

Board of Education of the Vocational Schools in the County of Bergen

Regular Meeting

**Board Auditorium
540 Farview Avenue
Paramus, New Jersey 07652**

January 23, 2024

Agenda

#	<u>ADMINISTRATION RESOLUTIONS</u>
24-A-68T	Approval—Report of Student Suspensions--December
24-A-69T	Approval—Professional Development Providers and Services
24-A-70T	Approval—Confirmation—Travel/Webinar Expenses
24-A-71T	Approval—Confirmation—Field Trips
24-A-72T	Approval of Superintendent Decision Regarding Hib Cases
24-A-73T	Approval—MOU and Articulation Agreement Between Alfred State College Building Trades Department and Bergen County Technical Schools Applied Technology High School—Five-Year Contract 2023-2024 Through 2027-2028 School Years
24-A-74T	Approval—Student Teaching / Intern—New Jersey City University
24-A-75T	Approval—Consultants--Bergenfield
24-A-76T	Approval—Volunteer Worker
24-A-77T	Approval—Student Teaching / Intern – William Paterson University
24-A-78T	Approval—One Reading—Board of Education Regulations
24-A-79T	Approval—First Reading—Board of Education Policies/Regulations
24-A-80T	Approval—First and Only Reading—Deletion of BOE Policies
24-A-81T	Approval—WIOA/WFNI/WLL One-Stop Administration and Oversight
24-A-82T	Final Approval for International Travel
	<u>PERSONNEL RESOLUTIONS</u>
24-P-61T	Approval—2023–2024 – Staff Appointments
24-P-62T	Approval – Revised Start Date
24-P-63T	Approval—2023-2024 Salary/ Status Reclassification(s)—Certificated
24-P-64T	Approval—2023-2024 Salary Reclassification(s)—Non-Certificated
24-P-65T	Revised Approval—2023-2024 Salary Reclassification(s)—Non-Certificated
24-P-66T	Approval—2023-2024 Staff Compensation for Athletic Events
24-P-67T	Approval—2023-2024 District Substitute Teacher(s)
24-P-68T	Approval—2023-2024 Long Term Substitute Teacher(s)
24-P-69T	Approval—2023-2024 Appointments, Extra Duty/Extra Pay Positions Approval—2023-2024 Other Hourly Appointments
24-P-70T	Approval — Leave(s) of Absence
24-P-71T	Approval — Revised Leave(s) of Absence (BOE 12/12/23; Resol. #24-P-55t)
24-P-72T	Approval—Resignation(s)
24-P-73T	Approval—Retirement(s)
24-P-74T	Approval—Minimum Wage Increase
24-P-75T	Approval—Sidebar Agreement Regarding Athletic Trainers Salary Adjustment Amending the 2023-2026 Bergen County Vocational-Technical Schools Education Association Contract
24-P-76T	Approval—Revised 2023-2024 - Student Abbreviated Day Calendar
	<u>FINANCE RESOLUTIONS</u>
24-F-116T	Approval – Payment of Bills: December 2023 Through January 2023
24-F-117T	Monthly Certification – November 2023 Board Secretary / School Financial Report
24-F-118T	Line Item Transfers – November 2023
24-F-119T	Approval – Vendor List Participation in State Contract Purchasing for Bergen County Technical Schools--Update for January 2024

24-F-120T	Approval—Acceptance of Automobile Donation for Ems Training Center
24-F-121T	Negotiate - Proprietary Bid to Furnish and Deliver Envision Education Extended Reality Integration Software Suites and the Associated Products--Vendor: Envision Innovative Solutions, Inc., Wall Township, NJ \$37,000.00 BID #24-07RR Contract
24-F-122T	Renewal - Contract to Provide On-Call Services for the Cleaning of Various Kitchen Equipment Throughout Bergen County Technical Schools, Commencing March 1, 2024, for an Additional One-Year Period--Vendor: Providet Service Associates, Inc., Millington, NJ \$25,050.00 BID #22-PC11RR CONTRACT State ID# 79-BCTSC
24-F-123T	Renewal - Contract to Provide Media Placement Services for BCTS, on an As-Needed Basis, Commencing March 1, 2024, for an Additional One-Year Period--Vendor: Success Advertising, Inc., Whippany, NJ BID #22-PC9 State ID# 79-BCTSC
24-F-124	Approval – Contract with Hackensack Meridian Works to Provide Hep B Vaccination Services for January 2024 Through December 2024
24-F-125	Approval – WFNJ Contract Modification Log
24-F-126	Approval – WIOA Formula Individual Training Account (ITA) Log 12/7/23 – 1/16/24

RESOLUTION

WHEREAS School principals have reported to the Superintendent of Schools that during the month of **December 2023** they have imposed disciplinary suspensions on certain pupils pursuant to N.J.S.A. 18A:37–2;

NOW THEREFORE BE IT RESOLVED that the Board of Education acknowledges that these reports have been filed with the Secretary and constitute a report to the Board of Education in compliance with N.J.S.A. 18A:37–4:

December 2023

BCA–H	Bergen County Academies, Hackensack	0
BCTHS–P	Bergen County Technical High School, Paramus	0
BCTHS–T	Bergen County Technical High School, Teterboro	4
BCTHS.....	Applied Technology/BCC Campus.....	1
BCIIDT	Bergen County Institute for Interactive Design.....	0
BCIST	Bergen County Institute of Science/Technology, NV	0

Principals/kk

RESOLUTION

WHEREAS, the district requires specialized services of various individuals to satisfy educational and business requirements;

BE IT RESOLVED, that the Board of Education confirms the following providers:

NAME	SERVICE	RATE	DATE
Marc Martinez—Owner of Prestige Works, LLC	Addressing Small Business Economics Class	\$0.00	2023-2024 SY
Kim Rossy—Owner Who Cut the Cheese Lady Food Truck	Addressing Small Business Economics Class	\$0.00	2023-2024 SY
Timothy Trossman—TD Bank Mgr	Addressing Small Business Economics Class	\$0.00	2023-2024 SY
Meghan Crotty & Tracey Wishik—Owners of Meghan & Trasey Photography	Addressing Small Business Economics Class	\$0.00	2023-2024 SY
Professor Alex Wellerstein, Stevens Institute of Technology	Virtual workshop for staff at BCA and ATHS “The Dark and Often Misunderstood Nuclear History Behind Oppenheimer” 90 mins.	\$0.00	2/15/24
Professor Tony Joachim of William Patterson University	“Effectively Utilizing Electronic Databases and Journals for Research Purposes” for staff at BCA and ATHS	\$0.00	4/9/24
LearnWell Academics	(Correction to student school) Provide Academic home instruction for an ATHS Student, K.K., 10 Hours per Week	\$55.00 hr	11/6/23 – 12/1/23
BCTS Teachers	Provide Academic home instruction for Applied Technology student, S.S.	\$89.00 hr	12/1/2023 – 3/1/2024
Silvergate Prep	Provide Academic home instruction for Paramus student, R.R.	\$72.00 hr	12/7/23 – 1/4/24
Silvergate Prep	Provide Academic home instruction for Paramus student, D.D.	\$72.00 hr	12/20/23 – 1/17/24
Juliette Collazo	Owner/CEO of Artistic Makeup Academy	\$0.00	TBD
Cole Dogherly	Owner of The Valley Butcher	\$0.00	TBD
Fred Orista	Butcher@ The Valley Butcher	\$0.00	TBD
Shannon Pendelton	Owner Sanderson Sustainable Design	\$0.00	TBD
Nino Intilli	Health Inspector, City of Clifton	\$0.00	TBD
Jessica Gallo	Director of Education Cinderella Hair	\$0.00	TBD
Rachel Mayhew & Lauren Goldberg	Super Cuts Regional Managers	\$0.00	TBD
Ronnie Moore	Managing Partner at Allure Specialty Pharmacy	\$0.00	TBD
Alyssa Ray Bouman	Freelance Make Up Artist with Memory Creations Photography	\$0.00	TBD
Matthew John Bocchi	Keynote speaker at Teterboro and Adult Education: Transformative Power of Volunerbility in Overcoming Personal Struggles	\$6,187.50	2/1/24

24-A-70T APPROVAL—CONFIRMATION—TRAVEL/WEBINAR EXPENSES**RESOLUTION**

WHEREAS the employee(s) listed below is(are) attending a conference, convention, staff training, seminar or workshop, scheduled to be held on the dates indicated; and

WHEREAS the attendance at the stated function was approved as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS the attendance at the function was approved as promoting delivery of instruction and/or furthering the efficient operation of the school district and fiscally prudent; and

NOW THEREFORE BE IT RESOLVED that the Board finds the travel, related expenses, if any, particular to the attendance at the stated function to be necessary; and

BE IT FURTHER RESOLVED that the expense is justified and, therefore, reimbursable.

Campus	Employee	Destination	Cost (excludes taxes)	Dates
Paramus	Kyle Rupinski James Quinn Kate Kozlova Regan Ascenzo	Teaching about AAPI Topics in Leonía, NJ	Registration: \$700.00 Mileage: \$41.36	2/1/24
BCA	Steven Weisman Tim McGuire Randy Altman Bryan Makus Eric Peralta Dave Urbano	New Jersey Association of School Administrator (NJASA) TechSpo 2024 Harrah's Resort in Atlantic City, NJ	Registration: \$3,240.00 Expenses: \$2,642.05 Total: \$5,882.05	1/24– 26/24
Curriculum	Noelle Serra	First Education Math Summit-Virtual	\$299	2/15/24
Curriculum	Noelle Serra Jasmine Valentin	Women's Leadership Conference	\$667.42	3/18/24
Counseling	Laura Nardelli Marie Bogdanovich	ASAP—NJ Conference, 399 Monmouth Street, East Windsor, NJ	(LN) \$833.00 (MB) \$841.88	2/29 – 3/1/24
Athletics	William Muller	DAANJ Annual State Conference, Hard Rock Hotel, 1000 Boardwalk in Atlantic City, NJ	\$1,503.90	3/11– 15/24
BCA/Mathematics	Mark Bonanomi Benjamin Isecke	Lucy Stone Hall, Rutgers Univ, 34 Joyse Kilmer Avenue, Piscataway, NJ; Assoc of Mathematics Teachers of NJ Spring Conf	\$84.65 \$299.65	3/15/24
BCA/Biology	Lindsay Downey	Tradewinds Island Grand Resort, 5500 Gulf Blvd, St. Pete Beach, FL 33706; FLIBS	\$3,975.70	6/15-18/24
Human Resources	Gary Hall	Legal Ethics in the Time of GAI and Electronic Info, Virtual	\$215.00	3/8/24
Human Resources	Gary Hall	Interplay Between Short- and Long- Term Disability 2024	\$195.00	2/25/24
Curriculum	Jasmine Valentin	NSTA National Conference, Colorado Convention Center, 700 11th Street, Denver, CO 80202	\$3,536.50 (Amended)	3/19-24/24 (Amended)

24-A-71T APPROVAL—CONFIRMATION—FIELD TRIPS**RESOLUTION**

BE IT RESOLVED that the Board of Education confirms the following field trips subject to the principal compiling a list of Students/faculty/chaperones together with parental permission forms, insurance, etc.:

<u>School</u>	<u>BCA</u>
Destination	777 Harrah's Waterfront Conference Center, Atlantic City, NJ 08401
Dates	March 4-6, 2024
Purpose of Trip	DECA States Marketing Competition
Participant	100 Students, 11 Teachers
Total Cost of Trip	\$45,948.38
Total Cost to Board	\$0.00
Student Cost	\$45,948.38
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Kymberly Acuna	
Paul Kaser	
Justin Seventko	
Elizabeth Casariso	
Natalia Maks	
Brendan King	
Ivy Want	
Lindsay Downey	
Emily Pagano	
Joseph Gutierrez	
Bill Mendelsohn	
<u>Alternate Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Donna Villanova	
Rich Weems	
Hillary Villarosa	
Alison Belkin	

<u>School</u>	<u>BCA</u>
Destination	Douglas Student Center, 100 George Street, New Brunswick, NJ 08901
Dates	February 26, 2024
Purpose of Trip	Junior Science & Humanities Symposium
Participant	16 Students, 2 Teachers
Total Cost of Trip	\$0.00
Total Cost to Board	\$0.00
Student Cost	\$0.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Ozgur Dogru	
Deok-Yang Kim	

<u>School</u>	<u>BCA</u>
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Destination	East Brunswick High School, 380 Cranbury Road, East Brunswick, NJ 08816
Dates	February 3, 2024
Purpose of Trip	2024 East Brunswick Funfest (Quiz Bowl)
Participant	10 Students, 1 Teacher
Total Cost of Trip	\$170.00
Total Cost to Board	\$0.00
Student Cost	\$170.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Jonathan Pinyan	

<u>School</u>	<u>BCA</u>
Destination	High Tech High School, 765 Newman Springs Road, Lincroft, NJ 07738
Dates	2/24/24
Purpose of Trip	Quiz Bowl Club Event; Students are Attending an Academic Tournament where they will Compete Against Teams from other High Schools from NJ and the Mid-Atlantic
Participant	10 Students, 1 Teacher
Total Cost of Trip	\$180.00
Total Cost to Board	\$0
Student Cost	\$180.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Jonathan Pinyan	

<u>School</u>	<u>Paramus Campus</u>
Destination	The Funplex East Hanover, 182 NJ-10, East Hanover, NJ 07936
Dates	3/15/24
Purpose of Trip	Mental Health Day for Seniors—SEL Goal: Make Time for Movement to relieve stress and anxiety; Class Bonding-SEL Goal: Foster a sense of belonging and community connection to school.
Participants	80 Students, 8 Teachers
Total Cost of Trip	\$3,360.00
Total Cost to Board	\$0.00
Student Cost	\$3,360.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Linda Nardo	
Keith Kaplan	
Eric Von Boekel	
Maria Mihas	
Erin Hughes	
Dana Zweben	
Ryan Lynch	
Mike Chomin	

<u>School</u>	<u>Paramus Campus</u>
Destination	Palisades Climb Adventure Ropes Course, 4590 Palisades Center Drive, West Nyack, NY
Dates	<u>12/18/23 (Date Change from 12/12/23)</u>

Purpose of Trip	Social Skills, Physical and Mental Well-Being
Participant	16 Students, 3 Teachers
Total Cost of Trip	\$240.00
Total Cost to Board	\$0
Student Cost	\$240.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Stephan Lastra	
Ryan Lynch	
Maria Mihas	

<u>School</u>	<u>Teterboro--Science</u>
Destination	Princeton University, 5936 First Campus Center, Princeton, NJ
Dates	2/3/2024
Purpose of Trip	Science Olympiad NJIT Regional Tournament
Participant	18 Students, 3 Staff
Total Cost of Trip	\$658.00
Total Cost to Board	\$42.00 (1 student mileage)
Student Cost	\$658.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Matthew Thom	
Matthew Liso	
Steve Cohen	

<u>School</u>	<u>Paramus Campus</u>
Destination	Mount Peter—Skiing, 51 Old Mt. Peter Road, Warwick NY 10990
Dates	<u>2/5/24 (Amended original travel date of 2/7/24)</u>
Purpose of Trip	Social Skills, Physical and Mental Well-Being
Participant	15 Students, 3 Teachers
Total Cost of Trip	\$0.00
Total Cost to Board	\$0
Student Cost	\$0.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Stephan Lastra	
Ryan Lynch	
Jacqui Lepinski	

<u>School</u>	<u>ATHS--Model UN</u>
Destination	200 Hackensack Avenue. Hackensack, NJ 07601
Dates	<u>2/1-2/24 (revised dates from 12-12-23 submission)</u>
Purpose of Trip	AMUN XXV Conference, provide greater awareness and understanding of international politics and diplomacy, practice MUN skills in conference setting.
Participant	20 Students, 1 Staff
Total Cost of Trip	\$1,200.00
Total Cost to Board	\$0.00
Student Cost	\$1,200.00
<u>Participating Staff:</u>	<u>Reimbursement Amount \$0.00</u>
Cali Farley	

School**Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Esther Fletcher

Breanna Silva

Lisa Perrucci

Dana Zweben

Evren Gulistan

Paramus Campus**American Dream, 1 American Dream Way, East Rutherford, NJ 07073**

3/14/24

Apply Geometry to Real World Applications, CTE Application of Trade Skills, Application of Financial Literacy Skills

60 Students, 6 Staff

\$3,600.00

\$0.00

\$3,600.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Louis Spinelli

BCA--Music**Northern Highlands Regional HS, 298 Hillside Ave, Allendale, NJ 07401**

1/28/24

ICHSA Mid-Atlantic Quarterfinal 1

12 Students, 1 Staff

\$482.13

\$0.00

\$492.13

Reimbursement Amount \$0.00

School**Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Cali Farley

Lauren LaBarbiera

ATHS--Model UN**St. Peter's MacMahon Student Center, 47 Glenwood Ave, Jersey City, NJ 07306**

March 4-5, 2024

33rd Annual High School Model UN Conference

24 Students, 2 Staff

\$2,850.00

\$0.00

\$2,850.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Maria Archano

Agnes Tuliszezwska

Paramus Campus**Hudson County Community College, 161 Newkirk St, Jersey City, NJ 07306**

2/13/24

Campus tour for possible enrollment, presentation of curriculum and financial aid, demo by Chet Puck

20 Students, 2 Staff

\$0.00

\$0.00

\$0.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Paul Kaser

TBD

TBD

Alternate Staff:

TBD

TBD

BCA**Geneva, Montreux, Crans-Montana, Switzerland****May 16-24, 2024 (Date correction only)****BCA Global Studies, Switzerland Hospitality and Culinary Arts**

24 Students, 3 Staff

\$151,680.00

\$0.00

\$151,680.00

Reimbursement Amount \$0.00**Reimbursement Amount \$0.00****School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Teterboro--Law**Double Tree Boston Bayside, Boston, MA 02125**

4/10-12/24

Boston Experiential Learning: Law Capstone Trip

24 Students, 2 Staff

\$6,038.52

\$479.21

\$5,559.31

Participating Staff:

Erica Golle
David Tankard

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Sheavon Mason

Cynthia Mak

Alternate Staff:

TBD

Teterboro

1 Normal Avenue, Montclair, NJ 07043

3/6/24

Montclair State University French Day

33 Students, 2 Staff

\$1,250.43

\$0.00

\$1,250.43

Reimbursement Amount \$0.0**Reimbursement Amount \$0.00****School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Steven Cohen

Natalia Moris

Matthew Liso

ATHS

NJIT, 323 Dr. Martin Luther King Jr. Blvd, Newark, NJ 07102

1/12/24 (Date changed from 1/10/24 due to inclement weather.)

Regional 2024 NJ Science Olympiad, participation in school team contest

20 Students, 3 Staff

\$800.00

\$0.00

\$800.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Igor Zubov

Danielle Feus

Alternate Staff:

William Hodroski

Michael Liva

BCA--Physics

NJIT, 323 Dr. Martin Luther King Jr. Blvd, Newark, NJ 07102

1/12/24 (Date changed from 1/10/24 due to inclement weather.)

Regional 2024 NJ Science Olympiad, participation in school team contest

20 Students, 3 Staff

\$300.00

\$0.00

\$300.00

Reimbursement Amount \$0.00**Reimbursement Amount \$0.00**

School**Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Matthew Thom

Amy Surraco

Teterboro--Biology**NJIT, 323 Dr. Martin Luther King Jr. Blvd, Newark, NJ 07102****1/12/24 (Date changed from 1/10/24 due to inclement weather.)****Science Olympiad NJIT Regionals**

16 Students, 2 Staff

\$752.99

\$752.99

\$0.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Alexa Perrucci

Jamie Luna

Paramus Campus--Mathematics**Rhode Island Convention Center, 1 Sabin Street, Providence, RI 02903**

3/2/24 – 3/4/24

The Next Level Nationals (Northeast)

18 Students, 2 Staff

\$4,485.00

\$0.00

\$4,485.00

Reimbursement Amount \$0.00**School****Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Timothy Adriance

BCA--Culinary Arts**The Grand Marquis, 1550 US Hw 9, Old Bridge, NJ 08851-2863**

2/27/24

2024 NJ ProStart Invitational

10 Students, 1 Staff

\$0.00

\$0.00

\$0.00

Reimbursement Amount

\$0.00

School**Destination**

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Danny Chang

Eric Busser

Anna George

Teterboro--Multicultural Club**1000 5th Avenue, NY, NY 10018**

4/30/24

Metropolitan Museum of Art

30 Students, 3 Staff

\$1,109.00

\$0.00

\$1,109.00

Reimbursement Amount \$0.00

School

Destination

Dates

Purpose of Trip

Participant

Total Cost of Trip

Total Cost to Board

Student Cost

Participating Staff:

Mateusz Rojek

Bridget Centeno

Randi Pavese

Teterboro--Music

Bergen Community College, 400 Paramus Road, Paramus, NJ 07652

5/17/24

2024 Bergen County Teen Arts Festival

80 Students, 3 Staff

\$1,900

\$1,900

\$0.00

Reimbursement Amount \$0.00

RESOLUTION

WHEREAS, under the Anti-Bullying Bill of Rights Act, N.J.S.A.18A:37-15 et seq. ("ABRA"), the Superintendent of Schools is required to report to the Board of Education the outcome of investigations into allegations of Harassment, Intimidation and Bullying ("HIB") at the Board meeting next following the completion of the investigation; and

WHEREAS, ABRA requires that the Board is to issue a decision, in writing, to affirm, reject or modify the Superintendent's decision at the meeting following the Board's receipt of the Superintendent's report; and

WHEREAS, at the meeting of the Board held on December 12, 2023, the Superintendent reported on the following matters to the Board of Education:

1. Non-HIB Incident: Alleged HIB Case #3 – BCA - 2023-2024 SY
2. Non-HIB Incident: Alleged HIB Case #4 – BCA - 2023-2024 SY
3. Non-HIB Incident: Alleged HIB Case #5 – IST NVOT - 2023-2024 SY
4. Non-HIB Incident: Alleged HIB Case #6 – IST NVOT - 2023-2024 SY
5. Non-HIB Incident: Alleged HIB Case #7 – ATHS/BCA/Teterboro - 2023-2024 SY
6. Non-HIB Incident: Alleged HIB Case #8 – BCA - 2023-2024 SY
7. Non-HIB Incident: Alleged HIB Case #9 – IST NVD - 2023-2024 SY
8. Non-HIB Incident: Alleged HIB Case #10 – Paramus (FT) - 2023-2024 SY
9. Non-HIB Incident: Alleged HIB Case #11 – ATHS - 2023-2024 SY
10. HIB Incident: HIB Case #4 – BCA - 2023-2024 SY
11. HIB Incident: HIB Case #5 – Teterboro - 2023-2024 SY
12. HIB Incident: HIB Case #6 – Teterboro - 2023-2024 SY
13. HIB Incident: HIB Case #7 – IST NVOT - 2023-2024 SY
14. HIB Incident: HIB Case #8 – ATHS - 2023-2024 SY
15. HIB Incident: HIB Case #9 – IST NVOT - 2023-2024 SY
16. HIB Incident: HIB Case #10 – BCA - 2023-2024 SY
17. HIB Incident: HIB Case #11 – ATHS - 2023-2024 SY
18. HIB Incident: HIB Case #12 – Paramus (ST) - 2023-2024 SY

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves and affirms the report and decision of the Superintendent with respect to the investigation as to matters referred to herein.

JS/kk

**24-A-73T APPROVAL—MOU AND ARTICULATION AGREEMENT BETWEEN ALFRED STATE
COLLEGE BUILDING TRADES DEPARTMENT AND BERGEN COUNTY TECHNICAL
SCHOOLS APPLIED TECHNOLOGY HIGH SCHOOL—FIVE-YEAR CONTRACT
2023-2024 THROUGH 2027-2028 SCHOOL YEARS**

Resolution

WHEREAS, the purpose of this agreement is to establish an affiliation between Bergen County Technical School's Applied Technology High School with Alfred State College Buildings Trades program;

THEREFORE, Alfred State College Buildings Trades program will offer a variety of courses which include Building Construction, Masonry, Plumbing, and Pipe Fitting which shall provide college credits to students who meet the criteria as set forth in the attached enrollment agreement between Alfred State College and Bergen County Technical Schools;

BE IT RESOLVED, that after review by Richard Panicucci, Assistant Superintendent of Curriculum, the Superintendent of BCTS recommends the agreement between Alfred State College and Bergen County Technical Schools. This articulation covers the school years 2023-2024 through 2027-2028.

JS/RP/AS/wl/kk
Attachment

24-A-74T APPROVAL—STUDENT TEACHING / INTERN—NEW JERSEY CITY UNIVERSITY

RESOLUTION

WHEREAS Superintendent **Howard Lerner, Ed.D.**, has recommended that **Jayda Moody** be approved for a student teaching assignment;

BE IT RESOLVED that **Jayda Moody** be approved for student teaching with no compensation, subject to the following conditions:

Participating College:	New Jersey City University
Contact staff member:	Jean Georgiou
Assignment dates:	SY 2023-2024
School Counseling Practicum	

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to **Jayda Moody** regarding this approval as soon as is practicable.

JS/ss/kk
source of funds: n/a

RESOLUTION

BE IT RESOLVED the Board of Education does hereby approve the following Bergenfield Public Schools' teachers as consultants for a program to provide support services for Bergenfield Middle School during the time period January 1, 2024 through June 30, 2024:

Atira George
Coral Ramos-Ortega

NOW THEREFORE BE IT RESOLVED, that these consultants will each receive a stipend of \$2,500.00, to be charged to the Perkins Secondary Education program, FY 2023-2024.

AS/kk

24-A-76T APPROVAL—VOLUNTEER WORKER

Resolution

WHEREAS, the district has received a request to utilize volunteer services from the following:

- Sarah Keefe – Volunteer Coach for Bergen Tech Girls Basketball team for the 23-24 School Year

WHEREAS, there is no cost to the district;

BE IT RESOLVED, that the Board of Education agrees to utilize the volunteer services of Ms. Sarah Keefe for the Volunteer Coach for Bergen Tech Girls Basketball team for the 23-24 School Year.

GH/ss/kk

24-A-77T APPROVAL—STUDENT TEACHING / INTERN—WILLIAM PATERSON UNIVERSITY

RESOLUTION

WHEREAS, Superintendent Howard Lerner, Ed.D., has recommended that Sarah Spagnola be approved for a student teaching assignment;

BE IT RESOLVED that Sarah Spagnola be approved for student teaching with no compensation, subject to the following conditions:

- | | |
|---------------------------|-----------------------------|
| 1. Participating College: | William Paterson University |
| 2. Contact staff member: | Meredith Drew |
| 3. Assignment dates: | SY 2023-2024 |
| 4. Assignment: | School Counseling Practicum |

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to Sarah Spagnola regarding this approval as soon as is practicable.

JS/IC/ss/kk
source of funds: n/a

24-A-78T

APPROVAL—ONE READING —BOARD OF EDUCATION REGULATIONS

RESOLUTION

BE IT RESOLVED, that the Board of Education discuss and entertain public comment on the following **attached** Board of Education Regulations and agrees to adapt these regulations after one reading;

REGULATIONS – ONE READING ONLY

Section 1000 – Administration

R1642.01 Sick Leave

Section 3000 – Certificated Staff Members

R3212M Teaching Staff Attendance

WL/kk

Attachments--Policies

24-A-79S

APPROVAL — FIRST READING-BOARD OF EDUCATION POLICIES/REGULATIONS

RESOLUTION

BE IT RESOLVED that the Board of Education discuss and entertain public comment on the **attached** proposed Board of Education policies/regulations and agrees to consider adoption of the policies at its next meeting after hearing public comments:

FIRST READING

Section 8000 – Operations

8500M Food Services

WL/kk

Attachments--Policies

24-A-80T

APPROVAL—FIRST AND ONLY READING—DELETION OF BOE POLICIES

RESOLUTION

BE IT RESOLVED that the Board of Education discusses and entertains public comment on the following **attached** Board of Education Policies and agrees to the deletion of such Policies after one reading only.

