		1,500	259	1,759	401	638	720
05640	11-207-100-8__	Other Objects		9,050	0	9,050	3,121	0	5,929
06000	11-209-100-101	Salaries of Teachers		2,789,079	(15,200)	2,773,879	2,373,109	400,770	0
06020	11-209-100-106	Other Salaries for Instruction		1,135,590	0	1,135,590	851,364	284,226	0
06040	11-209-100-320	Purchased Professional-Educational Servi		870,000	(10,500)	859,500	779,883	44,335	35,282
06080	11-209-100-[4-5]	Other Purchased Services (400-500 series		28,850	0	28,850	6,733	10,461	11,656
06100	11-209-100-610	General Supplies		102,750	117,148	219,898	172,241	19,331	28,327
06120	11-209-100-640	Textbooks		8,000	10,800	18,800	4,735	0	14,065
06140	11-209-100-8__	Other Objects		10,450	2,524	12,974	7,766	693	4,515
06500	11-212-100-101	Salaries of Teachers		1,607,496	65,950	1,673,446	1,489,998	183,448	0
06520	11-212-100-106	Other Salaries for Instruction		941,244	(50,750)	890,494	713,007	177,487	0
06540	11-212-100-320	Purchased Professional-Educational Servi		211,000	0	211,000	130,915	80,085	0
06580	11-212-100-[4-5]	Other Purchased Services (400-500 series		14,650	(2,000)	12,650	9,232	2,224	1,194
06600	11-212-100-610	General Supplies		85,300	55,178	140,478	121,830	16,674	1,974
06620	11-212-100-640	Textbooks		3,250	644	3,894	919	143	2,831
06640	11-212-100-8__	Other Objects		5,650	0	5,650	2,079	241	3,330
07500	11-214-100-101	Salaries of Teachers		4,002,772	0	4,002,772	3,564,822	447,950	0
07520	11-214-100-106	Other Salaries for Instruction		3,123,773	(35,000)	3,088,773	2,304,820	783,953	0
07540	11-214-100-320	Purchased Professional-Educational Servi		525,500	0	525,500	262,500	262,500	500
07580	11-214-100-[4-5]	Other Purchased Services (400-500 series		25,350	0	25,350	12,565	8,902	3,883
07600	11-214-100-610	General Supplies		259,000	383,699	642,699	470,192	53,550	118,957
07640	11-214-100-8__	Other Objects		10,500	0	10,500	2,976	737	6,786
08500	11-216-100-101	Salaries of Teachers		738,506	(95,000)	643,506	466,088	177,069	349
08520	11-216-100-106	Other Salaries for Instruction		308,894	35,000	343,894	251,456	92,438	0

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08540	11-216-100-320	Purchased Professional-Educational Servi		5,500	0	5,500	0	0	5,500
08580	11-216-100-[4-5]	Other Purchased Services (400-500 series		850	0	850	0	850	0
08600	11-216-100-6__	General Supplies		17,750	14,571	32,321	22,457	1,252	8,612
08620	11-216-100-8__	Other Objects		2,000	0	2,000	291	0	1,709
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,500	0	1,500	0	0	1,500
17060	11-401-100-8__	Other Objects		69,150	12,195	81,345	49,601	8,423	23,321
25000	11-4__-100-1__	Salaries		96,400	0	96,400	91,561	4,839	0
25020	11-4__-100-[3-5]	Purchased Services (300-500 series)		7,000	0	7,000	0	0	7,000
25040	11-4__-100-6__	Supplies and Materials		9,000	21,829	30,829	26,888	0	3,941
25060	11-4__-100-8__	Other Objects		500	0	500	139	0	361
27000	11-800-330-1__	Salaries		156,424	0	156,424	143,884	12,540	0
27020	11-800-330-[3-5]	Purchased Services (300-500 series)		50,800	545	51,345	22,493	18,355	10,497
27040	11-800-330-6__	Supplies and Materials		6,500	1,438	7,938	2,081	1,571	4,285
27060	11-800-330-8__	Other Objects		2,000	0	2,000	1,444	0	556
30500	11-000-213-1__	Salaries		767,913	0	767,913	617,092	150,821	0
30540	11-000-213-3__	Purchased Professional and Technical Ser		80,000	(7,470)	72,530	27,500	2,500	42,530
30580	11-000-213-6__	Supplies and Materials		12,200	510	12,710	4,925	2,458	5,328
30600	11-000-213-8__	Other Objects		29,550	0	29,550	17,193	59	12,298
40500	11-000-216-1__	Salaries		4,471,981	0	4,471,981	3,626,175	845,806	0
40520	11-000-216-320	Purchased Professional – Educational Ser		350,000	0	350,000	335,562	11,864	2,575
40540	11-000-216-6__	Supplies and Materials		2,000	0	2,000	1,293	310	398
42000	11-000-219-104	Salaries of Other Professional Staff		2,101,781	0	2,101,781	1,858,793	242,988	0
43020	11-000-221-104	Salaries of Other Professional Staff		490,289	0	490,289	454,569	35,720	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)		50,000	0	50,000	24,363	24,336	1,301
43160	11-000-221-6__	Supplies and Materials		7,500	0	7,500	2,425	0	5,075
43180	11-000-221-8__	Other Objects		4,000	0	4,000	0	0	4,000
43500	11-000-222-1__	Salaries		530,494	0	530,494	519,328	11,166	0
43540	11-000-222-3__	Purchased Professional and Technical Ser		400,000	72,500	472,500	461,282	7,247	3,971
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series		1,000	500	1,500	1,086	414	0
43580	11-000-222-6__	Supplies and Materials		225,000	735	225,735	163,453	29,057	33,225
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)		22,750	(1,000)	21,750	6,832	1,400	13,518
44160	11-000-223-8__	Other Objects		60,550	(2,000)	58,550	28,950	3,100	26,500
45000	11-000-230-1__	Salaries		132,054	24,000	156,054	150,237	5,817	0
45040	11-000-230-331	Legal Services		200,000	0	200,000	79,926	120,074	0
45060	11-000-230-332	Audit Fees		66,000	0	66,000	66,000	0	0
45070	11-000-230-333	Expenditure & Internal Control Audit Fee		5,000	525	5,525	2,025	3,500	0
45080	11-000-230-334	Architectural/Engineering Services		100,000	57,400	157,400	132,488	24,900	13
45100	11-000-230-339	Other Purchased Professional Services		58,500	(24,000)	34,500	22,684	11,250	566
45140	11-000-230-530	Communications/Telephone		184,700	0	184,700	113,902	70,365	433
45160	11-000-230-585	BOE Other Purchased Services		4,000	975	4,975	3,632	1,275	68
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		302,000	(6,600)	295,400	262,598	484	32,318

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45200	11-000-230-610	General Supplies	15,000	0	15,000	3,645	809	10,546
45260	11-000-230-890	Miscellaneous Expenditures	30,000	0	30,000	22,007	1,516	6,477
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,354,982	0	1,354,982	1,173,759	181,223	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	703,399	0	703,399	624,826	78,573	0
46080	11-000-240-3__	Purchased Professional and Technical Ser	80,000	0	80,000	40,000	40,000	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	14,800	400	15,200	5,163	5,347	4,690
46120	11-000-240-6__	Supplies and Materials	5,450	265	5,715	139	0	5,576
46140	11-000-240-8__	Other Objects	14,250	0	14,250	7,023	0	7,227
47000	11-000-251-1__	Salaries	448,576	(10,000)	438,576	321,358	117,218	0
47020	11-000-251-330	Purchased Professional Services	20,000	0	20,000	10,000	10,000	0
47040	11-000-251-340	Purchased Technical Services	72,250	0	72,250	63,094	3,555	5,602
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	12,500	0	12,500	3,979	1,852	6,669
47100	11-000-251-6__	Supplies and Materials	16,000	(7,000)	9,000	3,793	1,749	3,458
47180	11-000-251-890	Other Objects	9,000	17,000	26,000	17,564	167	8,269
48500	11-000-261-1__	Salaries	299,103	0	299,103	253,550	45,553	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	280,000	15,937	295,937	120,666	53,342	121,929
48540	11-000-261-610	General Supplies	105,000	6,999	111,999	26,580	44,924	40,495
49000	11-000-262-1__	Salaries	1,530,443	0	1,530,443	1,374,390	156,053	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	0	150,000	75,000	75,000	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	150,000	55,434	205,434	102,390	35,873	67,171
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	1,291,274	0	1,291,274	1,261,911	17,511	11,852
49120	11-000-262-490	Other Purchased Property Services	41,200	0	41,200	27,603	7,911	5,686
49140	11-000-262-520	Insurance	105,000	0	105,000	100,000	0	5,000
49160	11-000-262-590	Miscellaneous Purchased Services	0	1,500	1,500	184	316	1,000
49180	11-000-262-610	General Supplies	338,000	(37,442)	300,558	209,981	50,421	40,156
49200	11-000-262-621	Energy (Natural Gas)	115,000	50,000	165,000	135,561	29,439	0
49220	11-000-262-622	Energy (Electricity)	485,000	(50,000)	435,000	417,388	1,217	16,395
49260	11-000-262-626	Energy (Gasoline)	95,000	0	95,000	74,106	20,894	0
49280	11-000-262-8__	Other Objects	12,000	0	12,000	3,243	1,525	7,232
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	50,000	16,138	66,138	46,622	15,861	3,655
50060	11-000-263-610	General Supplies	10,000	0	10,000	529	0	9,472
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	115,000	7,000	122,000	73,127	0	48,873
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	659,589	0	659,589	537,037	122,552	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	10,000	0	10,000	0	0	10,000
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	8,000	0	8,000	404	0	7,596
52400	11-000-270-593	Misc. Purchased Services - Transportatio	59,000	0	59,000	59,000	0	0
52440	11-000-270-615	Transportation Supplies	75,000	0	75,000	72,064	2,407	529
52460	11-000-270-8__	Other objects	25,000	764	25,764	16,042	3,015	6,708
71020	11-000-291-220	Social Security Contributions	1,007,000	0	1,007,000	768,923	214,369	23,708
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	0	2,200,000	2,087,362	0	112,638
71140	11-000-291-250	Unemployment Compensation	10,000	0	10,000	7,740	2,260	0

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Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71160 11-000-291-260 Workmen's Compensation	1,100,000	0	1,100,000	1,080,900	0	19,100
71180 11-000-291-270 Health Benefits	7,677,647	0	7,677,647	7,050,551	439,041	188,056
71200 11-000-291-280 Tuition Reimbursement	125,000	0	125,000	58,508	10,891	55,601
71220 11-000-291-290 Other Employee Benefits	200,000	0	200,000	163,347	12,495	24,158
72000 11-000-310-930 Transfers to Cover Deficit (Enterprise F	75,000	0	75,000	75,000	0	0
74100 12-209-100-73_ Emotional Regulation Impairment	0	49,733	49,733	49,733	0	0
74120 12-212-100-73_ Multiple Disabilities	0	90,723	90,723	29,042	58,682	2,999
74160 12-214-100-73_ Autism	0	52,339	52,339	52,339	0	0
75080 12-4__-100-73_ School-Sponsored and Other Instructional	0	19,019	19,019	19,019	0	0
75560 12-000-21_-73_ Undist. Expend. - Supp Serv. - Related &	0	7,310	7,310	0	7,305	5
75600 12-000-220-73_ Undist. Expend. - Support Serv. - Inst.	0	400,490	400,490	215,304	185,158	28
75720 12-000-262-73_ Undist. Expend. - Custodial Services	0	11,920	11,920	0	11,872	48
75740 12-000-263-73_ Undist. Expend. - Care and Upkeep of Gro	0	68,383	68,383	68,383	0	0
75820 12-000-270-734 School Buses - Special	0	150,120	150,120	0	150,120	0
76080 12-000-400-450 Construction Services	0	1,754,007	1,754,007	1,006,229	747,778	0
76200 12-000-400-800 Other Objects	10,000	0	10,000	0	0	10,000
78000 13-4__-100-101 Salaries of Teachers	283,625	0	283,625	229,044	54,581	0
78020 13-4__-100-106 Other Salaries for Instruction	551,481	(50,000)	501,481	406,339	90,122	5,020
78100 13-4__-100-[4-5] Other Purchased Services (400-500 series	350,300	50,000	400,300	400,000	0	300
78120 13-4__-100-610 General Supplies	11,500	43,524	55,024	47,070	1,939	6,015
78160 13-4__-100-8__ Other Objects	9,500	216	9,716	7,216	345	2,155
78200 13-4__-200-1__ Salaries	317,168	0	317,168	282,851	34,317	0
78220 13-4__-200-2__ Personnel Services - Employee Benefits	582,000	0	582,000	545,584	20,298	16,118
78240 13-4__-200-3__ Purchased Professional and Technical Svc	2,500	0	2,500	0	0	2,500
78260 13-4__-200-[4-5] Other Purchased Services (400-500 series	15,600	0	15,600	10,361	5,031	208
78280 13-4__-200-6__ Supplies and Materials	8,500	983	9,483	5,948	1,153	2,382
78300 13-4__-200-8__ Other Objects	150	0	150	0	0	150
Total	56,039,968	3,532,488	59,572,456	49,401,562	8,563,267	1,607,627

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		\$447,338.78
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.78	
142	Intergovernmental - Federal	\$195.36	
143	Intergovernmental - Other	\$1,383,966.11	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,384,162.25

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$14,163,793.92	
302	Less Revenues	(\$11,668,150.87)	\$2,495,643.05

Total assets and resources \$4,327,144.08

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$443.47
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.09
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$443.56

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$2,271,888.18

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$14,180,576.95	
602	Less: Expenditures (\$9,858,876.43)		
	Less: Encumbrances (\$2,250,105.15)	(\$12,108,981.58)	\$2,071,595.37
	Total appropriated		\$4,343,483.55
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$16,783.03)
	Total fund balance		\$4,326,700.52
	Total liabilities and fund equity		<u>\$4,327,144.08</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$14,180,576.95	\$12,108,981.58	\$2,071,595.37
Revenues	(\$14,163,793.92)	(\$11,668,150.87)	(\$2,495,643.05)
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$16,783.03</u>	<u>\$440,830.71</u>	<u>(\$424,047.68)</u>

Prepared and submitted by : _____

Board Secretary

Date

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	7,705,000	1,441,213	9,146,213	8,347,981	Under	798,233
00770	Total Revenues from State Sources	0	756,642	756,642	309,446	Under	447,196
00830	Total Revenues from Federal Sources	1,890,000	2,370,939	4,260,939	3,010,724	Under	1,250,215
Total		9,595,000	4,568,794	14,163,794	11,668,151		2,495,643
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	7,705,000	2,170,548	9,875,548	7,189,446	1,702,105	983,998
88140	Other	0	43,103	43,103	27,985	14,884	234
88740	Total Federal Projects	1,890,000	2,371,925	4,261,925	2,641,446	533,116	1,087,363
Total		9,595,000	4,585,577	14,180,577	9,858,876	2,250,105	2,071,595

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	7,705,000	1,441,213	9,146,213	8,347,981	Under	798,233
00765 20-32___ Other Restricted Entitlements	0	756,642	756,642	309,446	Under	447,196
00775 20-441[1-6] Title I	0	4,781	4,781	1,830	Under	2,951
00804 20-4419 ARP - IDEA Basic	0	476,270	476,270	39,093	Under	437,178
00814 20-4540 ARP - ESSER	0	9,103	9,103	3,500	Under	5,603
00823 20-4534 CRRSA Act - ESSER II	0	58,536	58,536	42,313	Under	16,223
00825 20-4___ Other	1,890,000	750,486	2,640,486	2,659,975		(19,489)
00828 20-4545 ARP Homeless Children and Youth I	0	540,655	540,655	73,474	Under	467,181
00829 20-4546 ARP Homeless Children and Youth II	0	531,108	531,108	190,540	Under	340,568
Total	9,595,000	4,568,794	14,163,794	11,668,151		2,495,643

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	7,705,000	2,170,548	9,875,548	7,189,446	1,702,105	983,998
88140 20-___-___ Other	0	43,103	43,103	27,985	14,884	234
88500 20-___-___ Title I	30,000	8,987	38,987	31,020	5,016	2,951
88641 20-223-___-___ ARP-IDEA Basic Grant Program	0	476,270	476,270	8,580	14,167	453,523
88700 20-___-___ Other	1,860,000	747,069	2,607,069	2,260,695	282,231	64,144
88709 20-483-___-___ CRRSA Act - ESSER II Grant Program	0	58,733	58,733	52,025	0	6,708
88713 20-487-___-___ ARP-ESSER Grant Program	0	9,103	9,103	3,500	0	5,603
88718 20-495-___-___ ARP Homeless Children and Youth I	0	540,655	540,655	95,086	77,209	368,360
88719 20-496-___-___ ARP Homeless Children and Youth II	0	531,108	531,108	190,540	154,493	186,075
Total	9,595,000	4,585,577	14,180,577	9,858,876	2,250,105	2,071,595