TO BE ABOLISHED

Section 3000 – Certificated Staff Members

3432 Sick Leave
R3432 Sick Leave

Section 4000 – Noncertificated Staff Members

4432 Sick Leave
R4432 Sick Leave

WL/kk
Attachments--Policies

RESOLUTION

WHEREAS, the Bergen County Job Center is the One-Stop Operator for activities of Bergen County's Workforce Innovation and Opportunity Act, Work First New Jersey, and Workforce Learning Link;

NOW THEREFORE BE IT RESOLVED, the Board of Education acknowledges receipt of the following reports and summary data and directs they be conveyed to the Workforce Development Board as required:

1. PERFORMANCE OF WIOA FUNDS:

As of November 30, 2023 we trained the following:

<u>ITA DISLOCATED WORKERS</u>	<u>ITA TITLE I</u>	<u>ITA WFNJ/FS/GA</u>
105 Clients	32 Clients	0 Clients
<u>OJT DISLOCATED WORKERS</u>	<u>OJT TITLE I</u>	<u>QS Youth ITA</u>
1 Client	1 Clients	2 Client

2. LEVELS OF SERVICE: Adults **7/1/23-11/30/23**

Placed in Training	139
Workforce Learning Link Basic Skills	59
Workforce Learning Link Soft Skills	227

Most requested training services: CDL, Administrative Assistant, and Medical Assistant

3. FINANCIAL SUMMARY: As of Nov 30, 2023

	<u>% Obligated</u>	<u>% Total Budget Funding Distribution</u>
<u>WIOA</u>		
Adult	27%	24%
Dislocated Worker	37%	31%
Youth Out-of-School	50%	21%
Work First New Jersey (WFNJ)	64%	14%
Workforce Learning Link	73%	3%
WIOA Other Grants	100%	0%
Program Administration	83%	7%

(See Accrued Expense & Obligation Report: Fiscal Year 2024-Program Year 2023 for details).

4. **Store Closings:** Rapid Response Nov 2023: Massimo Zanetti Beverage USA Moonachie, NJ
Nov 2023: Sheraton Crossroads Mahwah, NJ

RESOLUTION

WHEREAS, the Board previously approved the following trips (res. # 24-A-60T at the meeting on December 12, 2023) and the Executive County Superintendent has granted permission; and

NOW THEREFORE BE IT RESOLVED the Board of Education grants final approval for the following trip.

<u>School</u>	<u>BCA</u>
Destination	Montreal, Canada
Dates	4/21/24 through 4/27/24
Purpose of Trip	BCA/Global Studies: Montreal Artificial Intelligence
Participant	42 Students, 4 Staff
Total Cost of Trip	\$88,033.00
Total Cost to Board	\$0.00
Student Cost	\$88,033.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Paul Kaser	\$2,141.50
Mark Tronicke	\$0.00
2 TBD	\$0.00
<u>Alternate Staff:</u>	<u>Reimbursement Amount</u>
2 TBD	\$0.00

<u>School</u>	<u>BCA</u>
Destination	Vancouver, Canada
Dates	May 16-23, 2024
Purpose of Trip	BCA Global Studies, Vancouver Visual Arts
Participant	36 Students, 4 Staff
Total Cost of Trip	\$148,885.40
Total Cost to Board	\$0.00
Student Cost	\$148,885.40
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Scott Lang	\$0.00
3 TBD	\$0.00
<u>Alternate Staff:</u>	<u>Reimbursement Amount</u>
2 TBD	\$0.00

<u>School</u>	<u>BCA</u>
Destination	Geneva, Montreux, Crans-Montana, Switzerland
Dates	May 16-24, 2024
Purpose of Trip	BCA Global Studies, Switzerland Hospitality and Culinary Arts
Participant	24 Students, 3 Staff
Total Cost of Trip	\$151,680.00
Total Cost to Board	\$0.00
Student Cost	\$151,680.00
<u>Participating Staff:</u>	<u>Reimbursement Amount</u>
Paul Kaser	\$0.00
2 TBD	\$0.00
<u>Alternate Staff:</u>	<u>Reimbursement Amount</u>
2 TBD	\$0.00




BERGEN COUNTY TECHNICAL SCHOOLS / SPECIAL SERVICES

District Administrative Office

Curriculum Office

540 Farview Avenue, Paramus NJ 07652 • Tel. (201) 343-6000 • Fax (201) 996-6945

TO: Andrea Sheridan

FROM: Richard Panicucci 

DATE: December 8, 2023

RE: Board of Education Approval

Kindly have the Board of Education approve the attached articulation agreement between Alfred State College, State University of New York, and Bergen County Technical Schools for our Applied Technology High School.

This agreement is for Building Trades and will be reviewed and renewed in five years.

Thank you.

RP:wl

c: K. Kubler
D. Sykes



**SCHOOL OF APPLIED TECHNOLOGY
ARTICULATION AGREEMENT
BUILDING TRADES DEPARTMENT
AND
Bergen County Technical Schools**

Alfred State's Building Trades Department (which includes degrees in Building Construction, Masonry, and Heating Ventilation and Air Conditioning) will offer credit-bearing articulation to qualified high school graduates who choose to continue their education at Alfred State. This agreement recognizes the individual strengths of the student and the technical program from which they have successfully graduated.

Students seeking credit for articulation into Alfred State building trades programs will be required to meet and adhere to the following conditions in order to be awarded credit. Each of the four courses eligible for articulation through this agreement will be assessed independently.

1. Candidates must meet Alfred State admission requirements and matriculate into the curriculum.
2. Candidates must have maintained an 85% (or better) average within their secondary building trades' curriculum.
3. Candidates must submit a completed course Proficiency Profile to the Alfred State Building Trades department chair by the first week of classes, along with a letter of recommendation from their technology instructor.
4. Candidates must achieve an 85% (or better) score on a test proctored by their Alfred State building trades instructor or department chair for each of the courses eligible for articulation. This test will reflect subject matter defined on the attached course outlines. This test will be offered the week before classes begin. It will be the matriculating student's responsibility to contact the Building Trades Department Chair to schedule the test.

This agreement will be reviewed and renewed every five (5) years, with a signed agreement by the participating parties. If either participating party decides to cancel the agreement, they may do so at any time with thirty (30) day written notice.

The following courses shall qualify under this agreement; course descriptions, student learning outcomes, and division of subject matter are attached:

<u>Curr. #</u>	<u>Credit Hrs.</u>	<u>Course Name</u>	<u>Course #</u>
920	2	Portable Tools and Fastening Systems	BLCT 1202
920	2	Construction Math	BLCT 1222
922	3	Pipe Fitting – Math Estimating	BLCT 3423
922	3	Plumbing Trade History and Safety	BLCT 3453

Alfred State

Dr. Steven Mauro Date
President

Carrie Cokely, Ph.D. Date
Vice President of Academic Affairs

Dean, School of Applied Technology Date

Department Chairperson Date

Board of Public Instruction

Howard Lerner Ed.D. Date
Superintendent

Alfred State
State University of New York

[Course Proficiency Profile]

Course and BLCT#: _____

Credit Hours: _____

Curriculum: _____

Student Name: _____ Phone: _____

Social Security Number: _____ E-mail: _____

High School/BOCES Center: _____ Date of Graduation: _____

I verify that the above student has completed the necessary requirements for this course.

Instructor's Signature

Telephone No. _____

Email: _____

SUNY Alfred State Building Trades
Instructor giving proficiency test: _____

(Instructor appointed by Dept. Chair) Date: _____

Department Chair Approval _____ Date _____

Student Name (Print) _____

Student Signature _____ Date _____

The above named student completed the course as specified in the Syllabus attached. I understand that college credit will be granted only upon my acceptance and enrollment as a full time student in the SUNY Alfred State Building Trades Program and a review of my Alfred State Building Trades Articulation course performance by the Alfred State Course Instructor and Department Chair. I also understand a written test on the subject matter may be required prior to credit acceptance.

PORTABLE TOOLS AND FASTENING SYSTEMS – (2 CREDIT HOURS)

COURSE DESCRIPTION

This course is a survey of hand and portable power tools, as well as fasteners, adhesives, and power fastening systems commonly used in the construction industry. Students will learn the proper terminology, usage, setup, maintenance, and safety associated with the subject matter. The course also includes the proper choice of tools, fasteners, and adhesives as well as critical thinking problems that challenge students' comprehension of subject matter.

STUDENT LEARNING OUTCOMES

At the end of the course the student will be able to do the following:

1. Identify and describe commonly used fasteners as well as select them for appropriate use.
2. Identify and describe hand tools that are commonly used by carpenters and masons.
3. Use hand tools safely and appropriately.
4. Perform maintenance of hand and power tools.
5. State general safety rules for operating portable power tools.
6. Identify, describe, and safely use the following portable power tools: circular saws, jigsaws, reciprocating saws, drills, hammer-drills, screwdrivers, planes, routers, sanders, staplers, nailers, and powder-actuated drivers

TEXT(S)*

Koel, Leonard. *Carpentry*. Delmar, Cengage Learning, latest edition.
Proctor, Thomas E. *Carpentry Workbook*. Delmar, Cengage Learning, latest edition.

*Equivalent texts/devices may be substituted by the department.

DIVISION OF SUBJECT MATTER

Topic	Lecture Hours
Fasteners	8
Hand Tools	10
Power Tools	10
Testing/Assessment	2
Total Hours:	30

CONSTRUCTION MATH – (2 CREDIT HOURS)

COURSE DESCRIPTION

This course is an introduction to the math concepts and theories used specifically in the construction field. Geometric and basic math operations will be applied to scenarios commonly seen in the construction field. Fundamentals of print reading will be covered as these math concepts are employed.

STUDENT LEARNING OUTCOMES

At the end of the course the student will be able to do the following:

1. Explain and use math operations as they apply to the construction field.
2. Identify the rules for the standard order of operations.
3. Read fractional increments on a tape measure.
4. Convert fractions to decimals and decimals to fractions.
5. Explain and calculate area and volume values from simple plans.
6. Calculate the perimeter of a complex building shape from simple plans.
7. Calculate the surface area of walls, floors and roofs from simple plans.
8. Calculate the volume of various construction components from simple plans.

TEXT(S)*

ATP Staff. *Math for the Building Trades*. American Technical Publishers, latest edition.
Koel, Leonard. *Carpentry*. Delmar, Cengage Learning, latest edition.

*Equivalent texts/devices may be substituted by the department.

DIVISION OF SUBJECT MATTER

Topic	Lecture Hours
Whole Number Operations	3
Fractional calculations in construction	4
Decimal calculations in construction	3
Using percentages and ratios in construction	3
Reading fractional measuring instruments	2
Interpreting Simple Plans	6
Calculating area, volume, and perimeter relative to construction	7
Testing/Assessment	2
Total Hours:	30

PIPE FITTING – MATH ESTIMATING

COURSE DESCRIPTION

This course covers basic math and materials estimating in the plumbing trades. Pipe fitting math is practiced and applied to ensure proper plumbing drainage, as well as water and gas line pipe length installations. Material lists and job estimating is also taught as it pertains to various plumbing systems and fixtures. The students are given instruction on materials mark up for profit, proper customer billing, and required income and sales tax as it pertains to a self-run plumbing business.

STUDENT LEARNING OUTCOMES

At the end of the course the student will be able to do the following:

1. Apply basic math and materials estimating in the plumbing trades
2. Demonstrate proper customer billing to include materials mark up and taxes
3. Apply accurate pipe lengths to various plumbing system water, drainage, and gas line installations

TEXTS*

Smith, Lee. *Plumbing Technology Design and Installation*. Delmar Publishers, Inc., latest edition.

*Equivalent texts/devices may be substituted by the department.

DIVISION OF SUBJECT MATTER

Topic	Total Lecture Hours	Total Lab Hours
A. Plumbing Math		
1. Materials Estimating	10	15
2. Piping Estimating	4	8
3. Calculating Pipe Lengths	13	19
C. Business Practices		
1. Price Books	1	1
2. Job Folder	1	1
3. Salesmanship	1	1
Totals	30	45

PLUMBING TRADE HISTORY AND SAFETY

COURSE DESCRIPTION

This course covers the study of safety practices and OSHA training related to the plumbing trades. All students obtain a 10-hour OSHA training card upon successful completion of the course. The history of plumbing and how plumbing systems and codes originated is covered. This course also covers the instruction in the proper care, use, and application of various hand and power tools used in the plumbing trade.

STUDENT LEARNING OUTCOMES

At the end of the course the student will be able to do the following:

1. Apply proper safety practices while working in the plumbing trades
2. Obtain an official OSHA 10-hour training card
3. Demonstrate knowledge of plumbing history and origin
4. Apply the safe use of various hand and power tools used in the plumbing trade
5. Demonstrate the proper care of various hand and power tools used in the plumbing trade
6. Demonstrate the proper application of required hand and power tools for various jobs

TEXTS*

Keller's Official Safety Handbook. J. J. Keller & Associates, Inc., latest edition.

Smith, Lee. *Plumbing Technology Design and Installation.* Delmar Publishers, Inc., latest edition.

Modern Plumbing, 8th Edition. E. Keith Blankenbaker, Goodheart-Willcox, latest edition.

*Equivalent texts/devices may be substituted by the department.

DIVISION OF SUBJECT MATTER

		Total Lecture Hours	Total Lab Hours
A.	History of Plumbing	1	-
B.	Plumbing Trade Safety		
	1. General	3	2
	2. Trench	2	-
	3. Ladders	2	2
	4. Scaffolds	2	3
	5. Hazardous Liquids	1	1
C.	Tool Safety		
	1. Hand Tool Safety	2	2
	2. Power Tool Safety	4	3
	3. Personal Protection for Hazardous Materials	2	1
D.	Hand Tool Uses	6	14
E.	Power Tool Uses	5	17
Totals		30	45

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT

BOARD MEETING: January 23, 2024

POLICIES

REGULATIONS (One Reading)

Section 1000 – Administration

R1642.01 Sick Leave

Section 3000 – Certificated Staff Members

R3212M Teaching Staff Attendance

FIRST READING

Section 8000 – Operations

8500M Food Services

TO BE ABOLISHED

Section 3000 – Certificated Staff Members

3432 Sick Leave

R3432 Sick Leave

Section 4000 – Noncertificated Staff Members

4432 Sick Leave

R4432 Sick Leave

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

Section: **ADMINISTRATION**
Number: **R1642.01M**

Title: **SICK LEAVE**

- A. Definitions – N.J.S.A. 18A:30-1.c. and 18A:30-4.i.
1. “Certified Domestic Violence Specialist” means a person who has fulfilled the requirements of certification as a Domestic Violence Specialist established by the New Jersey Association of Domestic Violence Professionals.
 2. “Child” means a biological, adopted or foster child, stepchild or legal ward of an employee, child of a domestic partner or civil union partner of the employee.
 3. “Designated domestic violence agency” means a county-wide organization whose primary purpose is to provide services to victims of domestic violence and which provides services that conform to the core domestic violence services profile as defined by the Division of Child Protection and Permanency in the Department of Children and Families and is under contract with the division for the express purpose of providing the services.
 4. “Domestic or sexual violence” means stalking, any sexually violent offense, as defined in N.J.S.A. 30:4-27.26, or domestic violence as defined in N.J.S.A. 2C:25-19 and N.J.S.A. 17:29B-16.
 5. “Family member” means a child, grandchild, sibling, spouse, domestic partner, civil union partner, parent, or grandparent of an employee, or a spouse, domestic partner, or civil union partner of a parent or grandparent of the employee, or a sibling of a spouse, domestic partner, or civil union partner of the employee, or any other individual related by blood to the employee or whose close association with the employee is the equivalent of a family relationship.
 6. “Health care professional” means any person licensed under Federal, State, or local law or the laws of a foreign nation, to provide health care services, or any other person who has been authorized to provide health care by a licensed health care professional including, but not limited to, doctors, nurses, and emergency room personnel.

7. “Supervisor” means the building or district administrative staff member designated by the Superintendent who is responsible for supervising the employee.

B. Eligibility for Sick Leave – N.J.S.A. 18A:30-1

1. Sick leave is defined as the absence from an employee's post of duty, for any of the following reasons:
 - a. The employee is personally ill or injured;
 - b. For diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee;
 - c. For the employee to aid or care for a family member of the employee during diagnosis, care, or treatment of, or recovery from, the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member;
 - d. Absence necessary due to circumstances resulting from the employee, or a family member of the employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member:
 - (1) Medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence;
 - (2) Services from a designated domestic violence agency or other victim services organization;
 - (3) Psychological or other counseling;
 - (4) Relocation; or
 - (5) Legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence;
 - e. The death of a family member for up to seven days;

- f. To attend a child's school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability;
 - g. The school or place of care of a child of the employee is closed by order of a public official or because of a state of emergency declared by the Governor, due to an epidemic or other public health emergency; or
 - h. The employee has been exposed to a contagious disease or is quarantined for the disease in the employee's immediate household.
2. N.J.S.A. 18A:30-1, Policy 1642.01, and this Regulation shall not supersede any law providing collective bargaining rights for school district employees and shall not reduce, diminish, or adversely affect an employee's collective bargaining rights.

C. Physician's Certificate Required for Sick Leave – N.J.S.A. 18A:30-4

1. In case of sick leave claimed due to personal illness or injury, the Board of Education **may requires** a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave **as described in Policy Nos. 3432/4432 and Regulation Nos. 3432/4432.**

Option – Must Select One Option Below

2. **X** **Option 1** - If an employee's need to use sick leave as defined pursuant to N.J.S.A. 18A:30-1 and B. above is foreseeable, the Board may require advance notice, not to exceed seven calendar days prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and the employee shall make a reasonable effort to schedule the use of sick leave in a manner that does not unduly disrupt the operations of the Board.]

OR

2. ~~_____ [Option 2 - If an employee's need to use sick leave as defined pursuant to N.J.S.A. 18A:30-1 and B. above is foreseeable, the Board requires advance notice, not to exceed seven calendar days, as determined by the Superintendent, prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and the employee shall make a reasonable effort to schedule the use of sick leave in a manner that does not unduly disrupt the operations of the Board.]~~

OR

2. ~~_____ [Option 3 - If an employee's need to use sick leave as defined pursuant to N.J.S.A. 18A:30-1 and B. above is foreseeable, the Board requires advance notice of _____ calendar days, (not to exceed seven calendar days) prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and the employee shall make a reasonable effort to schedule the use of sick leave in a manner that does not unduly disrupt the operations of the Board.]~~

Option – Must Select One Option Below

3. X [Option 1 - If the reason for the leave is not foreseeable, the Board of Education may require an employee to give notice of the intention as soon as practicable, provided the Board of Education has notified the employee of this requirement.]
3. ~~_____ [Option 2 - If the reason for the leave is not foreseeable, the Board of Education requires an employee to give notice of the intention as soon as practicable, provided the Board of Education has notified the employee of this requirement.]~~
4. The Board may prohibit an employee from using foreseeable sick leave on certain dates, and require reasonable documentation if sick leave that is not foreseeable is used during those dates.
5. In case of sick leave claimed for three or more consecutive days, the Board may require reasonable documentation that the leave is being taken for a purpose permitted pursuant to N.J.S.A. 18A:30-1.a. and B.1. above.
6. If the leave is permitted under N.J.S.A. 18A:30-1.a.(2) or (3) and B.1.b. or c. above, documentation signed by a health care professional who is treating the employee or the family member of the employee indicating the need for the leave and, if possible, the number of days of leave, shall be considered reasonable documentation.
7. If the leave is permitted under N.J.S.A. 18A:30-1.a.(4) and B.1.d. above because of domestic or sexual violence, any of the following shall be considered reasonable documentation of the domestic or sexual violence:
- a. Medical documentation;
 - b. A law enforcement agency record or report;

- c. A court order;
 - d. Documentation that the perpetrator of the domestic or sexual violence has been convicted of a domestic or sexual violence offense;
 - e. Certification from a certified Domestic Violence Specialist or a representative of a designated domestic violence agency or other victim services organization; or
 - f. Other documentation or certification provided by a social worker, counselor, member of the clergy, shelter worker, health care professional, attorney, or other professional who has assisted the employee or family member in dealing with the domestic or sexual violence.
8. If the leave is permitted under N.J.S.A. 18A:30-1.a.(7) and B.1.g. above, a copy of the order of the public official or the determination by the health authority shall be considered reasonable documentation.

D. Sick Leave Charges

- 1. An employee who is absent for **fifty percent (50%)** or more of their work day shall be charged a full sick day if the employee's reason for absence is covered by N.J.S.A. 18A:30-1.
- 2. A sick leave day once commenced may be reinstated as a working day only with the approval of the Superintendent or designee.
- 3. An employee absent on sick leave on a day when the school is closed early for emergency reasons will be charged with a full sick leave day.
- 4. An employee scheduled for a sick leave absence on a day on which the schools do not open because of an emergency will not be charged with a sick leave day.

E. Readmission After Disability

- 1. An employee absent on sick leave, covered under N.J.S.A. 18A:30-1.a.~~(1); (2); and~~ (8) and B.1.~~a.; b.; and~~ h., for more than five consecutive working days who wishes to return to work shall submit the signed statement of their physician or institution indicating the employee's fitness to perform their duties.
- 2. The Board may, at its discretion, require the employee submit to an examination by a physician or institution designated by the Board to

confirm the information submitted by the employee's physician or institution.

- a. The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board.

- 3. If the results of the examination conducted pursuant to paragraph E.2. above are inconsistent with the statement of the employee's physician in E.1. above, the employee and the Board shall agree to a third physician or institution to conduct the examination. The Board shall bear the cost of this third examination.

F. Accumulation of Sick Leave

- 1. If any employee requires in any school year less than the specified number of days of sick leave with pay allowed, all days of such minimum sick leave not utilized that year shall be accumulative to be used for additional sick leave as needed in subsequent years in accordance with N.J.S.A. 18A:30-3.

G. Exhaustion of Sick Leave

- 1. The Superintendent or designee shall monitor employee accumulated sick leave and charge an employee's accumulated sick leave.
 - a. Sick leave will be charged, first, to the sick leave newly available in the employee's current contract year and, when that sick leave entitlement is exhausted, to the employee's accumulated sick leave.

H. Records

- 1. The personnel file of each person employed by this district will include an accurate record of the employee's use and accumulation of sick leave days.
 - a. The Superintendent or designee will maintain the employee's record of accumulated sick leave in accordance with Policy 1642.01 and this Regulation.
- 2. Each employee's attendance record will record the reason for any absence.

Issued (BCTS):

Issued (BCSS):

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

REGULATION

**Section: CERTIFICATED
STAFF MEMBERS**

Number: R3212M

TITLE: ~~TEACHING STAFF ATTENDANCE~~

In order to uphold the high value of instructional continuity to student learning and the effective and efficient learning and operation of schools and programs within the District, it is essential that all teaching staff members maintain excellent records of attendance. Notwithstanding the need for teaching staff to be present at all required times in order to provide students with the best education possible, the Board of Education also realizes that occasionally teaching staff members may become ill, or be unexpectedly and unavoidably unable to report to work on time or at all on certain days for other reasons.

I. Reporting Absences

A. Immediate Supervisor

1. A teaching staff member who anticipates absence from work will call, email, or text his or her immediate supervisor, as directed, once the employee knows he or she will be absent. The teaching staff member must also communicate his or her absence as soon as practicable by the means requested by the supervisor or Human Resources Department, as applicable.
2. The Certification of Absence form, or such other mechanism as the school district may utilize, must be completed and signed or submitted by the employee and the immediate supervisor. If the Certification of Absence form is used, a separate form must be submitted for absences taken in each calendar month. Compensation cannot be processed for paid leave days until the Certification of Absence form has been received and approved.

B. Substitute Caller

The teaching staff member who anticipates absence from work will access the mechanism utilized by the school district and/or contact the substitute caller and provide the following information:

1. The employee's name, job title, and assigned school or program;

2. The day and date of the intended absence; and
3. The reason for the absence.

C. Ongoing Absences

Each teaching staff member must call in each day he or she is absent.

Exceptions:

1. If the staff member's supervisor has approved an absence of two (2) or more days in succession in advance the teaching staff member does not have to notify the supervisor every day. The teaching staff member also does not need to notify the substitute caller each day as long as he or she informs the substitute caller of the total approved absence at its outset.
2. An employee who winds up being unexpectedly or unavoidably absent from work for an extended period without prior approval will communicate to the immediate supervisor and substitute caller the entire anticipated period of absence as soon as it is known.

II. Review of Attendance Data

- A. A record shall be kept of the attendance of each teaching staff member, including teachers, educational services personnel, and administrators. Any absence, for part or all of a school day, shall be recorded along with the reason for the absence. The record will distinguish bereavement leave, family leave, jury duty, military leave, personal days, professional days, sick leave, school business, uncompensated leaves of absence, vacation leave, workers' compensation, and any administrative leave. The employee's attendance record will include notations of verification of an absence where such verification is required. The employee's rate of absence shall be calculated twice per month and entered on his or her attendance record. An employee's attendance record shall be part of the employee's personnel file.
- B. The **Director** of Human Resources shall advise the Business Administrator not to compensate the employee for absences that exceed the employee's available paid leave.
- C. At the end of each school year, a cumulative attendance record shall be assembled for each school and for the District.
- D. An attendance summary shall be prepared from the cumulative attendance record. The attendance summary shall show the rate of absence for each

school and for the District. The attendance summary shall be distributed to each school of the District.

- E. A record shall be made of the appointment of substitutes for absent employees and the wages paid to substitutes.

III. Attendance Improvement Plan

A. Planning

The Superintendent or his or her designee will meet, as needed, with the Principals, Program Administrators, and other appropriate personnel to discuss the attendance summary. The attendance summary shall be analyzed for patterns of absence, such as excessive absenteeism in a given school or work place, among certain groups of employees, for certain specific causes, or on certain days of the week, month, or year. Specific strategies for reducing the rate of absence shall be developed.

B. Implementation

1. Principal or Program Administrator:
 - a. Shall be responsible for implementing the District's plan for the improvement of teaching staff member attendance in his or her school building or program.
 - b. Shall encourage the regular attendance of the teaching staff members in his or her building or program.
 - c. Shall incorporate or direct other supervisors to incorporate, a teaching staff member's attendance record in his or her evaluation.
 - d. Shall report to the Superintendent any teaching staff member whom he or she suspects of misusing sick leave or falsifying the reasons for absence.
2. If a teaching staff member does not communicate with the Principal, Program Administrator, or a member of the Human Resources Department during an extended absence, the Principal or Program Administrator or his or her designee shall contact the employee regarding the status of his or her absence.

C. In-Service Training

The Principal or Program Administrator shall meet with the teaching staff members assigned to his or her building or program at the beginning of each

school year to inform employees of Board policy and District regulations on attendance. In addition, the Principal or Program Administrator shall familiarize employees with the forms to be used in reporting and verifying absences. They shall review with employees the impact of absenteeism on the District, other employees, and students/clients and the value of accumulated sick leave to the employee. The Principal or Program Administrator shall also note that employee attendance will be reflected in performance evaluations.

D. Counseling

1. The Principal or Program Administrator may, in his or her discretion, call a conference with a teaching staff member where the number and/or pattern of the member's absences or the reasons offered for the member's absences indicate a misunderstanding of the teaching staff member's responsibility to the District or the possible misuse of the privilege of paid leave.
2. The employee and Principal or Program Administrator will collaborate on a written attendance improvement plan related to absences from work, if one is needed. The improvement plan may include documents and records, but will specify action to be taken and will be signed by the employee and the Principal or Program Administrator. This information may be used in an annual evaluation and will be placed in the employee's personnel file.

E. Causes for Disciplinary Action

1. The Principal or Program Administrator shall determine the nature of the absences and consider any mitigating factors before admonishing, reprimanding, or imposing discipline of any kind on the employee.
2. A written report of any attendance conference related to absences from work may be prepared and retained with the teaching staff member's evaluations. The teaching staff member shall, in accordance with Board policy on staff evaluation, be permitted to examine the report and affix his or her comments, if any, to the report.
3. The Principal or Program Administrator will address problematic absenteeism from work in a progressive manner.
4. A staff member's absences from work outside of his or her property use of his or her earned, accrued paid leave entitlement(s) shall result in wage deduction equal to the staff member's per diem rate. Wage deductions for salaried staff shall be half (1/2) day or full day increments, as applicable except where a different standard is set forth in contract or otherwise approved by the Board.

5. Any applicable provisions of a collective bargaining agreement shall be implemented, and shall take precedence over conflicting language contained in this regulation.
6. A teaching staff member who:
 - a. Fails to give prompt notice of an absence;
 - b. Misuses sick leave;
 - c. Fails to verify an absence in accordance with Board of Education policy;
 - d. Falsifies the reason for an absence;
 - e. Is absent without authorization;
 - f. Is repeatedly tardy; or
 - g. Accumulates an excessive number of absences

may be subject to appropriate consequences, which may include the withholding of a salary increment, dismissal, and/or certification of tenure charges.

Issued (BCTS): 1/26/16 Rev.: 3/27/18 Rev.:
Issued (BCSS): 1/19/16 Rev.: 3/20/18 Rev.: 12.19.23

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

POLICY

Section: OPERATIONS
Number: 8500M

Title: FOOD SERVICES

The Board of Education shall make school lunch available to all students enrolled in a school in the district unless less than five percent of enrolled students in the school are Federally eligible for a free or reduced price lunch in accordance with N.J.S.A. 18A:33-4. School lunches made available pursuant to N.J.S.A. 18A:33-4 and this Policy shall meet minimum nutritional standards, established by the Department of Education.

Free or reduced price breakfast and lunch, as required, shall be offered, under a school lunch program, school breakfast program, or a breakfast after the bell program, to all enrolled students who are determined to be Federally eligible for free or reduced price meals. As provided by N.J.S.A. 18A:33-4.a.(3) and N.J.S.A. 18A:33-14a.a.(2), any student who is eligible for a reduced price lunch and breakfast, pursuant to Federal income eligibility standards and criteria, shall not be required to pay for such lunch or breakfast. Free lunch or breakfast shall also be offered to each enrolled student who is Federally ineligible for free or reduced price meals, but who has an annual household income that is not less than one hundred and eighty-six percent, and not more than one hundred ninety-nine percent, of the Federal poverty level, as determined pursuant to N.J.S.A. 18A:33-21b1.

- A. Breakfast Program – N.J.S.A. 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.3; 18A:33-14a.

If twenty percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a school breakfast program in the school in accordance with the provisions of N.J.S.A. 18A:33-10.

Notwithstanding the provisions of N.J.S.A. 18A:33-10 to the contrary, if ten percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program the district shall establish a breakfast program in accordance with the provisions of N.J.S.A. 18A:33-10.1.

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch

Program or the Federal School Breakfast Program, the district shall establish a breakfast after the bell program pursuant to N.J.S.A. 18A:33-11.3.

In accordance with N.J.S.A. 18A:33-11, in implementing a school lunch program, pursuant to 18A:33-4 et seq., a school breakfast program, pursuant N.J.S.A. 18A:33-9 et seq., or N.J.S.A. 18A:33-10.1, or a breakfast after the bell program, pursuant to N.J.S.A. 18A:33-11.1 or N.J.S.A. 18A:33-11.3, the district shall:

1. Publicize, to parents and students, the availability of the respective school meals program, as well as the various ways in which a student may qualify to receive free or reduced price meals under the program, as provided by N.J.S.A. 18A:33-4 and N.J.S.A. 18A:33-14a;
2. Make every effort to ensure that subsidized students are not recognized as program participants, by the student body, faculty, or staff, in a manner that is different from the manner in which unsubsidized students are recognized as program participants. Such efforts shall include, but need not be limited to, the establishment of a neutral meal plan or voucher system that does not make a distinction between subsidized and unsubsidized students; and
3. Make every effort to:
 - a. Facilitate the prompt and accurate identification of categorically eligible students who may be certified to participate in the program, on a subsidized basis, without first submitting an application therefore, and, whenever an application is required to establish eligibility for subsidized meals, encourage students and their families to submit a subsidized school meals application for that purpose;
 - b. Facilitate and expedite, to the greatest extent practicable, the subsidized school meals application and income-eligibility determination processes that are used, by the district, to certify a student for free or reduced price school meals on the basis of income, and assist parents in completing the school meals application; and
 - c. Encourage students who are neither categorically eligible nor income-eligible for free or reduced price school meals to nonetheless participate, on a paid and unsubsidized basis, in the program.

If the district participates in the Federal School Breakfast Program, the district is encouraged to increase the number of students participating in the program by establishing a breakfast after the bell program that incorporates school breakfast into the first-period classroom or the first few minutes of the school day pursuant to N.J.S.A. 18A:33-11.1.

Pursuant to N.J.S.A. 18A:33-14a., school breakfasts made available to students under a school breakfast program or a breakfast after the bell program shall meet minimum nutritional standards, established by the New Jersey Department of Education.

The State of New Jersey shall provide funding to each school in the district if the school operates a School Breakfast Program or a breakfast after the bell program, as may be necessary to reimburse the costs associated with the school's provision of free breakfasts, pursuant to N.J.S.A. 18A:33-14a.b., to students who are Federally ineligible for free or reduced price meals.

B. Summer Food Service Program – N.J.S.A. 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26

In accordance with N.J.S.A. 18A:33-24, if fifty percent or more of the students enrolled in the school district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall become a sponsor or site under the Federal Summer Food Service Program or apply for a waiver pursuant to N.J.S.A. 18A:33-26.

In accordance with N.J.S.A. 18A:33-23, the district shall notify each student enrolled and the student's parent of the availability of, and criteria of eligibility for, the summer meals program and the locations in the district where the summer meals are available. The district shall provide this notification by distributing flyers provided by the New Jersey Department of Agriculture pursuant to subsection N.J.S.A. 18A:33-23.c. The district may also provide electronic notice of the information through the usual means by which the district communicates with parents and students electronically.

Pursuant to N.J.S.A. 18A:33-26.a., the New Jersey Department of Agriculture may grant a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. To be granted a waiver, the district must show that it lacks the staff, facilities, or equipment to sponsor the Federal Summer Food Service Program, or the means to finance the hiring or acquisition of such staff, facilities, or equipment. The New Jersey Department of Agriculture also may grant a waiver for one year to the district if a different sponsor currently runs the Federal Summer Food Service Program within the district's community.

Pursuant to N.J.S.A. 18A:33-26.b., the district shall report to the New Jersey Department of Agriculture, in the manner prescribed by the New Jersey Department of Agriculture, its reasons for requesting a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. The report shall include, but need not be limited to, a description of the specific impediments to implementing the program and actions that could be taken to remove those impediments or, where applicable, the identification of the sponsor that currently runs the program within the same community.

C. Information Provided to Parents Regarding the National School Lunch Program and the Federal School Breakfast Program – N.J.S.A. 18A:33-21b1

1. At the beginning of each school year, or upon initial enrollment, in the case of a student who enrolls during the school year, the school shall provide each student's parent with:
 - a. Information on the National School Lunch Program and the Federal School Breakfast Program, including, but not limited to, information on the availability of free or reduced price meals for eligible students, information on the application and determination processes that are used to certify eligible students for subsidized school meals, and information on the rights that are available to students and their families under N.J.S.A. 18A:33-21b1 and N.J.S.A. 18A:33-21; and
 - b. A school meals application form, as well as instructions for completing the application, and, as necessary, assistance in completing the application.
2. The school meals information and application provided to parents, pursuant to N.J.S.A. 18A:33-21b1.a. shall:
 - a. Be communicated in a language that the parent understands;
 - b. Specify the limited purposes for which collected personal data may be used, as provided by N.J.S.A. 18A:33-21b1.c.; and
 - c. Be submitted to the parent either in writing or electronically. In the latter case, the school district shall use the usual means by which it communicates with parents electronically.
3. A school meals application that is completed by a parent shall be confidential, and shall not be used or shared by the student's school or school district, except as may be necessary to:
 - a. Determine whether a student identified in the application is eligible for free or reduced price school meals;
 - b. Determine whether the school or school district is required, by N.J.S.A. 18A:33-11.3 or by N.J.S.A. 18A:33-24, to establish a breakfast after the bell program, or to participate as a sponsor or site in the Federal Summer Meals Service Program;
 - c. Ensure that the school receives appropriate reimbursement, from the State and Federal governments, for meals provided to eligible students, free of charge, through a school lunch program, a school

breakfast program, a breakfast after the bell program, a summer meals program, or an emergency meals distribution program; and

- d. Facilitate school aid determinations under the “School Funding Reform Act of 2008,” N.J.S.A. 18A:7F-43 et seq.

D. Free or Reduced Price Meals’ Application Process – 7 CFR 245

School meals applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of receipt of the completed application pursuant to 7 CFR 245.6(c)(6). Any student found eligible shall be offered free or reduced price meals or free milk immediately upon the establishment of their eligibility and shall continue to receive such meals during the pendency of any inquiry regarding their eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Carry-over of previous year’s eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

In accordance with 7 CFR 245.6(c)(1) and (2), eligibility for free or reduced price meals, as determined through an approved application or by direct certification, must remain in effect for the entire school year and for up to thirty operating days in the subsequent school year. Prior to the processing of an application or the completion of direct certification procedures for the current school year, children from households with approved applications or documentation of direct certification on file from the preceding year, shall be offered reimbursable free and reduced price meals, as appropriate.

In accordance with 7 CFR 245.6(c)(6)(iii), children from households that notify the local educational agency that they do not want free or reduced price benefits must have their benefits discontinued as soon as possible.

Pursuant to 7 CFR 245.6(c)(7), if the district receives an incomplete school meals application or a school meals application that does not meet the eligibility criteria for free or reduced priced benefits, the school meals application must be denied. The district shall document and retain the denied school meals application and reasons for ineligibility for three years in accordance with 7 CFR 245.6(e).

In accordance with 7 CFR 245.6(c)(7), parents of students who are denied benefits must receive prompt, written notification of their denial. The notification may be provided by mail or e-mail to the individual who signed the school meals application. Posting the denial on the “notification” page of an online system does not meet this requirement. Likewise, informing the parent of denial via telephone does not meet this requirement. If the district uses an automated telephone information system to notify parents of denied benefits, the district must also provide the parents with written notification of the denial. The notification must provide the: reason for denial of benefits; right to appeal; instructions on how to appeal; and

ability to reapply for free and reduced price benefits at any time during the school year.

In accordance with 7 CFR 245.6(e), the district shall record the eligibility determination and notification in an easily referenced format. The record shall include the: denial date; reason for denial; date the denial notice was sent; and signature or initials of the determining official (may be electronic, where applicable).

Any parents of students who have benefits that are to be reduced or terminated must be given ten calendar days' written notice of the change prior to the date the change will go into effect pursuant to 7 CFR 245.6a(j). The first day of the advance notice period shall be the day the notice is sent. The notice of adverse action may be sent via mail or to the e-mail address of the parent. The district ~~shall~~ **cannot** notify the household of adverse action by phone only.

Pursuant to 7 CFR 245.6a(j), the notice of adverse action must advise the parents of: change in benefits; reasons for the change; an appeal must be filed within the ten calendar days advance notice period to ensure continued benefits while awaiting a hearing and decision; instructions on how to appeal; and the parents may reapply for benefits at any time during the school year.

If the district participates in any National School Lunch Program, School Breakfast Program, or provides free milk under the Special Milk Program, the district shall submit to the New Jersey Department of Agriculture a free and reduced price policy statement pursuant to 7 CFR 245.10.

In accordance with 7 CFR 245.1(b), the district shall avoid any policy or practice leading to the overt identification of students receiving free or reduced price meal benefits. Overt identification is any action that may result in a child being recognized as potentially eligible for or certified for free or reduced price school meals. Unauthorized disclosure or overt identification of students receiving free and reduced price meal benefits is prohibited. The district shall ensure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced price meals, including: notification of the availability of free and reduced price benefits; certification and notification of eligibility; provision of meals in the cafeteria; and the point of service. In addition, the district shall ensure students who receive free and reduced price benefits are not overtly identified when they are provided additional services under programs or activities available to low-income students based on their eligibility for free and reduced price meals.

Pursuant to 7 CFR 245.2, disclosure means revealing or using individual student's program eligibility information obtained through the free and reduced price meal or free milk eligibility process for a purpose other than the purpose for which the information was obtained. Disclosure includes, but is not limited to, access, release, or transfer of personal data about students by means of print, tape, microfilm, microfiche, electronic communication, or any other means. It includes eligibility

information obtained through the school meals application or through direct certification.

If the district accepts both cash and electronic payments, the district shall ensure students are not overtly identified through the method of payment pursuant to 7 CFR 245.8(b). To the maximum extent practicable, the district must ensure the sale of non-program foods and the method of payment for non-program foods do not inadvertently result in students being identified by their peers as receiving free and reduced price benefits.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

E. Meal Charge Program – N.J.S.A. 18A:33-21

The Board of Education provides a meal charge program to permit unsubsidized students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.

“Unsubsidized student” means a student who is neither categorically eligible nor income-eligible for free or reduced price school meals, and who is, consequently, required to pay for any such meals that are served to the student under the National School Lunch Program or the Federal School Breakfast Program.

The Board of Education recognizes a student may not have breakfast or lunch (meal), as applicable, or money to purchase a meal at school on a school day causing the student’s meal charge account to fall into arrears. The district shall contact the student’s parent to provide notice of the arrearage and shall provide the parent with a period of ten school days to pay the amount due. If the student’s parent has not made full payment by the end of the designated ten school day period, then the district shall again contact the student’s parent to provide notice of any action to be taken by the school district in response to the arrearage.

A parent who has received a second notice their child’s meal bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent’s refusal to meet with the Principal or designee or take other steps to resolve the matter may be indicative of more serious issues in the family or household. However, when a parent’s routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such

reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

A school district shall report at least biannually to the New Jersey Department of Agriculture the number of students who are denied school breakfast or school lunch in accordance with N.J.S.A. 18A:33-21.a.(2) and this Policy.

Nothing in N.J.S.A. 18A:33-21 or this Policy shall be construed to require the district to deny or restrict the ability of an unsubsidized student to access school breakfast or school lunch when the student's school breakfast or school lunch bill is in arrears.

The school or school district shall not:

1. Publicly identify or stigmatize an unsubsidized student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears. (For example, by requiring the student to sit at a separate table or by requiring that the student wear a wristband, hand stamp, or identifying mark, or by serving the student an alternative meal);
2. Require an unsubsidized student, who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears to do chores or other work to pay for the school breakfast or school lunch;
3. Require an unsubsidized student to discard a school breakfast or school lunch after it has been served because of the student's inability to pay for a school breakfast or school lunch or because money is owed for previously provided meals;
4. Prohibit an unsubsidized student, or sibling of such a student, from attending or participating in non-fee-based extracurricular activities, field trips, or school events, from receiving grades, official transcripts, or report cards, or from graduating or attending graduation events, solely because of the student's unresolved meal debt; or
5. Require the parent of an unsubsidized student to pay fees or costs in excess of the actual amounts owed for meals previously served to the student.

If an unsubsidized student owes money for the equivalent of five or more school meals, the Principal or designee shall:

1. Determine whether the student is categorically eligible or income-eligible for free or reduced price meals, by conducting a review of all available records related to the student, and by making at least two attempts, not including the initial attempt made pursuant to N.J.S.A. 18A:33-21.c.(2), to contact the student's parent and have the parent fill out a school meals application; and

2. Contact the parent of the unsubsidized student to offer assistance with respect to the completion of the school meals application; and to determine if there are other issues in the household that have caused the student to have insufficient funds to purchase a school breakfast or school lunch; and to offer any other appropriate assistance.

The school district shall direct communications about a student's school breakfast or school lunch bill being in arrears to the parent and not to the student. Nothing in N.J.S.A. 18A:33-21 shall prohibit the school district from sending a student home with a letter addressed to a parent.

Notwithstanding the provisions of N.J.S.A. 18A:33-21 and the provisions of any other law, rule, or regulation to the contrary, an unsubsidized student shall not be denied access to a school meal, regardless of the student's ability to pay or the status of the student's meal arrearages, during any period of time in which the school is making a determination, pursuant to N.J.S.A. 18A:33-21.c., as to whether the student is eligible for, and can be certified to receive, free or reduced price meals.

If the student's meal bill is in arrears, but the student has the money to purchase a meal on a subsequent school day, the student will be provided a meal with payment and the food service program will not use the student's payment to repay previously unpaid charges if the student intended to use the money to purchase that school day's meal.

Students receiving free meals will not be denied a meal even if they accrued a negative balance from other purchases in the cafeteria.

The school district may post this Policy on the school district's website provided there is a method in place to ensure this Policy reaches all households without access to a computer or the Internet.

F. Provision of Meals to Homeless Children – N.J.S.A. 18A:33-21c.

The district's liaison for the education of homeless children shall coordinate with district personnel to ensure that a homeless student receives free school meals and is monitored according to district policies pursuant to N.J.S.A. 18A:33-21c.

G. Provision of School Meals During Period of School Closure – N.J.S.A. 18A:33-27.2

In the event the Board is provided a written directive, by either the New Jersey Department of Health or the health officer of the jurisdiction, to institute a public health-related closure due to the COVID-19 epidemic, the district shall implement a program, during the period of the school closure, to provide school meals, at meal distribution sites designated pursuant to N.J.S.A. 18A:33-27.2.b., to all students enrolled in the district who are either categorically eligible or income-eligible for free or reduced price school meals.

In the event of an emergency closure, as described in N.J.S.A. 18A:33-27.2.a., the district shall identify one or more school meal distribution sites that are walkable and easily accessible to students in the district. The district shall collaborate with county and municipal government officials in identifying appropriate sites. A school meals distribution site may include, but need not be limited to: faith-based locations; community centers, such as YMCAs; and locations in the district where meals are made available through a summer meals program. In a district that includes high density housing, the district shall make every effort to identify a school meal distribution site in that housing area.

The district shall identify students enrolled in the district who are categorically eligible or income-eligible for free or reduced price meals, and for whom a school meal distribution site, identified pursuant to N.J.S.A. 18A:33-27.2.b., is not within walking distance. In the case of these students, the district shall distribute the school meals to the student's residence or to the student's bus stop along an established bus route, provided that the student or the student's parent is present at the bus stop for the distribution. Food distributed pursuant to N.J.S.A. 18A:33-27.2.c. may include up to a total of three school days' worth of food per delivery.

The district may use school buses owned and operated by the district to distribute school meals pursuant to N.J.S.A. 18A:33-27.2. If the district does not own and operate its own buses, the district may contract for the distribution of school meals, and these contracts shall not be subject to the public bidding requirements established pursuant to the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq.

The district shall collaborate, as feasible, with other districts and with local government units to implement the emergency meals distribution program, as required by N.J.S.A. 18A:33-27.2, in order to promote administrative and operational efficiencies and cost savings.

School lunches and breakfasts that are made available, through an emergency meals distribution program operating pursuant to N.J.S.A. 18A:33-27.2, shall be provided to eligible students, free of charge, in accordance with the provisions of N.J.S.A. 18A:33-4.a. and N.J.S.A. 18A:33-14a.

H. Statement of Compliance

All food service programs shall be operated pursuant to 7 CFR 245, as appropriate, and this Policy.

Legal References: *N.J.S.A. 18A:18A-42.1; 18A:33-4; 18A:33-5; 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.2; 18A:33-11.3; 18A:33-14a.; 18A:33-21; 18A:33-21a.; 18A:33-21b1; 18A:33-21c.; 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26; 18A:33-27.2; 18A:58-7.1; 18A:58-7.2*
N.J.A.C. 2:36
N.J.A.C. 6A:23-2.6 et seq.
N.J.A.C. 8:24-2.1 through 7.5
7 C.F.R. 210.1 et seq.

Adopted (BCTS): 10/17/01 Rev.: 5/25/05 Rev.:
 Adopted (BCSS): 1/23/02 Rev.: 5/25/05 Rev: 12/19/23 Rev.:

TO BE ABOLISHED

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

24-A-80T

POLICY

**Section: CERTIFICATED
STAFF MEMBERS**

Number: 3432

Title: SICK LEAVE

It is the policy of the Board of Education to deal with staff illness in such a manner as will assure the safety and well-being of the staff member while minimizing the disruption of the educational program.

SICK LEAVE DEFINED

In accordance with N.J.S.A. 18A:30-1, sick leave is defined to mean the absence from work because of a personal disability due to injury or illness or because the staff member has been excluded from school by the school medical authorities on account of contagious disease or of being quarantined for such a disease in the staff member's immediate household. No teaching staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for in the collective bargaining agreement negotiated with the member's majority representative, or provided in the policies of the Board of Education.

Certificated employees who work from September 1 through June 30 (ten-month employees) will receive ten (10) sick days per year on a prorated basis. Certificated employees who work on a yearly basis will receive twelve (12) sick days per year on a prorated basis.

In accordance with N.J.S.A. 18A:30-4, the Board may require a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave. The Board requires of any employee who claims sick leave of five (5) consecutive days or more if employed by the Bergen County Special Services School District, or in excess of three (3) consecutive days if employed by the Bergen County Technical Schools District, sufficient proof including a physician's certification, of the employee's illness or disability. The Board reserves the right to request medical documentation to otherwise support the appropriate use of sick leave as individual circumstances may warrant.

ACCRUAL OF SICK LEAVE

All allowable days of sick leave not utilized within one (1) school year shall be accumulated and may be used for additional sick leave as needed in subsequent years. If the personal illness exceeds the amount of accumulated sick leave the Board, by special action, may grant additional sick leave.

All unused sick days earned and accumulated while employed in the District shall be restored to all employees returning from an official approved leave of absence.

ABSENCES NOT CLASSIFIED AS SICK LEAVE

No day will be considered to be a sick leave day if the employee has engaged in or prepared for other gainful employment, has participated in a work stoppage, or has engaged in any activity that would raise doubts regarding the validity of the sick leave request.

NON-COMPENSABLE LEAVE

The Superintendent or his or her designee will submit to the Board of Education the names of those employees absent for non-compensable cause or whose claim for sick leave pay cannot be justified. The willful misuse of sick leave will be considered a serious infraction and is subject to discipline.

Legal reference: *29 U.S.C. 2601 et seq.*

N.J.S.A. 18A:30-1 et seq.

Adopted (BCTS): 10/16/02 Rev.: 3/24/04 Rev.: 1/26/05 Rev.:
Adopted (BCSS): 10/16/02 Rev.: 3/24/04 Rev.: 1/26/05 Rev.: 3/20/18

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

24-A-80T

POLICY

**Section: NONCERTIFICATED
STAFF MEMBERS**
Number: 4432

Title: SICK LEAVE

It is the policy of the Board of Education to deal with staff illness in such a manner as will assure the safety and well-being of the staff member while minimizing the disruption of the educational program.

SICK LEAVE DEFINED

In accordance with N.J.S.A. 18A:30-1, sick leave is defined to mean the absence from work because of a personal disability due to injury or illness or because the staff member has been excluded from school by the school medical authorities on account of contagious disease or of being quarantined for such a disease in the staff member's immediate household. No support staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for in the collective bargaining agreement negotiated with the member's majority representative, or provided in the policies of the Board of Education.

Non-certificated employees who work from September 1 through June 30 (ten-month employees) will receive ten (10) sick days per year on a prorated basis. Non-certificated employees who work on a yearly basis will receive twelve (12) sick days per year on a prorated basis.

In accordance with N.J.S.A. 18A:30-4, the Board may require a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave. The Board requires of any employee who claims sick leave of five (5) consecutive days or more if employed by the Bergen County Special Services School District, or in excess of three (3) consecutive days if employed by the Bergen County Technical Schools District, sufficient proof including a physician's certification, of the employee's illness or disability. The Board reserves the right to request medical documentation to otherwise support the appropriate use of sick leave as individual circumstances may warrant.

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The Superintendent or his or her designee will submit to the Board of Education the names of those employees absent for non-compensable cause or whose claim for sick leave pay cannot be justified. The willful misuse of sick leave will be considered a serious infraction and is subject to discipline.

Legal reference: *29 U.S.C. 2601 et seq.*

N.J.S.A. 18A:30-1 through 30-6

Adopted (BCTS): 3/27/18

Adopted (BCSS): 10/16/02 Rev.: 3/20/18

☒ BCTS Policy No. 4432
☒ BCSS Policy No. 4432

TO BE ABOLISHED

- ☒ **BERGEN COUNTY TECHNICAL SCHOOLS**
- ☒ **BERGEN COUNTY SPECIAL SERVICES**

24-A-80T

REGULATION

**Section: CERTIFICATED
STAFF MEMBERS**
Number: R3432

TITLE: SICK LEAVE

ACQUIRING SICK LEAVE

Employees hired under contract are credited for one (1) day of paid sick leave for each month they work.

IF A SUBSTITUTE IS NEEDED

Employees needing substitutes are to inform the person in charge of obtaining substitutes according to regulations or procedures issued by the Superintendent or his or her designee.

PHYSICIAN'S CERTIFICATE

Under N.J.S.A. 18A:30-4, in the case of sick leave claimed, the Board may require a physician's certificate to be filed with the secretary of the Board in order to obtain sick leave.

BERGEN COUNTY TECHNICAL SCHOOLS DISTRICT – ABSENCES IN EXCESS OF THREE CONSECUTIVE DAYS

In case of absence in excess of three (3) consecutive days, a physician's certificate must be obtained, and submitted to the Principal or Program Administrator upon return to work, or upon request as individual circumstances may warrant.

BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT – ABSENCES OF FIVE OR MORE CONSECUTIVE DAYS

In case of absence of five (5) consecutive days or more, a physician's certificate must be obtained, and submitted to the Principal or Program Administrator upon return to work, or upon request as individual circumstances may warrant.

ABSENCE FOR QUARANTINE

No deduction in pay or sick leave time shall be made for an employee absent by reason of quarantine caused by a member of his or her family or household, if supported by a certificate from the health department having jurisdiction.

The regular sick leave policy deductions shall be applied where quarantine is due to the illness of the employee.

Issued (BCTS): 2/25/04 Rev.: 12/15/04 Rev.: 3/27/18
Issued (BCSS): 2/25/04 Rev.: 12/22/04 Rev.: 3/20/18

TO BE ABOLISHED

☒ **BERGEN COUNTY TECHNICAL SCHOOLS**

☒ **BERGEN COUNTY SPECIAL SERVICES**

24-A-80T

REGULATION

**Section: NONCERTIFICATED
STAFF MEMBERS**

Number: R4432

TITLE: SICK LEAVE

ACQUIRING SICK LEAVE

Employees hired under contract are credited for one (1) day of paid sick leave for each month they work.