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		
102-106	Cash Equivalents		(\$38,779.98)
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,349,760.00

Resources:

301	Estimated Revenues	\$2,963,773.13	
302	Less Revenues	(\$547,076.51)	\$2,416,696.62

Total assets and resources

\$3,727,676.64

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Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(538,779.98)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		

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Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$2,124,115.51
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,046,101.85	
602	Less: Expenditures (\$322,886.74)		
	Less: Encumbrances (\$1,037,325.26)	(\$1,360,212.00)	\$1,685,889.85
	Total appropriated		\$3,810,005.36
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$82,328.72)
	Total fund balance		
	Total liabilities and fund equity		\$3,727,676.64
			<u>\$3,727,676.64</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,046,101.85	\$1,360,212.00	\$1,685,889.85
Revenues	(\$2,963,773.13)	(\$547,076.51)	(\$2,416,696.62)
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$82,328.72</u>	<u>\$813,135.49</u>	<u>(\$730,806.77)</u>

Prepared and submitted by : _____

Board Secretary

Date

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	298,839	298,839	207,280	Under	91,560
0098A	Other	0	2,664,934	2,664,934	339,797	Under	2,325,137
	Total	0	2,963,773	2,963,773	547,077		2,416,697
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	306,223	306,223	58,882	163,048	84,292
89200	TOTAL CAPITAL PROJECT FUNDS	0	2,739,879	2,739,879	264,005	874,277	1,601,598
	Total	0	3,046,102	3,046,102	322,887	1,037,325	1,685,890

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 Capital Projects Funds

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
		0	298,839	298,839	207,280	Under	91,560
		0	2,664,934	2,664,934	339,797	Under	2,325,137
00980	30-___ Other Financing Sources						
Total		0	2,963,773	2,963,773	547,077		2,416,697
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
		0	306,223	306,223	58,882	163,048	84,292
		0	207,036	207,036	122,976	49,789	34,272
89000	30-___-___-73_ Capital Project Equipment				2,223	29,088	0
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services				0	595,625	1,041,589
89080	30-000-4__-45_ Construction Services					199,775	525,737
89100	30-000-4__-61_ General Supplies				138,807		
Total		0	3,046,102	3,046,102	322,887	1,037,325	1,685,890

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHPMAN

Assets and Resources

Assets:			
101	Cash in bank		
102-106	Cash Equivalents		\$678,310.76
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund		
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,113,124.00	
		\$0.00	\$1,113,124.00
Loans Receivable:			
131	Interfund		
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	
161	Bond Proceeds Receivable	\$0.00	\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
			\$2,880,809.00
Resources:			
301	Estimated Revenues		
302	Less Revenues	\$7,153,820.00	
		(\$6,593,902.00)	\$559,918.00
Total assets and resources			<u>\$5,232,161.76</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHPAN

Liabilities and Fund Equity

Liabilities:

		\$0.00
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$158,899.29
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$155,029.50
499, xxx	Other Current Liabilities	\$313,928.79
Total liabilities		

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHPAN

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$975,372.10

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$7,153,820.00	
602	Less: Expenditures (\$6,023,807.81)		
	Less: Encumbrances (\$975,372.10)	(\$6,999,179.91)	\$154,640.09
	Total appropriated		\$1,130,012.19
	Unappropriated:		
770	Fund balance, July 1		\$3,788,220.78
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$4,918,232.97
	Total liabilities and fund equity		<u>\$5,232,161.76</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHEMAN

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$7,153,820.00	\$6,999,179.91	\$154,640.09
Revenues	(\$7,153,820.00)	(\$6,593,902.00)	(\$559,918.00)
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$405,277.91</u>	<u>(\$405,277.91)</u>

Prepared and submitted by : _____

Board Secretary

Date _____

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHPMAN

Revenues:

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	425,000	91,300	516,300	0	Under	516,300
00885	Total Revenues from Local Sources	6,402,520	235,000	6,637,520	6,593,902	Under	43,618
	Total	6,827,520	326,300	7,153,820	6,593,902		559,918

Expenditures:

		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	6,827,520	235,000	7,062,520	6,023,808	884,079	154,633
89660	Total Regular Debt Service	0	91,300	91,300	0	91,293	7
	Total	6,827,520	326,300	7,153,820	6,023,808	975,372	154,640

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 BLESHMAN

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		425,000	91,300	516,300	0	Under	516,300
00870	40-1 Other Miscellaneous	6,402,520	235,000	6,637,520	6,593,902	Under	43,618
Total		6,827,520	326,300	7,153,820	6,593,902		559,918
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
		6,827,520	235,000	7,062,520	6,023,808	884,079	154,633
89600	40-701-510-834 Interest on Bonds	0	91,300	91,300	0	91,293	7
Total		6,827,520	326,300	7,153,820	6,023,808	975,372	154,640

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Bergen County Special Services**

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 41 BLESHPAN

Assets and Resources

Assets:

101	Cash in bank		
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 41 BLESHPAN

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 41 BLESHMAN

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 41 BLESHPMAN

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 41 BLESHPAN

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:				\$121,983.20
101	Cash in bank			\$0.00
102-106	Cash Equivalents			\$0.00
108	Impact Aid Reserve (General)			\$0.00
109	Impact Aid Reserve (Capital)			\$0.00
111	Investments			\$0.00
112	Unamortized Premums on Investments			\$0.00
113	Unamortized Discounts on Investments			\$0.00
114	Interest Receivable on Investments			\$0.00
115	Accrued Interest on Investments			\$0.00
116	Capital Reserve Account			\$0.00
117	Maintenance Reserve Account			\$0.00
118	Emergency Reserve Account			\$0.00
121	Tax levy Receivable			
	Accounts Receivable:			
			\$0.00	
132	Interfund		\$0.00	
141	Intergovernmental - State		\$2,816.00	
142	Intergovernmental - Federal		\$0.00	
143	Intergovernmental - Other		\$0.00	\$2,816.00
153, 154	Other (net of estimated uncollectable of \$_____)		\$0.00	
	Loans Receivable:			
			\$0.00	
131	Interfund		\$0.00	\$0.00
151, 152	Other (Net of estimated uncollectable of \$_____)			\$0.00
161	Bond Proceeds Receivable			\$12,760.00
171	Inventories for Consumption			\$0.00
172	Inventories for Resale			\$0.00
181	Prepaid Expenses			\$0.00
191	Deposits			\$0.00
192	Deferred Expenditures			\$10,838.00
199, xxx	Other Current Assets			
Resources:				
301	Estimated Revenues	\$495,752.40		\$83,301.67
302	Less Revenues	(\$412,450.73)		
Total assets and resources				<u>\$231,698.87</u>

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$6,417.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$121,606.91
Total liabilities		\$128,023.91

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$96,038.96
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$493,752.40	
602	Less: Expenditures	(\$392,077.44)	
	Less: Encumbrances	(\$96,038.96)	(\$488,116.40)
	Total appropriated		\$101,674.96
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$2,000.00
	Total fund balance		\$103,674.96
	Total liabilities and fund equity		<u>\$231,698.87</u>

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$493,752.40	\$488,116.40	\$5,636.00
Revenues	(\$495,752.40)	(\$412,450.73)	(\$83,301.67)
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$2,000.00)</u>	<u>\$75,665.67</u>	<u>(\$77,665.67)</u>

Prepared and submitted by : _____

Board Secretary

Date

Report of the Secretary to the Board of Education
 Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	480,803	14,950	495,752	412,451	Under	83,302
Total	480,803	14,950	495,752	412,451		83,302
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	480,803	12,950	493,752	392,077	96,039	5,636
Total	480,803	12,950	493,752	392,077	96,039	5,636

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 CAFTERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	480,803	14,950	495,752	412,451	Under	83,302
	Total	480,803	14,950	495,752	412,451	83,302
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	480,803	12,950	493,752	392,077	96,039	5,636
	Total	480,803	12,950	493,752	392,077	96,039

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:			\$0.00
101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
		\$0.00	
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
		\$0.00	
131	Interfund	\$0.00	\$0.00
151, 152	Other (Net of estimated uncollectable of \$_____)		\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		
Resources:			
		\$0.00	
301	Estimated Revenues	\$0.00	\$0.00
302	Less Revenues		
			<u>\$0.00</u>
Total assets and resources			

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
Bergen County Special Services**

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:				
753,754	Reserve for Encumbrances			\$0.00
Reserved Fund Balance:				
761	Capital Reserve Account - July 1		\$0.00	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$0.00	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$0.00
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			<u>\$0.00</u>
	Total liabilities and fund equity			<u>\$0.00</u>

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 ENTERPRISE FUND

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$3,658,377.98)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$5,306,680.32	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$5,306,680.32

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,806,808.00

Resources:

301	Estimated Revenues	\$31,026,388.23	
302	Less Revenues	(\$28,398,095.02)	\$2,628,293.21

Total assets and resources \$6,083,403.55

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$3,658,377.98)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$6,746.79
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$1,716,577.00
499, xxx	Other Current Liabilities	\$1,723,323.79
Total liabilities		

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$2,473,753.99

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$31,026,388.23	
602	Less: Expenditures (\$28,618,347.72)		
	Less: Encumbrances (\$2,473,753.99)	(\$31,092,101.71)	(\$65,713.48)
	Total appropriated		\$2,408,040.51
	Unappropriated:		
770	Fund balance, July 1		\$1,952,039.25
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$4,360,079.76
	Total liabilities and fund equity		<u>\$6,083,403.55</u>

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$31,026,388.23	\$31,092,101.71	(\$65,713.48)
Revenues	(\$31,026,388.23)	(\$28,398,095.02)	(\$2,628,293.21)
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,694,006.69</u>	<u>(\$2,694,006.69)</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	22,813,829	8,212,559	31,026,388	28,398,095	Under	2,628,293
Total	22,813,829	8,212,559	31,026,388	28,398,095		2,628,293
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	22,813,829	8,212,559	31,026,388	28,618,348	2,473,754	(65,713)
Total	22,813,829	8,212,559	31,026,388	28,618,348	2,473,754	(65,713)

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	22,813,829	8,212,559	31,026,388	28,398,095	Under	2,628,293
Total	22,813,829	8,212,559	31,026,388	28,398,095		2,628,293

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	22,813,829	8,212,559	31,026,388	28,618,348	2,473,754	(65,713)
Total	22,813,829	8,212,559	31,026,388	28,618,348	2,473,754	(65,713)

DISTRICT OF SPECIAL SERVICES

All Funds

For Month Ending: June 30, 2023

CASH REPORT

FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	21,358,954.33	5,354,368.51	5,704,348.01	21,008,974.83
2 Special Revenue Fund - Fund 20	447,338.78	812,705.76	1,667,722.26	(407,677.72)
3 Capital Projects Fund - Fund 30	(38,779.98)	0.00	93,463.75	(132,243.73)
4 Enterprise Fund (Internal Service/Regional Days)	(2,980,067.22)	2,503,448.38	3,580,303.88	(4,056,922.72)
5 Enterprise Fund (Fund 5X) CAFETERIA	121,983.20	42,241.18	86,426.57	77,797.81
6 Total Governmental Funds (Lines 1 Thru 4)	18,909,429.11	8,712,763.83	11,132,264.47	16,489,928.47
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	5,000.00	3,668,723.01	3,668,723.01	5,000.00
8 Payroll Agency	283,732.94	2,747,326.26	2,255,311.94	775,747.26
9 Scholarship Account	22,715.47	150.00	0.00	22,865.47
10 Escrow Direct Account	34,330.31	1,470.17	0.00	35,800.48
11 Other (attach list) - Unemployment Insurance	732,800.51	35,412.05	0.00	768,212.56
12 Clearing Account	0.00	2,115,300.07	2,115,300.07	0.00
13 Total Trust & Agency Funds (lines 7 thru 12)	1,078,579.23	8,568,381.56	8,039,335.02	1,607,625.77
14 Total All Funds (lines 6 & 13)	19,988,008.34	17,281,145.39	19,171,599.49	18,097,554.24

Prepared and Submitted By:



 7/31/23
 Date

**Report of the Secretary to the Board of Education
Bergen County Special Services**

24-F-007S

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$13,924,991.67
102-106	Cash Equivalents		\$7,083,983.16
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$5,000.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$849,252.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$44,100.00	\$898,352.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$60,615.27
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources **\$21,967,942.10**

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,791,660.96
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$1,066,628.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,910,200.54
Total liabilities		\$4,768,489.50

**Report of the Secretary to the Board of Education
Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:				
753,754	Reserve for Encumbrances			\$2,403,209.34
Reserved Fund Balance:				
761	Capital Reserve Account - July 1		\$8,833,983.16	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$8,833,983.16
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$1,091,313.20	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$1,091,313.20
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$12,328,505.70
Unappropriated:				
770	Fund balance, July 1			\$4,870,946.90
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$17,199,452.60
	Total liabilities and fund equity			<u>\$21,967,942.10</u>

Report of the Secretary to the Board of Education
Bergen County Special Services

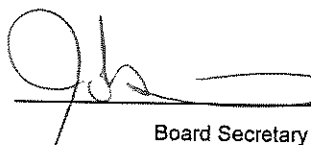
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$8,833,983.16)	\$8,833,983.16
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,833,983.16)</u>	<u>\$8,833,983.16</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$8,833,983.16)</u>	<u>\$8,833,983.16</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$1,091,313.20)	\$1,091,313.20
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$9,925,296.36)</u>	<u>\$9,925,296.36</u>

Prepared and submitted by :


Board Secretary

7/31/23
Date

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
00370	SUBTOTAL – Revenues from Local Sources	54,289,968	2,200,000	56,489,968	58,082,365		(1,592,397)
00400	Total Revenues from Intermediate Sources	900,000	0	900,000	0	Under	900,000
00570	SUBTOTAL – Revenues from Federal Sources	350,000	0	350,000	561,008		(211,008)
0071A	Other	500,000	0	500,000	0	Under	500,000
Total		56,039,968	2,200,000	58,239,968	58,643,373		(403,405)
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
10300	Total Special Education - Instruction	21,639,645	(17,455)	21,622,190	20,655,454	628,097	338,639
17100	Total School-Sponsored Co/Extra Curricul	70,650	12,195	82,845	57,874	5,240	19,731
25100	Total Other Instructional Programs - Ins	112,900	21,829	134,729	128,396	0	6,333
27100	Total Community Services Programs/Operat	215,724	31,983	247,707	237,084	1,205	9,418
30620	Total Undistributed Expenditures – Healt	889,663	(6,960)	882,703	748,934	437	133,332
40580	Total Undistributed Expend – Speech, OT,	4,823,981	0	4,823,981	4,469,537	0	354,444
42200	Total Undist. Expend. – Child Study Team	2,101,781	0	2,101,781	2,068,000	0	33,781
43200	Total Undist. Expend. – Improvement of I	551,789	0	551,789	550,480	0	1,309
43620	Total Undist. Expend. – Edu. Media Serv.	1,156,494	515,535	1,672,029	1,221,856	449,775	398
44180	Total Undist. Expend. – Instructional St	83,300	(3,000)	80,300	42,030	100	38,170
45300	Support Serv. - General Admin	1,097,254	52,300	1,149,554	1,026,012	0	123,542
46160	Support Serv. - School Admin	2,172,881	665	2,173,546	2,075,578	120	97,848
47200	Total Undist. Expend. – Central Services	578,326	(30,000)	548,326	481,037	553	66,736
51120	Total Undist. Expend. – Oper. & Maint. O	5,172,020	65,565	5,237,585	4,845,125	203,435	189,026
52480	Total Undist. Expend. – Student Transpor	836,589	(2,686)	833,903	749,412	465	84,025
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	12,319,647	0	12,319,647	12,297,971	(1,529)	23,205
72020	Total Undistributed Expenditures – Food	75,000	0	75,000	75,000	0	0
75880	TOTAL EQUIPMENT	0	1,790,337	1,790,337	567,214	1,114,009	109,113
76260	Total Facilities Acquisition and Construc	10,000	3,254,007	3,264,007	1,812,313	0	1,451,694
78180	Total Other Special Schools - Instructio	1,206,406	20,515	1,226,921	1,225,553	1,301	67
78320	Total Other Special Schools – Support Se	925,918	27,658	953,576	952,118	0	1,458
Total		56,039,968	5,732,488	61,772,456	56,286,978	2,403,209	3,082,269