IF A SUBSTITUTE IS NEEDED

Employees, needing substitutes, are to inform the person in charge of obtaining substitutes according to regulations and procedures issued by the Superintendent or his or her designee.

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BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT – ABSENCES OF FIVE OR MORE CONSECUTIVE DAYS

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The regular sick leave policy deductions shall be applied where quarantine is due to the illness of the employee.

Issued (BCTS): 12/15/04 Rev.: 3/27/18
Issued (BCSS): 12/22/04 Rev.: 3/20/18

Bergen County Workforce Development Board Bergen County Job Center

Accrued Expense & Obligation Report: Fiscal Year 2024-Program Year 2023 July 1, 2023 thru June 30, 2024 as of 11/30/23

Program	Total Budget	Total Obligated	% Obligated	Total Spent	Available Balance	Total Budget Funding Distribution
Adult	\$ 2,588,438	\$ 697,004	27%	\$ 226,354	\$ 1,891,434	<p>ADMIN \$724,570 7% WLL \$286,345 3%</p> <p>WFNJ \$1,569,841 14%</p> <p>OUT-OF-SCHOOL YOUTH \$2,289,528 21%</p> <p>IN-SCHOOL YOUTH \$- 0%</p> <p>ADULT \$2,588,438 24%</p> <p>OTHER GRANTS \$12,971 0%</p> <p>DISLOCATED WORKER \$3,319,695 31%</p>
Dislocated Worker (DW)	\$ 3,319,695	\$ 1,230,008	37%	\$ 424,193	\$ 2,089,687	
Total Adult	\$ 5,908,133	\$ 1,927,012	33%	\$ 650,547	\$ 3,981,121	
Youth In-School	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Youth Out-of-School	\$ 2,289,528	\$ 1,147,496	50%	\$ 285,543	\$ 1,142,032	
Total Youth	\$ 2,289,528	\$ 1,147,496	50%	\$ 285,543	\$ 1,142,032	
TANF	\$ 868,137	\$ 567,922	65%	\$ 102,881	\$ 300,215	
GA/SNAP & SNAP ONLY	\$ 701,704	\$ 435,684	62%	\$ 118,032	\$ 266,020	
Total WFNJ	\$ 1,569,841	\$ 1,003,606	64%	\$ 220,913	\$ 566,235	
Workforce Learning Link (WLL)	\$ 286,345	\$ 209,258	73%	\$ 77,961	\$ 77,087	
Total WLL	\$ 286,345	\$ 209,258	73%	\$ 77,961	\$ 77,087	
Program Administration	\$ 724,570	\$ 599,534	83%	\$ 277,245	\$ 125,036	
Total Admin	\$ 724,570	\$ 599,534	83%	\$ 277,245	\$ 125,036	
WIOA Data Reporting & Analysis	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
WIOA Other OJT	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Total Other Grants	\$ 12,971	\$ 12,971	100%	\$ 12,971	\$ -	
Total	\$ 10,791,388	\$ 4,899,877	45%	\$ 1,525,180	\$ 5,891,511	



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
BERGEN COUNTY OFFICE
ONE BERGEN COUNTY PLAZA, SUITE 350
HACKENSACK, NJ 07601-7076
201-336-6875
FAX 201-336-6880

PHILIP D. MURPHY, GOVERNOR
TAHESHA L. WAY, LT. GOVERNOR

ANGELICA ALLEN-McMILLAN, Ed.D., ACTING COMMISSIONER
LOUIS DeLISIO, EXECUTIVE COUNTY SUPERINTENDENT

January 8, 2024

Mr. John Susino
Business Administrator & Board Secretary
Bergen County Technical Schools
540 Farview Avenue
Paramus, NJ 07652

Dear Mr. Susino:

I am in receipt of your travel request dated January 8th asking approval three international trips:

Montreal, Canada for Montreal Artificial Intelligence – Apr. 21-27

Vancouver, Canada for BCA Global Studies: Vancouver Visual Arts – May 16-23

Geneva, Montreux, Crans-Montana, Switzerland for Switzerland Hospitality & Culinary Arts – May 16-24

These trips were approved by your Board at their January 5, 2024 meeting. There is no cost to the district.

Based on my review of the information and supporting documentation, your request is approved.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joseph Zarra".

Joseph Zarra
Executive County Superintendent of Schools

JZ/ia
Enclosure

TRAVEL REQUEST
Conferences
Executive County Superintendent Approval Form+
N.J.A.C. 6A:23A-5.9(c)

District: BCTS

District Contact Person: John Susino

Travel Event April 21 - 27, 2024

Sponsored by:

Location of Event: Montreal Artificial Intelligence, Montreal Canada

Date(s) of Event: April 21 - 27, 2024

Submission Date:

Phone No.: 201.343.6000 X4058

Board Resolution 24-A-60-T
Approved December 12, 2023

Conference Attendees (Continue on back if necessary)

1. Paul Kaser	6. TBD(alternate)
2. Mark Tonicke	7. 42 Students
3. TBD	8.
4. TBD	9.
5. TBD (alternate)	10.

Funding Breakdown – Per Attendee

Registration -0-	Meals: -0-	*Other Costs: -0-
Airfare: -0-	Tolls & Mileage -0-	Total Requested: -0-
**Lodging: \$ -0-	Taxi: \$ -0-	

***Other Costs – (Provide explanation and breakdown)**

Student Cost: \$88,033.00

Account Budgeted 11-140-100-580-AC Total Amount in Budgeted Account \$

**For lodging, indicate if the hotel is the site of the event/conference: ☐ Yes ☒ No

Purpose of Travel, Justification (Continue on back if necessary)

Provide the purpose; justification of travel:

- a. Attend World Summit AI - the premier global conference on Artificial Intelligence
- b. Visit and attend lectures on computer science at McGill Univ and Concordia Univ
- c. Experience the dynamic international city of Montreal

District Authorization: Prior to Submission to Executive County Superintendent

Approval: Chief School Administrator

Signature

Date

1/5/24

Approval Granted by Policy:

Approval Granted by Board Action on:

For DOE Use Only

Approval Granted:

Request Denied

No Action Taken

Costs Approved:

Registration: \$	Meals: \$	*Other Costs: \$
Airfare: \$	Parking: \$	Total Requested: \$
**Lodging: \$	Taxi: \$	

Signature:

Date:

Executive County Superintendent of Schools

TRAVEL REQUEST
Conferences
Executive County Superintendent Approval Formg+
N.J.A.C. 6A:23A-5.9(c)

District: BCTS

District Contact Person: John Susino

Travel Event MAY 16 - 23, 2024

Sponsored by:

Location of Event: BCA Global Studies: Vancouver Visual Arts, Vancouver Canada

Date(s) of Event: MAY 16 - 23, 2024

Submission Date:

Phone No.: 201.343.6000 X4056

Board Resolution 24-A-60-T
Approved December 12, 2023

Conference Attendees (Continue on back if necessary)

1. Scott Lang	6. TBD(alternate)
2. TBD	7. 36 Students
3. TBD	8.
4. TBD	9.
5. TBD (alternate)	10.

Funding Breakdown - Per Attendee

Registration -o-	Meals: -o-	*Other Costs: -o-
Airfare: -o-	Tolls & Mileage -o-	Total Requested: -o-
**Lodging: \$ -o-	Taxi: \$ -o-	

*Other Costs - (Provide explanation and breakdown)

Student Cost: \$148,866.40

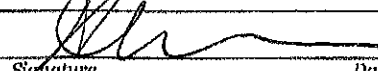
Account Budgeted 11-140-100-580-AC	Total Amount in Budgeted Account \$
**For lodging, indicate if the hotel is the site of the event/conference: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Purpose of Travel, Justification (Continue on back if necessary)

Provide the purpose; justification of travel:

- a. Explore visual arts studios in Vancouver
- b. Attend site visits of innovative companies in digital media
- c. Network with universities and secondary schools visual arts departments

District Authorization: Prior to Submission to Executive County Superintendent

Approval: Chief School Administrator	 11/5/23
Approval Granted by Policy:	Approval Granted by Board Action on:

For DOE Use Only

Approval Granted:	Request Denied	No Action Taken
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Costs Approved:

Registration: \$	Meals: \$	*Other Costs: \$
Airfare: \$	Parking: \$	Total Requested: \$
**Lodging: \$	Taxi: \$	

Signature: 	Date: 1-8-24
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Executive County Superintendent of Schools

TRAVEL REQUEST
Conferences
Executive County Superintendent Approval Form+
N.J.A.C. 6A:23A-5.9(c)

District: BCTS

District Contact Person: John Susino

Travel Event May 16 - 24 2024

Sponsored by:

Location of Event: Switzerland Hospitality & Culinary Arts, Geneva
Montreux, Crans-Montana, Switzerland

Date(s) of Event: May 16 - 24 2024

Submission Date:

Phone No.: 201.343.6000 X4066

Board Resolution 24-A-60-T
Approved December 12, 2023

Conference Attendees (Continue on back if necessary)

1. Paul Kaser	6. 24 Students
2. TBD	7.
3. TBD	8.
4. TBD (alternate)	9.
5. TBD (alternate)	10.

Funding Breakdown -- Per Attendee

Registration -0-	Meals: -0-	*Other Costs: -0-
Airfare: -0-	Tolls & Mileage -0-	Total Requested: -0-
**Lodging: \$ -0-	Taxi: \$ -0-	

*Other Costs -- (Provide explanation and breakdown)

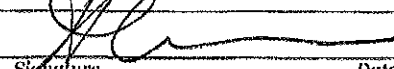
Student Cost: \$151,680.00

Account Budgeted 11-140-100-580-AC	Total Amount in Budgeted Account \$
**For lodging, indicate if the hotel is the site of the event/conference: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Purpose of Travel, Justification (Continue on back if necessary)

Provide the purpose; justification of travel: a. Understand why Swiss hospitality is the global standard
b. Visit unique culinary arts destinations for workshops
c. Meet with executives from Swiss luxury Hotels

District Authorization: Prior to Submission to Executive County Superintendent


Approval: Chief School Administrator	 1/5/24
Approval Granted by Policy:	Approval Granted by Board Action on:

For DOE Use Only

Approval Granted:	Request Denied	No Action Taken
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Costs Approved:

Registration: \$	Meals: \$	*Other Costs: \$
Airfare: \$	Parking: \$	Total Requested: \$
**Lodging: \$	Taxi: \$	

Signature: 	Date: 1-8-24
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Executive County Superintendent of Schools

BCTS FINANCE RESOLUTIONS
January 23, 2024 BoE Meeting @ 5:00 p.m.

24-F-116T APPROVAL – PAYMENT OF BILLS: DECEMBER 11, 2023 THROUGH JANUARY 19, 2024

Resolution

WHEREAS, the Secretary has presented certain warrants to the board of education with a recommendation that they be paid; and

WHEREAS, the board of education has determined the warrants presented for payment to be in order;

NOW THEREFORE BE IT RESOLVED, the board of education ratifies the payments as authorized by Policy 6600 and that the following itemized lists of the warrants be filed:

Dates	Check Numbers	All Funds Account # 955-1020731	Total
12/11/2023 - 1/19/2024	013322 -013491	\$9,119,991.90	
12/11/2023 - 1/19/2024	S46915 - S47053	\$2,470,212.04	\$11,590,203.94

Dates	Check Numbers	Unemployment Account # 9551020782	Total
12/20/2023	1127	New Jersey Dept of Labor	\$13,895.52

JS/kk
Attachments

**24-F-117T MONTHLY CERTIFICATION – NOVEMBER 2023 BOARD SECRETARY / SCHOOL
FINANCIAL REPORT**

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of NOVEMBER 30, 2023, based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over–expended in violation of N.J.A.C. 6:20–2.12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of education does hereby approve the attached monthly certifications, and Board Financial Reports.

JS/PB/kk
Source Of Funds: Per Attached
Attachment: Monthly Certifications

24-F-118T LINE ITEM TRANSFERS – NOVEMBER 2023

Resolution

WHEREAS, pursuant to N.J.A.C. 6:20–2.12(e)*, we, the board of education, confirm that as of NOVEMBER 30, 2023 based on the certification of the monthly financial reports by the Board Secretary/Business Administrator and upon confirmation by the Superintendent of Schools, to the best of our knowledge no account or fund has been over expended in violation of N.J.A.C. 6:20–2:12(b)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments.

BE IT RESOLVED, the board of Education does hereby approve the attached list of line item transfers.

JS/PB/kk

Source of Funds: Per Attached

**24-F-119T APPROVAL – VENDOR LIST PARTICIPATION IN STATE CONTRACT PURCHASING
FOR BERGEN COUNTY TECHNICAL SCHOOLS--UPDATE FOR JANUARY 2024**

#1NJCP

Resolution

WHEREAS, the District, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the District has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the District intends to enter into contracts with State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (see attached) pursuant to all conditions of the individual State contracts; and

BE FURTHER RESOLVED, the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

JS/DT/hm/kk

Attachment: New Jersey State Contract Vendors

**24-F-120T APPROVAL—ACCEPTANCE OF AUTOMOBILE DONATION FOR EMS TRAINING
CENTER**

Resolution

WHEREAS, Policy 7230 authorizes the Board of Education to accept monetary donations for a specific purpose; and

WHEREAS, the Board of Education shall be notified of such donations;

Donor	School	ITEM
Mr Viriato D Laborim	EMS	1996 Volvo 850 4 Door

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the following donation and directs the Business Administrator & Board Secretary to accept this donation.

JS/MT/kk

**24-F-121T NEGOTIATE - PROPRIETARY BID TO FURNISH AND DELIVER ENVISION EDUCATION
EXTENDED REALITY INTEGRATION SOFTWARE SUITES AND THE ASSOCIATED
PRODUCTS
VENDOR: ENVISION INNOVATIVE SOLUTIONS, INC., WALL TOWNSHIP, NJ \$37,000.00**

Bid #24-07RR CONTRACT

Resolution

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A-18A-1 et seq. advertised two times for sealed bids for Proprietary Bid to Furnish and Deliver Envision Education Extended Reality Integration Software Suites and the Associated Products, and

WHEREAS, on the first occasion, no bids were received, and

WHEREAS, the bid received on the re-bid was rejected in order for the specifications to be revised, and

WHEREAS, 18A:18A-5c allows for Boards of Education, after bidding twice, to negotiate a contract,

NOW THEREFORE BE IT RESOLVED, after negotiating with the only vendor who submitted a proposal, and after review by the Purchasing Department, and based on the recommendation of the Assistant Superintendent for Curriculum and Instruction, the Board of Education awards the contract as follows:

Item #	Qty	Unit of Measure	Description	Unit Price	Total Price +
1	1	each	12-month annual license of Envision Education XR medical software suite version 1.0* (includes: Medical Triage VR Simulator version 1.0 and VR Medical Human Anatomy version 1.0). Includes twelve (12) months of white glove hardware and software support.	\$17,500.00	\$17,500.00
2	1	each	12-month annual license of VR Cyber Security Facility. Includes future software updates with additional functionality as software is updated. Includes twelve (12) months of white glove hardware and software support.	\$19,500.00	\$19,500.00
3	4	each	PC VR Systems which each include a VR PC Laptop and VR headset kit with controllers.	\$ 0.00	\$ 0.00
All Inclusive Grand Total Price for first 12 months					\$ 37,000.00

JS/DT/jd/kk

**24-F-122T RENEWAL - CONTRACT TO PROVIDE ON-CALL SERVICES FOR THE CLEANING OF VARIOUS KITCHEN EQUIPMENT THROUGHOUT BERGEN COUNTY TECHNICAL SCHOOLS, COMMENCING MARCH 1, 2024, FOR AN ADDITIONAL ONE-YEAR PERIOD
VENDOR: PROVIDET SERVICE ASSOCIATES, INC., MILLINGTON, NJ \$25,050.00**

BID #22-PC11RR CONTRACT
State ID# 79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on February 22, 2022, (resolution #22-F-120T) to Provide On-Call Services for the Cleaning of Various Kitchen Equipment Throughout Bergen County Technical Schools Cooperative, Commencing March 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Coordinator of Facilities, the Board of Education awards the renewal of the contract as follows:

Part A
Hood Cleaning

Quantity	Location	Price/Cleaning	Total of 3 Cleanings (per year)
1	Academy – Lower Kitchen	\$300.00	\$900.00
1	Academy - Grill	\$300.00	\$900.00
1	Paramus Tech – Kitchen	\$500.00	\$1,500.00
1	Paramus Tech – Grill	\$500.00	\$1,500.00
1	Paramus Tech – Bakery	\$750.00	\$2,250.00
1	Teterboro – Kitchen	\$500.00	\$1,500.00
1	Teterboro – Bakery	\$500.00	\$1,500.00
1	Teterboro – Grill	\$500.00	\$1,500.00
		Grand Total:	\$11,550.00

Part B
Kitchen Cleaning

Quantity	Location	Price/Cleaning
1	Academy-Grill	\$1,500.00
1	Academy-Lower Café Kitchen	\$1,500.00
1	Paramus Vocational-Main Kitchen	\$1,500.00
1	Paramus Vocational-Bakery/Grill	\$1,500.00
1	Paramus Technical-Main Kitchen	\$1,500.00
1	Teterboro-Main Kitchen	\$1,500.00
1	Teterboro-Grill	\$3,000.00
1	Teterboro-Bakery	\$1,500.00
	Grand Total:	\$13,500.00

Source of Funds: Various
JS/DT/hm/kk

24-F-123T RENEWAL - CONTRACT TO PROVIDE MEDIA PLACEMENT SERVICES FOR BCTS, ON AN AS NEEDED BASIS, COMMENCING MARCH 1, 2024, FOR AN ADDITIONAL ONE-YEAR PERIOD--VENDOR: SUCCESS ADVERTISING, INC., WHIPPANY, NJ

BID #22-PC9
State ID# 79-BCTSC

Resolution

WHEREAS, the Board of Education awarded the contract on March 29, 2022 (resolution #22-F-141T) To Establish a Contract to Provide Media Placement Services for BCTSC, On An As Needed Basis, Commencing March 1, 2022, or Date of Award, for a Two-Year Period, with the Option to Renew, and

WHEREAS, the District has decided to renew the contract for an additional one-year period,

NOW THEREFORE BE IT RESOLVED, after review by the Purchasing Department, and based on the recommendation of the Business Administrator, the Board of Education awards the renewal of the contract as follows:

- Percentage Increase on Periodical Cost for legal advertisements: 15%
- Percentage Increase on Gross Cost for advertisements – other than legal: 0%
For periodicals not listed below in Tables A and B

Table A: Advertisements – Other Than Legal

Item #	Periodical	Other than Legal Advertisements Percentage DISCOUNT provided from periodical, to your Agency	Percentage Increase over Gross cost, to be charged
1	The Bergen Record (North Jersey.com)	15%	0
2	The Herald News	15%	0
3	Star Ledger	15%	0
4	NJSchools.Com	0	15%

Table B: Advertisements – Other Than Legal***

Item #	Periodical***	Other than Legal Advertisements Percentage DISCOUNT provided from periodical, to your Agency	Percentage Increase over Gross cost, to be charged
1	Indeed.com	15%	0
2	New York Times	15%	0
3	Educationjobsnj.com	15%	0

JS/DT/jd/kk

24-F-124T APPROVAL – CONTRACT WITH HACKENSACK MERIDIAN WORKS TO PROVIDE HEP B VACCINATION SERVICES FOR JANUARY 2024 THROUGH DECEMBER 2024

Resolution

WHEREAS the Department of Education requires that certain classes of employees be vaccinated against infection by Hepatitis B, and

WHEREAS Hackensack Meridian Works provides vaccination services related to Hepatitis B,

NOW THEREFORE BE IT RESOLVED that the Board of Education approves a contract for provision of Hepatitis B vaccine services from November 1, 2023 to June 30, 2024, at the following rates:

Vaccination Service	Fee
Hep B vaccine	\$90.00/dose
Hep B appointment fee	\$30.00
Hep B surface antibody	\$51.00
Venipuncture	\$15.00

JS/kk
Attachment--Contract

24-F-125T APPROVAL – WFNJ CONTRACT MODIFICATION LOG

Resolution

BE IT RESOLVED the Board of Education approves the WFNJ Contract Modification Log entered into by the Superintendent as described on the WFNJ Contract Modification Log, which is **attached** and made part of this resolution.

RK/JS
Source of funds: see attached

**24-F-126T APPROVAL – WIOA FORMULA INDIVIDUAL TRAINING ACCOUNT (ITA) LOG
12/7/23 – 1/16/24**

Resolution

BE IT RESOLVED the Board of Education approves the WIOA Formula Individual Training Account Log entered into by the Superintendent as described on the Individual Training Account Log, which is **attached** and made part of this resolution.

RK/JS
Source of funds: see attached

Starting date 12/11/2023

Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S46915	12/21/23		1877	AIRPOWER INTERNATIONAL INC.		15,600.00
S46916	12/21/23		V851	GLOBAL ONLINE ACADEMY		400.00
S46922	12/22/23		5616	BLOOMBERG FINANCE L.P.		20,085.00
S46924	01/02/24		2318	BERGEN COUNTY SHERIFF'S OFFICE B		5,000.00
S46980	01/19/24		3393	ABRAMSON; MICHAEL		152.93
S46981	01/19/24		1022	AMERICAN PAPER AND SUPPLY TOWEL COMPAN		1,860.42
S46982	01/19/24		N419	Apple Inc		297.00
S46983	01/19/24		1750	APPLE INC		147,784.97
S46984	01/19/24		V551	ARENA; RACHEL		3,021.00
S46985	01/19/24		6931	ATLANTIC,TOMORROWS OFFICE		25,077.48
S46986	01/19/24		1059	B & H PHOTO-VIDEO INC		27,058.53
S46987	01/19/24		7668	BECKMAN COULTER, INC		8,837.00
S46988	01/19/24		1071	BERGEN COMMUNITY COLLEGE		38,028.00
S46989	01/19/24		5600	BERGEN COMMUNITY COLLEGE		365.03
S46990	01/19/24		2063	BERGEN COUNTY SPECIAL SERVICES		600.00
S46991	01/19/24		1089	BERGEN COUNTY TECHNICAL SCHOOL		1,446.90
S46992	01/19/24		5616	BLOOMBERG FINANCE L.P.		38,128.00
S46993	01/19/24		N430	BLUUM USA INC		12,459.50
S46994	01/19/24		4583	BROWN & BROWN METRO LLC		3,600.00
S46995	01/19/24		6918	CABLEVISION LIGHTPATH		30,726.36
S46996	01/19/24		5856	CAREER SAFE		1,600.00
S46997	01/19/24		V820	CAREY;JESSICA		4,000.00
S46998	01/19/24		7479	CASARICO; ELIZABETH		1,399.65
S46999	01/19/24		1812	CDW-G		17,123.74
S47000	01/19/24		1313	CENGAGE LEARNING		2,677.50
S47001	01/19/24		1190	CHARTWELLS		85,973.53
S47002	01/19/24		1905	COMMAND RADIO		1,382.60
S47003	01/19/24		5488	COMPLETE BOOK & MEDIA SUPPLY,INC		193.20
S47004	01/19/24		T863	CROWN CASTLE FIBER LLC		3,300.00
S47005	01/19/24		N401	DECORATO;GIUSEPPE		76.00
S47006	01/19/24		1838	DELL MARKETING; L.P.		68,792.07
S47007	01/19/24		1204	DELTA DENTAL PLAN OF NJ		117,719.36
S47008	01/19/24		E500	FIERRO-RIPOLL; KATIE		1,670.00
S47009	01/19/24		7719	GPC, INC		13,780.40
S47010	01/19/24		1684	GRAINGER		9,287.95
S47011	01/19/24		P652	GULISTAN;EVREN		2,617.79
S47012	01/19/24		1329	JEWEL ELECTRICAL SUPPLY		347.60
S47013	01/19/24		A093	KABA; VALMIRA		1,610.16
S47014	01/19/24		5864	KAPLAN; KEITH		1,830.15

Starting date 12/11/2023 Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
S47015	01/19/24		F128	KI C/O MACO OFFICE SOURCE		6,726.13
S47016	01/19/24		R735	KING;KATELYN		4,000.00
S47017	01/19/24		2309	KRAMER; MARK		27.46
S47018	01/19/24		6921	LIGHTPATH		3,606.00
S47019	01/19/24		K957	LINKIT!		550.80
S47020	01/19/24		4982	MAST CONSTRUCTION SERVICES, INC.		42,575.00
S47021	01/19/24		7383	MURRAY CONTRACTING LLC		9,581.69
S47022	01/19/24		1422	NASCO		186.72
S47023	01/19/24		1915	NORTHERN VALLEY REGIONAL H.S. DISTRICT		1,606,218.00
S47024	01/19/24		1462	NOWELL,P.A.		264.00
S47025	01/19/24		7047	PENN JERSEY PAPER CO.		4,616.50
S47026	01/19/24		S674	PEPE; MARIA		7,400.00
S47027	01/19/24		Q663	PIAZZA, MD: DR FABIO		3,750.00
S47028	01/19/24		3821	PIERCE-WINFIELD; KATOYA		505.64
S47029	01/19/24		6975	POLACK; CAROL		156.00
S47030	01/19/24		7276	POWER SCHOOL HOLDINGS LLC		7,656.00
S47031	01/19/24		Z437	PULLUM;SHERRI		500.00
S47032	01/19/24		3017	RAPID PUMP METER SERVICE CO.		540.00
S47033	01/19/24		3477	RICK; DEBORAH S		50.97
S47034	01/19/24		1775	RIDGEWOOD PRESS		359.00
S47035	01/19/24		2002	SCHOOL SPECIALTY		4,475.71
S47036	01/19/24		P359	SHEHAJ; SAIMIR		76.00
S47037	01/19/24		6937	SOUSA; NANCY		3,473.00
S47038	01/19/24		7275	SPINELLI; LOUIS		1,608.28
S47039	01/19/24		6829	STAPLES CONTRACT & COMMERCIAL INC		8,759.72
S47040	01/19/24		1601	STORR TRACTOR COMPANY		499.79
S47041	01/19/24		1606	STUDENT ACTIVITY FUND-BCTHS		85.43
S47042	01/19/24		4804	SURIEL; MANUEL		49.99
S47043	01/19/24		4676	T. FARESE & SONS, INC.		1,221.22
S47044	01/19/24		M267	TAHAN; MARY		1,100.00
S47045	01/19/24		4071	TSUJ. CORPORATION		14,102.60
S47046	01/19/24		I300	UNITEMP MECHANICAL DEGREES LLC		11,520.81
S47047	01/19/24		Z098	VALENTINE; TAYLOR		875.00
S47048	01/19/24		2771	W.B. MASON COMPANY, INC.		4,628.93
S47049	01/19/24		5362	WEX HEALTH INC		516.00
S47050	01/19/24		1714	YANKEE LINEN INC		754.50
S47051	01/19/24		A495	YASSIN; AHLAM		1,187.33
S47052	01/19/24		P461	ZOTA;EDLIR		76.00
S47053	01/19/24		2658	ZURBURG; GEBHARDT		22.00

Starting date 12/11/2023 Ending date 1/19/2024

Fund Totals		
11	General Current Expense	\$1,959,582.89
12	Capital Outlay	\$1,910.69
13	Special Schools	\$27,737.68
20	Special Revenue Funds	\$111,955.60
30	Capital Projects Funds	\$70,346.49
60	CAFETERIA	\$73,573.68
61	ENTERPRISE FUND	\$35,967.10
62	INTERNAL SERVICE FUND	\$189,137.91
Total for all checks listed		\$2,470,212.04

Prepared and submitted by: _____
Board Secretary

Date

Starting date 12/11/2023 Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
013276	12/08/23	12/11/23	J695	PC AGE CAREER INSTITUTE		(5,000.00)
013322	12/11/23		R806	DEGROAT;JERICA		160.00
013323	12/12/23		5195	DIRECTV. INC.		151.99
013324	01/19/24		M596	160 DRIVING ACADEMY		4,500.00
013325	01/19/24		Z038	ADVANCED MANAGEMENT SERVICES INC		3,500.00
013326	01/19/24		D397	AERO PLUMBING AND HEATING CO., INC		20.00
013327	01/19/24		F101	AG EDUCATIONAL FURNITURE & TRAINING EQUI		14,584.84
013328	01/19/24	01/19/24		00.0 \$ Multi Stub Void	#013331 Stub	
013329	01/19/24	01/19/24		00.0 \$ Multi Stub Void	#013331 Stub	
013330	01/19/24	01/19/24		00.0 \$ Multi Stub Void	#013331 Stub	
013331	01/19/24		5918	AIRGAS USA,LLC		1,460.04
013332	01/19/24		J906	ALTER G		39,751.50
013333	01/19/24		3203	AMERICAN INSTITUTE		4,215.17
013334	01/19/24		X951	AQUINO;NILDA		125.00
013335	01/19/24		2427	ASCD		169.00
013336	01/19/24		2482	ASCD		89.00
013337	01/19/24		P286	ATLANTIC COUNTY SCHOOL OF PROFESSIONAL		2,306.00
013338	01/19/24		D270	AVS TECHNOLOGY		3,427.81
013339	01/19/24		2201	AVTECH TECHNOLOGY, INC.		3,075.00
013340	01/19/24		Y787	BAR PC TRAINING, LLC		944.44
013341	01/19/24		D927	BCPSA		200.00
013342	01/19/24		5176	BERGEN COMMUNITY COLLEGE		293,136.40
013343	01/19/24		1070	BERGEN COUNTY BOARD OF SOCIAL SERVICES		6,175.19
013344	01/19/24		1124	BERGEN COUNTY DEPT OF HEALTH SERVICES		2,430.00
013345	01/19/24		2318	BERGEN COUNTY SHERIFF'S OFFICE B		480.00
013346	01/19/24		2335	BERGEN CTY. TECHNICAL SCHOOLS		238.00
013347	01/19/24		1093	BOARD OF VOCATIONAL EDUCATION		616.61
013348	01/19/24		Z200	BRANFORD INSTITUTE		1,091.46
013349	01/19/24		R719	BT SPECIALTIES/CROWN TROPHY		1,229.25
013350	01/19/24		P680	BURYK;ROSEMARY		2,500.00
013351	01/19/24		M421	BUTLER WATER CORRECTIONS		1,850.00
013352	01/19/24		4161	CABLEVISION EDUCATION		137.62
013353	01/19/24		1145	CAROLINA BIOLOGICAL SUPPLY CO		11,076.06
013354	01/19/24		S623	CHOKSHI;ARPAN		750.00
013355	01/19/24		2817	CITY OF HACKENSACK		238.00
013356	01/19/24		Q544	CLASS INTERCOM		4,295.00
013357	01/19/24		T910	CLEARY, GIACOBBE, ALFIERI, JACOBS LLC		7,821.00
013358	01/19/24		1170	COMMERCIAL INTERIORS DIRECT, INC.		3,134.19
013359	01/19/24		M732	CONQUER MATHEMATICS		180.00

Starting date 12/11/2023 Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
013360	01/19/24		P221	CONSTANT CONTACT, INC		2,192.40
013361	01/19/24		Q742	COSMO PROF BEAUTY SUPPLIES		83.16
013362	01/19/24		1993	COUNCIL ON OCCUPATIONAL EDUCATIONAL, INC		2,613.58
013363	01/19/24		1181	COUNTY OF BERGEN		181,058.67
013364	01/19/24		7187	CRYSTAL CLEAR GLASS		1,001.00
013365	01/19/24		O364	DELLICKER STRATEGIES, LLC		45,074.80
013366	01/19/24		7321	DESIGNER SIGN SYSTEMS, LLC		9,618.30
013367	01/19/24		Q223	DI CARA/RUBINO ARCHITECTS		108,660.01
013368	01/19/24		1214	DICK BLICK ART MATERIALS		147.60
013369	01/19/24	01/19/24		00.0 \$ Multi Stub Void	#013370 Stub	
013370	01/19/24		5993	DIRECT ENERGY BUSINESS		22,306.92
013371	01/19/24	01/19/24		00.0 \$ Multi Stub Void	#013372 Stub	
013372	01/19/24		6457	DIRECT ENERGY BUSINESS		22,859.03
013373	01/19/24		5195	DIRECTV. INC.		151.99
013374	01/19/24		5066	DOBCO INC		841,942.99
013375	01/19/24		G374	DOMAIN LISTINGS		288.00
013376	01/19/24		4931	EDUCATIONAL SOLUTIONS ENTERPRISES		44,959.50
013377	01/19/24		1961	ELECTRONIX EXPRESS		1,815.10
013378	01/19/24		6688	ELEVATOR MAINTENANCE CORP		320.00
013379	01/19/24		R744	ENGINEER YOUR WORLD		3,000.00
013380	01/19/24		4462	ENVIROCON, LLC		3,074.06
013381	01/19/24		2778	E-Z WHEELS DRIVING SCHOOL, INC.		7,823.40
013382	01/19/24		2170	FIRST RESPONDER NEWSPAPER		85.00
013383	01/19/24		1250	FISHER SCIENTIFIC CO		823.66
013384	01/19/24		S056	FIVE STAR FABRIC HOUSE		782.75
013385	01/19/24		1252	FLINN SCIENTIFIC INC		2,090.14
013386	01/19/24		Q389	FP MAILING SOLUTIONS		65.85
013387	01/19/24		1271	GANN LAW BOOKS		816.00
013388	01/19/24		2085	GANNETT NEW YOR-NEW JERSEY LOCALI Q		289.50
013389	01/19/24		P869	GARRESON;LAYTOYA		231.75
013390	01/19/24		V614	GEORGE; BRANDON H.		600.00
013391	01/19/24		2774	GRAYBAR ELECTRIC		66,739.99
013392	01/19/24		1063	GREATER BERGEN COMMUNITY ACTION, INC.		88,534.00
013393	01/19/24		4328	HAIG SERVICE CORPORATION		110.00
013394	01/19/24		2453	HENRY SCHEIN INC.		729.82
013395	01/19/24		1305	HOLY NAME MEDICAL CENTER		619.00
013396	01/19/24		C502	HOSA-FUTURE HEALTH PROFESSIONALS NJ REI		640.00
013397	01/19/24		X005	HOSA-FUTURE HEALTH PROFESSIONALS MEMBI		4,230.00
013398	01/19/24		L751	HOSA-FUTURE HEALTH PROFESSIONALS NJ		240.00

Starting date 12/11/2023 Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
013399	01/19/24		6348	IRON MOUNTAIN		1,642.22
013400	01/19/24		U197	JERSEY TRACTOR TRAILER TRAINING, INC		8,000.00
013401	01/19/24		K075	KFI STUDIOS C/O MACO		8,784.00
013402	01/19/24		C273	LAS COMP INSTITUTE OF IT		27,410.63
013403	01/19/24		H383	LEARNWELL		1,243.55
013404	01/19/24		I166	LECKIE BUS CO.		13,391.46
013405	01/19/24		B127	LEXISNEXIS MATTHEW BENDER		169.10
013406	01/19/24		1364	LIBERTY SCIENCE CENTER		624.00
013407	01/19/24		3047	LINA		750.95
013408	01/19/24		T171	LIVE AQUAPONICS		106.29
013409	01/19/24		I242	LOMBARDO;DIANE		112.50
013410	01/19/24		Z481	LUGO; INGRID		47.70
013411	01/19/24		B824	MAP RESTAURANT SUPPLIES		5,731.00
013412	01/19/24		6900	MARZANO RESEARCH LLC		1,920.00
013413	01/19/24		3755	MASTER DRIVING SCHOOL		7,182.00
013414	01/19/24		V910	MD BUYING GROUP LLC		2,800.00
013415	01/19/24		S596	MEADOWLANDS CHAMBER		700.00
013416	01/19/24		1401	MGL PRINTING SOLUTIONS		1,249.00
013417	01/19/24		1405	MIDWEST TECHNOLOGY PRODUCTS & SERVICE		61.75
013418	01/19/24		A389	MJPB CONSULTING		11,062.50
013419	01/19/24		7375	MONTCLAIR STATE UNITVERSITY		150.00
013420	01/19/24		Z168	MRC INC		18,609.92
013421	01/19/24		M863	MURPHS ELITE		2,000.00
013422	01/19/24		5860	NATIONAL ASSOC OF WORKFORCE BOARDS		1,299.00
013423	01/19/24		K995	NATIONAL RESTAURANT ASSOCIATION		1,406.60
013424	01/19/24		5203	NATIONAL VISION ADMINISTRATORS,LLC		4,528.38
013425	01/19/24		5724	NCSS ANNUAL CONFERENCE REGISTRATION		375.00
013426	01/19/24		5146	NCTM		379.00
013427	01/19/24		7699	NEGRI; JACK		332.50
013428	01/19/24		6619	NETTA ARCHITECTS, LLC		2,869.98
013429	01/19/24		E832	NETWORKWISE, LLC		1,750.00
013430	01/19/24		P291	NEW JERSEY SCIENCE OLYMPIAD		300.00
013431	01/19/24		X656	NEW JERSEY STATE FIRST AID COUNCIL		375.00
013432	01/19/24		2208	NICKERSON CORPORATION		2,000.00
013433	01/19/24		V463	NJAPSA		344.00
013434	01/19/24		X247	NJPSA		860.00
013435	01/19/24		1241	NORTH JERSEY FRIENDSHIP HOUSE		1,625.40
013436	01/19/24		Z946	NORTH JERSEY LAND CARE SERVICES, LLC		7,878.00
013437	01/19/24		7277	O.C.A. BENEFIT SERVICES, LLC		92.25

Starting date 12/11/2023 Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
013438	01/19/24		Z172	PANTALEO LSCW; JILL A.		28,736.50
013439	01/19/24		2202	PARTAC PEAT CORPORATION		3,426.25
013440	01/19/24		Q378	PARTS AUTHORITY AUTO PARTS SUPER STORES		4,250.00
013441	01/19/24		J695	PC AGE CAREER INSTITUTE		854.16
013442	01/19/24		1498	PC JOHN SUSINO		1,465.46
013443	01/19/24		1423	PHCC-NJ		2,660.00
013444	01/19/24		1513	PLAQUES & SUCH		3,041.65
013445	01/19/24		1505	POWER EQUIPMENT SERVICES LLC		2,344.00
013446	01/19/24		D337	PRINT SOLUTIONS		3,482.98
013447	01/19/24		1511	PSE&G		93,345.98
013448	01/19/24		Y603	PURESAN HOLDINGS, LLC		2,885.25
013449	01/19/24		A344	QUIZLET, INC		388.69
013450	01/19/24		7352	RESPASS; BRYAN		1,998.50
013451	01/19/24		3748	RICE UNIVERSITY		925.00
013452	01/19/24		1828	RICOH AMERICAS CORPORATION		5,386.00
013453	01/19/24		5041	RIGOLOSI;RONALD A.; M.D.		2,500.00
013454	01/19/24		6166	RUTGERS UNIVERSITY BUSINESS SCHOOL		10,485.00
013455	01/19/24		7378	RUTGERS, THE STATE UNIVERSITY OF NJ		10,412.98
013456	01/19/24		L039	RYANS PET SUPPLIES		3,106.19
013457	01/19/24		2470	SAM CONSULTING SERVICES, INC.		5,486.00
013458	01/19/24		W524	SARDANOPOLI, MA,MPS,LPC;DIANE		250.00
013459	01/19/24		T439	SARTORIUS CORPORTATION		15,310.00
013460	01/19/24		L831	SCHOOL HEALTH COOPERATION		530.99
013461	01/19/24		4833	SCIENCE EDUCATION INSTITUTE		350.00
013462	01/19/24		3976	SCIENTIFIC APPARATUS SERVICE,INC		1,606.00
013463	01/19/24		K636	SHERWIN-WILLIAMS		1,518.80
013464	01/19/24		5756	SHERWOOD DAIRY LLC		35.92
013465	01/19/24		4975	SHI INTERNATIONAL CORP.		59,107.66
013466	01/19/24		I605	SIMMONS;JAMAAL		125.00
013467	01/19/24		I041	SPECTRUM INFRARED SERVICES INC		1,748.00
013468	01/19/24		2837	SPRUCE INDUSTRIES		2,011.00
013469	01/19/24		2344	STANDARD INSURANCE COMPANY		588.97
013470	01/19/24		1616	STATE OF NJ-HEALTH BENEFITS FD		3,599.26
013471	01/19/24		1609	STAUBLE; GEORGE		989.40
013472	01/19/24		Z785	T & M ENGINEERING		5,662.93
013473	01/19/24		C298	T.BYRD TRAINING CENTER		5,000.00
013474	01/19/24		O607	TEACHERGOALS PUBLISHING. LLC		1,400.00
013475	01/19/24		6074	TESTOUT		9,960.00
013476	01/19/24		Y866	TEXTHELP INC.		2,835.00

Starting date 12/11/2023

Ending date 1/19/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
013477	01/19/24		W640	THE GILLESPIE GROUP		886.97
013478	01/19/24		2337	TREASURER STATE OF NEW JERSEY		5,310.00
013479	01/19/24		Z361	UNITED SUPPLY CORP		1,237.09
013480	01/19/24		1679	V.E. RALPH & SON INC		7,208.48
013481	01/19/24		1682	VAN DINE'S MOTORS INC		928.84
013482	01/19/24		P756	VEOLIA WATER NEW JERSEY		11,744.30
013483	01/19/24		2034	VERIZON WIRELESS		8,660.38
013484	01/19/24		B558	VWR INTERNATIONAL		601.17
013485	01/19/24		K057	W.F. FISHER & SON INC		317.64
013486	01/19/24		6622	WALLINGTON PLUMBING SUPPLIES (7367)		23,700.00
013487	01/19/24		6076	WILLIAM J. GUARINI, INC.		3,935.19
013488	01/19/24		Y804	WILLIAM MARCIANO PIANO TUNER/TECHNICIAN		165.00
013489	01/19/24		1695	WOMEN'S RIGHTS INFORMATION CENTER		11,700.00
013490	01/19/24		1713	XEROX CORPORATION		2,092.69
013491	01/19/24		U180	ZDNJ HOLDING INC		4,623.00
231201	H 12/15/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/15/2023	111,285.09
231202	H 12/15/23		4864	DCRP BOARD SHARE		863.65
231203	H 12/22/23		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 12/22/2023	114,238.26
231204	H 12/22/23		4864	DCRP BOARD SHARE		277.23
231205	H 12/21/23		1616	STATE OF NJ-HEALTH BENEFITS FD		1,065,497.12
231206	H 12/21/23		1616	STATE OF NJ-HEALTH BENEFITS FD		893.84
231207	H 12/22/23		PAY	PAYROLL VENDOR		5,169,342.68
231208	H 12/22/23		1096	BOARD OF VOCATIONAL EDUCATION		140,657.23
240101	H 01/12/24		1097	BOARD OF VOCATIONAL EDUCATION	TPAF FICA 1/12/2024	115,487.69
240102	H 01/12/24		4864	DCRP BOARD SHARE		688.62

Starting date 12/11/2023 Ending date 1/19/2024

Fund Totals		
10	General Fund	\$341,011.04
11	General Current Expense	\$6,402,804.86
12	Capital Outlay	\$26,936.77
13	Special Schools	\$307,790.38
20	Special Revenue Funds	\$638,373.02
30	Capital Projects Funds	\$965,727.42
60	CAFETERIA	\$5,778.70
61	ENTERPRISE FUND	\$268,326.46
62	INTERNAL SERVICE FUND	\$163,243.25
Total for all checks listed		\$9,119,991.90

Prepared and submitted by: _____
Board Secretary

Date

DISTRICT OF VOCATIONAL SCHOOLS

All Funds

For Month Ending: November 30, 2023

CASH REPORT				
FUNDS	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 General Fund - 10	10,664,511.54	8,222,844.38	7,387,524.04	11,499,831.88
2 Special Revenue Fund - Fund 20	(946,138.47)	529,297.00	765,808.50	(1,182,649.97)
3 Capital Projects Fund - Fund 30	(177,764.81)	189,117.76	1,334,181.94	(1,322,828.99)
4 Enterprise Funds - Fund 61, Fund 62	280,921.56	337,107.41	464,821.17	153,207.80
5 Enterprise Fund (Fund 5X) Cafeteria	112,365.60	20,449.82	88,101.69	44,713.73
6 Total Governmental Funds (Lines 1 Thru 5)	9,933,895.42	9,298,816.37	10,040,437.34	9,192,274.45
TRUST AND AGENCY FUNDS (FUND 6X)				
7 Payroll	7,000.00	3,304,229.49	3,304,229.49	7,000.00
8 Payroll Agency	84,804.12	2,551,126.69	2,492,639.16	143,291.65
9 Other (attach list) - Unemploy Insur	582,322.31	22.23	0.00	582,344.54
10 Total Trust & Agency Funds (lines 7 thru 9)	674,126.43	5,855,378.41	5,796,868.65	732,636.19
11	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00
13 Total Scholarship/Trust Funds (lines 11+12)	0.00	0.00	0.00	0.00
14	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	0.00	0.00
17 Escrow Direct	142,332.72	1,088.99	0.00	143,421.71
18 Total All Funds (lines 6,10,13,14,15,16, &17)	10,750,354.57	15,155,283.77	15,837,305.99	10,068,332.35

Prepared and Submitted By:



12/22/23

Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$3,639,441.61	
102-106	Cash Equivalents		\$7,864,890.27	
108	Impact Aid Reserve (General)		\$0.00	
109	Impact Aid Reserve (Capital)		\$0.00	
111	Investments		\$0.00	
112	Unamortized Premiums on Investments		\$0.00	
113	Unamortized Discounts on Investments		\$0.00	
114	Interest Receivable on Investments		\$0.00	
115	Accrued Interest on Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
118	Emergency Reserve Account		\$3,639,441.61	
121-100	Tax Levy Receivable		\$22,418,881.00	
121	Accounts Receivable:		\$0.00	
132	Interfund	\$7,000.00	\$0.00	
141	Intergovernmental - State	\$4,124,422.28	\$0.00	
142	Intergovernmental - Federal	\$0.00	\$0.00	
143	Intergovernmental - Other	\$7,450,406.15	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$3,500.00	\$11,585,328.43	
	Loans Receivable:		\$0.00	
131	Interfund	\$0.00	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00	
161	Bond Proceeds Receivable		\$0.00	
171	Inventories for Consumption		\$0.00	
172	Inventories for Resale		\$0.00	
181	Prepaid Expenses		\$0.00	
191	Deposits		\$0.00	
192	Deferred Expenditures		\$0.00	
199, xxx	Other Current Assets		\$1,032.86	

Resources:

301	Estimated Revenues	\$80,756,156.70	
302	Less Revenues	(\$54,366,935.23)	\$26,389,221.47

Total assets and resources

\$71,897,995.64

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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01/02/24 11:20

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$60,530.01
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,044,638.49
Total liabilities		\$3,105,168.50

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$47,151,647.97

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$8,588,898.95	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$8,588,898.95
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$795,747.41	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$795,747.41
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$83,039,623.86	
602	Less: Expenditures (\$26,265,337.04)		
	Less: Encumbrances (\$44,868,180.81)	(\$71,133,517.85)	\$11,906,106.01
	Total appropriated		\$68,442,400.34
	Unappropriated:		
770	Fund balance, July 1		\$2,633,893.96
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$2,283,467.16)
	Total fund balance		\$68,792,827.14
	Total liabilities and fund equity		<u>\$71,897,995.64</u>

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools


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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$83,039,623.86	\$71,133,517.85	\$11,906,106.01
Revenues	(\$80,756,156.70)	(\$54,366,935.23)	(\$26,389,221.47)
Subtotal	<u>\$2,283,467.16</u>	<u>\$16,766,582.62</u>	<u>(\$14,483,115.46)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$8,588,898.95)	\$8,588,898.95
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$8,177,683.67</u>	<u>(\$5,894,216.51)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$8,177,683.67</u>	<u>(\$5,894,216.51)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$795,747.41)	\$795,747.41
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,283,467.16</u>	<u>\$7,381,936.26</u>	<u>(\$5,098,469.10)</u>

Prepared and submitted by :


Board Secretary


Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	73,438,510	753,360	74,191,870	48,671,388	Under	25,520,481
00400	Total Revenues from Intermediate Sources	850,000	0	850,000	0	Under	850,000
00520	SUBTOTAL – Revenues from State Sources	5,695,547	0	5,695,547	5,695,547		0
00570	SUBTOTAL – Revenues from Federal Sources	18,740	0	18,740	0	Under	18,740
Total		80,002,797	753,360	80,756,157	54,366,935		26,389,221
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	12,218,938	135,154	12,354,092	3,502,954	8,058,056	793,082
11160	Total Basic Skills/Remedial – Instruct.	104,781	0	104,781	31,631	73,151	0
12160	Total Bilingual Education – Instruction	113,692	0	113,692	39,952	73,740	0
15180	TOTAL VOCATIONAL PROGRAMS	18,993,473	459,542	19,453,015	5,152,227	10,876,073	3,424,715
17100	Total School-Sponsored Co/Extra Curricul	980,200	0	980,200	302,218	630,051	47,931
17600	Total School-Sponsored Athletics – Instr	1,101,376	6,642	1,108,018	406,095	585,257	116,666
25100	Total Other Instructional Programs - Ins	540,000	0	540,000	167,989	360,945	11,066
29680	Total Undistributed Expenditures – Atten	138,666	0	138,666	57,969	80,697	0
30620	Total Undistributed Expenditures – Healt	636,743	2,014	638,757	228,372	382,199	28,186
40580	Total Undistributed Expend – Speech, OT,	311,758	0	311,758	75,497	236,261	0
41660	Total Undist. Expend. – Guidance	2,660,489	48,500	2,708,989	930,124	1,778,817	48
42200	Total Undist. Expend. – Child Study Team	1,014,427	4,580	1,019,007	352,298	642,390	24,319
43200	Total Undist. Expend. – Improvement of I	1,654,574	29,880	1,684,454	693,965	903,801	86,688
43620	Total Undist. Expend. – Edu. Media Serv.	125,078	3,700	128,778	63,411	53,369	11,998
44180	Total Undist. Expend. – Instructional St	112,500	17,804	130,304	18,746	46,939	64,620
45300	Support Serv. - General Admin	1,519,663	110,750	1,630,413	468,453	988,561	173,400
46160	Support Serv. - School Admin	2,836,883	326	2,837,209	1,164,440	1,631,177	41,593
47200	Total Undist. Expend. – Central Services	1,624,944	13,425	1,638,369	720,093	865,409	52,867
47620	Total Undist. Expend. – Admin. Info. Tec	5,491,043	347,587	5,838,630	2,448,862	2,602,088	787,680
51120	Total Undist. Expend. – Oper. & Maint. O	9,235,382	247,613	9,482,995	3,055,180	5,032,994	1,394,821
52480	Total Undist. Expend. – Student Transpor	789,432	0	789,432	181,124	520,422	87,886
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	14,000,404	(45,058)	13,955,346	4,591,771	5,394,912	3,968,663
75880	TOTAL EQUIPMENT	0	666,804	666,804	356,991	309,778	35
76260	Total Facilities Acquisition and Constr	57,894	915,843	973,737	159,508	756,335	57,894
77140	Total Post-Secondary Programs - Instruct	531,833	9,519	541,352	223,458	287,024	30,870
77280	Total Post-Secondary Programs – Support	140,000	0	140,000	40,319	49,681	50,000
78180	Total Other Special Schools - Instructio	1,041,023	36,746	1,077,769	274,771	490,212	312,785
78320	Total Other Special Schools – Support Se	520,782	21,623	542,405	155,013	267,696	119,696
81180	Total Vocational Evening-Local Instructi	472,118	0	472,118	55,902	373,656	42,560
81320	Total Vocational Evening-Local-Support S	922,951	3,832	926,783	319,567	462,030	145,185
83060	Total GED Testing Centers	111,750	0	111,750	26,438	54,463	30,850
Total		80,002,797	3,036,827	83,039,624	26,265,337	44,868,181	11,906,106

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00110	10-1210	County Tax Levy		35,118,081	0	35,118,081	36,818,081		(1,700,000)
00150	10-1320	Tuition from LEAs Within State		35,730,000	0	35,730,000	10,890,088	Under	24,839,912
00220	10-13[2-4]0	Other Tuition		1,600,000	0	1,600,000	607,610	Under	992,390
00300	10-1__	Unrestricted Miscellaneous Revenues		778,679	0	778,679	345,119	Under	433,560
00310	10-1991	GED Testing Center Fees		111,750	0	111,750	10,490	Under	101,260
00330	10-1__	Interest Earned on Maintenance Reserve		100,000	23,360	123,360	0	Under	123,360
00340	10-1__	Interest Earned on Capital Reserve Funds		0	730,000	730,000	0	Under	730,000
00390	10-2000	Unrestricted		850,000	0	850,000	0	Under	850,000
00440	10-3132	Categorical Special Education Aid		1,618,948	0	1,618,948	1,618,948		0
00470	10-3177	Categorical Security Aid		213,795	0	213,795	213,795		0
00480	10-3178	Adjustment Aid		1,521,306	0	1,521,306	1,521,306		0
00495	10-3199	DOE Loan Against State Aid		2,341,498	0	2,341,498	2,341,498		0
00540	10-4200	Medicaid Reimbursement		18,740	0	18,740	0	Under	18,740
Total				80,002,797	753,360	80,756,157	54,366,935		26,389,221
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02140	11-140-__-101	Grades 9-12 – Salaries of Teachers		10,741,889	0	10,741,889	3,153,303	7,588,586	0
02180	11-140-100-106	Other Salaries for Instruction		221,549	0	221,549	79,670	141,879	0
02200	11-140-100-320	Purchased Professional – Educational Ser		70,000	0	70,000	13,140	3,688	53,173
02240	11-140-100-[4-5]	Other Purchased Services (400-500 series		22,500	0	22,500	9,320	13,048	132
02260	11-140-100-610	General Supplies		883,000	88,174	971,174	192,388	213,236	565,551
02280	11-140-100-640	Textbooks		150,000	46,610	196,610	37,599	21,025	137,986
02300	11-140-100-800	Other Objects		10,000	370	10,370	6,951	2,178	1,241
02500	11-150-100-101	Salaries of Teachers		85,000	0	85,000	10,584	74,416	0
02540	11-150-100-320	Purchased Professional – Educational Ser		35,000	0	35,000	0	0	35,000
11000	11-230-100-101	Salaries of Teachers		104,781	0	104,781	31,631	73,151	0
12000	11-240-100-101	Salaries of Teachers		113,692	0	113,692	39,952	73,740	0
14000	11-310-100-101	Salaries of Teachers		8,418,583	0	8,418,583	2,452,417	5,966,166	0
14040	11-310-100-320	Purchased Professional-Educational Servi		2,252,000	0	2,252,000	8,026	13,472	2,230,502
14080	11-310-100-[4-5]	Other Purchased Services (400-500 series		35,200	0	35,200	11,076	21,828	2,296
14100	11-310-100-610	General Supplies		956,850	331,219	1,288,069	491,027	334,874	462,168
14120	11-310-100-640	Textbooks		130,000	6,239	136,239	58,823	25,227	52,189
14140	11-310-100-8__	Other Objects		19,000	965	19,965	10,795	7,709	1,461
15000	11-320-100-101	Salaries of Teachers		6,285,840	0	6,285,840	1,906,121	4,379,719	0
15040	11-320-100-320	Purchased Professional-Educational Servi		650,000	600	650,600	0	9,913	640,688
15080	11-320-100-[4-5]	Other Purchased Services (400-500 series		4,000	0	4,000	304	3,696	0
15100	11-320-100-610	General Supplies		197,000	118,518	315,518	187,623	96,040	31,856
15120	11-320-100-640	Textbooks		35,000	2,000	37,000	23,601	12,343	1,056
15140	11-320-100-8__	Other Objects		10,000	0	10,000	2,412	5,087	2,501
17000	11-401-100-1__	Salaries		910,000	0	910,000	283,949	626,051	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		1,700	0	1,700	0	1,700	0
17060	11-401-100-8__	Other Objects		68,500	0	68,500	18,269	2,300	47,931