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		11,052,469	0	11,052,469	11,052,469		0
00200	10-1310	Tuition from LEAs		500,000	(100,000)	400,000	1,805,511		(1,405,511)
00210	10-1310	Prior Year Tuition Adjustment from LEAs		40,217,499	2,300,000	42,517,499	42,663,487		(145,988)
00230	10-1350	Non-Resident Fees		1,250,000	0	1,250,000	1,233,336	Under	16,664
00300	10-1__	Unrestricted Miscellaneous Revenues		1,170,000	0	1,170,000	1,327,562		(157,562)
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	0	100,000	0	Under	100,000
00390	10-2000	Unrestricted		900,000	0	900,000	0	Under	900,000
00540	10-4200	Medicaid Reimbursement		350,000	0	350,000	522,667		(172,667)
00545	10-42__	Other Federal Grant Rev – P/thru State		0	0	0	38,342		(38,342)
00700	10-5__	Other Financing Sources		500,000	0	500,000	0	Under	500,000
Total				56,039,968	2,200,000	58,239,968	58,643,373		(403,405)

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
05500	11-207-100-101	Salaries of Teachers		1,902,163	129,200	2,031,363	2,030,777	0	586
05520	11-207-100-106	Other Salaries for Instruction		1,567,528	(83,000)	1,484,528	1,431,534	0	52,994
05540	11-207-100-320	Purchased Professional-Educational Servi		1,055,000	34,000	1,089,000	1,088,713	0	287
05580	11-207-100-[4-5]	Other Purchased Services (400-500 series		66,800	(11,400)	55,400	35,341	15,200	4,859
05600	11-207-100-610	General Supplies		203,900	77,222	281,122	131,149	137,956	12,018
05620	11-207-100-640	Textbooks		1,500	259	1,759	830	238	691
05640	11-207-100-8__	Other Objects		9,050	0	9,050	3,648	0	5,402
06000	11-209-100-101	Salaries of Teachers		2,789,079	(80,225)	2,708,854	2,653,785	0	55,069
06020	11-209-100-106	Other Salaries for Instruction		1,135,590	(105,000)	1,030,590	942,018	0	88,572
06040	11-209-100-320	Purchased Professional-Educational Servi		870,000	(36,500)	833,500	832,718	0	782
06080	11-209-100-[4-5]	Other Purchased Services (400-500 series		28,850	0	28,850	8,429	79	20,342
06100	11-209-100-610	General Supplies		102,750	122,373	225,123	188,214	32,553	4,356
06120	11-209-100-640	Textbooks		8,000	10,800	18,800	15,550	0	3,250
06140	11-209-100-8__	Other Objects		10,450	2,524	12,974	8,529	0	4,445
06500	11-212-100-101	Salaries of Teachers		1,607,496	61,950	1,669,446	1,667,998	0	1,448
06520	11-212-100-106	Other Salaries for Instruction		941,244	(151,600)	789,644	788,740	0	904
06540	11-212-100-320	Purchased Professional-Educational Servi		211,000	19,150	230,150	230,123	0	27
06580	11-212-100-[4-5]	Other Purchased Services (400-500 series		14,650	(2,000)	12,650	11,361	0	1,289
06600	11-212-100-610	General Supplies		85,300	206,378	291,678	136,036	155,511	131
06620	11-212-100-640	Textbooks		3,250	644	3,894	1,062	0	2,831
06640	11-212-100-8__	Other Objects		5,650	0	5,650	3,107	0	2,543
07500	11-214-100-101	Salaries of Teachers		4,002,772	0	4,002,772	3,983,058	0	19,714
07520	11-214-100-106	Other Salaries for Instruction		3,123,773	(550,500)	2,573,273	2,568,599	0	4,674
07540	11-214-100-320	Purchased Professional-Educational Servi		525,500	0	525,500	525,000	0	500
07580	11-214-100-[4-5]	Other Purchased Services (400-500 series		25,350	0	25,350	17,216	0	8,134
07600	11-214-100-610	General Supplies		259,000	547,199	806,199	515,895	285,896	4,408
07640	11-214-100-8__	Other Objects		10,500	0	10,500	4,027	0	6,473
08500	11-216-100-101	Salaries of Teachers		738,506	(203,500)	535,006	527,265	0	7,741
08520	11-216-100-106	Other Salaries for Instruction		308,894	(20,000)	288,894	281,319	0	7,575

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:									
08540	11-216-100-320	Purchased Professional-Educational Servi		5,500	0	5,500	0	0	5,500
08580	11-216-100-[4-5]	Other Purchased Services (400-500 series		850	0	850	0	0	850
08600	11-216-100-6__	General Supplies		17,750	14,571	32,321	23,009	664	8,648
08620	11-216-100-8__	Other Objects		2,000	0	2,000	402	0	1,598
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,500	0	1,500	0	0	1,500
17060	11-401-100-8__	Other Objects		69,150	12,195	81,345	57,874	5,240	18,231
25000	11-4__-100-1__	Salaries		96,400	5,000	101,400	101,367	0	33
25020	11-4__-100-[3-5]	Purchased Services (300-500 series)		7,000	(5,000)	2,000	0	0	2,000
25040	11-4__-100-6__	Supplies and Materials		9,000	21,829	30,829	26,888	0	3,941
25060	11-4__-100-8__	Other Objects		500	0	500	140	0	360
27000	11-800-330-1__	Salaries		156,424	600	157,024	156,964	0	60
27020	11-800-330-[3-5]	Purchased Services (300-500 series)		50,800	(55)	50,745	46,137	0	4,608
27040	11-800-330-6__	Supplies and Materials		6,500	1,438	7,938	2,503	1,205	4,229
27060	11-800-330-8__	Other Objects		2,000	0	2,000	1,479	0	521
27080	11-800-330-930	Transfers to Cover Deficit (Agency Funds		0	30,000	30,000	30,000	0	0
30500	11-000-213-1__	Salaries		767,913	0	767,913	692,867	0	75,046
30540	11-000-213-3__	Purchased Professional and Technical Ser		80,000	(7,470)	72,530	30,358	0	42,172
30580	11-000-213-6__	Supplies and Materials		12,200	510	12,710	7,117	437	5,156
30600	11-000-213-8__	Other Objects		29,550	0	29,550	18,592	0	10,958
40500	11-000-216-1__	Salaries		4,471,981	(75,000)	4,396,981	4,047,846	0	349,135
40520	11-000-216-320	Purchased Professional – Educational Ser		350,000	75,000	425,000	420,089	0	4,912
40540	11-000-216-6__	Supplies and Materials		2,000	0	2,000	1,602	0	398
42000	11-000-219-104	Salaries of Other Professional Staff		2,101,781	0	2,101,781	2,068,000	0	33,781
43020	11-000-221-104	Salaries of Other Professional Staff		490,289	9,825	500,114	500,112	0	2
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)		50,000	(1,750)	48,250	47,943	0	307
43160	11-000-221-6__	Supplies and Materials		7,500	(5,000)	2,500	2,425	0	75
43180	11-000-221-8__	Other Objects		4,000	(3,075)	925	0	0	925
43500	11-000-222-1__	Salaries		530,494	38,500	568,994	568,939	0	55
43540	11-000-222-3__	Purchased Professional and Technical Ser		400,000	73,700	473,700	461,282	12,397	21
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series		1,000	500	1,500	1,277	0	223
43580	11-000-222-6__	Supplies and Materials		225,000	402,835	627,835	190,358	437,378	99
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)		22,750	(1,000)	21,750	9,800	0	11,950
44160	11-000-223-8__	Other Objects		60,550	(2,000)	58,550	32,230	100	26,220
45000	11-000-230-1__	Salaries		132,054	33,150	165,204	165,186	0	18
45040	11-000-230-331	Legal Services		200,000	0	200,000	106,844	0	93,156
45060	11-000-230-332	Audit Fees		66,000	0	66,000	66,000	0	0
45070	11-000-230-333	Expenditure & Internal Control Audit Fee		5,000	525	5,525	3,405	0	2,120
45080	11-000-230-334	Architectural/Engineering Services		100,000	57,400	157,400	157,388	0	13
45100	11-000-230-339	Other Purchased Professional Services		58,500	(16,850)	41,650	41,643	0	7
45140	11-000-230-530	Communications/Telephone		184,700	5,300	190,000	189,957	0	43
45160	11-000-230-585	BOE Other Purchased Services		4,000	975	4,975	4,420	0	555

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	302,000	(28,200)	273,800	263,473	0	10,327
45200	11-000-230-610	General Supplies	15,000	0	15,000	4,349	0	10,651
45260	11-000-230-890	Miscellaneous Expenditures	30,000	0	30,000	23,348	0	6,652
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,354,982	0	1,354,982	1,289,673	0	65,309
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	703,399	0	703,399	691,840	0	11,559
46080	11-000-240-3__	Purchased Professional and Technical Ser	80,000	0	80,000	80,000	0	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	14,800	400	15,200	5,481	120	9,599
46120	11-000-240-6__	Supplies and Materials	5,450	265	5,715	139	0	5,576
46140	11-000-240-8__	Other Objects	14,250	0	14,250	8,445	0	5,805
47000	11-000-251-1__	Salaries	448,576	(40,000)	408,576	356,443	0	52,133
47020	11-000-251-330	Purchased Professional Services	20,000	10,000	30,000	30,000	0	0
47040	11-000-251-340	Purchased Technical Services	72,250	(8,000)	64,250	63,601	0	649
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	12,500	(2,000)	10,500	5,861	0	4,639
47100	11-000-251-6__	Supplies and Materials	16,000	(7,000)	9,000	5,309	386	3,306
47180	11-000-251-890	Other Objects	9,000	17,000	26,000	19,824	167	6,009
48500	11-000-261-1__	Salaries	299,103	(43,500)	255,603	236,542	0	19,061
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	280,000	(84,063)	195,937	145,504	26,237	24,196
48540	11-000-261-610	General Supplies	105,000	(33,001)	71,999	50,288	4,162	17,548
49000	11-000-262-1__	Salaries	1,530,443	0	1,530,443	1,522,126	0	8,317
49040	11-000-262-3__	Purchased Professional and Technical Ser	150,000	50,000	200,000	200,000	0	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	150,000	44,334	194,334	115,719	42,947	35,669
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	1,291,274	(11,000)	1,280,274	1,279,422	0	852
49120	11-000-262-490	Other Purchased Property Services	41,200	(11,000)	30,200	29,807	0	393
49140	11-000-262-520	Insurance	105,000	(5,000)	100,000	100,000	0	0
49160	11-000-262-590	Miscellaneous Purchased Services	0	1,500	1,500	203	0	1,297
49180	11-000-262-610	General Supplies	338,000	34,558	372,558	242,304	130,089	165
49200	11-000-262-621	Energy (Natural Gas)	115,000	65,000	180,000	167,495	0	12,505
49220	11-000-262-622	Energy (Electricity)	485,000	27,500	512,500	512,500	0	0
49260	11-000-262-626	Energy (Gasoline)	95,000	13,100	108,100	108,073	0	27
49280	11-000-262-8__	Other Objects	12,000	(6,000)	6,000	4,768	0	1,232
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	50,000	16,138	66,138	56,718	0	9,420
50060	11-000-263-610	General Supplies	10,000	0	10,000	529	0	9,472
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	115,000	7,000	122,000	73,127	0	48,873
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	659,589	0	659,589	593,698	0	65,891
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	10,000	0	10,000	0	0	10,000
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	8,000	(4,450)	3,550	409	0	3,141
52400	11-000-270-593	Misc. Purchased Services - Transportatio	59,000	0	59,000	59,000	0	0
52440	11-000-270-615	Transportation Supplies	75,000	1,000	76,000	75,874	55	71
52460	11-000-270-8__	Other objects	25,000	764	25,764	20,432	411	4,922
71020	11-000-291-220	Social Security Contributions	1,007,000	(100,000)	907,000	903,304	0	3,696
71060	11-000-291-241	Other Retirement Contributions - PERS	2,200,000	(110,000)	2,090,000	2,087,362	0	2,638

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71140	11-000-291-250	Unemployment Compensation		10,000	0	10,000	7,740	0	2,260
71160	11-000-291-260	Workmen's Compensation		1,100,000	(19,000)	1,081,000	1,080,900	0	100
71180	11-000-291-270	Health Benefits		7,677,647	287,500	7,965,147	7,962,142	0	3,005
71200	11-000-291-280	Tuition Reimbursement		125,000	(28,500)	96,500	86,723	(1,529)	11,306
71220	11-000-291-290	Other Employee Benefits		200,000	(30,000)	170,000	169,800	0	200
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		75,000	0	75,000	75,000	0	0
74100	12-209-100-73_	Emotional Regulation Impairment		0	49,733	49,733	49,733	0	0
74120	12-212-100-73_	Multiple Disabilities		0	158,573	158,573	29,042	129,496	35
74160	12-214-100-73_	Autism		0	246,339	246,339	54,386	191,772	180
75080	12-4__-100-73_	School-Sponsored and Other Instructional		0	350,719	350,719	19,019	331,675	25
75560	12-000-21_-73_	Undist. Expend. -- Supp Serv. -- Related &		0	7,310	7,310	7,305	0	5
75600	12-000-220-73_	Undist. Expend. -- Support Serv. -- Inst.		0	647,240	647,240	336,294	310,945	1
75720	12-000-262-73_	Undist. Expend. -- Custodial Services		0	11,920	11,920	3,052	0	8,868
75740	12-000-263-73_	Undist. Expend. -- Care and Upkeep of Gro		0	68,383	68,383	68,383	0	0
75820	12-000-270-734	School Buses - Special		0	250,120	250,120	0	150,120	100,000
76080	12-000-400-450	Construction Services		0	3,254,007	3,254,007	1,812,313	0	1,441,694
76200	12-000-400-800	Other Objects		10,000	0	10,000	0	0	10,000
78000	13-4__-100-101	Salaries of Teachers		283,625	(32,600)	251,025	251,012	0	13
78020	13-4__-100-106	Other Salaries for Instruction		551,481	(105,875)	445,606	445,588	0	18
78100	13-4__-100-[4-5]	Other Purchased Services (400-500 series		350,300	123,150	473,450	473,444	0	6
78120	13-4__-100-610	General Supplies		11,500	37,574	49,074	47,748	1,301	24
78160	13-4__-100-8__	Other Objects		9,500	(1,734)	7,766	7,761	0	5
78200	13-4__-200-1__	Salaries		317,168	6,000	323,168	323,095	0	73
78220	13-4__-200-2__	Personnel Services -- Employee Benefits		582,000	27,630	609,630	609,034	0	596
78240	13-4__-200-3__	Purchased Professional and Technical Svc		2,500	(2,500)	0	0	0	0
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series		15,600	(2,605)	12,995	12,878	0	117
78280	13-4__-200-6__	Supplies and Materials		8,500	(867)	7,633	7,110	0	523
78300	13-4__-200-8__	Other Objects		150	0	150	0	0	150
Total				56,039,968	5,732,488	61,772,456	56,286,978	2,403,209	3,082,269

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:			
101	Cash in bank		(\$407,677.72)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$80,638.06	
142	Intergovernmental - Federal	\$246,937.37	
143	Intergovernmental - Other	\$1,468,383.24	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$1,795,958.67
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$1,388,280.95</u>

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$407,677.72)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$210,354.77
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$1,075,826.98
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$1,286,181.75

**Report of the Secretary to the Board of Education
Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$102,099.20
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$102,099.20
	Unappropriated:	
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$102,099.20
	Total liabilities and fund equity	<u>\$1,388,280.95</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

7/31/23
Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	7,705,000	1,668,428	9,373,428	9,373,428		0
00770	Total Revenues from State Sources	0	756,642	756,642	434,341	Under	322,300
00830	Total Revenues from Federal Sources	1,890,000	2,447,792	4,337,792	3,175,194	Under	1,162,598
Total		9,595,000	4,872,861	14,467,861	12,982,963		1,484,898
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	7,705,000	2,397,763	10,102,763	8,636,671	0	1,466,092
88140	Other	0	43,103	43,103	29,882	0	13,221
88740	Total Federal Projects	1,890,000	2,448,778	4,338,778	3,043,051	102,099	1,193,628
Total		9,595,000	4,889,644	14,484,644	11,709,604	102,099	2,672,941

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740 20-1___ Other Revenue from Local Sources	7,705,000	1,668,428	9,373,428	9,373,428		0
00765 20-32___ Other Restricted Entitlements	0	756,642	756,642	434,341	Under	322,300
00775 20-441[1-6] Title I	0	4,781	4,781	1,830	Under	2,951
00804 20-4419 ARP - IDEA Basic	0	476,270	476,270	47,970	Under	428,300
00814 20-4540 ARP - ESSER	0	9,103	9,103	7,700	Under	1,403
00823 20-4534 CRRSA Act - ESSER II	0	58,536	58,536	51,829	Under	6,708
00825 20-4___ Other	1,890,000	827,338	2,717,338	2,562,628	Under	154,710
00828 20-4545 ARP Homeless Children and Youth I	0	540,655	540,655	182,654	Under	358,001
00829 20-4546 ARP Homeless Children and Youth II	0	531,108	531,108	320,583	Under	210,525
Total	9,595,000	4,872,861	14,467,861	12,982,963		1,484,898