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17500 11-402-100-1__ Salaries	797,376	0	797,376	285,605	511,771	0
17520 11-402-100-[3-5] Purchased Services (300-500 series)	119,000	6,382	125,382	44,551	36,093	44,737
17540 11-402-100-6__ Supplies and Materials	140,000	386	140,386	59,084	33,534	47,769
17560 11-402-100-8__ Other Objects	45,000	(126)	44,874	16,855	3,859	24,160
25000 11-4__-100-1__ Salaries	540,000	0	540,000	167,989	360,945	11,066
29500 11-000-211-1__ Salaries	138,666	0	138,666	57,969	80,697	0
30500 11-000-213-1__ Salaries	571,743	0	571,743	209,069	362,674	0
30540 11-000-213-3__ Purchased Professional and Technical Ser	38,000	0	38,000	17,249	15,000	5,751
30580 11-000-213-6__ Supplles and Materials	8,500	2,014	10,514	972	3,782	5,761
30600 11-000-213-8__ Other Objects	18,500	0	18,500	1,082	744	16,674
40500 11-000-216-1__ Salaries	311,758	0	311,758	75,497	236,261	0
41500 11-000-218-104 Salaries of Other Professional Staff	2,339,980	0	2,339,980	781,808	1,558,172	0
41520 11-000-218-105 Salaries of Secretarial and Clerical Ass	235,509	0	235,509	103,317	132,192	0
41560 11-000-218-320 Purchased Professional – Educational Ser	85,000	48,500	133,500	45,000	88,452	48
42000 11-000-219-104 Salaries of Other Professional Staff	737,336	0	737,336	272,053	465,283	0
42020 11-000-219-105 Salaries of Secretarial and Clerical Ass	175,091	0	175,091	72,825	102,266	0
42060 11-000-219-320 Purchased Professional – Educational Ser	70,000	3,500	73,500	2,200	67,350	3,950
42140 11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	6,000	1,000	7,000	2,138	4,770	93
42160 11-000-219-6__ Supplies and Materials	20,000	80	20,080	1,873	2,525	15,682
42180 11-000-219-8__ Other Objects	6,000	0	6,000	1,210	195	4,595
43020 11-000-221-104 Salaries of Other Professional Staff	1,152,390	0	1,152,390	477,734	674,656	0
43040 11-000-221-105 Salaries of Secretarial & Clerical Assis	241,684	0	241,684	95,148	146,536	0
43100 11-000-221-320 Purchased Prof. – Educational Services	50,000	5,904	55,904	26,014	18,717	11,173
43140 11-000-221-[4-5] Other Purch. Services (400-500 series)	80,500	9,462	89,962	26,297	31,018	32,647
43160 11-000-221-6__ Supplies and Materials	40,000	10,584	50,584	13,056	4,905	32,623
43180 11-000-221-8__ Other Objects	90,000	3,930	93,930	55,716	27,969	10,244
43500 11-000-222-1__ Salaries	50,078	0	50,078	12,790	37,288	0
43560 11-000-222-[4-5] Other Purchased Services (400-500 series	75,000	3,700	78,700	50,621	16,081	11,998
44120 11-000-223-[4-5] Other Purch. Services (400-500 series)	72,500	670	73,170	10,246	26,547	36,377
44160 11-000-223-8__ Other Objects	40,000	17,134	57,134	8,500	20,392	28,243
45000 11-000-230-1__ Salaries	598,413	0	598,413	249,546	348,867	0
45040 11-000-230-331 Legal Services	200,000	0	200,000	8,674	186,326	5,000
45060 11-000-230-332 Audit Fees	70,000	0	70,000	0	70,000	0
45070 11-000-230-333 Expenditure & Internal Control Audit Fee	12,000	0	12,000	8,405	3,595	0
45080 11-000-230-334 Architectural/Engineering Services	150,000	110,313	260,313	81,490	168,223	10,600
45100 11-000-230-339 Other Purchased Professional Services	87,000	0	87,000	4,965	11,500	70,535
45140 11-000-230-530 Communications/Telephone	165,000	0	165,000	(10,740)	167,814	7,926
45160 11-000-230-585 BOE Other Purchased Services	2,000	4,800	6,800	1,062	4,308	1,430
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	166,250	(4,295)	161,955	65,544	27,735	68,676
45200 11-000-230-610 General Supplies	10,000	438	10,438	2,183	193	8,063
45260 11-000-230-890 Miscellaneous Expenditures	58,000	(505)	57,495	57,324	0	171

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45280	11-000-230-895	BOE Membership Dues and Fees		1,000	0	1,000	0	0	1,000
46000	11-000-240-103	Salaries of Principals/Assistant Princip		2,071,278	0	2,071,278	863,010	1,208,268	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		693,505	0	693,505	286,110	407,395	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		14,600	0	14,600	116	6,000	8,484
46120	11-000-240-6__	Supplies and Materials		28,500	1,235	29,735	5,674	9,184	14,878
46140	11-000-240-8__	Other Objects		29,000	(909)	28,091	9,530	330	18,231
47000	11-000-251-1__	Salaries		1,425,944	0	1,425,944	589,654	836,290	0
47040	11-000-251-340	Purchased Technical Services		142,300	11,063	153,363	112,696	19,590	21,076
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		13,500	685	14,185	6,326	6,412	1,447
47100	11-000-251-6__	Supplies and Materials		32,000	1,677	33,677	2,064	2,367	29,246
47180	11-000-251-890	Other Objects		11,200	0	11,200	9,353	750	1,097
47500	11-000-252-1__	Salaries		3,771,043	0	3,771,043	1,563,636	2,207,407	0
47520	11-000-252-330	Purchased Professional Services		100,000	0	100,000	0	0	100,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		1,265,000	12,820	1,277,820	719,790	239,500	318,530
47580	11-000-252-6__	Supplies and Materials		350,000	334,767	684,767	165,208	154,909	364,650
47600	11-000-252-8__	Other Objects		5,000	0	5,000	227	273	4,500
48500	11-000-261-1__	Salaries		608,506	0	608,506	248,458	360,048	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		600,000	38,283	638,283	359,779	49,956	228,547
48540	11-000-261-610	General Supplies		225,000	29,461	254,461	40,729	47,276	166,456
49000	11-000-262-1__	Salaries		3,479,952	0	3,479,952	1,475,400	2,003,052	1,500
49040	11-000-262-3__	Purchased Professional and Technical Ser		125,000	0	125,000	0	0	125,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		557,500	50,209	607,709	136,196	193,188	278,326
49120	11-000-262-490	Other Purchased Property Services		110,000	500	110,500	39,722	70,778	0
49140	11-000-262-520	Insurance		510,000	0	510,000	0	510,000	0
49160	11-000-262-590	Miscellaneous Purchased Services		2,500	298	2,798	438	500	1,860
49180	11-000-262-610	General Supplies		410,000	61,723	471,723	156,468	108,328	206,927
49200	11-000-262-621	Energy (Natural Gas)		430,000	0	430,000	14,164	415,836	0
49220	11-000-262-622	Energy (Electricity)		1,550,000	(500)	1,549,500	405,258	814,742	329,500
49260	11-000-262-626	Energy (Gasoline)		45,000	0	45,000	0	45,000	0
49280	11-000-262-8__	Other Objects		15,000	0	15,000	13,026	0	1,974
50000	11-000-263-1__	Salaries		236,924	0	236,924	92,089	144,835	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		100,000	45,841	145,841	61,319	47,388	37,135
50060	11-000-263-610	General Supplies		20,000	18,943	38,943	8,158	24,397	6,387
51000	11-000-266-1__	Salaries		25,000	0	25,000	0	25,000	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		180,000	2,855	182,855	3,975	172,670	6,210
51060	11-000-266-610	General Supplies		5,000	0	5,000	0	0	5,000
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		563,832	0	563,832	177,694	381,218	4,921
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		9,000	0	9,000	745	1,643	6,612
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		113,000	0	113,000	2,555	44,795	65,650
52400	11-000-270-593	Misc. Purchased Services - Transportatio		92,600	0	92,600	0	92,600	0
52440	11-000-270-615	Transportation Supplies		8,000	0	8,000	0	96	7,904

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8__	Other objects	3,000	0	3,000	130	70	2,800
71020	11-000-291-220	Social Security Contributions	1,310,000	0	1,310,000	406,180	495,762	408,059
71060	11-000-291-241	Other Retirement Contributions - PERS	2,250,000	0	2,250,000	0	0	2,250,000
71160	11-000-291-260	Workmen's Compensation	710,400	0	710,400	0	710,400	0
71180	11-000-291-270	Health Benefits	9,462,504	(48,500)	9,414,004	4,017,026	4,191,376	1,205,602
71200	11-000-291-280	Tuition Reimbursement	120,000	3,442	123,442	21,739	0	101,703
71220	11-000-291-290	Other Employee Benefits	147,500	0	147,500	146,826	(2,626)	3,300
75500	12-000-100-73__	Undistributed Expenditures - Instruction	0	532,506	532,506	243,690	288,787	29
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info	0	55,660	55,660	49,873	5,780	6
75720	12-000-262-73__	Undist. Expend. - Custodial Services	0	60,028	60,028	63,427	(3,399)	0
75740	12-000-263-73__	Undist. Expend. - Care and Upkeep of Gro	0	18,610	18,610	0	18,610	0
76080	12-000-400-450	Construction Services	0	915,843	915,843	159,508	756,335	0
76200	12-000-400-800	Other Objects	10,000	0	10,000	0	0	10,000
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	47,894	0	47,894	0	0	47,894
77000	13-330-100-101	Salaries of Teachers	417,833	0	417,833	152,698	265,135	0
77060	13-330-100-[4-5]	Other Purchased Services (400-500 series	8,500	0	8,500	17	7,583	900
77080	13-330-100-610	General Supplies	80,000	5,201	85,201	58,213	7,582	19,406
77100	13-330-100-640	Textbooks	18,000	4,088	22,088	7,389	6,493	8,206
77120	13-330-100-8__	Other Objects	7,500	230	7,730	5,141	230	2,359
77180	13-330-200-2__	Personnel Services - Employee Benefits	140,000	0	140,000	40,319	49,681	50,000
78000	13-4__-100-101	Salaries of Teachers	677,023	0	677,023	215,575	461,448	0
78120	13-4__-100-610	General Supplies	364,000	36,746	400,746	59,196	28,765	312,785
78200	13-4__-200-1__	Salaries	256,382	0	256,382	98,868	157,514	0
78220	13-4__-200-2__	Personnel Services - Employee Benefits	200,000	0	200,000	44,028	75,972	80,000
78240	13-4__-200-3__	Purchased Professional and Technical Svc	15,600	0	15,600	10,407	0	5,193
78260	13-4__-200-[4-5]	Other Purchased Services (400-500 series	33,000	15,600	48,600	1,296	24,109	23,195
78280	13-4__-200-6__	Supplies and Materials	6,800	6,023	12,823	239	10,101	2,484
78300	13-4__-200-8__	Other Objects	9,000	0	9,000	175	0	8,825
81000	13-629-100-101	Salaries of Teachers	428,118	0	428,118	55,902	372,216	0
81120	13-629-100-610	General Supplies	40,000	0	40,000	0	1,440	38,560
81140	13-629-100-640	Textbooks	1,000	0	1,000	0	0	1,000
81160	13-629-100-8__	Other Objects	3,000	0	3,000	0	0	3,000
81200	13-629-200-1__	Salaries	654,591	0	654,591	272,460	382,131	0
81220	13-629-200-2__	Personnel Services - Employee Benefits	186,560	0	186,560	36,932	32,415	117,213
81260	13-629-200-[4-5]	Other Purchased Services (400-500 series	52,800	(132)	52,668	9,467	19,420	23,780
81280	13-629-200-6__	Supplies and Materials	25,000	3,964	28,964	608	27,664	692
81300	13-629-200-8__	Other Objects	4,000	0	4,000	99	401	3,500
83000	13-640-200-1__	Salaries	80,250	0	80,250	26,438	53,813	0
83020	13-640-200-6__	Supplies and Materials	31,500	0	31,500	0	650	30,850
Total			80,002,797	3,036,827	83,039,624	26,265,337	44,868,181	11,906,106

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,182,649.97)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$91,200.82	
142	Intergovernmental - Federal	\$192,249.06	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$283,449.88

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$14,728,968.04	
302	Less Revenues	(\$830,005.28)	\$13,898,962.76

Total assets and resources **\$12,999,762.67**

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$1,182,649.97)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$41,937.53
412	Intergovernmental Accounts Payable - Federal	\$481.01
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$119,628.43
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$162,046.97

**Report of the Secretary to the Board of Education
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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$6,538,167.97
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$15,384,073.52
602	Less: Expenditures (\$2,325,705.82)	
	Less: Encumbrances (\$6,103,714.49)	(\$8,429,420.31)
	Total appropriated	\$13,492,821.18
	Unappropriated:	
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$655,105.48)
	Total fund balance	\$12,837,715.70
	Total liabilities and fund equity	<u>\$12,999,762.67</u>

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$15,384,073.52	\$8,429,420.31	\$6,954,653.21
Revenues	(\$14,728,968.04)	(\$830,005.28)	(\$13,898,962.76)
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$655,105.48</u>	<u>\$7,599,415.03</u>	<u>(\$6,944,309.55)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	250,000	68,084	318,084	44,084	Under	274,000
00770	Total Revenues from State Sources	300,000	25,000	325,000	102,694	Under	222,306
00830	Total Revenues from Federal Sources	10,465,000	3,618,731	14,083,731	683,227	Under	13,400,504
88740	Total Federal Projects	0	2,153	2,153	0	Under	2,153
Total		11,015,000	3,713,968	14,728,968	830,005		13,898,963
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	270,577	270,577	5,819	20,664	244,093
84200	Student Activity Fund	250,000	0	250,000	0	0	250,000
88100	Adult Education	300,000	101,783	401,783	142,906	165,950	92,927
88135	Nonpublic Teacher STEM Grant	0	25,000	25,000	5,715	19,286	0
88140	Other	150,000	33,679	183,679	51,152	73,650	58,878
88740	Total Federal Projects	10,315,000	3,938,035	14,253,035	2,120,114	5,824,165	6,308,756
Total		11,015,000	4,369,074	15,384,074	2,325,706	6,103,714	6,954,653

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 20 Special Revenue Funds

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737 20-1760 Student Activity Fund Revenue	250,000	0	250,000	0	Under	250,000
00740 20-1___ Other Revenue from Local Sources	0	68,084	68,084	44,084	Under	24,000
00762 20-3212 Nonpublic Teacher STEM Grant	0	25,000	25,000	0	Under	25,000
00765 20-32___ Other Restricted Entitlements	300,000	0	300,000	92,194	Under	207,806
00768 20-3700 State Grants thru Intermediate Sources	0	0	0	10,500		(10,500)
00775 20-441[1-6] Title I	200,000	95,832	295,832	57,812	Under	238,020
00780 20-445[1-5] Title II	40,000	13,248	53,248	750	Under	52,498
00785 20-449[1-4] Title III	0	10,672	10,672	0	Under	10,672
00790 20-447[1-4] Title IV	10,000	8,172	18,172	0	Under	18,172
00804 20-4419 ARP - IDEA Basic	0	16,608	16,608	16,608	Under	0
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	500,000	111,129	611,129	180,827	Under	430,302
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	0	108,355	108,355	5,325	Under	103,030
00810 20-4430 Vocational Education	865,000	117,688	982,688	82,010	Under	900,678
00814 20-4540 ARP - ESSER	0	34,484	34,484	3,800	Under	30,684
00815 20-4440 Adult Basic Education	1,200,000	394,805	1,594,805	0	Under	1,594,805
00820 20-4700 Private Industry Council (JTPA/WIOA)	7,500,000	2,673,653	10,173,653	255,858	Under	9,917,796
00823 20-4534 CRRSA Act - ESSER II	0	23,585	23,585	0	Under	23,585
00825 20-4___ Other	150,000	10,500	160,500	80,238	Under	80,262
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	Under	2,153
Total	11,015,000	3,713,968	14,728,968	830,005		13,898,963

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	270,577	270,577	5,819	20,664	244,093
84200 20-475-___-___ Student Activity Fund	250,000	0	250,000	0	0	250,000
88100 20-___-___-___ Adult Education	300,000	101,783	401,783	142,906	165,950	92,927
88135 20-481-___-___ Nonpublic Teacher STEM Grant	0	25,000	25,000	5,715	19,286	0
88140 20-___-___-___ Other	150,000	33,679	183,679	51,152	73,650	58,878
88500 20-___-___-___ Title I	200,000	95,832	295,832	89,472	124,670	81,690
88520 20-___-___-___ Title II	40,000	13,248	53,248	4,680	47,060	1,508
88540 20-___-___-___ Title III	0	10,672	10,672	0	0	10,672
88560 20-___-___-___ Title IV	10,000	8,172	18,172	5,342	0	12,830
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	500,000	111,129	611,129	214,555	253,148	143,426
88640 20-___-___-___ Vocational Education	865,000	117,688	982,688	264,303	584,599	133,787
88641 20-223-___-___ ARP-IDEA Basic Grant Program	0	16,608	16,608	16,608	0	0
88660 20-___-___-___ Adult Education	1,200,000	307,384	1,507,384	359,058	965,920	182,406
88680 20-___-___-___ Private Industry Council (JTPA/WIOA)	7,500,000	3,088,745	10,588,745	1,137,728	3,742,234	5,708,783
88709 20-483-___-___ CRRSA Act - ESSER II Grant Program	0	23,565	23,565	0	800	22,765
88711 20-485-___-___ CRRSA Act - Mental Health Grant	0	2,153	2,153	0	0	2,153
88713 20-487-___-___ ARP-ESSER Grant Program	0	34,484	34,484	11,330	21,449	1,704
88714 20-488-___-___ ARP ESSER Accel. Learning Coaching Supt	0	108,355	108,355	17,038	84,285	7,032
Total	11,015,000	4,369,074	15,384,074	2,325,706	6,103,714	6,954,653

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Assets and Resources

Assets:

101	Cash in bank		(\$1,322,828.99)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$704,751.00

Resources:

301	Estimated Revenues	\$8,327,843.94	
302	Less Revenues	(\$8,005,643.65)	\$322,200.29

Total assets and resources

(\$295,877.70)

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$1,322,828.99)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$54,362,023.80
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$36,414,953.04
602	Less: Expenditures (\$5,748,936.31)	
	Less: Encumbrances (\$26,274,914.70)	(\$32,023,851.01)
	Total appropriated	\$58,753,125.83
	Unappropriated:	
770	Fund balance, July 1	(\$30,961,894.43)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$28,087,109.10)
	Total fund balance	(\$295,877.70)
	Total liabilities and fund equity	(\$295,877.70)

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$36,414,953.04	\$32,023,851.01	\$4,391,102.03
Revenues	(\$8,327,843.94)	(\$8,005,643.65)	(\$322,200.29)
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$28,087,109.10</u>	<u>\$24,018,207.36</u>	<u>\$4,068,901.74</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	8,327,844	8,327,844	8,005,644	Under	322,200
Total		0	8,327,844	8,327,844	8,005,644		322,200
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	36,414,953	36,414,953	5,748,936	26,274,915	4,391,102
Total		0	36,414,953	36,414,953	5,748,936	26,274,915	4,391,102

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Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 30 Capital Projects Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00980	30-____ Other Financing Sources	0	8,327,844	8,327,844	8,005,644	Under	322,200
Total		0	8,327,844	8,327,844	8,005,644		322,200

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-____-____-73_ Capital Project Equipment	0	127,693	127,693	17,187	10,505	100,000
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	2,467,362	2,467,362	325,806	1,364,967	776,589
89080	30-000-4__-45_ Construction Services	0	32,751,409	32,751,409	4,950,469	24,705,752	3,095,188
89100	30-000-4__-61_ General Supplies	0	775,508	775,508	435,478	113,975	226,054
89180	30-000-4__-8__ Other Objects	0	292,981	292,981	19,995	79,715	193,270
Total		0	36,414,953	36,414,953	5,748,936	26,274,915	4,391,102

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 Debt Service Funds

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources			<u>\$0.00</u>
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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 Debt Service Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 Debt Service Funds

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 Debt Service Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 40 Debt Service Funds

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Assets and Resources

Assets:

101	Cash in bank		\$44,713.73
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.02)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.02)
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$5,077.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$110,275.00

Resources:

301	Estimated Revenues	\$812,500.00	
302	Less Revenues	(\$157,217.86)	\$655,282.14

Total assets and resources

\$815,347.85

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$23,271.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$198,714.96
Total liabilities		\$221,985.96

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$500,366.41
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$812,500.00
602	Less: Expenditures (\$219,138.11)	
	Less: Encumbrances (\$500,366.41)	(\$719,504.52)
	Total appropriated	\$593,361.89
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$593,361.89
	Total liabilities and fund equity	<u>\$815,347.85</u>

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$812,500.00	\$719,504.52	\$92,995.48
Revenues	(\$812,500.00)	(\$157,217.86)	(\$655,282.14)
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$562,286.66</u>	<u>(\$562,286.66)</u>

Prepared and submitted by :


Board Secretary

1/2/24
Date

Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		812,500	0	812,500	157,218	Under	655,282
Total		812,500	0	812,500	157,218		655,282
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		812,500	0	812,500	219,138	500,366	92,995
Total		812,500	0	812,500	219,138	500,366	92,995

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 60 CAFETERIA

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	812,500	0	812,500	157,218	Under	655,282
Total	812,500	0	812,500	157,218		655,282

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	812,500	0	812,500	219,138	500,366	92,995
Total	812,500	0	812,500	219,138	500,366	92,995

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$572,730.23
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$381,470.83	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$381,470.83

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$207,604.78

Resources:

301	Estimated Revenues	\$3,407,000.00	
302	Less Revenues	(\$1,412,006.90)	\$1,994,993.10

Total assets and resources \$3,156,798.94

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$12,618.61
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$3,000.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$1,091,905.12
Total liabilities		\$1,107,523.73

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,669,050.18
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$3,407,000.00
602	Less: Expenditures (\$1,357,724.79)	
	Less: Encumbrances (\$1,669,050.18)	(\$3,026,774.97)
	Total appropriated	\$2,049,275.21

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$2,049,275.21
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Total liabilities and fund equity	<u>\$3,156,798.94</u>
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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,407,000.00	\$3,026,774.97	\$380,225.03
Revenues	(\$3,407,000.00)	(\$1,412,006.90)	(\$1,994,993.10)
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,614,768.07</u>	<u>(\$1,614,768.07)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		3,407,000	0	3,407,000	1,412,007	Under	1,994,993
Total		3,407,000	0	3,407,000	1,412,007		1,994,993
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		3,407,000	0	3,407,000	1,357,725	1,669,050	380,225
Total		3,407,000	0	3,407,000	1,357,725	1,669,050	380,225

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 61 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	3,407,000	0	3,407,000	1,412,007	Under	1,994,993
Total	3,407,000	0	3,407,000	1,412,007		1,994,993

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	3,407,000	0	3,407,000	1,357,725	1,669,050	380,225
Total	3,407,000	0	3,407,000	1,357,725	1,669,050	380,225

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Assets and Resources

Assets:

101	Cash in bank		(\$419,522.43)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$58,380.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$58,380.00

Loans Receivable:

131	Interfund	\$3,083,290.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$3,083,290.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$115,911.00

Resources:

301	Estimated Revenues	\$2,323,069.00	
302	Less Revenues	(\$58,380.00)	\$2,264,689.00

Total assets and resources

\$5,102,747.57

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$419,522.43)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$3,648,302.18
Total liabilities		\$3,648,302.18

**Report of the Secretary to the Board of Education
Bergen County Vo-Tech Schools**

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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,382,632.42
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$2,323,069.00
602	Less: Expenditures (\$868,623.61)	
	Less: Encumbrances (\$1,382,632.42)	(\$2,251,256.03)
	Total appropriated	\$1,454,445.39

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$1,454,445.39
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Total liabilities and fund equity	<u>\$5,102,747.57</u>
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Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,323,069.00	\$2,251,256.03	\$71,812.97
Revenues	(\$2,323,069.00)	(\$58,380.00)	(\$2,264,689.00)
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,192,876.03</u>	<u>(\$2,192,876.03)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		2,070,000	253,069	2,323,069	58,380	Under	2,264,689
Total		2,070,000	253,069	2,323,069	58,380		2,264,689
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		2,070,000	253,069	2,323,069	868,624	1,382,632	71,813
Total		2,070,000	253,069	2,323,069	868,624	1,382,632	71,813

Starting date 7/1/2023 Ending date 11/30/2023 Fund: 62 INTERNAL SERVICE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	2,070,000	253,069	2,323,069	58,380	Under	2,264,689
Total	2,070,000	253,069	2,323,069	58,380		2,264,689
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	2,070,000	253,069	2,323,069	868,624	1,382,632	71,813
Total	2,070,000	253,069	2,323,069	868,624	1,382,632	71,813

Transfers by Transfer Number

Bergen County Vo-Tech Schools

24-F-118T

Page 1 of 1

Start date 11/1/2023

End date 11/30/2023

01/11/24 15:11

TR#	Transfer Description	Amount	To Account		From Account	
11425	11/02/23 :Perkins Secondary- Equip	3,954.00	20-362-200-600-VN	SUPPLIES AND MATERIALS	20-362-400-731-VN	INSTRUCTIONAL EQUIPMENT
11442	11/17/23 :Par Voc- Supplies	909.00	11-000-240-610-PT	SUPPLIES & MATERIALS	11-000-240-890-PT	OTHER OBJECTS
11449	11/22/23 :Academy Operations- Repairs	4,390.00	11-000-262-420-AC	CLEANING	11-000-261-420-DO	CLEANING
11450	11/22/23 :Paramus Tech- Other Objects	965.00	11-310-100-890-PT	OTHER OBJECTS	11-310-100-640-PT	TEXTBOOKS
11453	11/30/23 :CURRICULUM DEPT TRAVEL	5,000.00	11-000-221-580-DI	TRAVEL	11-000-221-500-DI	OTHER PURCHASED SERVICES
11474	11/30/23 :PARAMUS TEXTBOOKS	2,000.00	11-320-100-640-PV	TEXTBOOKS	11-320-100-618-PV	SUPPLIES AND
11475	11/30/23 :SEWER CHARGES	500.00	11-000-262-490-DO	OTHER PURCHASED PROPERTY	11-000-262-622-DO	ENERGY-ELECTRICITY
11476	11/30/23 :PARAMUS EQUIPMENT	100.00	12-000-100-730-PV	INSTRUCTIONAL EQUIPMENT	11-310-100-610-PT	GENERAL SUPPLIES
11477	11/30/23 :PARAMUS EQUIPMENT	13,686.00	12-000-100-730-PV	INSTRUCTIONAL EQUIPMENT	12-000-100-730-PT	INSTRUCTIONAL EQUIPMENT
		31,504.00	Report Total			

Vendors	Category	Contract #	Expires	Phone #
1075 Emergency Lighting	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00743	05/13/24	973-556-5729
22nd Century Technologies, Inc.	Temporary Staff Services	23-GNSV1-35293	08/14/24	888-998-7284
5 11 Inc.	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00751	05/13/24	973-812-1568
A Lembo Car & Truck Collision	OEM & NON-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles	40825	03/17/24	973-484-5737
A Technology & Security Solutions, Inc.	Surveillance and Access Control Security Systems	17-TELE-00231	07/31/24	631-969-2600
AB Sciex, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01051	12/31/24	877-740-2129
ACV Environmental Services, Inc.	NJDEP Emergency Response Services Term Contract - Statewide	42008	04/30/24	NJDEP@acvenviro.com
ACV Environmental Services, Inc.	Non-Emergency Remedial Action Services Term Contract (NERAS)	87664	08/30/24	NJDEP@acvenviro.com
Affordable Interior Systems, Inc.	Furniture: Office, Lounge and Systems - Statewide	19-FOOD-00876	06/30/24	hwwoods@ais-inc.com
Agilent Technologies, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01042	12/31/24	800-227-9770
Air Brake & Equipment	OEM & Non-OEM Maintenance & Repair for Light/Medium Duty Vehicles	40830	03/17/24	973-926-0166
Air Brake & Equipment	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89279	11/20/24	973-926-0166
American Mobile Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01496	07/31/24	973-697-0808
Anchor Moving & Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25458	10/31/25	Mike.Jenkins@Movewithanchor.com
ARI Phoenix, Inc.	Vehicle Lifts, with Garage and Fleet Maint. Equipment	22-FLEET-01981	04/13/24	teklagoodwin@ari-hetra.com
AT&T Mobility	Wireless Voice, Data & Accessories	22-TELE-05861	08/11/24	fg520n@att.com
Allantic Procurement Group	Plumbing and Heating, Ventilation and Air Conditioning (HVAC) Supplies/Equipment - Statewide	22-FOOD-53265	10/01/26	gmarchese@atlanticprocgroup.com
Auto Plus Auto Parts	Automotive Lubricants	20-FLEET-01344	11/19/24	856-776-1400
AVAYA, Inc.	Telecommunications Equipment and Services	80802	01/31/24	908-696-5587
Bluum USA, Inc.	Library & School Supplies	17-FOOD-00244	08/30/24	800-578-8858
Bridgestone Americas, Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Broadway Moving and Storage	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25457	10/31/25	info@broadwaymovers.com
Business Furniture Inc.(BFI)	Office & Lounge Furniture-Herman Miller	81620	06/30/24	973-795-6463
Business Furniture Inc. (BFI)	Office & Lounge Furniture-National Office Furniture, Inc.	81721	06/30/24	973-795-6463
Butler Water Corrections (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39218	03/31/26	sales@butlerwc.com
Canon USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Svcs	40462	08/11/24	isqbidadmin@cusa.canon.com
Caymen Chemical Company	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01055	12/31/24	000-000-0000
CDW Government LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	866-776-7415
CDW Government LLC	Software Reseller Services	20-TELE-01511	05/24/26	866-776-7415
CDW Government LLC (EMC Corp)	Computer Equipment, Peripherals & Related Services	89968	01/31/24	866-776-7415
CDW Government LLC (Microsoft)	Computer Equipment, Peripherals & Related Services	40166	10/31/203	866-776-7415
CDW Government LLC (HP, Inc.)	Computer Equipment, Peripherals & Related Services	89974	01/31/24	866-773-7348
Chas S. Winner Inc (Winner Ford)	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	88726	04/25/24	856-427-2796
Chas S. Winner Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00212	11/27/24	856-214-0758
Cherry Valley Tractor Sales	Parts & Repairs for Lawn & Grounds Equipment	43022	02/16/24	856-983-0111
Circle Brake of Passaic County	Maintenance & Repair/Light/Medium Duty Vehicles	40861	03/17/24	973-772-3924
Cisco Systems Inc.	Data Communications Product and Services	21-TELE-01506	09/30/24	nvp-help@cisco.com
Clarus Glassboards, LLC	Library & School Supplies	17-FOOD-00269	08/22/24	kevin@clarus.com
Cliffside Body Corp	Snow Plow Parts, and Grader and Loader Blades	88268	01/19/24	201-945-3970
Cliffside Body Corp	Maintenance & Repair/Light/Medium Duty Vehicles	40822	03/17/24	201-945-3970
Command Radio	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Command Radio (JVC Kenwood)	Radio Communication Equipment and Accessories	83927	04/30/24	201-666-0131
Commercial Interiors Direct Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	sales@commercialinteriorsdirect.com
Computer Design & Integration, LLC	Data Communications Product and Services	21-TELE-01506	09/30/24	201-931-1420
Consolidated Steel & Aluminum Fence Co., Inc.	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88680	06/30/24	908-272-6262
Core Mechanical	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88697	10/31/24	contracts@coreiaq.com
Craftmaster Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16468	07/31/25	201-768-0808
D.M. Radio Service Corp.	Radio Communication Equipment and Accessories	83897	04/30/24	908-879-2525
Daco Limited Partnership, dba Dauphin	Furniture: Office & Lounge	81616	06/30/24	973-263-1100
David Weber	Automotive Lubricants	20-FLEET-01343	11/19/24	201-438-7333
David Weber Oil Co.	Automotive Lubricants	20-FLEET-01343	11/19/24	201-438-7333
Deere & Company	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00431	08/07/24	GovContractSupport@JohnDeere.com
Dell Marketing	Software Reseller Services	20-TELE-01510	05/24/26	646-573-0885
Dell Marketing, L.P.	Computer Equipment, Peripherals & Related Services	19-TELE-00656	01/31/24	Stephanie.Schrader@dell.com
DiRAD Technologies, Inc.	Telecommunications Equipment and Services	80812	01/31/24	kathy.cregan@dirad.com
Direct Flooring, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	Fgomes@dfemail.com
EB Fence, LLC	Fence, Chain Link, Rock Fall, Wooden, Vinyl & Ornamental (Install & Replace)	88679	06/30/24	609-704-8884
Elate Moving, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25461	10/31/25	info@elatemoving.com
EMC Corporation	Computer Equipment, Peripherals & Related Services	89968	01/31/24	Stephanie.Schrader@dell.com
Eplus Technology Inc. (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	609-528-8912
Eventide, Inc.	Radio Communication Equipment and Accessories	83891	04/30/24	201-541-1200
Exemplis Corp.	Furniture: Office & Lounge	81711	06/30/24	714-995-4800
Fastenal	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	19-FLEET-00565	06/30/24	609-530-0010
Fire-Dex, LLC	Firefighter Protective Clothing and Equipment	17-FLEET-00811	06/14/24	jackiedobro@firedex.com
Firestone Complete Auto Care	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	615-937-3343
Flatbush Moving Van Company	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25460	10/31/25	Joseph.Liantonio@gmail.com
Flinn Scientific, Inc.	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01035	12/31/24	800-452-1261
FM Generator, Inc.	Preventive Maint. & Testing of Emergency Standby Generators	20-GNSV2-01163	05/31/24	781-828-0026
FP Mailing Solutions (FrancoTYP Postalia Inc)	Mailroom Equipment and Maintenance Various State Agencies	41263	04/14/24	630-827-5837
Frank Mazza and Son, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Frey Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01030	12/31/24	888-388-3224

Gen EL Safety & Industrial Products, LLC	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01682	08/31/24	greg@genelsafety.com
George S. Hall, Inc.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88696	10/31/24	cassandra.kaley@qshgroup.com
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
Gillespie Group	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
GM Data Communications, Inc.	Communication Wiring Services	88736	03/19/24	gmdata@gmdatacom.com
Goodyear Tire and Rubber Company	Tires, Tubes and Services	20-FLEET-00948	03/31/24	330-796-43252
Grainger	Industrial Products/MRO Supplies & Equipment (T#M0002)	19-FLEET-00566	06/30/24	877-888-4470
Graybar Electric Company, Inc.	Cabling Products & Services; Data Center Management Solutions 11/29 checking w/Bill	85151	10/09/23	nicholas.carty@graybar.com
Groupe Lacasse, LLC	Furniture: Office & Lounge-Indiana Furniture Industries	81622	06/30/24	benjamin.wagemaker@grupelacasse.com
Hach Company	Environmental Testing Instruments, Equipment & Supplies for Air and Water Quality	21-FOOD-01684	08/31/24	800-227-4224
Hannon Floor Covering	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	darrien.munroe@shawinc.com
Hertrich Fleet Services	Sport Utility Vehicles, Gasoline/Hybrid/Electric	20-FLEET-01387	02/18/24	800-698-9825
Hertrich Fleet Services, Inc.	Vehicles, Trucks, Pickup, Class 1	17-FLEET-00210	11/27/24	800-698-9825
Hewlett Packard Enterprise Company	Computer Equipment, Peripherals & Related Services	40116	01/31/24	debra.lee@hp.com
High Point Furniture Industries HPFI	Furniture: Office & Lounge	81621	06/30/24	336-431-7101
Hitachi Vantara, LLC	Computer Equipment, Peripherals & Related Services	20-TELE-01200	01/31/24	naspo@hitachivantara.com
Home Depot USA, Inc. / The Home Depot Pro	Walk-In Building Supplies and Related Supplies	18-FLEET-00234	12/31/26	uscommunities@homedepot.com
Hoover (Robert H. Hoover & Sons)	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89257	11/20/24	973-347-4210
HP Hewlett Packard	Computer Equipment, Peripherals & Related Services	89974	01/31/24	debra.lee@hp.com
IBM Corporation	Computer Equipment, Peripherals & Related Services	40047	01/31/24	iskelman@us.ibm.com
Impac Fleet	Fuel Credit Card Services - Statewide	24-GNSV1-52509	10/18/24	281-445-1100
Insight Public Sector Inc.	Software Reseller Services	20-TELE-01512	05/24/26	800-467-4448
Interface Americas, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47763	06/30/25	800-336-0225 ext. 5635
Jammer Doors	Overhead/Rolling Doors & Operations, Repair/Replace	21-GNSV1-01460	04/30/24	609-883-0900
Jersey Office Systems, LLC dba Jersey Mail Systems	Mailroom Equipment and Maintenance Various State Agencies	19-GNSV2-00680	04/14/24	908-534-1988
Jewel Electric Supply	Electrical Equipment & Supplies, Statewide	21-FOOD-01749	09/30/24	201-653-1613
Johnny On The Spot, LLC	Fabricated & Prefabricated Structures: Portable Sanitation Units	20-GNSV1-01315	09/30/24	732-721-3443
has obtained a public exigency waiver of advertising for these services with the Vendor on G8039, Johnson Controls. This Vendor can currently be utilized via this waiver for the same services that were offered under G8039. Please contact Johnson Controls for more information.				
Johnson Communication	Testing, Inspection, Monitoring and Maintenance of Fire Suppression Systems	83717	10/23/23	kristina.mccruden@jci.com
Johnston G P Inc.	Communication Wiring Services	88766	03/19/24	201-428-2025
Johnston G P, Inc. Communication	Radio Communication Equipment and Accessories	83925	04/30/24	201-428-2025
Keehn Power Products	Cabling Products & Services; Data Center Management Solutions 11/29 checking w/Bill	85152	10/09/23	bmahoney@icnj.com
Keer Electrical Supply Co., Inc.	Parts & Repairs for Lawn & Grounds Equipment	43030	02/16/24	201-489-4454
Keyport Army/Navy	Electrical Equipment & Supplies, Statewide	21-FOOD-01748	09/30/24	973-484-7400
Krueger International, Inc.	Protective Clothing and Footwear	16-FOOD-00112	04/20/24	jfink@keyportarmynavy.com
Lakeshore Learning Materials	Furniture: Office & Lounge	81720	06/30/24	800-454-7400
Lawmen Supply Company of New Jersey, Inc.	Library & School Supplies	17-FOOD-00250	08/30/24	800-421-5354
Lawson Products Inc.	Law Enforcement Firearms Equipment and Supplies (Jason Durie, rep)	17-FLEET-00740	05/13/24	201-994-6137
Lawson Products Inc.	Parts & Repairs for Lawn & Grounds Equipment	43023	02/16/24	215-741-3960
LBJ Interior Solutions, LLC	Parts & Repairs for Road Maintenance Equipment	85850	11/29/24	800-890-8198
Lenovo US (CDW is the authorized distributor)	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	joann@lbiitc.com
Limbach Company, LLC	Computer Equipment, Peripherals & Related Services	21-TELE-01428	01/31/24	sweldon@lenovo.com
Lion First Responder PPE Inc.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88689	10/31/24	david.strobing@limbachinc.com
Louis A. Jammer Co., Inc.	Firefighter Protective Clothing and Equipment	17-FLEET-00837	06/14/24	insidesales@lionprotects.com
Mancon, LLC	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	85294	04/30/24	609-883-0900
Marlee Contractors	NJDOT Parts Warehouse Management	18-GNSV1-00858	06/03/24	awickard@manconinc.com
Merchantville Overhead Door Co.	HVAC, Refrigeration and Boiler Services - Statewide (Parts ONLY may not be purchased under this	88692	10/31/24	bhartline@marleecontractors.com
Microsoft Corporation	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01461	04/30/24	856-338-1314
Millennium Communications Group, Inc.	Computer Equipment, Peripherals & Related Services	40166	01/31/24	markhall@deflan.com
Modern Group, Ltd.	Communication Wiring Services	88740	03/19/24	973-296-4978
Motorola Solutions, Inc.	Preventive Maintenance & Testing of Generators	20-GNSV2-01164	05/31/24	215-943-9100
MSC Industrial Supply, Co.	Radio Communication Equipment and Accessories	83909	04/30/24	609-324-3653
Municipibid	Facilities Maintenance & Repair & Operations (MRO) & Industrial Supplies	23-FLEET-27129	06/30/24	NJState@mscdirect.com
National Office Furniture, Inc.	Auctioneering Services: Internet Auctions to Sell Surplus Property	19-GNSV1-00696	04/30/24	rpf@municipibid.com
Neilsen Ford of Morristown, Inc.	Furniture: Office & Lounge	81721	06/30/24	800-482-1213
New Jersey Door Works	Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option	23-FLEET-34922	04/25/24	pyachimiak@nielsenfleet.com
Nielsen Ford of Morristown, Inc.	Overhead/Rolling Doors & Operations, Repair/Replace, DOT & Other Agencies	21-GNSV1-01462	04/30/24	908-624-1234
Nielsen Ford of Morristown, Inc.	OEM Automotive Parts & Accessories for Light Duty Vehicles Class 4 or Lower	23-FLEET-34925	08/04/24	pyachimiak@nielsenfleet.com
Nielsen Ford of Morristown, Inc.	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	23-FLEET-34924	11/20/24	pyachimiak@nielsenfleet.com
On-Site Fleet Service Inc.	Maintenance & Repair/Heavy Duty Vehicles Over 15,000 lbs.	89273	11/20/24	732-651-1600

Oracle America, Inc.	Computer Equipment, Peripherals & Related Services	42967	01/31/24	ken.qalanaugh@oracle.com
Palo Alto Networks	Data Communications Product and Services	20-TELE-01195	09/30/24	rcarter@paloaltonetworks.com
Panasonic	Computer Equipment, Peripherals & Related Services	89980	01/31/24	contracts@us.panasonic.com
Parts Authority, LLC	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	20-FLEET-00984	02/25/24	fleetbids@partsauthority.com
Pasco Scientific	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01031	12/31/24	856-241-5743
Pemberton Electrical Supply Co., LLC	Electrical Equipment & Supplies, Statewide	21-FOOD-01747	09/30/24	609-518-7877
Performance Tire Co., Inc.	Tires, Tubes and Services (M-8000 NJ START)	19-FLEET-00708	03/31/24	908-479-2226
Pitney Bowes	Mailroom Equipment & Maintenance	41258	04/14/24	804-496-6912
Power Place, Inc.	Tractor, Agriculture Landscape Utility with Attachments	17-FLEET-00430	08/07/24	sara@powerplaceinc.com
President Container Group, LLC	Boxes, Corrugated DOC & DSS	20-FOOD-01066	01/14/24	201-933-7500
ProComm Systems Inc.	Radio Communication Equipment and Accessories	83931	04/30/24	000-000-0000
Pure Storage, Inc.	Computer Equipment, Peripherals & Related Services	89981	01/31/24	kim.bradbury@purestorage.com
Quadient, Inc.	Mailroom Equipment & Maintenance	41267	04/14/24	800-636-7678
R&R Auto Body and Glass	Automotive Glass Parts and Windshield Repair/Replacement	21-GNSV1-01497	07/31/24	609-394-0977
R.D. Sales Door & Hardware, LLC	Locking Hardware - Statewide	21-FOOD-16465	07/31/25	973-248-1222
Rachles/Michele's Oil Co.	Gasoline, Automotive	19-FLEET-00973	10/31/24	973-546-1041
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Interface)	23-FOOD-47763	06/30/25	908-686-6333
RFS Commercial Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide (Dist. for Shaw)	23-FOOD-47764	06/30/25	908-686-6333
Ricoh USA	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs	40467	08/11/24	mike.pallotta@ricoh-usa.com
Ricoh USA, Inc.	Copiers, Multi-Function Devices, Maint., Supplies and Print Servs.	40467	08/11/24	sfqalora@tomorrowsoffice.com
Romeo Enterprises	Automotive Lubricants	20-FLEET-01345	11/19/24	732-599-3475
Rubbercycle LLC	Park and Playground Equipment	16-FLEET-00131	05/30/24	732-363-0600
Safeco Products Co.	Furniture: Office & Lounge	81729	06/30/24	770-615-1314
Saveon T/A Maco Office Supplies	Furniture: Office & Lounge-The HON Company, LLC	19-FOOD-00927	06/30/24	201-867-3309
Scientific Boiler Water Cond Co., Inc. (get quotes from all approved)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	alewin@sci-water.com
Shaw Industries, Inc.	Carpet and Floor Covering, Supplies and Installation - Statewide	23-FOOD-47764	06/30/25	mark.brunelle@shawinc.com
Simonik Transportation & Warehousing Group, LLC	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25456	10/31/25	rkandetzke@simonikallied.com
Software House International (SHI) (Cisco)	Data Communications Product and Services	21-TELE-01506	09/30/24	732-868-5904
Steedle Moving & Storage, Inc.	Moving Svcs for DPMC & Cooperative Purchasing Participants	22-GNSV2-25459	10/31/25	info@steedlemoving.com
Superior Distributors Co., Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85999	02/25/24	201-797-9490
Taylor Oil Company	Automotive Lubricants	20-FLEET-01342	11/19/24	908-725-7737
Tele Measurements, Inc.	Video Teleconferencing Equipment & Services	81123	01/31/24	973-473-8822
Thomas Scientific	Scientific Equipment Accessories Supplies and Maintenance Statewide	1-FLEET-01033	12/31/24	856-472-8694
Tonsa Automotive Corp.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	86004	02/25/24	800-437-0700
Transource Services Corp.	Computer Equipment, Peripherals & Related Services	89982	01/31/24	NASPOsales@transource.com
Trius, Inc.	Customized Snow Plows and Related Components, NJDOT & Authorities - Statewide	21-FLEET-01453	04/30/24	laltamura@triusonline.com
Turnout Fire & Safety	Law Enforcement Firearms Equipment and Supplies	17-FLEET-00752	05/13/24	201-963-9312
United Motor Parts, Inc.	Non-OEM Automotive Parts & Accessories/Light Duty Vehicles	85998	02/25/24	201-376-6166
United Supply Corp.	Library & School Supplies (T0114)	17-FOOD-00262	08/30/24	718-439-9387
Van Dines Four Wheel Drive Center, Inc.	Snow Plow Parts and Grader and Loader Blades	88270	01/19/24	201-487-1465
Verizon Business Network Services, LLC	Data Communication Network Services	85943	02/10/24	908-239-7090
Verizon Wireless	Wireless Voice, Data & Accessories	22-TELE-05441	08/11/24	richard.mullin@verizonwireless.com
Versteel	Furniture: Office & Lounge	81731	06/30/24	contractteam@versteel.com
VWR International, LLC	Scientific Equipment, Accessories, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/24	856-241-5743
W B Mason	Furniture: Office & Lounge (HON)	19-FOOD-00927	06/30/24	888-926-2766
Warshauer Generator, LLC	Trailer Mounted Generators Statewide	18-FOOD-00378	05/24/24	732-741-6400
Warshauer Generator, LLC	Maintenance/Repair and Replacement Portable Commercial Mobile Generators	21-GNSV1-01587	09/30/24	732-741-6400
Wasak, Inc. (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39216	03/31/26	VWasak@AOL.com
Water Dynamics Incorporated (get quotes from all approved vendors)	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide	22-GNSV1-39217	03/31/26	xxanion@aol.com
York Telecom Corporation	Software Reseller Services	20-TELE-01509	05/24/26	njstart@yorktel.com



Prepared for:
John Susino
Business Administrator & Board Secretary
Bergen County Technical Schools
Bergen County Special Services Schools
540 Farview Avenue
Paramus, NJ 07652
201-343-6000 x4081
Johsus@bergen.org

HM Works Statement of Work

HM Works, formerly known as HMM Occupational Health, offers comprehensive work-related services through our Team Health facilities. This statement of work is based on our understanding of your expressed needs. HM Works is not limited to these services and can customize services as needed. Before signing please ensure all information is correct, if changes are needed contact your account specialist.

Client understands that the Fees listed below are subject to revision by: (i) the Parties mutual written agreement; or (ii) HM Works providing at least thirty (30) days written notice to Client of any revisions to the Fees. In conjunction with completing the SOW, Client shall complete the "Company Information Sheet", attached, and forward it as noted therein. Attached also is a list of the current Team Health Office locations and hours, which are subject to revision by HM Works at any time.

Service	FEE	Additional Information:
Hepatitis B Vaccination	\$90.00 per injection \$90.00 per+\$30.00 vaccination fee per appointment \$120	3 injections per series. After the series, our team will draw a titer (\$51.00+ \$15.00 venipuncture) to confirm immunity. If patient does not show immunity, the series will be repeated. If patient does not show immunity after the 2nd series, patient will be deemed "non-responder" for Hepatitis B immunity.
Hepatitis B Titer	\$51.00 +\$15.00 venipuncture fee.	Low titers will be shared with the patient, it is the responsibility of the patient/company to schedule vaccination series.

Appointments will be scheduled within 10 days of initial call to schedule. Please call the clinic directly to schedule. If at any time you anticipate 5 or more physicals needed within a shortened time period or if you need an appointment expedited, notify your account specialist as soon as possible to ensure scheduling meets your needs.

HM Works will send notification of clear/not clear for work only.

No additional records or information will be shared unless the employee completes a medical records release form directing where and which documentation to send.



Hackensack Meridian
Team Health

Prepared: January 3, 2024
Effective January 3, 2024- January 3, 2025
Prepared by: Jan Doobay
Jan.Doobay@hmhn.org
908-642-6637

Prepared for:
John Susino
Business Administrator & Board Secretary
Bergen County Technical Schools
Bergen County Special Services Schools
540 Farview Avenue
Paramus, NJ 07652
201-343-6000 x4081
Johsus@bergen.org

If you require additional medical information outside of clearance status, inform your Account Specialist.

**Clearance can take up to 5 business days depending on the nature of the physical.
Substance Abuse Results normally take 3- 5 business days, but can take up to two weeks.**

Please Complete in full.

N/A is acceptable for sections that do not apply.

Clearance sent to:

Name/Title:

Email:

Phone:

Alternate Contact:

Name/Title:

Email:

Phone:

**If your company requires additional information outside of clear/not clear
Please clearly list requested documentation:**

Additional Records Requested:

Any information other than clearance would require patient permission through an HMH medical records release form



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directing the exact information needed and who and how to direct the records to your company.

Notes, Requests or Special Instructions for Team Health to follow:

Are there any company specific forms that would need to be completed by our offices?

☐ Yes ☐ No

Please include copies of requested forms with this statement of work, any forms sent directly to the clinics for completion that have not been submitted through your account specialist may not be processed.

For your reference your account specialist is:

Jan Doobay
Jan.Doobay@hmhn.org
908-642-6637

For any and all account updates, questions, concerns, praise, contact changes be sure to inform your account specialist directly.

The prices above are for services rendered at HMH TeamHealth/HM Works. The Client will be invoiced for services rendered. Should the Client require additional services not listed above the Client shall be billed at the Provider's usual and customary fees for additional services rendered. Any professional reading fees will be billed by the specialist who performs the reading, not the Provider. These rates cannot be discounted by the Client or any agent of the Client. Agents of the Client include, but are not limited to insurance companies, third party administrators (TPAs) and managed care organizations (MCOs). This



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agreement is not intended to create any relationship between the parties other than that of independent entities, contracted solely for the purposes expressed in this agreement. The jurisdiction governing the parties shall be that of the State of New Jersey. This Agreement constitutes the sole agreement of the parties and supersedes any and all prior understandings, written or oral agreements between the parties with respect to its subject matter. The Parties hereto have executed this Statement of Work - Services and Fees, intending to be legally bound by it as of the date and year set forth below.