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	7,705,000	2,397,763	10,102,763	8,636,671	0	1,466,092
88140 20-___-___ Other	0	43,103	43,103	29,882	0	13,221
88500 20-___-___ Title I	30,000	8,987	38,987	36,036	0	2,951
88641 20-223-___- ARP-IDEA Basic Grant Program	0	476,270	476,270	11,940	0	464,330
88700 20-___-___ Other	1,860,000	823,922	2,683,922	2,527,963	6,249	149,710
88709 20-483-___- CRRSA Act - ESSER II Grant Program	0	58,733	58,733	52,025	0	6,708
88713 20-487-___- ARP-ESSER Grant Program	0	9,103	9,103	7,700	0	1,403
88718 20-495-___- ARP Homeless Children and Youth I	0	540,655	540,655	155,654	27,000	358,001
88719 20-496-___- ARP Homeless Children and Youth II	0	531,108	531,108	251,733	68,850	210,525
Total	9,595,000	4,889,644	14,484,644	11,709,604	102,099	2,672,941

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$132,243.73)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,349,760.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$1,217,516.27

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$132,243.73)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$915,067.78
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Reserved Fund Balance:

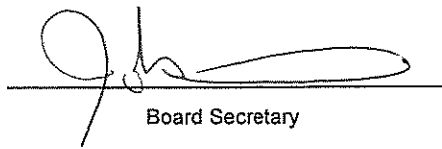
761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$915,067.78
	Unappropriated:	
770	Fund balance, July 1	\$302,448.49
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$1,217,516.27
	Total liabilities and fund equity	<u>\$1,217,516.27</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	298,839	298,839	207,280	Under	91,560
0098A	Other	0	2,664,934	2,664,934	339,797	Under	2,325,137
	Total	0	2,963,773	2,963,773	547,077		2,416,697
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	306,223	306,223	58,882	163,048	84,292
89200	TOTAL CAPITAL PROJECT FUNDS	0	2,739,879	2,739,879	357,468	752,019	1,630,391
	Total	0	3,046,102	3,046,102	416,350	915,068	1,714,684

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 Capital Projects Funds

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
		0	298,839	298,839	207,280	Under	91,560
00980	30-___ Other Financing Sources	0	2,664,934	2,664,934	339,797	Under	2,325,137
Total		0	2,963,773	2,963,773	547,077		2,416,697
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
		0	306,223	306,223	58,882	163,048	84,292
89000	30-___-73 Capital Project Equipment	0	207,036	207,036	122,976	24,459	59,602
89060	30-000-4__39 Other Purchased Prof. and Tech Services	0	31,310	31,310	24,748	6,563	0
89080	30-000-4__45 Construction Services	0	1,637,214	1,637,214	0	595,625	1,041,589
89100	30-000-4__61 General Supplies	0	864,319	864,319	209,745	125,373	529,200
Total		0	3,046,102	3,046,102	416,350	915,068	1,714,684

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHMAN

Assets and Resources

Assets:

101	Cash in bank		\$516,939.94
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,034,798.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,034,798.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$2,880,809.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$4,432,646.94

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHPAN

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$109,082.28
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$155,029.50
Total liabilities		\$264,111.78

**Report of the Secretary to the Board of Education
Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHMAN

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$4,168,435.16	
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

Total fund balance	\$4,168,435.16
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Total liabilities and fund equity	<u>\$4,432,546.94</u>
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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHEMAN

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHPAN

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	425,000	391,300	816,300	125,000	Under	691,300
00885	Total Revenues from Local Sources	6,402,520	635,000	7,037,520	7,250,342		(212,822)
	Total	6,827,520	1,026,300	7,853,820	7,375,342		478,478
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	6,827,520	435,000	7,262,520	6,903,835	0	358,685
89660	Total Regular Debt Service	0	591,300	591,300	91,293	0	500,007
	Total	6,827,520	1,026,300	7,853,820	6,995,128	0	858,692

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 BLESHPAN

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		425,000	391,300	816,300	125,000	Under	691,300
00870	40-1 Other Miscellaneous	6,402,520	635,000	7,037,520	7,250,342		(212,822)
Total		6,827,520	1,026,300	7,853,820	7,375,342		478,478
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
		6,827,520	435,000	7,262,520	6,903,835	0	358,685
89600	40-701-510-834 Interest on Bonds	0	591,300	591,300	91,293	0	500,007
Total		6,827,520	1,026,300	7,853,820	6,995,128	0	858,692

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 41 BLESHPAN

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources **\$0.00**

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 41 BLESHPAN

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

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Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 41 BLESHPMAN

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 41 BLESHPAN

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 41 BLESHMAN

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$77,797.81
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$891.09	
142	Intergovernmental - Federal	\$20,142.28	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$21,033.37
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$12,760.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$13,654.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources \$125,245.18

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$978.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$6,417.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$117,850.18
Total Liabilities		\$125,245.18

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Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$125,245.18</u>

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

7/31/23
Date

Report of the Secretary to the Board of Education
Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFTERIA

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
	(Total of Accounts W/O a Grid# Assigned)	480,803	22,890	503,692	475,725	Under	27,967
Total		480,803	22,890	503,692	475,725		27,967
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
	(Total of Accounts W/O a Grid# Assigned)	480,803	22,890	503,692	479,482	0	24,210
Total		480,803	22,890	503,692	479,482	0	24,210

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 Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	480,803	22,890	503,692	475,725	Under	27,967
Total	480,803	22,890	503,692	475,725		27,967

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	480,803	22,890	503,692	479,482	0	24,210
Total	480,803	22,890	503,692	479,482	0	24,210

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.00
	Total liabilities and fund equity	\$0.00

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 ENTERPRISE FUND

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$4,573,862.66)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$535,000.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$6,141,872.61	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$6,676,872.61

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$1,806,808.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources \$3,909,817.95

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Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$4,573,862.66)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$150,864.74
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,716,577.00
Total liabilities		\$1,867,441.74

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Bergen County Special Services**

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$2,042,376.21
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$2,042,376.21

Total liabilities and fund equity

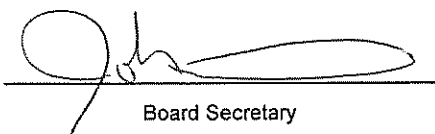
\$3,909,817.95

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

7/31/23
Date

Report of the Secretary to the Board of Education
 Bergen County Special Services

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		22,813,829	8,337,559	31,151,388	31,386,001		(234,612)
Total		22,813,829	8,337,559	31,151,388	31,386,001		(234,612)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		22,813,829	8,337,559	31,151,388	31,295,664	0	(144,276)
Total		22,813,829	8,337,559	31,151,388	31,295,664	0	(144,276)

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	22,813,829	8,337,559	31,151,388	31,386,001		(234,612)
Total	22,813,829	8,337,559	31,151,388	31,386,001		(234,612)
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	22,813,829	8,337,559	31,151,388	31,295,664	0	(144,276)
Total	22,813,829	8,337,559	31,151,388	31,295,664	0	(144,276)

Agenda Resolution

24-F-008S

LINE ITEM TRANSFERS – MAY AND JUNE 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the Board of Education, confirm that as of JUNE 30, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attachments

ATTACHMENTS:

Description	File Name	Upload Date
MAY TRANSFERS	24-F-007S_May__23__Transfer_Report.pdf	7/27/2023
JUNE TRANSFERS	24-F-008S_SS_JUNE__TRANSFERS.pdf	8/8/2023

Bergen County Special Services

Transfers by Transfer Number

End date 5/31/2023

Start date 5/1/2023

TR#	Transfer Description	Amount	To Account	From Account
4044	05/01/23 ::BROWNSTONE TEXTBOOKS	3,000.00	11-209-100-640-DR	11-000-223-890-DR OTHER OBJECTS
		7,800.00	11-209-100-640-DR	11-209-100-610-DR GENERAL SUPPLIES
4026	05/05/23 :EQUIPMENT MAINTENANCE	52,000.00	11-000-262-432-GO	11-000-262-610-GO GENERAL SUPPLIES
4053	05/15/23 :HIP TEACHER SALARIES	30,400.00	11-207-100-101-CH	- - - -
		2,600.00	11-207-100-101-CU	- - - -
		8,000.00	- - - -	11-207-100-101-CS SALARIES OF TEACHERS
		25,000.00	- - - -	11-207-100-101-SU SALARIES OF TEACHERS -
4054	05/15/23 ::HIP TEACHER SALARIES	41,700.00	11-207-100-101-CH	11-207-100-106-CS OTHER SALARIES FOR
4055	05/15/23 ::HIP AIDES SALARIES	2,600.00	11-207-100-106-CU	11-207-100-106-CS OTHER SALARIES FOR
4061	05/15/23 :MH TEACHER SALARIES	50,750.00	11-212-100-101-ES	11-212-100-106-EL OTHER SALARIES FOR
4104	05/31/23 :OPERATIONS EQUIPMENT	3,100.00	12-000-262-732-GO	11-000-262-610-GO GENERAL SUPPLIES
		226,950.00	Report Total	

Start date 6/1/2023

End date 6/30/2023

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TR#	Transfer Description	Amount	To Account		From Account	
4213	06/30/23 :GENERAL ADMIN	9,150.00	11-000-230-100-GS	SALARIES	11-000-230-590-GS	OTHER PURCHASED SERVICES
		7,150.00	11-000-230-339-GS	OTHER PURCHASED PROF.	11-000-230-590-GS	OTHER PURCHASED SERVICES
		5,300.00	11-000-230-530-GS	COMMUNICATIONS/TELEPHONE	11-000-230-590-GS	OTHER PURCHASED SERVICES
4214	06/30/23 :CENTRAL ADMIN	8,000.00	11-000-251-330-GB	PURCHASED PROFESSIONAL	11-000-251-340-GB	PURCHASED TECHNICAL
		2,000.00	11-000-251-330-GB	PURCHASED PROFESSIONAL	11-000-251-590-GB	OTHER PURCHASED SERVICES
4215	06/30/23 :OPERATIONS	50,000.00	11-000-262-300-GO	PURCHASED PROF AND TECH	- - - -	
		72,000.00	11-000-262-610-GO	GENERAL SUPPLIES	- - - -	
		15,000.00	11-000-262-621-GO	ENERGY(NATURAL GAS)	- - - -	
		34,000.00	11-000-262-622-GO	ENERGY(ELECTRICITY)	- - - -	
		13,100.00	11-000-262-626-GO	ENERGY(GASOLINE)	- - - -	
		100,000.00	- - - -		11-000-261-420-GO	CLEANING
		40,000.00	- - - -		11-000-261-610-GO	GENERAL SUPPLIES
		11,100.00	- - - -		11-000-262-420-GO	CLEANING
		11,000.00	- - - -		11-000-262-441-GO	RENTAL OF LAND AND
		11,000.00	- - - -		11-000-262-490-GO	OTHER PURCHASED PROPERTY
		5,000.00	- - - -		11-000-262-520-GO	INSURANCE
		6,000.00	- - - -		11-000-262-890-GO	OTHER OBJECTS
4216	06/30/23 :::TRANSPORTATION	1,000.00	11-000-270-615-GV	SUPPLIES AND MATERIALS	11-000-270-512-GV	CONTRACTED SERVICES
4217	06/30/23 :BENEFITS	197,000.00	11-000-291-270-GB	HEALTH BENEFITS	- - - -	
		90,500.00	11-000-291-272-GB	HEALTH BENEFITS (DR)	- - - -	
		100,000.00	- - - -		11-000-291-220-GB	SOCIAL SECURITY
		110,000.00	- - - -		11-000-291-241-GB	OTHER RETIREMENT
		19,000.00	- - - -		11-000-291-260-GB	WORKMEN'S COMPENSATION
		28,500.00	- - - -		11-000-291-280-GB	TUITION REIMBURSEMENT
		30,000.00	- - - -		11-000-291-290-GB	OTHER EMPLOYEE BENEFITS
4218	06/30/23 :HEARING IMPAIRED	9,000.00	11-207-100-320-CH	PURCHASED PROF. - ED.	- - - -	
		25,000.00	11-207-100-320-CS	PURCHASED PROF. - ED.	- - - -	
		2,500.00	- - - -		11-207-100-101-CU	SALARIES OF TEACHERS
		5,000.00	- - - -		11-207-100-101-SU	SALARIES OF TEACHERS -
		2,500.00	- - - -		11-207-100-500-CH	OTHER PURCHASED SERVICES
		4,000.00	- - - -		11-207-100-580-00	TRAVEL

Start date 6/1/2023

End date 6/30/2023

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TR#	Transfer Description	Amount	To Account		From Account	
4218	06/30/23 :HEARING IMPAIRED	20,000.00	-	- - -	11-207-100-610-CU	GENERAL SUPPLIES
4219	06/30/23 :VENTURE	5,150.00	11-210-100-610-PV	GENERAL SUPPLIES	- - - -	
		75.00	11-210-100-611-PV	GENERAL SUPPLIES-FOOD	- - - -	
		3,225.00	- - - -		11-210-100-101-SU	SALARIES OF TEACHERS-SUBS
		2,000.00	- - - -		11-210-100-320-PV	PURCHASED PROF ED
4220	06/30/23 :AUTISM	163,500.00	11-214-100-610-00	SUPPLIES AND MATERIALS	- - - -	
		194,000.00	12-214-100-731-BB	INSTRUCIONAL EQUIPMENT	- - - -	
		185,000.00	- - - -		11-214-100-106-BB	OTHER SALARIES FOR
		172,500.00	- - - -		11-214-100-106-BM	OTHER SALARIES FOR
4221	06/30/23 :AUTISM	114,000.00	11-214-100-610-00	SUPPLIES AND MATERIALS	- - - -	
		675.00	11-214-100-611-BM	GENERAL SUPPLIES-FOOD	- - - -	
		51,000.00	- - - -		11-214-100-610-BB	GENERAL SUPPLIES
		62,500.00	- - - -		11-214-100-610-BM	GENERAL SUPPLIES
		1,175.00	- - - -		11-214-100-611-BB	GENERAL SUPPLIES-FOOD
4223	06/30/23 :MULTIPLE DISABILITES	11,000.00	11-212-100-320-ES	PURCHASED PROF. - ED.	11-212-100-106-SU	OTHER SALARIES FOR
		8,150.00	11-212-100-320-EV	PURCHASED PROF.-EDUC	11-212-100-106-SU	OTHER SALARIES FOR
4224	06/30/23 :CONTRACTED THERAPIES	30,000.00	11-000-216-320-00	PURCHASED PROF-EDUC	11-000-216-100-CH	SALARIES-THERAPISTS
		14,000.00	11-000-216-320-00	PURCHASED PROF-EDUC	11-000-216-100-CU	SALARIES-THERAPISTS
		12,000.00	11-000-216-320-00	PURCHASED PROF-EDUC	11-000-216-100-DN	SALARIES-THERAPISTS
		19,000.00	11-000-216-320-00	PURCHASED PROF-EDUC	11-000-216-100-EB	SALARIES THERAPISTS
4225	06/30/23 :IMPVT OF INSTRUCT SALARIES	1,750.00	11-000-221-104-GI	SALARIES	11-000-221-580-GI	TRAVEL
		5,000.00	11-000-221-104-GI	SALARIES	11-000-221-610-GI	SUPPLIES AND MATERIALS
		3,075.00	11-000-221-104-GI	SALARIES	11-000-221-890-GI	OTHER OBJECTS
4227	06/30/23 :SAP PROGRAM	5,000.00	11-403-100-100-SP	SALARIES OF TEACHERS	11-403-100-320-SP	PURCHASED PROF
4228	06/30/23 :CAPE CENTER	600.00	11-800-330-100-GC	SALARIES	11-800-330-500-GC	OTHER PURCHASED SERVICES
4229	06/30/23 :MULTIPLE DISABILITES	4,000.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-212-100-101-SU	SALARIES OF TEACHERS -
		27,000.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-212-100-106-EE	OTHER SALARIES FOR
		19,500.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-212-100-106-EL	OTHER SALARIES FOR
		31,200.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-212-100-106-ES	OTHER SALARIES FOR
		4,000.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-212-100-106-EV	OTHER SALARIES FOR