CLIENT: _____

HM Team Health, PC d/b/a HM Works

By: _____

An Authorized Signatory

By: _____

An Authorized Signatory

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Company Information Sheet

Company Name:
Company Address:
Phone:
Fax/Email:
Main Contact (name, title and contact information:



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Email Address:
Additional Contacts (names, title, contact information):
<u>Industry:</u> <u>How many employees:</u> <u>How many locations:</u> <u>Other locations:</u>
Billing Information: Invoices to be sent by ____ Email or ____ Postal Mail (select one)
Same as above:
Billing Address:
Phone:
Fax:
Billing Contact (name, title & contact info)
Email Address:
Workers Compensation Insurance Information:
Self Insured: ____Yes ____No
TPA Information:
Insurance Company Name and Policy#:
Phone:



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Fax:
Company Workers Compensation Contact:
Duty Status Sent To: (name, title & contact information)
Special Instructions related to Workers Compensation injury and illness treatment: Ex: substance abuse testing on initial appointment, light duty available,
Company Information Sheet completed on behalf of Company by:
<u>Name:</u> <u>Date:</u> <u>Title:</u>

Neptune 2441 Hwy 33 Neptune, NJ 07753 P#732-776-4251 F#732-776-4210 M-F 7:30am -4:00pm HMTeamHealthNeptune@HMHN.org	<u>HM Works Team Health</u> <u>Locations</u> All locations share the same electronic medical records. You may use any of the locations listed for employee care. Be sure to call the clinic of your choice directly to schedule.	Maywood 87 Route 17 North Maywood, NJ 07607 Phone: 551-996-8686 F#551-996-2632 M-F 7:30am - 4:00pm HMTeamHealthMaywood@HMHN.org
Toms River 1430 Hooper Ave - 2nd floor Toms River, NJ 08753 P#732-557-0700 F#732-557-9159 M-F 8:00am - 4:30pm	Iselin 742 Route 1 North Iselin, NJ 08830 P#732-362-3871 F#732-362-3873 M-F 8:00am – 4:30pm	Holmdel 100 Commons Way Suite 160 Holmdel NJ 07733 P#732-450-2930 F#732-450-2931 M-F 7:30am -4:00pm



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Effective January 3, 2024- January 3, 2025
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HMTeamHealthTomsRiver@HMHN.org	HMTeamHealthIselin@HMHN.org	HMTeamHealthHolmdel@HMHN.org
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BCTS/BCJC
WFNJ CONTRACT MOD LOG
Board Resolution January 23, 2024

24-F-125T

<u>Account Number</u>	<u>Vendor#</u>	<u>Contract #</u>	<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Original Budget</u>	<u>Inc. (Decr.)</u>	<u>Modified Budget</u>
<u>TANF</u>							
20.849.240.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 249,600	\$ (178,800)	\$ 70,800
20.849.240.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 98,250	\$ (90,200)	\$ 8,050
<u>GA/SNAP</u>							
20.849.250.324 V1	1695	22-770	Women's Rights Info Ctr	317017	\$ 200,200	\$ (161,950)	\$ 38,250
20.849.250.324 V1 (Rollover)	1695	22-770	Women's Rights Info Ctr	317017	\$ 12,300	\$ (5,000)	\$ 7,300
					<u>\$ 560,350</u>	<u>\$ (435,950)</u>	<u>\$ 124,400</u>

BCTS/BCJC
ITA CONTRACT LOG
BOARD RESOLUTION, JANUARY 23 , 2024

24-F-126T

<u>Account #</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>PO#</u>	<u>Client Name</u>	<u>Period</u>	<u>Obligation</u>	<u>Counselor</u>	<u>Hours</u>
20.831.130.324 V1	Ideal Driving - Moonachie	T349	417029	RAMIREZ-MARROQUIN, Moises	1/8/24 - 3/29/24	4,695	TM	240
20.831.130.324 V1	Ideal Driving - Union City	1312	417032	ANGULO, Ernestina Quispe	12/18/23 -3/8/24	4,695	EF	240
20.831.130.324 V1	Ideal Driving - Union City	1312	417032	LANCHEROS, Edwin	1/8/24 - 3/29/24	4,695	EF	240
20.831.130.324 V1	LasComp	C273	417012	AGUILA, Carlos Jr.	1/15/24 - 4/5/24	4,578	TM	240
20.831.130.324 V1	LasComp	C273	417012	BAILEY, Simone	1/2/24 - 4/19/24	4,340	TM	320
20.831.130.324 V1	LasComp	C273	417012	GRUBER, David	1/9/24 - 3/8/24	4,558	EF	180
20.831.130.324 V1	LasComp	C273	417012	LYNCH, Latricia	1/15/24 - 5/3/24	4,000	TM	320
20.831.130.324 V1	LasComp	C273	417012	VELASQUEZ, Erwin	1/9/24 - 3/8/24	4,558	EF	180
20.831.130.324 V1	Rutgers CCPD	7378	417015	SHIELDS, Laurita	12/11/23 - 4/7/24	1,695	TM	340
20.831.130.324 V1	T. Byrd Training Center	Y774	417030	JOHNSON-HARRIS, Cheryl	1/8/24 - 3/29/24	4,955	DS	380
20.831.130.324 V2	Berkeley College	D531	417031	LEE, Johnny	1/8/24 - 2/16/24	3,000	DS	150
20.831.130.324 V2	Jersey Tractor	U197	417010	BAMISILE, Oluwatobi	1/15/24 - 2/23/24	4,000	TM	180
20.831.130.324 V2	Jersey Tractor	U197	417010	MURRAY, Ria	1/8/24 - 2/16/24	4,000	DS	180
20.825.130.324 V1	Ideal Driving - Union City	1312	417032	MORALES, Luis	1/15/24 - 4/5/24	4,890	EF	240
20.825.130.324 V1	LasComp	C273	417012	HENAO, Kevin	1/15/24 - 4/5/24	4,578	DS	240
20.825.130.324 V1	LasComp	C273	417012	MAHDI, Isha	1/15/24 - 4/5/24	4,000	DS	320
20.825.130.324 V1	Rutgers CCPD	7378	417015	MOTA, Damon	12/18/23 - 4/28/24	3,115	DS	375
20.825.130.324 V2	Jersey Tractor	U197	417010	MIRAMBAKSHOVA, Lola	12/18/23 - 1/26/24	4,000	EF	180

PERSONNEL

24-P-61T APPROVAL—2023–2024 – STAFF APPOINTMENTS

RESOLUTION

WHEREAS, the Superintendent, after considering the recommendations of his administrative staff which included consideration of the experience, credentials, and references for the following candidates for employment in the school district, and for status reclassifications of current personnel in district, has determined that the appointments of these individuals is appropriate and in the best interest of the school district, and

BE IT RESOLVED, that the following individual(s) be appointed to the positions indicated, as provided by the budget, in accord with the terms of employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Key: Staff:

N – New R - Replacement RI – Reinstatement T - Temporary

Schools/Locations:

ADULTAdult Education, Hackensack
ATHSApplied Technical High School (BCC), Paramus
BCABergen County Academies, Hackensack
BCDCCBergen County Day Care Center, Hackensack
BCSSBergen County Special Services
BCTECBergen County Technical Education Center, Paramus
BCTHSBergen County Technical High School, Teterboro
BCVHSBergen County Vocational High School, Paramus
BOCCBergen One-Stop Career Center, Hackensack
NVRHSInstitute for Interactive Design, Demarest/Old Tappan

CERTIFICATED
NAME

POSITION

SCHOOL/LOCATION

Carter, Henry (N)

Teacher of Computer Science Technology

BCA, Hackensack

CERTIFICATION:

CE: Teacher of Computer Science Technology

Salary: Col. III, Step 8: \$80,609. + Ext. Day \$11,500. + Doct. \$1,126. = \$93,235. per annum
pro rata
Effective: 01/02/24 to 06/30/24

Drapczynski, Anna (R)

Teacher of Business

BCA, Hackensack

CERTIFICATION:

CE: Teacher of Business

Salary: Col. III, Step 10: \$86,396. per annum pro rata
Effective: 01/01/24 to 06/30/24
Note: Replacement for staff who passed away

NON-CERTIFICATED

Duhamel, Joshua (R) IT Support Specialist – Level I DISTRICT/Technology
Shared Services

Salary: \$45,000. per annum pro rata
Effective: 01/08/24 to 06/30/24
Note: Replacement for staff who resigned

Kochaniec, Christine (R) EMS Instructor EMS/Paramus
Shared Services

Salary: \$45,000. per annum pro rata
Effective: 01/22/24 to 06/30/24
Note: Replacement for staff who was promoted

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-62T APPROVAL – REVISED START DATE

RESOLUTION

BE IT RESOLVED that the following salary member's employment status be approved, as provided by the budget, in accord with the rates and dates specified:

Mazurek, Gary, Teacher of Social Studies

From: 02/12/24
To: 02/05/24

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-63T APPROVAL—2023-2024 SALARY/ STATUS RECLASSIFICATION(S)—CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification be approved, as provided by the budget, in accord with the terms of the current collective bargaining agreement:

Dale, Jennifer Athletic Trainer

From: 12 mo.: Col. III, Step 9: \$91,854. + Long. \$700. + Ext. Day \$11,500. = \$104,054. per annum
To: 12 mo.: Col. III, Step 9: \$91,854. + Long. \$700. + Sal. Adj. \$15,000. = \$107,554. per annum
Effective: 07/01/23 to 06/30/24
Note: Per Sidebar Agreement (Resol. #24-P-75T)

McMahon, Meghan Athletic Trainer

From: 12 mos: Col. III, Step 3: \$72,754. + Ext. Day \$11,500. = \$82,254. per annum
To: 12 mos: Col. III, Step 3: \$72,754. + Sal. Adj. \$15,000. = \$87,754. per annum
Effective: 07/01/23 to 06/30/24
Note: Per Sidebar Agreement (Resol. #24-P-75T)

Farley, Heather Teacher of Social Studies

From: 10 mos.: Col. I, Step 8: \$75,313. per annum
To: 10 mos.: Col. III, Step 8: \$80,609. per annum
Effective: 09/01/23 to 06/30/24

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-64T APPROVAL—2023-2024 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Harrison, Shevel

From: Day Care Center Caregiver (Part-time): \$15.00 per hour
To: Day Care Center Caregiver (Part-time): \$15.13 per hour
Effective: 01/01/2024 to 06/30/2024
Note: Minimum hourly wage rate change to \$15.13 per hr. as of 01/01/2024; Max. 24 hours per week

Makus, Helen

From: Day Care Center Caregiver (Part-time): \$15.00 per hour
To: Day Care Center Caregiver (Part-time): \$15.13 per hour
Effective: 01/01/2024 to 06/30/2024
Note: Minimum hourly wage rate change to \$15.13 per hr. as of 01/01/2024; Max. 24 hours per week

Manziona, Stephen

From: Mail Clerk/Courier (Part-time): \$14.13 per hour
To: Mail Clerk/Courier (Part-time): \$15.13 per hour
Effective: 01/01/2024 to 06/30/2024
Note: Minimum hourly wage rate change from \$14.13 per hr. to \$15.13 per hr. as of 01/01/2024; Max. 24 hours per week

Pham, Philip

From: IT Support Specialist-Level I: \$42,766. per annum
To: IT Support Specialist-Level I: \$46,000. per annum pro rata
Effective: 12/01/23 to 06/30/24
Note: Additional duties

Porschen, Rebecca

From: Day Care Center Caregiver (Part-time): \$15.00 per hour
To: Day Care Center Caregiver (Part-time): \$15.13 per hour
Effective: 01/01/2024 to 06/30/2024
Note: Minimum hourly wage rate change to \$15.13 per hr. as of 01/01/2024; Max. 24 hours per week

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-65T REVISED APPROVAL—2023-2024 SALARY RECLASSIFICATION(S)—NON-CERTIFICATED

RESOLUTION

BE IT RESOLVED, that the following salary reclassification(s) be approved, as provided by the budget in accord with the rates and dates specified:

Xhogu, Mariglen Custodian

From: Col. 1, Step 2: \$50,664. + 2nd Shift \$1,017. = \$51,681. per annum
To: Col. 1, Step 2: \$50,664. + Boiler \$1,200. + 2nd Shift \$1,017. = \$52,881. per annum pro rata
Effective: 10/23/23 to 06/30/24
Note: Revised 2nd shift stipend amount. BOE 12/12/23; Resol. #24-P-49T.

BE IT FURTHER RESOLVED that the Board Secretary shall give notice to the above-named individuals as soon as is practicable.

24-P-66T APPROVAL—2023-2024 STAFF COMPENSATION FOR ATHLETIC EVENTS

RESOLUTION

BE IT RESOLVED that the following staff be approved for the 2023-2024 school year as Athletic Events/Staff to be compensated in accord with the approved Athletic Events Staff Rates:

Lofton, Calvin*
Sywetz, Marie*

*75 hours maximum each. Rate \$17.00 per hour. BCSS Board approval 12/19/2023

24-P-67T APPROVAL—2023-2024 DISTRICT SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED that the following listing of District Substitute Teacher(s) be approved for school year 2023-2024.

McCabe, Thomas County CTE Substitute certificate Eff: 01/02/24 to 06/30/24

24-P-68T APPROVAL—2023-2024 LONG TERM SUBSTITUTE TEACHER(S)

RESOLUTION

BE IT RESOLVED, that Thomas McCabe, who holds valid County CTE Substitute certificate, be appointed as a long term substitute teacher at the Applied Technology High School, Paramus, to be compensated as follows:

Salary: \$204. per diem
Effective: 01/16/24 to 06/30/24
Note: Coverage for teacher who is on leave

**24-P-69T APPROVAL—2023-2024 APPOINTMENTS
EXTRA DUTY/EXTRA PAY POSITIONS
APPROVAL—2023-2024 OTHER HOURLY APPOINTMENTS**

RESOLUTION

BE IT RESOLVED, that the following individuals be appointed/confirmed to the Extra Duty/Extra Pay positions, as provided by the budget, as indicated in accord with the rates and dates specified:

EXTRA DUTY/EXTRA PAY SY 2023-2024

<u>Curriculum Projects:</u>	Pinkman, Laura	1 st payment - \$665 Movement and Performance (11 th Grade)
<u>Home Instruction:</u>	Bennett, James Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Centeno, Bridget Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Cirone, Stephanie Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Lee, Shih Chieh Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Naccara, Douglas Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Rojek, Mateusz Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Van Daalen, Mabel Student: DS	\$89 per hour Max. hours: 8 Effective 12/12/23
	Yob, Michael Student: KK	\$89 per hour Max. hours: 8 Effective 11/06/23
	Kim, Rosalyn Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24

Spinelli, Louis Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24
Villarosa, Hillary Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24
Wang, Ivy Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24
Xhang, Yu Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24
Zubov, Igor Student SS	\$89 per hour Max. hours: 8 Effective 01/02/24
Branda, Julianne Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Castella, Frank Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Dawidczyk, Angelika Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Hager, Raymond Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Kietlinski, Wanda Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Zurburg, Gebhardt Student SS	\$89 per hour Max. hours: 24 Effective 12/01/23
Kaplan, Stephen Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24

Kim, Rosalyn Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24
Liso, Matthew Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24
Mimidas, Stella Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24
Rick, Deborah Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24
Villarosa, Hilary Student EB	\$89 per hour Max. hours: 6 Effective 01/02/24
Crimmel, Michelle Student MF	\$89 per hour Max. hours: 12 Effective 01/02/24
Guthrie, Peter Student MF	\$89 per hour Max. hours: 12 Effective 01/02/24
Kim, Rosalyn Student MF	\$89 per hour Max. hours: 12 Effective 01/02/24
Maks, Natalia Student MF	\$89 per hour Max. hours: 12 Effective 01/02/24
Miletic, Vanessa Student MF	\$89 per hour Max. hours: 12 Effective 01/02/24
Zubov, Igor Student MF	\$89 per hour Max. hours: 24 Effective 01/02/24

Academic Intervention

Rate: \$70 per hour*

Effective: SY 2023-2024

Perry, Katherine

Max.

Hrs.

60

Campus

ATHS

*Grant funded

Accounts Payable Coverage (BCSS)

Rate: \$500 per month

Effective: 07/01/23 to 06/30/24

Feehan, Ruth

Admissions Process Work

Rate: Hourly per diem

Effective: 11/01/23 to 12/22/23

Andalaro, Jennifer

Sousa, Nancy

Max.

Hours

10

10

Advisory Committee Work

Rate: \$200 per meeting

Effective: SY 23-24

Dixon, Andee (12/18/23)

Golle, Erica (11/17/23)

Rome, Thomas (01/19/24)

Max.

Amount

\$200

\$200

\$200

Applied Technology High School - Intern

Rate: Current minimum wage

Effective: SY 23-24*

Malakas, Eric

Max.

Hours

10 hrs. per week

*2023 \$14.13 per hour; 2024 \$15.13 per hour

Atlas Revisions for Paramus IT

Rate: Hourly per diem

Effective: 01/01/24 to 05/01/24

Rosenbaum, David

Max.

Hours

10

Class Coverage

Rate: \$72 per hour

Effective: SY 23-24

Kramer, Mark

Lancaster, Jonathan

Madden, William

Smith, Ericka

Waldron, Alyssa

Max.

Amount

\$1,944 (8.5 hours)

\$2,736 (38 hours)*

\$4,680 (65 hours)*

\$2,304 (32 hours)

\$2,520 (35 hours)

Effective

Date

SY 23-24

11/13/23 to 12/22/23

11/13/23 to 12/22/23

09/18/23 to 11/08/23

09/18/23 to 11/08/23

*Corrected hours, BOE 12/12/23; Resol. #24-P-54T

Curriculum Revisions – Physical Education

Rate: Hourly per diem

Effective: 01/01/24 to 05/01/24

	<u>Max. Hours</u>
Fuentes, Elizabeth	10
James, Dina	10
Kalata, Grzegorz	10
Marmora, Joseph	10
Symons, Robert	10

Day Care Center Staff

Increased Enrollment Stipend (single payment)

Effective: SY 2023-2024

	<u>Max. Amount</u>
Haas, Morgan	\$1,000
Ivacic, Marcella	\$1,000
Lepore, Jodie	\$1,000
Makus, Helen	\$300
Miller, Alisa	\$5,000
Porschen, Rebecca	\$700
Ruehl, Kathleen	\$1,000

Overload - BCA

Rate: \$4,431

Effective: SY 23-24*

Alschen, Sergei
Demeter, Scott
Kim, Roslyn
Lancaster, Jonathan
Kramer, Mark (DELETE)**
Wallace, Christine

*Revised effective date: BOE 12/12/23; Resol. #24-P-54T

**Delete. BOE 12/12/23; Resol. #24-P-54T

Proctoring

Rate: \$68 per hour

Effective: SY 23-24

	<u>Max. Hours</u>
Cogliati, Vallerie	3
Cohen, Steven	4
Farley, Heather	4
Liso, Matthew	1
Ortiz, Steevi	3
Pagano, Emily	14
Yob, Michael	3
Zurburg, Gebhardt	3

STEM Class Instruction

Rate: Hourly per diem*

Effective: SY 23-24

	<u>Max. Hours</u>
Dobrich, Oliver	103 (\$84.03/hr)
Mazurkiewicz, Rosanna	324 (\$105.10/hr)

*Per NJDOE calculation and authorization. Revised BOE 09/26/23; Resol. #24-P-29T and 08/30/23; Resol. #24-P-12T.
Grant funded

Teacher Relief

Rate: \$72 per hour

Effective: SY 23-24

Liso, Matthew

Perry, Katherine

Max.

Hours

53

35

APPLIED TECHNOLOGY HIGH SCHOOL – PARAMUS

<u>ADVISORS:</u>	<u>Recommended Staff</u>		<u>Amount</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
Math Team Advisor*	Dawidczyk	Angelika	\$2,879	SY 23-24
Math Team Advisor*	Liso	Matthew	\$2,879	SY 23-24

*From shared/split stipend to full time stipend each

HOURLY COMPENSATION:

Emergency Before/After School Service	Farley	Heather	\$45/hour**	SY 23-24
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**Max 24 hours

BERGEN COUNTY ACADEMIES – HACKENSACK

<u>COORDINATORS:</u>	<u>Recommended Staff</u>		<u>Amount</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
Clubs Organizer	Kim	Roslyn	\$2,879	01/29/24 to 06/30/24

BERGEN COUNTY VOCATIONAL SCHOOLS – PARAMUS

<u>COORDINATORS:</u>	<u>Recommended Staff</u>		<u>Amount</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
Clubs Organizer	Mansfield	Elizabeth	\$2,879	SY 23-24

ATHLETICS - DISTRICT

<u>Assignment</u>	<u>Recommended Staff</u>		<u>Amount</u>	<u>Effective</u>
	<u>Last Name</u>	<u>First Name</u>		
Baseball Assistant Coach	Enrique	Alexander	\$8,062	SY 23-24
Tennis Head Coach (Spring)	Lastra	Stephan	\$8,062	SY 23-24

24-P-70T APPROVAL — LEAVE(S) OF ABSENCE

RESOLUTION

BE IT RESOLVED, that German Sabio, Teacher of Medical Laboratory Technician, Bergen County Academies, Hackensack, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period January 22, 2024 to February 9, 2024. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT RESOLVED, that Jae Young Lee, Data Specialist, District/Technology, Hackensack, will be granted an unpaid discretionary leave of absence with no benefits for the period February 8, 2024 to September 3, 2024.

BE IT RESOLVED, that Mary Tahan, Teacher of Health and Physical Education, Bergen County Technical High School, Teterboro, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period May 9, 2024 to June 24, 2024. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

24-P-71T APPROVAL — REVISED LEAVE(S) OF ABSENCE (BOE 12/12/23; Resol. #24-P-55T)

RESOLUTION

BE IT RESOLVED, that Bridget Sorem, District Supervisor, District Office, 540 Farview Avenue, Paramus, will be granted an unpaid federal and New Jersey statutory family leave of absence with benefits for the period March 11, 2024 to May 24, 2024. The cost of health benefits coverage during the leave period, not to exceed twelve (12) weeks, to be paid by the Board of Education as statutorily required.

BE IT FURTHER RESOLVED, that the Board Secretary shall give notice to the above-named individual(s) as soon as is practical.

24-P-72T APPROVAL—RESIGNATION(S)

RESOLUTION

WHEREAS, the administration has reviewed the notice(s) of resignation and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED that the following resignation(s) be accepted as per the effective date indicated:

Lastra, Stephan	Assistant Baseball Coach	Effective 01/02/24
Salzano, Katie	Secretary	Effective 02/01/24
Troy, Laura	Broker/Counselor	Effective 01/16/24

24-P-73T APPROVAL—RETIREMENT(S)

RESOLUTION

WHEREAS, the Superintendent has reviewed the notice(s) of resignation for the purpose of retirement and has concluded that there is no need for further administrative review,

BE IT FURTHER RESOLVED, that the following retirement(s) be accepted as per the effective date indicated:

Donatello, Patricia	Secretary, Paramus Voc/Tech	Effective 07/01/2024
Ricciardi Tahan, Kathy	Broker/Business Resource Manager WIA, Hackensack	Effective 04/01/2024

24-P-74T APPROVAL—MINIMUM WAGE INCREASE

RESOLUTION

BE IT RESOLVED, that that the Board approve an increase of the minimum wage hourly pay rate from \$14.13 per hour to \$15.13 per hour effective January 1, 2024 as per New Jersey State minimum wage increase.

**24-P-75T APPROVAL—SIDEBAR AGREEMENT REGARDING ATHLETIC TRAINERS SALARY
ADJUSTMENT AMENDING THE 2023-2026 BERGEN COUNTY VOCATIONAL-TECHNICAL
SCHOOLS EDUCATION ASSOCIATION CONTRACT**

RESOLUTION

BE IT RESOLVED, that the attached Sidebar Agreement regarding Athletic Trainers Salary Adjustment amending the 2023-2026 Bergen County Vocational Technical Schools Education Association contract be approved effective 07/01/23; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to sign the attached Sidebar Agreement on behalf of the Board of Education.

24-P-76T APPROVAL— REVISED 2023-2024 - STUDENT ABBREVIATED DAY CALENDAR

RESOLUTION

BE IT RESOLVED, that the attached revised 2023-2024 Student Abbreviated Day Calendar be approved, and

BE IT FURTHER RESOLVED, that the Superintendent may modify this calendar for emergency school closings exclusively except that the days of attendance for teachers will not exceed 183.

BE IT FURTHER RESOLVED, that the Board Secretary shall transmit copies of these documents to all administrators and the leadership of the various associations within the school district.

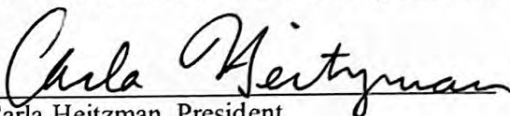
SIDEBAR AGREEMENT
between
THE BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION
and
THE BERGEN COUNTY TECHNICAL SCHOOLS EDUCATION ASSOCIATION

The Bergen County Technical Schools Board of Education (hereinafter "Board") and the Bergen County Technical School Education Association (hereinafter "Association") are parties to a collective negotiations agreement that sets forth terms and conditions of employment for district employees in positions represented by the Association from July 1, 2023 through June 30, 2026 (hereinafter "Agreement").

Article VII(A)(1) of the Agreement, in relevant part, sets forth terms and conditions related to the contractual work year and associated compensation of the Athletic Trainer position. Specifically, Article VII(A)(1), in relevant part, states: "Athletic Trainers shall be employed on a 12-month basis and their work year shall not exceed 203 days between August 15 and June 15, and twenty (20) additional days for which they will receive the Extended Day Stipend under Schedule D of this agreement. Days worked between June 16 and August 14 will be by mutual agreement with the Athletic Director, with no additional fringe benefits."

The Board and the Association agree that reference to "the Extended Day Stipend under Schedule D of this agreement" does not appropriately describe the amount or type of compensation the Athletic Trainers should earn in light of the unique work hours and work schedule required of the Athletic Trainer position. Based on this, the parties mutually agree:

1. That the aforementioned portion of Article VII(A)(1) of the Agreement is hereby revised to state: "Athletic Trainers shall be employed on a 12-month basis and their work year shall not exceed 203 days between August 15 and June 15, and twenty (20) additional days, for which they will receive a salary adjustment under Article VI(J) of this agreement. Days worked between June 16 and August 14 will be by mutual agreement with the Athletic Director, with no additional fringe benefits."; and
2. That Article VI(J) of the Agreement is hereby revised to add: "Athletic Trainers shall receive a contract salary adjustment of: \$15,000 for school year 2023-2024; \$15,507 for school year 2024-2025; and \$16,028 for school year 2025-2026."; and
3. That this revision of the Agreement is effective July 1, 2023.


 Carla Heitzman, President
 Bergen County Technical Schools Education Association

12/21/23
 Date

 Howard Lerner, Ed.D.
 Superintendent

 Date

BCTS Student Abbreviated Days — 2023-2024 School Calendar

Bergen County Academies, Hackensack (including Adult Ed as noted “*”)

*District Staff Development	Friday, September 22, 2023
Back-to-School Night	Thursday, October 5, 2023
*District Staff Development	Monday, November 13, 2023
*Before Thanksgiving Recess	Wednesday, November 22, 2023
Building Staff Development	Friday, December 8, 2023
*Before Winter Recess	Friday, December 22, 2023
Admissions	Friday, January 26, 2024
District Staff Development	Thursday, February 15, 2024
Admissions	Tuesday, March 5, 2024
Admissions	Thursday, March 7, 2024
Professional Development/Advisory Board	Tuesday, April 9, 2024
*Building Staff Development	Thursday, May 23, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Vocational High School, Paramus

Back to School Night	Wednesday, September 20, 2023
Open House	Wednesday, October 11, 2023
Open House	Thursday, November 16, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
Staff Development	Friday, February 9, 2024
Professional Development/Advisory Boards	Friday, March 8, 2024
Professional Development/Advisory Boards	Friday, April 19, 2024
Staff Development	Friday, May 10, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Applied Technology High School at BCC

Back to School Night	Thursday September 21, 2023
Open House	Wednesday, October 18, 2023
Open House	Friday, November 3, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
Professional Development/Advisory Boards	Thursday, January 11, 2024
Staff Development	Thursday, February 15, 2024
Professional Development/Advisory Boards	Friday, March 15, 2024
Professional Development/Advisory Boards	Tuesday, April 9, 2024
Staff Development	Thursday, May 9, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

Bergen County Technical High School, Teterboro

Back to School Night	Thursday, September 21, 2023
Open House	Thursday, October 12, 2023
Open House	Tuesday, October 24, 2023
District Professional Development	Tuesday, October 31, 2023
Professional Development/Advisory Board	Friday, November 17, 2023
Before Thanksgiving Recess	Wednesday, November 22, 2023
Before Winter Recess	Friday, December 22, 2023
District Professional Development	Tuesday, March 5, 2024
District Professional Development	Friday, March 22, 2024
District Professional Development	Wednesday, April 10, 2024
Professional Development/Advisory Board	Wednesday, May 22, 2024
End of Year Procedures	Mon-Thu, June 17-20, 2024
Graduation/Last day for Students	Monday, June 24, 2024

NOTE: All Student Abbreviated Days will change into full school days for students if schools have delayed openings due to inclement weather or other emergencies. Administration will determine whether and when such student abbreviated days will be re-scheduled later in the school year.

Adopted: 3/28/2023; 4/24/2023, 5/23/2023, 1/23/2024