Bergen County Special Services

Transfers by Transfer Number

End date 6/30/2023

Start date 6/1/2023

TR#	Transfer Description	Amount	To Account		From Account	
4229	06/30/23 :MULTIPLE DISABILITIES	85,500.00	11-212-100-610-00	SUPPLIES AND MATERIALS	11-216-100-101-EB	SALARIES OF TEACHERS
4230	06/30/23 :MULTIPLE DISABILITIES	2,450.00	11-212-100-610-EL	GENERAL SUPPLIES	- - - -	
		3,550.00	11-212-100-610-ES	GENERAL SUPPLIES	- - - -	
		1,680.00	11-212-100-611-EL	GENERAL SUPPLIES-FOOD	- - - -	
		3,625.00	11-212-100-611-ES	GENERAL SUPPLIES-FOOD	- - - -	
		3,800.00	- - - -		11-212-100-610-00	SUPPLIES AND MATERIALS
		2,150.00	- - - -		11-212-100-610-EE	GENERAL SUPPLIES
		1,825.00	- - - -		11-212-100-610-EI	GENERAL SUPPLIES
		3,200.00	- - - -		11-212-100-610-EV	GENERAL SUPPLIES
		175.00	- - - -		11-212-100-611-EE	GENERAL SUPPLIES-FOOD
		155.00	- - - -		11-212-100-611-EV	SUPPLIES AND
4231	06/30/23 :ADULT REHAB	70,000.00	13-403-100-511-TT	INSTRUCTION	- - - -	
		560.00	13-403-100-890-TT	OTHER OBJECTS	- - - -	
		245.00	13-403-240-440-TT	RENTALS	- - - -	
		27,625.00	13-403-270-100-GV	SALARIES	- - - -	
		130,800.00	13-403-291-241-GB	OTHER RETIREMENT	- - - -	
		14,800.00	13-403-291-290-GB	OTHER EMPLOYEE BENEFITS	- - - -	
		32,600.00	- - - -		13-403-100-101-TT	SALARIES OF TEACHERS
		5,000.00	- - - -		13-403-100-106-SU	OTHER SALARIES FOR
		50,875.00	- - - -		13-403-100-106-TT	OTHER SALARIES FOR
		300.00	- - - -		13-403-100-580-TT	TRAVEL
		4,000.00	- - - -		13-403-100-610-TT	GENERAL SUPPLIES
		1,950.00	- - - -		13-403-100-612-TT	SUPPLIES AND MATERIALS-CTT
		1,640.00	- - - -		13-403-100-891-TT	OTHER OBJECTS (CONSULTANT)
		870.00	- - - -		13-403-100-892-TT	OTHER OBJECTS (FIELD TRIPS)
		17,275.00	- - - -		13-403-213-100-TT	SALARIES
		2,500.00	- - - -		13-403-213-339-TT	PURCHASED PROF. AND TECH.
		950.00	- - - -		13-403-213-610-TT	SUPPLIES AND MATERIALS
		350.00	- - - -		13-403-230-590-GS	OTHER PURCHASED SERVICES
		500.00	- - - -		13-403-240-105-TT	SAL. OF SECR. AND CLERICAL
		900.00	- - - -		13-403-240-610-TT	SUPPLIES AND MATERIALS

Start date 6/1/2023

End date 6/30/2023

08/07/23 15:10

TR#	Transfer Description	Amount	To Account	From Account
4231	06/30/23 :ADULT REHAB	2,500.00	- - - -	13-403-262-420-GO CLEANING
		3,850.00	- - - -	13-403-290-100-TT SALARIES
		4,750.00	- - - -	13-403-291-220-GB SOCIAL SECURITY
		5,000.00	- - - -	13-403-291-260-GB WORKMEN'S COMPENSATION
		103,750.00	- - - -	13-403-291-270-GB HEALTH BENEFITS (HB)
		1,750.00	- - - -	13-403-291-271-GB HEALTH BENEFITS (DE)
		2,720.00	- - - -	13-403-291-280-TT TUITION REIMBURSEMENT
4247	06/30/23 :EQUIPMENT	46,750.00	12-000-222-732-GT EQUIPMENT	- - - -
		42,600.00	12-212-100-731-EL EQUIPMENT	- - - -
		10,250.00	12-212-100-731-ES INSTRUCTIONAL EQUIPMENT	- - - -
		15,000.00	12-212-100-731-EV MULTIPLY HANDICAPPED	- - - -
		331,700.00	12-403-100-732-TT NON INSTRUCTIONAL	- - - -
		41,300.00	- - - -	11-207-100-106-CS OTHER SALARIES FOR
		75,000.00	- - - -	11-209-100-106-DR OTHER SALARIES FOR
		30,000.00	- - - -	11-209-100-106-SU OTHER SALARIES FOR
		24,000.00	- - - -	11-209-100-320-DC PURCHASED PROF. - ED.
		20,000.00	- - - -	11-210-100-101-PV SALARIES OF TEACHERS
		95,000.00	- - - -	11-214-100-106-BM OTHER SALARIES FOR
		63,000.00	- - - -	11-214-100-106-SU OTHER SALARIES FOR
		43,000.00	- - - -	11-216-100-101-EB SALARIES OF TEACHERS
		30,000.00	- - - -	11-216-100-106-CU OTHER SALRIES FOR
		25,000.00	- - - -	11-216-100-106-EB SALARIES TEACHER
4248	06/30/23 :TECHNOLOGY	38,500.00	11-000-222-100-GT SALARIES	11-209-100-101-DE SALARIES OF TEACHERS
		1,200.00	11-000-222-300-GT OTHER PURCHASED PROF	11-209-100-101-DE SALARIES OF TEACHERS
		2,100.00	11-000-222-610-GT SUPPLIES AND MATERIALS	11-209-100-101-DE SALARIES OF TEACHERS
4249	06/30/23 :BLESHPMAN	1,100.00	40-000-219-104-FF SALARIES- CHILD STUDY TEAM	40-212-100-610-FF GENERAL SUPPLIES
		850.00	40-000-251-100-GB SALARIES	40-212-100-610-FF GENERAL SUPPLIES
		20,000.00	40-000-262-300-GO PURCHASED PROF SERVICES	40-212-100-610-FF GENERAL SUPPLIES
		1,050.00	40-212-100-320-FF PURCHASED PROF. - ED.	40-212-100-610-FF GENERAL SUPPLIES
		8,200.00	40-212-100-731-FF INSTRUCTIONAL EQUIPMENT	40-212-100-610-FF GENERAL SUPPLIES
4250	06/30/23 :BLESHPMAN	14,500.00	40-000-291-272-GB HEALTH BENEFITS (DR)	- - - -

TR#	Transfer Description	Amount	To Account		From Account	
4250	06/30/23 :BLESHMAN	7,150.00	40-212-100-101-SU	SALARIES OF TEACHERS -	- - - -	
		600.00	40-212-100-611-FF	GENERAL SUPPLIES-FOOD	- - - -	
		14,500.00	- - - -		40-000-291-270-GB	HEALTH BENEFITS (HB)
		7,150.00	- - - -		40-212-100-101-FF	SALARIES OF TEACHERS
		600.00	- - - -		40-212-100-610-FF	GENERAL SUPPLIES
4251	06/30/23 :ENERGY-ELECTRICITY	43,500.00	11-000-262-622-GO	ENERGY(ELECTRICITY)	11-000-261-100-GO	SALARIES
4252	06/30/23 :CONTRACTED TRANSPORTATION	3,450.00	13-403-100-511-TT	INSTRUCTION	11-000-270-512-GV	CONTRACTED SERVICES
		3,827,095.00	Report Total			

Agenda Resolution

24-F-009S

APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING FOR BERGEN COUNTY SPECIAL SERVICES SCHOOLS--UPDATE FOR AUGUST 2023 #1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey **State Contract Vendors (see attached)** pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment

ATTACHMENTS:

Description

File Name

Upload Date

Vendors--August

24-F-009S_Vendors-
August.pdf

8/4/2023

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/13/24	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	17-FLEET-00743	05/13/24	973-556-5729
5.11 Inc.	Law Enforcement Firearms Equipment and Supplies	23-GNSV1-35293	08/14/24	888-988-7284
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	17-FLEET-00751	05/13/24	973-812-1589
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	40825	03/17/24	973-484-5737
AB Screw, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-TELE-00231	07/31/24	631-969-2600
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	17-FLEET-01051	12/31/23	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	47604	09/24/23	NJDEP@acenviro.com
Affordable Interior Systems, Inc.	Furniture, Office, Lounge and Systems - Statewide	19-FOOD-00876	10/30/23	NJDEP@acenviro.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/23	hwoods@ais-inc.com
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/23	973-926-0166
Alliance Bus Group/Creative Bus Sales	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
American Mobile Glass	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89259	11/20/23	201-507-8500
Anchor Moving & Storage	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
ARI Phoenix, Inc.	Moving Srvs for DP/MC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@movevillhanchor.com
AT&T Mobility	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	tekiagowdin@att-helra.com
Atlantic Business (Tomorrow's Office)	Wireless Voice, Data & Accessories	40487	08/11/24	tsigalora@tomorrowsoffice.com
Atlantic Plumbing Supply Corp	Copiers, Multi-Function Devices, Maint., Supplies and Print Srvs.	89798	09/30/23	732-929-0400
Auto Plus Auto Parts	Plumbing & Heating Supplies/Equipment	20-FLEET-01344	11/19/23	856-778-7415
AVAYA, Inc.	Automotive Lubricants	80802	01/31/24	908-698-5587
Beyer Brothers, Corp.	Telecommunications Equipment and Services	19-FLEET-00922	08/04/23	973-644-3200
Beyer Ford, LLC	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	89263	11/20/23	201-943-3100
Beyer of Morristown, LLC (will be allowed to expire in NJSTART until the extension agreement date has been signed) 3rd extension amendment	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.			
Bloom USA, Inc.	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	18-FLEET-00445	08/28/23	973-644-3200
Bridgestone Americas, Inc.	Library & School Supplies	17-FOOD-00244	09/30/23	800-578-8856
Broadway Moving and Storage	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Business Furniture Inc.(BFI)	Moving Srvs for DP/MC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Butler Water Corrections (get quotes from all approved vendors)	Office & Lounge Furniture-Herman Miller	81620	10/30/23	973-795-6463
Campbell Freightliner	Office & Lounge Furniture-National Office	81721	10/30/23	973-795-6463
Canon USA	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39218	03/31/26	732-287-1500
Caymen Chemical Company	Maintenance & Repair/Heavy Duty Vehicles 15,000 lbs.	89264	11/20/23	732-287-1500
CDW Government LLC	Copiers, Multi-Function Devices, Maint., Supplies and Print Srvs.	40462	08/11/23	isgibadimn@cusa canon.com
CDW Government LLC (EMC Corp)	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/23	000-000-0000
CDW Government LLC (Microsoft)	Data Communications Product and Services	20-FLEET-01506	09/30/24	866-776-7415
CDW Government LLC (HP)	Software Reseller Services	21-TELE-01511	05/24/26	866-776-7415
Chas S. Winner Inc (Winner Ford)	Computer Equipment, Peripherals & Related Services	89868	10/31/23	866-776-7415
Cherry Valley Tractor Sales	Computer Equipment, Peripherals & Related Services	40166	10/31/23	866-776-7415
Circle Brake of Passaic County	Computer Equipment, Peripherals & Related Services	88974	10/31/23	866-773-7348
Cisco Systems Inc.	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2798
Clarus Glassboards, LLC	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/23	856-214-0758
Cliffside Body Corp	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Command Radio	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Command Radio (JVC Kenwood)	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Commercial Interiors Direct Inc.	Library & School Supplies	17-FOOD-00269	08/22/23	888-813-7414
Computer Design & Integration, LLC	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Consolidated Steel & Aluminum Fence Co., Inc.	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Core Mechanical	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Craftmaster Hardware, LLC	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
D.M. Radio Service Corp.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	22-FOOD-47763	05/30/25	sales@commercialinteriorsdirect.com
Daco Limited Partnership	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
David Weber	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/24	908-272-6262
David Weber Oil Co.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	86697	10/31/23	contracts@coretag.com
Deere & Company	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
Dell Marketing	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Dell Marketing	Furniture, Office & Lounge	81616	10/30/23	973-263-1100
DIRAD Technologies, Inc.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
Direct Flooring, Inc.	Automotive Lubricants	20-FLEET-01343	11/19/23	201-438-7333
EB Fence, LLC	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	09/07/23	GovContractSupport@JohnDeere.com
Elate Moving, Inc.	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
EMC	Computer Equipment, Peripherals & Related Services	19-TELE-00656	10/31/203	Slephanie.Schraeder@dell.com
Eplus Technology Inc. (Cisco)	Telecommunications Equipment and Services	80812	01/31/24	kathy.cropano@dirad.com
Eplus Technology Inc. (HP)	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	22-FOOD-47764	06/30/25	Ftomas@delmail.com
Eplus Technology Inc. (Lenovo)	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/24	609-704-8894
Eventide, Inc.	Moving Srvs for DP/MC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	info@elatemoving.com
Exemplis Corp.	Computer Equipment, Peripherals & Related Services	89988	10/31/23	732-635-2583
	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-9912
	Computer Equipment, Peripherals & Related Services	89988	10/31/23	609-528-9912
	Radio Communication Equipment and Accessories	83898	10/31/23	609-528-9912
	Furniture, Office & Lounge	81711	04/30/24	714-995-4800

Fasenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00555	06/30/24	609-530-0010
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMAC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	Joseph.kantonio@gmail.com
Flm Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/23	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/24	781-329-0026
FF Mailing Solutions (Franco TYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-327-5937
Frank Mazza and Son, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-666-6333
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/23	908-388-3224
Gan EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-071692	09/31/24	greg@nielsenfire.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88696	10/31/23	cassandra.kalev@qshgroup.com
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-666-6333
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-666-6333
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	gmdata@amdacom.com
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
GovConnect	Computer Equipment, Peripherals & Related Services	89974	10/31/23	908-800-0019
Grainger	Industrial Products/MRO Supplies & Equipment (18M0002)	19-FLEET-00556	06/30/24	877-889-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions	85151	10/09/23	nicholas.carty@graybar.com
Grupo Lacasse, LLC	Furniture: Office & Lounge	21-FOOD-01694	09/30/23	benjamin.vanemmer@groupelacasse.com
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	23-FOOD-47764	06/30/25	800-227-4224
Hannon Floor Covering	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	18-FLEET-00444	08/28/23	800-698-9825
Herflich Flael Services	Vehicles, Vans/Minivans, 7-Passenger, Gasoline and Hybrid	17-FLEET-00210	11/27/23	800-698-9825
Herflich Flael Services, Inc.	Vehicles, Trucks, Pickup, Class 1	81621	10/30/23	338-431-7101
High Point Furniture Industries HPFI	Furniture: Office & Lounge	20-TELE-01200	12/31/26	uscommunities@homedepot.com
Hilachi Vanlara, LLC	Computer Equipment, Peripherals & Related Services	18-FLEET-00234	11/20/23	973-347-4210
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	89257	10/31/203	800-277-8988
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	40116	10/31/203	debra.lee@hp.com
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	24-GNSV1-52509	10/18/23	281-445-1100
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	20-TELE-01512	05/24/26	800-467-4448
Impac Fuel	Fuel Credit Card Services - Statewide	23-FOOD-47763	06/30/25	800-336-0225 ext. 5635
Interface Americas, Inc.	Software Reseller Services	21-GNSV1-01460	04/30/24	609-983-0900
Interface Americas, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	19-GNSV2-00680	04/14/24	908-534-1988
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-FOOD-01749	09/30/24	201-653-1613
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	20-GNSV1-01315	10/23/23	732-721-3443
Jenny On The Spot, LLC	Fabricated & Prefabricated Structures; Portable Sanitation Units	83717	03/19/24	201-428-2025
Johnson Controls Fire Protection	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	86766	04/30/24	bmahoney@icfi.com
Johnson Communication	Communication Wiring Services	85152	10/09/23	201-489-4454
Johnson G.P. Inc.	Radio Communication Equipment and Accessories	43030	02/16/24	973-484-7400
Keeln Power Products	Cabling Products & Services; Data Center Management Solutions	21-FOOD-01748	09/30/24	link@keyportarmy.com
Keel Electrical Supply Co., Inc.	Parts & Repairs for Lawn & Grounds Equipment	16-FOOD-00112	04/20/24	800-454-7400
Kerport Army/Navy	Protective Clothing and Footwear	81720	10/30/23	800-421-5354
Krueger International	Furniture: Office & Lounge	17-FOOD-00250	08/30/23	201-994-6137
Lakeshore Learning Materials	Library & School Supplies	17-FLEET-00740	05/13/24	800-800-8188
Lawson Supply Company of New Jersey, Inc.	Law Enforcement, Firearms Equipment and Supplies (Jason Durie, rep)	88850	11/29/23	215-741-3950
Lawson Products Inc.	Parts & Repairs for Road Maintenance Equipment	43023	02/16/24	jeam@jblc.com
LEJ Interio Solutions, LLC	Carpet and Repairs for Lawn & Grounds Equipment	23-FOOD-47763	06/30/25	sweldon@lenovo.com
Lenovo (United States), Inc.	Computer Equipment, Peripherals & Related Services	21-TELE-01428	10/31/203	david.silrobin@linmbachline.com
Limbach Company, LLC	HVAC, Refrigeration and Boiler Services - Statewide (NOT for Parts ONLY)	88689	04/30/24	609-883-0900
Louis A. Jammer Co., Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	06/03/24	avickard@manconline.com
Mancon, LLC	NJDOT Parts Warehouse Management	18-GNSV1-00658	10/31/23	bhartina@matteconfractors.com
Marlee Contractors	HVAC, Refrigeration and Boiler Services - Statewide	86692	04/30/24	866-338-1314
Marchantville Overhead Door Co.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	10/31/203	703-673-7871
Microsoft Corporation	Computer Equipment, Peripherals & Related Services	40166	03/19/24	973-296-4978
Millennium Communications Group, Inc.	Communication Wiring Services	88740	05/31/24	215-943-9100
Modern Group, Ltd.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	04/30/24	609-324-3653
Motrola Solutions, Inc.	Radio Communication Equipment and Accessories	83909	10/31/23	732-222-0997
MRA International	Computer Equipment, Peripherals & Related Services	89974	09/30/24	NJState@mrscored.com
MSC Industrial Supply, Co.	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	23-FLEET-27129	10/31/23	ic@multitempnech.com
Multi Temp Mechanical, Inc.	HVAC, Refrigeration and Boiler Services - Statewide	88695	04/30/24	rjp@multicbld.com
National Office Furniture	Auctioneering Services; Internet Auctions to Sell Surplus Property	81721	10/30/23	800-482-1213
Nelson Ford of Morristown, Inc.	Furniture: Office & Lounge	23-FLEET-34922	04/25/24	pyachimaki@nielsenfire.com
New Jersey Dr-A152 E 152oor Works	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
On Site Fleet Service Inc	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/23	732-651-1800

Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	carler@paloaltonetworks.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/23	855-241-5743
Pemberton Electric Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/11/24	804-496-6912
ProComm Systems Inc.	Boxes, Corrugated DDC & DSS	20-FOOD-01066	01/11/24	201-833-7500
Quadrat, Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	800-000-0000
R&R Auto Body and Glass	Mailroom Equipment & Maintenance	41287	04/11/24	800-636-7678
R.D. Sales Door & Hardware, LLC	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0877
Rachles/Michele's Oil Co.	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
RFS Commercial Inc.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	08/30/25	908-686-6333
Rich USA	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	08/30/25	908-686-6333
Romeo Enterprises	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/23	mike.palotta@romeo-usa.com
Rubicycle LLC	Automotive Lubricants	20-FLEET-01345	11/19/23	732-599-3475
Safeco	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89262	11/20/23	973-838-0820
Saveon T/A Maco Office Supplies	Park and Playground Equipment	16-FLEET-00131	05/30/24	732-363-0600
Scientific Boiler Water Cont Co., Inc. (get quotes from all approved vendors)	Furniture: Office & Lounge	81729	10/30/23	770-615-1314
Shaw Industries, Inc.	Furniture: Office & Lounge (HON)	19-FOOD-00927	10/30/23	201-867-3309
Simonk Transportation & Warehousing Group, LLC	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	alevin@sci-water.com
Software House International (SHI)	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47764	09/30/25	mark.brunelle@shawinc.com
Software House International (SHI) (Cisco)	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	kandietzko@simonkallied.com
Sleedia Moving & Storage, Inc.	Computer Equipment, Peripherals & Related Services	89974	10/31/23	732-868-5904
Superior Distributors Co., Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Taylor Oil Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steadleronline.com
Tele Measurements, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Thomas Scientific	Automotive Lubricants	20-FLEET-01342	11/19/23	908-725-7737
Tonasa Automotive Corp	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8622
Trius, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	1-FLEET-01033	12/31/23	856 472-8694
Turnout Fire & Safety	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
United Motor Parts, Inc.	Customized Snow Plows and Related Components NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	latamura@trusonline.com
United Supply Corp.	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/13/24	201-963-8312
Van Dines Four Wheel Drive Center, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
Verizon Business Network Services, LLC	Library & School Supplies (10114)	17-FOOD-00262	08/30/23	718-439-9387
Verizon Wireless	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1466
Versiteel	Data Communication Network Services	85943	02/10/24	908-239-7090
Versiteel (dba Ditto Sales)	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@veitsonwireless.com
VWR International, LLC	Furniture: Office & Lounge	81731	10/30/23	800-876-2120
W B Mason	Furniture: Office & Lounge (HON)	81731	10/30/23	800-876-2120
Warshaw Generator, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/23	856-241-5743
Warshaw Generator, LLC	Furniture: Office & Lounge	19-FOOD-00927	10/30/23	888-978-2766
Wasak, Inc. (get quotes from all approved vendors)	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/24	732-741-6400
Water Dynamics Incorporated (get quotes from all approved vendors)	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
York Telecom Corporation	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39216	03/31/26	Wasak@AOL.com
	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	xxanion@aol.com
	Software Reseller Services	20-TELE-01509	05/24/26	nlsian@votritel.com

Agenda Resolution

24-F-010S

APPROVAL–RENEWAL APPLICATIONS FOR TEMPORARY INSTRUCTIONAL SPACE FOR THE 2023-2024 SCHOOL YEAR

Resolution

WHEREAS, the Bergen County Special Services School District has lease agreements for the rental of schools at the following locations:

Paramus NJ	Teterboro, NJ	Saddle Brook, NJ
345 Lockwood Drive Ridge Ranch School <i>Visions Program</i>	200 North Street North Street School, Rm #19	492 Saddle River Road Brownstone School, Entire Building
99 East Century Road Paramus High School, Room #301 <i>Visions Program</i>	560 Roosevelt Boulevard Westbrook Middle School, Rm #19	
304 East Midland Avenue Entire Building <i>Gateway Program</i>		
281 East Pascack Road Main Room <i>Career Crossroads Program</i>		

WHEREAS, Bergen County Special Services School District must file the attached Renewal Applications for Temporary Instructional Space as part of the approval process.

NOW THEREFORE BE IT RESOLVED that the Board approves the Renewal Application for Temporary Instructional Space for the 2021-2022 school year.

JS/kk

Attachment--Application

ATTACHMENTS:

Description

TEMP INSTRUCT SPACE

File Name

24-F-010S_2023-

2024_Temporary_Instructional_Spaces.pdf

Upload Date

8/8/2023



New Jersey Department of Education

Initial/ Renewal Application for Multiple Temporary Instructional Spaces 2023-2024 School Year

SUBCHAPTER 8. TEMPORARY SCHOOL FACILITIES

6A:26-8.1 Temporary Facilities Standards

Pursuant to 6A:26-8.1 the Executive County Superintendent shall **Annually** monitor the temporary facilities of school districts for criteria set forth in this code.

District/ County : Bergen County Special Service Schools

Indicate FACILITY or TCU	ADDRESS	# Students/ Teachers/ Aides	Year of Initial Application	Grades Serviced	In Long Range Facility Plan
Visions	345 Lockwood Drive, Paramus, NJ 07652 Ridge Ranch School	20	2016	4th gr.	yes
Visions	99 East Century Rd., Paramus, NJ 07652 Paramus High School Room #301	10	2018	9-12 gr.	yes
Visions	560 Roosevelt Blvd., Teterboro, NJ 07608 Westbrook Middle School Room #19	12	2016	5-8 gr.	yes
North St. School	200 North Street, Teterboro, NJ 07608 Room #19	28	2014	9-12 gr.	yes
Gateway	304 East Midland Ave, Paramus, NJ 07652 Entire Building	75	2005	7-12 gr.	yes
Career Crossroads	281 East Pascack Rd., Paramus, NJ 07652 Main Room	20	2013	9-12 gr.	yes
Brownstone	492 Saddle River Rd., Saddlebrook, NJ 07663 Entire Building	69	2005	K-8 gr.	yes

Reason for / Improvements made on site: General Maintenance, Painting, Lighting and Ceiling tile

The Board of Education approved the renewal temporary application on _____ (Date)

***** Attach Copy of Board Resolution *****

Certified by: Dr. Howard Lerner
(Superintendent of Schools)

7/31/23
(Date)

Mr. John Susino
(School Business Administrator)

7/28/23
(Date)

For County Use Only:

Date of inspection by County Office: _____ Inspected by: _____

Approval is granted _____ Approval is not granted _____ Subject to the following conditions: _____

(Executive County Superintendent)

(Date)

Agenda Resolution

24-F-011S

APPROVAL OF AGREEMENT — TA TO TEACHER PROGRAM BETWEEN RAMAPO COLLEGE OF NEW JERSEY AND BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Resolution

WHEREAS, with an effective date of July, 2023 is between Ramapo College of New Jersey, a public higher education institution of the State of New Jersey, having an address at 505 Ramapo Valley Road, Mahwah, New Jersey 07430 (hereinafter referred to as “Ramapo”), and Bergen County Special Services to be known as (BCSS), having an address at 540 N Farview Ave, Paramus, NJ 07652, and

WHEREAS, Ramapo is authorized by the State of New Jersey to award certifications and baccalaureate degrees; and

WHEREAS, BCSS employs teacher assistants and staff who desire to become certified teachers; and

WHEREAS, it is the goal of Ramapo and BCSS to provide a seamless transition for students to attain credentials and meet the state’s need for more teachers, through enrolling in the TA to Teacher program. Through this program, students will enroll in coursework in preparation to attain teacher certification or the appropriate coursework and/or degrees to do so; and

WHEREAS, the TA to Teacher program is an accelerated pathway program for working teacher assistants/ paraprofessionals who are currently employed in this role that is unique, rigorous, and practical, providing students with the courses, experiences, and credentials to be qualified professional educators,

NOW, THEREFORE, be it agreed in consideration of the promises and of the covenants, terms and conditions hereinafter set forth, Ramapo and BCSS agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement that the term of this Agreement shall be for a period of four (4) years—September 1, 2023 through August 30, 2027. If this Agreement is not terminated by either party, same shall automatically renew annually for successive one-year terms unless otherwise agreed to by the Parties

JS/kk

Attachment—Agreement

ATTACHMENTS:

Description	File Name	Upload Date
RAMAPO MOU	24-F-011S_RAMAPO_TA_to_TEACHER_MOU_Clean.docx	8/8/2023

**TA to TEACHER AGREEMENT
RAMAPO COLLEGE OF NEW JERSEY
&
BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

THIS AGREEMENT, with an effective date of July, 2023 is between Ramapo College of New Jersey, a public higher education institution of the State of New Jersey, having an address at 505 Ramapo Valley Road, Mahwah, New Jersey 07430 (hereinafter referred to as “Ramapo”), and Bergen County Special Services to be known as (BCSS), having an address at 540 N Farview Ave, Paramus, NJ 07652.

WHEREAS, Ramapo is authorized by the State of New Jersey to award certifications and baccalaureate degrees; and

WHEREAS, BCSS employs teacher assistants and staff who desire to become certified teachers; and

WHEREAS, it is the goal of Ramapo and BCSS to provide a seamless transition for students to attain credentials and meet the state’s need for more teachers, through enrolling in the TA to Teacher program. Through this program, students will enroll in coursework in preparation to attain teacher certification or the appropriate coursework and/or degrees to do so;

WHEREAS, The TA to Teacher program is an accelerated pathway program for working teacher assistants/paraprofessionals who are currently employed in this role that is unique, rigorous, and practical, providing students with the courses, experiences, and credentials to be qualified professional educators.

NOW, THEREFORE, be it agreed in consideration of the promises and of the covenants, terms and conditions hereinafter set forth, Ramapo and BCSS agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement as follows::

1.Term. The term of this Agreement shall be for a period of four (4) years. If this Agreement is not terminated by either party, same shall automatically renew annually for successive one year terms unless otherwise agreed to by the Parties

2.Requirements of the TA to Teacher Program

The Parties recognize that a successful program must embrace collaboration, mutual benefit, and identifying strengths across TA to Teacher.

The Parties agree to work together to meet the following shared responsibilities:

- Students interested in TA to Teacher, will be required to meet Ramapo's admission requirements to be admitted to the program.
- While enrolled in TA to Teacher, students must follow all policies and procedures including but not limited to academic policies, academic calendars and financial deadlines as stated in student catalogs and handbooks of the college that offers the course. Both institutions reserve the right to change its policies and procedures as conditions warrant.
- This Agreement will be effective as of the start of this Cohort, and each future cohort will be evaluated based on interest and enrollment.
- A minimum # of 12 students must be enrolled and registered to run a cohort in any given term. In the event, the minimum is not met at a BCSS site, Ramapo will attempt to accommodate interested students at different sites or on campus. If that is not possible, interested students will wait for a new cohort, when the minimum enrollment is met.

3. COLLABORATIVE GOALS

The goal of Ramapo College is to create a highly optional program with economic and career value for a broad range of people across various settings and employment types. TA to Teacher's collective goals include the following:

- TA to Teacher program is an accelerated pathway program that provides students with the courses, experiences, and credentials to be certificated educators
- Provide students with rigorous learning goals to make a positive impact in their current placement
- Create a shared Partnership space to bring the strengths and expertise of both the District and TA to Teacher in developing strong, effective teachers
- Prepare students in their certification areas to meet district hiring needs
- Align the program focus and resources with school improvement strategies, including embedding College strengths and expertise inside K-12 schools
- Focus on structures, processes, curriculum, and pedagogy that will immerse the students into the district structures
- Engage in continuous learning to improve TA to Teacher and its outcomes, ensuring that data-sharing agreements, outcomes of interest, and interpretive lenses serve TA to Teacher's collaborative goals

4. SHARED RESPONSIBILITIES

Administrative Obligations of Ramapo and BCSS.

- Ramapo and BCSS agree to create an application process that advertises and identifies students to enroll in TA to Teacher.
- Both Ramapo and BCSS agree to the right to use each other's names for the sole purpose of advertising and marketing the TA to Teacher programs provided for under this Agreement.
- BCSS agrees to share relevant TA to Teacher information for the purposes of recruitment, advisement and student success. Ramapo agrees to share relevant student information with BCSS of those who apply to Ramapo for purposes of recruitment, advisement and student success/data collection as well.
- Ramapo will waive the admissions application fee for all students enrolled in a TA to Teacher pathway.
- Ramapo agrees to appoint an administrative staff member to manage the day-to-day operations of the TA to Teacher programs.
- Both Ramapo and BCSS shall have the joint responsibility for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this Agreement.
- Ramapo will review and revise as needed the structure, scope, and sequence of the TA to Teacher coursework and staffing to align with the experiences of the students
- Ramapo will review the curricular scope and sequence to ensure students have requisite skills and knowledge before beginning the program and have aligned coursework.
- Ramapo will commit to creating resources to support students during the program and maximize student access to financial aid and support programs
- BCSS will secure room/space needed for the program Ramapo College agrees to provide the necessary space to facilitate the course/program.
 - In the event of any damage the College will assume full responsibility during its use.
 - The College will also provide the District with a current certificate of insurance, verifying the required insurance coverage.
 - Days, hours, room #s, etc will be agreed to between parties at the beginning of each term.

5. Financial Details and Arrangement.

Given this collaboration and the extension of Ramapo's curriculum to be delivered at BCSS If applicable a site fee of \$100 per student, per semester will be collected.

Students enrolled in this program will also pay a reduced tuition rate, TA to

Teacher Special Programs rate as presented on the Student Accounts website.

6. Compliance with Laws and Regulations.

Ramapo and BCSS agree that each institution shall comply with all applicable requirements of municipal, county, state and federal authorities, statutes and regulations now or hereafter in force and effect to the extent that they directly or indirectly bear upon the subject matter of this agreement. These include, without limitation, N.J.S.A. 18A:3B-78-80, the regulatory and statutory requirements of the New Jersey Commission on Higher Education, the federal Family Education Rights and Privacy Act of 1974 and implementing regulations, the state and federal fair employment practices or similar laws, and Title VII of the Civil Rights Act of 1964 and implementing regulations.

7. Termination.

This Agreement may be terminated as follows:

- A. Except as otherwise may be permitted in this Agreement), either party may terminate this Agreement at any time by written notice of at least one (1) year in advance of the effective date of the termination date.
- B. In addition, either party shall have the right to terminate this Agreement for "cause." In general, "cause" is defined as any uncured material and substantial breach of this Agreement by either of the parties. If either party desires to terminate this Agreement for cause, such party shall give written notice of default to the other party of the specific grounds for termination. The party receiving any such written notice shall have thirty (30) days to cure the default stated in said notice. If the party receiving notice of termination fails to cure the default within the applicable time period or any mutually agreed upon extension period, the party who gave the original notice shall, thereafter, have the right to terminate this Agreement by giving written notice of termination to the defaulting party in which event this agreement shall terminate as of the date of the giving of such notice of termination.
- C. Either party shall have the right to terminate this Agreement at any time in the event that any required appropriations that might be needed to implement this Agreement are not made available by the New Jersey State Legislature and/or county government provided that thirty (30) days prior notice is given the other party.
 -
- D. In the event this Agreement is terminated for any reason, the parties, to the extent practicable, agree that no student currently participating in the program will be denied the opportunity to complete the program, even when the effective date of termination occurs prior to the completion date of the program.

8. Notice of Termination.

All notices of termination, demands, consents, approvals, requests required or permitted to be given to or served upon the parties shall be in writing. Any such notice, demand, consent, approval, request, instrument or documents shall be sufficiently given or served if sent by email or certified or registered mail, postage prepaid, addressed at the address set forth below, or at such other address as it shall designate by notice as follows:

If to Ramapo College of New Jersey

If to BCSS

9. Defense and Indemnification:

Each party agrees to be responsible for its own actions and those of its officers, employees and agents. Neither party, by virtue of this Agreement, assumes any liability for any debts or obligations of either a financial or legal nature incurred by the other party to this Agreement.

Independent Contractors. Both Ramapo and BCSS are independent contractors. It is not intended that an employer/employee, joint venture, or partnership agreement be established hereby expressly or by implication between Ramapo and BCSS. Rather, in discharging all duties and obligations hereunder, Ramapo shall at all times be in and remain in an independent contractor relationship with BCSS.

Each party agrees to defend, indemnify and hold harmless the other party, its officers, employees agents and volunteers from and against any claim arising from the negligence or willful conduct of the indemnifying party's employees or agents.

10. Dispute Resolution.

A. **Mandatory Mediation.** In the event of a dispute whether technical or otherwise, the objecting Party must request non-binding mediation and the non-objecting Party must participate in the mediation. The costs of such non-binding mediation shall be shared equally between the BCSS and Ramapo.

B. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation.

C. **Non-Binding Effect.** Mediation is intended to assist the parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.

D. **Judicial Proceedings.** Upon the conclusion of mediation, either Party may commence legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.

E. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a Party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Bergen County.

F. **Payment Pending Dispute.** In the event of any dispute as to the amount to be paid, the full amount shall be paid; but if through subsequent negotiation, arbitration or litigation the amount due shall be determined, agreed or adjudicated to be less than was actually so paid then the recipient of such payment shall forthwith repay the excess.

11. **Assignment.** Neither party may assign or delegate this agreement or any interest herein or responsibility hereunder without the prior written consent of the other party.

12. **Severability.** If any provision of this agreement is, as a matter of law, unenforceable, then such provision shall be deemed to be deleted and this agreement shall otherwise remain in full force and effect.

13. **No Third-Party Beneficiaries.** This Agreement does not create in any individual or entity the status of third-party beneficiary, and this Agreement shall not be construed to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between Ramapo and BCSS and shall inure solely to the benefit of such parties.

14. **Entire Agreement.** This Agreement, including all attachments and exhibits, represents the entire understanding between the parties hereto with respect to the subject matter expressed

herein. No prior or contemporaneous written statement nor shall any prior, contemporaneous or future oral statement be admissible to interpret, explain, alter, modify or amend this Agreement. This Agreement may be amended or modified only by mutual written consent of both parties.

15. Governing Law. This agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have affixed their hands and seals to this Agreement.

RAMAPO COLLEGE OF NEW JERSEY

_____ DISTRICT

Dean

Superintendent

Date - _____

Date - _____

24-F-011S

Agenda Resolution

24-F-012S

APPROVAL OF PERSONNEL SALARIES CHARGED TO GRANTS JULY 1, 2022 TO JUNE 30, 2023

Resolution

WHEREAS grant regulations require salaries charged to grants be reported to the Board of Education,

NOW THEREFORE BE IT RESOLVED the Board of Education approves the attached list of personnel salary charges as specified.

JS/PB/kk

Attachment—backup

ATTACHMENTS:

Description

File Name

Upload Date

Grant Salary Report BCSS

24-F-012S_Salary-

Grants_ss_reso_backup.pdf

8/15/2023

BERGEN COUNTY SPECIAL SERVICES
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
434SN	MEDICAID FUNDING ADULT REHAB PROGRAM 7/1/2022-6/30/2023	20-434-100-101-AP	Janice Mc Caskie D'Auito	167,519	16,751.76
			Steven Willick	93,412	23,353.20
			Katie Conte	55,000	43,049.49
			Mayra Moreno	65,000	35,006.65
		20-434-100-101-AW	Karen Fried	67,432	30,333.84
			Janice Mc Caskie D'Auito	167,519	33,504.00
			Christine Scheideler	48,586	51,351.41
			Steven Willick	93,412	23,353.20
		20-434-100-106-AP	Jeffrey Bogdan	37,482	1,417.60
			Rita Butros	38,498	30,689.72
			Junius Carter	44,974	23,712.53
			Akeem Davis	38,498	39,269.81
			Valeria D'Ozzollinni	37,482	14,302.37
			Patricia Fiasconaro	49,211	26,033.80
			Ryan Haithcock	37,482	38,344.34
			Kathleen Kaplan	55,915	30,275.05
			Rachael Karnick	44,977	50,893.21
			Giuseppa Langieri	48,911	27,693.19
			Stanley Montalvo	40,878	22,530.22
			James Orlowski	50,845	28,038.42

BERGEN COUNTY SPECIAL SERVICES
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
434SN	MEDICAID FUNDING ADULT REHAB PROGRAM 7/1/2022-6/30/2023	20-434-100-106-AP	Rafreen Perez	37,990	21,460.07
			Rosalyn Roimisher	48,456	50.63
			Evelyn Rojas	51,218	28,051.17
			Mary Senese	\$21.94/Hr	23,324.17
			Nilaja Shealy	44,317	46,915.24
			Antoinette Summers	\$21.94/Hr	23,832.54
			Leonardo Toledo	56,317	35,114.81
			Susan Trizzino	51,218	28,184.84
			Lisa Argenio	38,498	21,760.24
			Rita Butros	38,498	8,771.66
			Rhonda Crawley	38,691	12,897.14
			Carol Freschi	36,974	27,414.18
			Michael Hernandez	47,305	26,209.99
			Melissa Huguet-Huapaya	36,974	20,873.26
			Kloepatra Kourougios	42,791	23,918.06
			Jesse Lewis	12,637	10,174.29
			Calvin Lofton	50,918	13,552.11
			Karen Oriente	37,990	13,689.99
			Luciann Rapetti	38,498	21,919.31
			Thomas Viso	40,673	18,957.03
			Tracy Walker	37,990	40,445.10
			Kathleen Whalen	41,658	22,977.29

BERGEN COUNTY SPECIAL SERVICES
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
434SN	MEDICAID FUNDING ADULT REHAB PROGRAM 7/1/2022-6/30/2023	20-434-200-100-AP	Michelle Dibenedetti	72,737	65,463.36
			Kellie Palomba	60,000	15,346.15
			Cynthia Schneider	78,668	39,334.08
		20-434-200-100-AW	Cindy Bischoff	80,054	7,204.92
			Rocio Cedenio	71,127	17,781.84
			Karen Fritzman	96,907	16,151.20
			Kellie Palomba	60,000	5,115.39
		20-434-270-100-AP	Juana Artavia	40,890	1,728.26
			Armando Bedoya	48,446	2,018.58
			Reyna Gutierrez	40,890	1,703.76
			Fances Lessner	59,884	1,350.05
			Maria Melendrez	45,825	1,909.38
			Ramon Muniz	41,877	1,744.88
			Dzemil Muric	45,825	1,909.38
			Jose Perez	48,446	2,018.58
			Julio Rivera	62,735	2,716.42
			Juana Artavia	40,890	1,728.26
			Armando Bedoya	48,446	2,018.58
			Reyna Gutierrez	40,890	1,703.76
			Fances Lessner	59,884	2,597.64
			Maria Melendrez	45,825	1,909.38
			Ramon Muniz	41,877	1,744.88
			Dzemil Muric	45,825	1,909.38
			Jose Perez	48,446	2,018.58
			Julio Rivera	62,735	2,716.42

BERGEN COUNTY SPECIAL SERVICES
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
443SN	MEDICAID FUNDING LEISURE BRIDGES 7/1/2022-6/30/2023	20-443-100-100-SN	Rai'Sean Blain Athena Bustamente Nadena Flores Diana Garmont Cheryl Lowrie Claude Martin Karen Mc Kinnon	\$17/Hour \$17/Hour \$17/Hour \$17/Hour \$17/Hour \$17/Hour \$17/Hour	11,083.34 8,380.34 2,197.25 11,533.84 4,262.09 9,098.59 9,030.59
443SN	MEDICAID FUNDING LEISURE BRIDGES 7/1/2022-6/30/2023	20-443-100-100-SN	Judy Purcel Nicole Russell Asia Sapp	\$24/Hour \$17/Hour \$17/Hour	24,943.34 4,130.34 1,240.34
452SN	Mc Kinney Vento Homeless Youth 1/1/2023-6/30/2023	20-452-100-100-SN	Therese Savonije	\$50/Hour	850.00
		20-452-200-100-SN	Diahann De Ruggiero Michelle Meyer Massiel Sanabria	124,412 \$48/Hour 65,000	126,411.84 24.00 22,750.08
495SN	ARP MC KINNEY VENTO I	20-495-200-100-SN	Massiel Sanabria Diahann De Ruggiero	65,000 124,412	42,249.84 11,450.00

BERGEN COUNTY SPECIAL SERVICES
GRANT SALARY REPORT
JULY 1, 2022 - JUNE 30, 2023

GRANT NUMBER	GRANT NAME	BUDGET ACCOUNT	EMPLOYEE NAME	SALARY	SALARY FROM GRANT
234SN	ESEA TITLE I 7/1/2022-8/31/2023	20-234-100-100-SN	Nichole Gersht Carol Silvia	\$50/hour \$50/hour	12,825.00 12,825.00
		20-234-200-100-SN	Thomas Terry	41,995	6,000.00
234SSO	ESEA TITLE I CARRYOVER	20-235-100-100-SO	Nichole Gersht Carol Silvia	\$50/hour \$50/hour	1,000.00 700.00

Agenda Resolution

24-F-013S

ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET: ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED FORMULA SUBGRANT--TITLE I, PART D

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and/or private funds to support them, and

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED the Board of Education accepts the following federal, state and/or private grant funds:

Funding Source	Program Title	Amount
Federal – FY '24 Department of Education	Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant	\$23,061

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

Program Information	Account Number	Budget Category	Amount
Program Director: M. Badiner	20-234-100-100-SN	Personal Services – Salaries	\$21,400
	20-234-200-200-SN	Personal Services – Employee Benefits	\$1,637
Grant Period: July 1, 2023 to June 30, 2024	20-234-200-860-SN	Indirect Costs	\$24
TOTAL			\$23,061

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS/MD/kk

Agenda Resolution

24-F-014S

APPROVAL - MAINTENANCE AGREEMENT FOR PROPRIETARY HARDWARE AND SOFTWARE AT ADMINISTRATION BUILDING AND 296 E. RIDGEWOOD SCHOOL: \$67,897.99--VENDOR: HONEYWELL BUILDING SOLUTIONS

Resolution

WHEREAS, the need exists for the maintenance of proprietary hardware and software required for the maintenance of the HVAC building controls at Administration Building and 296 E. Ridgewood School, and

WHEREAS, Honeywell Building Solutions, Morris Plains, NJ, is the only vendor who can provide such services,

NOW THEREFORE BE IT RESOLVED, that the Business Administrator be authorized to issue a purchase order for maintenance of the proprietary HVAC controls system for a one-year period from September 1, 2023 to August 31, 2024 for a price not to exceed \$67,897.99 and,

BE IT FURTHER RESOLVED that this procurement is being made pursuant to NJSA 18A:18A-5a (19) as an exception to the bidding requirements for the support or maintenance of proprietary computer hardware and software.

JS/kk

Agenda Resolution

24-F-015S

RENEWAL - CONTRACT TO PROVIDE ASBESTOS MANAGEMENT AND INSPECTION SERVICES FOR BCSS, COMMENCING SEPTEMBER 1, 2023, FOR AN ADDITIONAL ONE-YEAR PERIOD
VENDOR: ENVIRONMENTAL DESIGN INC., PENNSAUKEN, NJ BID #22-PC4R /State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on August 26, 2021 (resolution #22-F-14S) to Provide Asbestos Management and Inspection Services for BCTSC, Commencing September 1, 2021, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the renewal of the contract as follows:

Asbestos Abatement Project Design	
M-F (7:00a.m. - 5:00p.m.)	\$ 90.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 90.00 / hour
All Day Saturday and Sunday	\$ 90.00 / hour

Building Inspector	
M-F (7:00a.m. - 5:00p.m.)	\$ 72.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 72.00 / hour
All Day Saturday and Sunday	\$ 85.00 / hour

Asbestos Safety Technician	
M-F (7:00a.m. - 5:00p.m.)	\$ 65.00 / hour
M-F (5:01p.m. – 6:59a.m.)	\$ 65.00 / hour
All Day Saturday and Sunday	\$ 80.00 / hour

Building Inspector - Sample Extraction and Laboratory Analysis

	1-5 Samples	6-10 Samples	11-15 Samples	16-20 Samples	21 and over
Phase Contrast Microscopy (PCM) – (AIR)					
72 Hour Results	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample	\$10.00/sample
24 Hour Results	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample	\$11.00/sample
12 Hour Results	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample	\$18.00/sample

6 Hour Results	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample	\$20.00/sample
Transmission Electron Microscopy (AIR)					
72 Hour Results	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample	\$65.00/sample
24 Hour Results	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample	\$85.00/sample
12 Hour Results	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample	\$105.00/sample
6 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample
Transmission Electron Microscopy (NOB) – (BULK)					
72 Hour Results	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample	\$58.00/sample
24 Hour Results	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample	\$70.00/sample
12 Hour Results	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample	\$110.00/sample
6 Hour Results	NOTE: 6-hour TAT not available due to the technical limitations required to prep samples				
Polarized Light Microscopy (PLM) – (NOB) – (BULK)					
72 Hour Results	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample	\$25.00/sample
24 Hour Results	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample	\$30.00/sample
12 Hour Results	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample	\$50.00/sample
6 Hour Results	NOTE: 6 hour TAT not available due to the technical limitations required to prep samples				
3 Hour Results	NOTE: 3 hour TAT not available due to the technical limitations required to prep samples				
Bulk Asbestos Sample Analysis PLM - (BULK-Friable)					
72 Hour Results	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample	\$12.00/sample
24 Hour Results	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample	\$14.00/sample
12 Hour Results	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample	\$28.00/sample
6 Hour Results	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample	\$35.00/sample

6 Month Inspection: September 2023 and March 2024

Locations	Cost/ 6 Month Inspection
Union Street School 334 Union Street, Hackensack	\$300.00 / inspection

BCSS Locations 304 East Midland Ave, Paramus	Cost of Abatement Cost of Monthly Inspection
Montesano/Bleshman 333 East Ridgewood Ave, Paramus	\$200.00 / inspection
Springboard House 27 Lincoln Place, Garfield	\$200.00 / inspection
Blue House 321 East Ridgewood Ave, Paramus	\$200.00 / inspection
Wood-Ridge Transition Center 304 Valley Boulevard, Wood- Ridge	\$300.00 / inspection

Laboratory Analysis—Sampling Completed During Inspection and/or an Abatement Project

Phase Contrast Microscopy (PCM)	
72 Hour Results	\$10.00/sample
24 Hour Results	\$11.00/Sample
12 Hour/On Site Results	\$18.00/Sample
Transmission Electron Microscopy (TEM)	
72 Hour Results	\$65.00/sample
24 Hour Results	\$85.00/sample
12 Hour Results	\$105.00sample
Transmission Electron Microscopy (TEM) NOB	
72 Hour Results	\$58.00/sample
24 Hour Results	\$70.00/sample
12 Hour Results	\$110.00/sample
Polarized Light Microscopy (PLM)	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample
Bulk Asbestos Sample Analysis	
72 Hour Results	\$12.00/sample
24 Hour Results	\$14.00/sample
12 Hour Results	\$28.00/sample

Sub Chapter 8 Project % fee to Department Consumer Affairs (DCA) State of NJ of Gross Profits (samples + AST cost) 6 %

JS/DT/jd/kk

Agenda Resolution

24-F-016S

NEGOTIATION - PROPRIETARY BID – AWARD OF CONTRACT TO FURNISH, DELIVER AND INSTALL VARIOUS HEARING-IMPAIRED EQUIPMENT AND MAINTENANCE PLANS FOR VARIOUS BCSS PROGRAMS VENDORS: VARIOUS BID SS#24-01RR CONTRACT

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times to Furnish, Deliver and Install Various Hearing-Impaired Equipment and Maintenance Plans for Various BCSS Programs, Proprietary Bid, and

WHEREAS, no bids were received for Tables A, C, G and I after two times, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after bidding twice, to negotiate a contract,

NOW THEREFORE BE IT RESOLVED, after negotiating with the necessary vendors, and after review by the Purchasing Department, and based on the recommendation of the Principal of the Hearing-Impaired Programs, the Board of Education awards the contracts as follows:

TABLE A: ADVANCED BIONICS CORP., VALENCIA, CA

Item #	Qty	Unit of Measure	Description	Product #	Unit Price	Total Price +
1	1	each	M Battery Charger	CI-5607	\$ 368.00	\$ 368.00
2	2	each	M Zn—Air Battery Pak	CI-5501-110	\$ 210.00	\$ 420.00
3	2	each	M Battery Medium	CI-5552-110	\$ 395.00	\$ 790.00
4	2	each	Slim HP 3.5” 9cm	CI-5320-005	\$ 520.00	\$ 1,040.00
5	2	each	M Wearing Clip	CI-7322	\$ 63.00	\$ 126.00
6	2	each	M Snuggie	CI-7325	\$ 37.00	\$ 74.00
7	2	each	M Retention Cuff Small	CI-7326-001	\$ 47.00	\$ 94.00
8	4	each	M Listening Check	CI-5827	\$ 263.00	\$ 1,052.00
9	2	each	Phonak Remote Control	076-0065-P5	\$ 353.00	\$ 706.00
10	3	each	M Earhook Small	CI-5711-100	\$ 37.00	\$ 111.00
11	1	each	Naida CI Power Supply	CI-5615	\$ 52.00	\$ 52.00
12	4	each	Harmony Listening Check Earbuds	CI-5822	\$ 42.00	\$ 168.00
13	----	----	Shipping/Handling		\$ 10.00	\$ 10.00
—	—	—	Table A – GRAND TOTAL \$ 5,011.00			

TABLE C: MED-EL CORPORATION, DURHAM, NC

Item #	Qty	Unit of Measure	Description*	Product #	Unit Price	Total Price +
1	4	each	FM Cover White	30835	\$ 300.00	\$ 1,200.00
2	4	each	SONET DL Coil Cables White	32542	\$ 125.00	\$ 500.00
3	2	each	DL Coil Base	31305	\$ 500.00	\$ 1,000.00
4	2	each	Battery Frame	30467	\$ 300.00	\$ 600.00
5	2	each	Battery Cover White	30790	\$ 50.00	\$ 100.00
6	6	each	SONNET Standard RCBs	31267	\$ 175.00	\$ 1,050.00
7	4	each	SONNET RCB Adapters	32218	\$ 200.00	\$ 800.00
8	----	-----	Shipping/Handling		\$ 9.00	\$ 9.00
—	—	—	Table C – GRAND TOTAL \$ 5,259.00			

The following tables contain products that will be ordered on an As-Needed Basis.

TABLE G: ADVANCED BIONICS CORP., VALENCIA, CA - AS NEEDED

Item #	Qty	Unit of Measure	Description	Product #	Unit Price	Total Price +
1	2	each	M Battery Charger	CI-5607	\$ 368.00	\$ 736.00
2	2	each	M Zn—Air Battery Pak (alpine white)	CI-5501-110	\$ 210.00	\$ 420.00
3	2	each	M Battery Large (alpine white)	CI-5553-110	\$ 395.00	\$ 790.00
4	4	each	Slim HP 3.5" 9cm (white)	CI-5320-005	\$ 520.00	\$ 2,080.00
5	1	each	M Wearing Clip	CI-7322	\$ 63.00	\$ 63.00
6	1	each	M Snuggie	CI-7325	\$ 37.00	\$ 37.00
7	1	each	M Retention Cuff Small	CI-7326-001	\$ 47.00	\$ 47.00
8	1	each	M Retention Cuff Large	CI-7326-002	\$ 47.00	\$ 47.00
9	5	each	M Listening Check	CI-5827	\$ 263.00	\$ 1,315.00
10	1	each	Phonak Remote Control	076-0065-P5	\$ 353.00	\$ 353.00
11	10	each	M Earhook Standard	CI-5711-110	\$ 37.00	\$ 370.00
12	1	each	Naida CI Power Supply	CI-5615	\$ 52.00	\$ 52.00
13	1	each	Harmony Listening Check Earbuds	CI-5822	\$ 42.00	\$ 42.00
14	----	-----	Shipping/Handling		\$ 10.00	\$10.00
—	—	—	Table G – GRAND TOTAL \$ 6,362.00			

Table I: MED-EL CORPORATION, DURHAM, NC - AS NEEDED

Item #	Qty	Unit of Measure	Description*	Product #	Unit Price	Total Price +
1	10	each	SONNET FM Battery Cover White	30835	\$ 300.00	\$ 3,000.00
2	2	kit	SONNET Charging Unit with Cable	33643	\$ 175.00	\$ 350.00

Item #	Qty	Unit of Measure	SONNET DL Coil Cable 6.5 White Description*	Product #	Unit Price	Total Price
4	4	each	DL-Coil Base Part Grey (Headpiece)	31305	\$ 500.00	\$ 2,000.00
5	4	each	SONNET Battery Frame	30467	\$ 300.00	\$ 1,200.00
6	4	each	SONNET Battery Cover White	30790	\$ 50.00	\$ 200.00
7	2	each	Aircharge Wireless Charger	36285	\$ 35.00	\$ 70.00
8	1	each	RONDO 2 Clips (Hair and Clothes)	35318	\$ 28.00	\$ 28.00
9	1	each	RONDO 2 Leash, 25cm (4)	36532	\$ 15.00	\$ 15.00
10	1	each	Fine Tuner Remote Control	03132	\$ 400.00	\$ 400.00
11	1	each	ADHEAR SoundCheck	37878	\$ 28.00	\$ 28.00
12	1	each	ADHEAR FM Adapter Cable	37126	\$ 75.00	\$ 75.00
13	1	each	DL Coilcover H w/o Cable Lock White	31156	\$ 15.00	\$ 15.00
14	2	each	SONNET RCB Standard 81	31267	\$ 175.00	\$ 350.00
15	2	each	SONNET RCB Adapter	32218	\$ 200.00	\$ 400.00
16	1	kit	FineTuner Echo Remote Control Kit	37572	\$ 450.00	\$ 450.00
17	1	each	Attachment Clip	35040	\$ 30.00	\$ 30.00
18	----	-----	Shipping/Handling		\$ 9.00	\$ 9.00
----	----	-----	Table I – GRAND TOTAL \$ 9,245.00			

JS/DT/jd/kk

Agenda Resolution

24-F-017S

AWARD OF CONTRACT TO ESTABLISH A CONTRACT FOR COMPETITIVE BID PRICES FOR COOPERATIVE PURCHASING SERVICES FOR BCTS, COMMENCING SEPTEMBER 1, 2023, FOR A TWO-YEAR PERIOD VENDOR: EDUCATIONAL DATA SERVICES, INC., SADDLE BROOK, NJ ---BID #24-PC6R State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Solicit Competitive Bid Prices for Cooperative Purchasing Services for BCTSC, Commencing September 1, 2023, or Date of Award, for a Two-Year Period, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 10, 2023,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards a contract to the lowest responsible bidder, Educational Data Services, Inc., Saddle Brook, NJ as follows:

Administrative Total Fee for 1st Year: \$14,940.50

Administrative Total Fee for 2nd Year: \$16,268.50

Grand Total: \$31,209.00

JS/DT/jd/kk

Agenda Resolution

24-F-018S

AWARD OF CONTRACT TO PROVIDE LAWN MAINTENANCE SERVICES FOR NEW BRIDGES HIGH SCHOOL/DISTRICT BOARD OFFICES, COMMENCING SEPTEMBER 1, 2023, THROUGH NOVEMBER 30, 2024 VENDOR: BILL'S LANDSCAPING & DESIGN, INC., RIDGEFIELD, NJ \$30,316.00
BID #24-PC7R State ID #79-BCTSC

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised for sealed bids to Establish a Contract to Provide Lawn Maintenance Services for the Teterboro Campus and New Bridges High School/Board Offices, Paramus, Commencing September 1, 2023, or Date of Award, through December 31, 2024, and

WHEREAS, BCSS is a member of the BCTSC Purchasing Cooperative, and

WHEREAS, in accordance with the advertisement, one (1) company submitted a bid and was received, publicly opened and read aloud in the Board of Education office on August 16, 2023, and

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Director of Facilities, the Board of Education awards Part B of the contract, analyzed on a total low basis, to the lowest responsible bidder, Bill's Landscaping & Design, Inc., Ridgefield, NJ, as follows:

New Bridges High School/Board Offices, Paramus

Part B

<u>approximate 126,500 SF</u>	<u>2023</u>	<u>2024</u>
April	N/A	\$ 2,756.00 / month
May	N/A	\$ 2,756.00 / month
June	N/A	\$ 2,756.00 / month
July	N/A	\$ 2,756.00 / month
August	N/A	\$ 2,756.00 / month
September	\$ 2,756.00 / month	\$ 2,756.00 / month
October	\$ 2,756.00 / month	\$ 2,756.00 / month
November	\$ 2,756.00 / month	\$ 2,756.00 / month
<u>Part B - Grand Total \$ 30,316.00</u>		

As Needed:

Herbicide Application	\$ 2.00 / linear foot
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JS/DT/jd/kk

Agenda Resolution

24-F-019S

APPROVAL – ACCEPTANCE OF DONATION OF AN ADULT STANDER

Resolution

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose, and

WHEREAS, the Board of Education shall be notified of such donations;

THEREFORE, BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator/Board Secretary to accept this donation:

Donor	Item	Location
	Adult Stander	New Bridges School

JS/CS/kk

Agenda Resolution

24-F-20S

APPROVAL OF ARCHITECTURAL SERVICES FOR UPDATING THE DISTRICT'S LONG RANGE FACILITY PLAN – VENDOR: DICARA/RUBINO ARCHITECTS \$6,500.00

Resolution

WHEREAS the Board of Education of the Special Services Schools in the County of Bergen (hereinafter the “Board” or “BCSS”) is in need for the district’s Long Range Facility Plan (hereinafter LFRP) to be updated as to incorporate new and future proposed projects; and

WHEREAS the DiCara/Rubino Architects, a Board approved architectural firm, has submitted a proposal (attached) to the School Business Administrator to review and update project information into the district’s LFRP on the New Jersey Department of Education website; and

WHEREAS DiCara/Rubino’s proposed cost shall not exceed the following:

1. LFRP update: \$5,000.00
2. Reimbursables: \$1,500.00

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Special Services Schools in the County of Bergen does hereby approve and accept the attached proposal submitted by DiCara/Rubino Architects to update the District’s LFRP for an amount not to exceed \$6,500.00, including reimbursables, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools and/or School Business Administrator to take any action as may be appropriate to implement the terms of this Resolution, including but not limited to the execution of proposal.

JS:kk

ATTACHMENTS:

Description	File Name	Upload Date
24-F-20S	24-F-20S__ - 23-127_B - _Prop_Ltr_to_J_Susino_re_LRFP_at_BCSS_- 8/22/2023 _Update_Revised_08_17_23.pdf	



(SENT VIA EMAIL johnsus@bergen.org)

July 26, 2023

Revised August 17, 2023

Bergen County Special Services
540 Farview Avenue
Paramus, NJ 07652

ATT: Mr. John Susino
Business Administrator

**Re: Proposal for Professional Services to Update the District's Long-Range Facility Plan (LRFP)
at Bergen County Special Services
*D|R Proposal #23-127 B***

Dear Mr. Susino:

Per your request, Di Cara | Rubino Architects is pleased to submit our fee proposal to provide professional services to Update the District's Long-Range Facility Plan at Bergen County Special Services.

Based on our understanding, Di Cara | Rubino Architects will provide the following:

I. SCOPE OF SERVICES:

1. Long-Range Facility Plan Update:

Di Cara | Rubino Architects will review the project information with the District and update the information into the District's LRFP on the NJDOE website.

II. FEE PROPOSAL:

Based on the services outlined above, Di Cara | Rubino Architects respectfully submits the following fee breakdown:

1. LRFP Update.....	\$ 5,000.00
2. Reimbursables (not to exceed)	\$ 1,500.00

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, photocopies, printing, plotting and facsimiles and will be invoiced at 1.15 times the expense.



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Exclusions:

The following services are excluded from the firm's basic services:

- Facility Assessment Report
- Demographic Study
- Civil engineering
- Environmental or geotechnical engineering
- Identification and/or abatement of asbestos or any other hazardous materials or soil contamination
- Surveys, testing, or environmental studies
- Filing fees, permits, and applications
- Utility assessments
- Testing and commissioning of M/E/P systems

Conditions:

Standard of Care: Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

Hidden Conditions Verification of Existing Conditions: It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

Safety: Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

Hazardous Materials: Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead and contaminated soils.

Limit of Liability: Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be



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limited to an amount equal to Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

Ownership of Documents: Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

Indemnification/Hold Harmless: The Owner agrees to indemnify, defend, and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

Entire Agreement: This Proposal and conditions together with the AIA B.101 Standard Form of Agreement Between Owner and Architect (Architect of Record) constitute the entire agreement between Client and Di Cara | Rubino Architects. If a Purchase Order (PO) or similar document is used in conjunction with this Agreement, it shall be for the sole purpose of defining quantities and fees to be provided hereunder, and to this extent only are incorporated as a part of this Agreement. Any preprinted terms and conditions included in such PO or similar documents shall not be incorporated and such PO or similar documents shall not be otherwise construed to modify, amend, or alter the terms of this Agreement.

Preliminary Budgeting: A preliminary budget will be prepared by DRA for the project. This budget will be incorporated into submission to the Department of Education. When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on DRA's experience and qualifications and only represent our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials, or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.



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Limitations: The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services and will not be held responsible for errors or inaccuracies contained in the information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

Sub-Consultant Charges: In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.

Thank you for your time and consideration and the opportunity to be of service. On behalf of Di Cara | Rubino Architects, we look forward to assisting the Bergen County Technical Schools with this project. If this proposal is acceptable, please sign below, initial each page, and return one copy for our records, authorizing Di Cara | Rubino Architects to proceed.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

A handwritten signature in black ink, appearing to read "Allen J. Barnett", written over a horizontal line.

Allen J. Barnett, AIA
Principal

AB

cc:

Accepted by:

Mr. John Susino
Business Administrator

Date: _____

Accepted:
Initial

Agenda Resolution

24-F-21S

ACCEPTANCE OF SPECIAL FEDERAL, STATE AND/OR PRIVATE FUNDS AND ESTABLISHMENT OF BUDGET

Resolution

WHEREAS the Board of Education has approved certain special educational programs and authorized application for special federal, state and/or private funds to support them,

And

WHEREAS formal, written notification has been received that certain of these grants have been approved,

NOW THEREFORE BE IT RESOLVED the Board of Education accepts the following federal, state and/or private grant funds:

<u>Funding Source</u>	<u>Program Title</u>	<u>Amount of Grant</u>
State – FY '24 Department of Education	McKinney-Vento Education of Homeless Children and Youth Program Continuation Grant (Year 4)	\$331,874

BE IT FURTHER RESOLVED the programs previously approved be implemented and the following budgets be established and the person listed be authorized to administer them:

<u>Program Information</u>	<u>Account Number</u>	<u>Budget Category</u>	<u>Amount</u>
Program Director:			
D. DeRuggiero			
	20-452-100-600-SN	Supplies and Materials	1,700
Grant Period:	20-452-200-100-SN	Personal Services – Salaries	178,260
July 1, 2023 – June 30, 2024	20-452-200-200-SN	Personal Services – Employee Benefits	85,518
	20-452-200-300-SN	Purchased Technical Services	17,400
	20-452-200-500-SN	Other Purchased Services	3,908
	20-452-200-580-SN	Travel	1,100
	20-452-200-600-SN	Supplies and Materials	3,188
		TOTAL	\$250,065

BE IT FURTHER RESOLVED the President, Superintendent, and Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board of Education.

JS:kk

Agenda Resolution

24-F-22S

WITHDRAWAL OF FUNDS FROM CAPITAL RESERVE ACCOUNT

Resolution

WHEREAS, the district has funds in a capital reserve account, and

WHEREAS, N.J.A.C.6A; 23A-14.1 allows school districts to withdraw funds from its capital reserve fund to implement capital projects in the Long Range Facility Plan.

NOW THEREFORE BE IT RESOLVED, approval is granted to withdraw capital reserve funds in the amount of \$1,540,000 for: Washington Elementary Window Replacement(\$700,000), Washington Elementary(\$300,000), Wood-Ridge Facility Improvements(\$540,000).

JS: PB/kk

Agenda Resolution

24-F-23S

APPROVAL-BUDGET ADJUSTMENT - BERGEN COUNTY SPECIAL SERVICES

Resolution

NOW THEREFORE BE IT RESOLVED the motion to approve, upon the recommendation of the Business Administrator through the Superintendent, the following modifications to the 2023-24 budget:

Revenues

Budgeted Fund Balance	40-0303-000-00	345,000
Total Revenue Adjustments		345,000

Appropriations

Capital Outlay		
Construction Services	40-000-400-450-GO	345,000
Total Appropriation Adjustments		345,000

